



WETLANDS DELINEATION APPLICATION

Date: _____, 20__

I (We), the undersigned do hereby request that the Village of Pleasant Prairie contact the Southeastern Wisconsin Regional Planning Commission (SEWRPC) to schedule the services of their staff biologist to conduct a wetland staking on the _____ acre property located at _____ and legally described as _____,

Tax Parcel Number: _____
in the Village of Pleasant Prairie.

I (We), have contracted with the following Wisconsin Registered Land Surveyor to prepare the required plat of survey pursuant to the required specified in this application at the owner/applicant(s) expense:

Wisconsin Registered Land Surveyor Company: _____
(Please Print)

Name of Contact: _____
(Please Print)

Mailing Address: _____
(Street Address, P.O. Box, City, State and Zip Code)

Telephone: _____ Fax Number: _____

Email Address: _____

I (We), the undersigned understand that the Village will, upon receipt a complete application, coordinate with the staff biologist from the SEWRPC, based on their availability, a site investigation, wetland report and stake the location of the wetlands on the property, referred to as a wetland staking. The following procedure will be used:

- ✓ The property owner or his/her agent shall submit this application with the required \$225 application fee and required Pre-Development Agreement.
- ✓ The property owner or his/her agent shall have the property boundaries clearly delineated and staked on the site by a Wisconsin registered land surveyor so that the field biologist can clearly identify the site boundaries.
- ✓ Upon receipt of the completed application, the Village Community Development Department staff shall forward a written request letter to SEWRPC to schedule the services of its field biologist.
- ✓ A representative from SEWRPC will contact the Village staff with the date and time of the field staking appointment. The staking appointment may be scheduled more than 90 days after the receipt of a completed application by the Village. The Community

Community Development Department, 9915 39th Avenue, Pleasant Prairie WI 53158 262-925-6717

Development Department or SEWRPC will notify the owner or his/her agent of the appointment date and approximate time so that the owner/agent can notify the Wisconsin registered land surveyor.

- ✓ The SEWRPC field biologist will field stake the wetlands by flagging the limits of the wetlands on the subject property.
- ✓ The property owner/agent shall contact his/her Wisconsin registered land surveyor to prepare a plat of survey of the wetlands within five days from the date of the biologist's field staking. The owner/agent shall submit the plat of survey to the Community Development Department within 30 days from the date of the biologist's staking.
- ✓ The plat of survey, as certified by a Wisconsin registered land surveyor, shall include, at a minimum, the following information:
 - the property boundaries and all structures on the property;
 - the location of the wetlands as staked in the field by the biologist, including a legal description of the wetland area(s);
 - a notation of the date when the wetlands were field staked and which agency, i.e. "Wetland boundary as marked by (agency) SEWRPC on (date) August 5, 1996";
 - clear notations as to which areas are wetlands and which areas are uplands; and the square footage or acreage of each.

I (We), the undersigned understand that if the plat of survey is not completed and received by the Community Development Department within the required 30 days from the date of the field staking, the Village will, after providing notice, have the plat of survey completed and all associated costs will be invoiced to the property owner pursuant application requirements (pre-development agreement).

I (We), the undersigned understands that upon Village receipt of the plat of survey, the Village will forward a copy of the plat of survey to the SEWRPC for final review and approval.

I (We), the undersigned understand that within 30 days of receipt of the final written approval from SEWRPC, the Village will initiate an application to amend the Village Comprehensive Land Use Map and the Village Zoning Map pursuant to Village requirements for said amendments. All associated costs will be invoiced to the property owner pursuant application requirements (pre-development agreement).

I (We), the undersigned, being all of the owners of lands commonly known and designated as: Tax Parcel #(s) _____, lying and being in the Village of Pleasant Prairie, Kenosha County, WI, have read and understand this application and agree to comply with all of the requirements.

[Signatures on the following page]

