



VILLAGE OF PLEASANT PRAIRIE
RESIDENTIAL HOME OCCUPATION APPLICATION

Name of applicant: _____

Property location: _____

Tax Parcel Number: _____

Name of business: _____

Corporate name (if any): _____

Explain in detail the proposed activities to be conducted from the home: _____

Current Zoning of the Property: _____

- Yes No
Will accessory buildings or outside storage be used in connection with the business?
Any chemicals, mechanical or electrical equipment to be used as part of business?
Will any loud machinery be use?
Will any alterations to the home be made to accommodate the business?
Will any products be displayed?
Will there be any signs displayed?

What percentage of the home will be used for the business?
How many people will be employed who do not live at this residence?
How many students will attend instruction at one time? (If applicable)
How many and what kind of vehicles will be used in connection with the business?

I, (We), hereby certify that all the above statements and attachments submitted herewith are true and correct to the best of my knowledge.

PROPERTY OWNER:

APPLICANT (if different from the property owner)

Print Name: _____

Print Name: _____

Signature: _____

Signature: _____

Address: _____

Address: _____

(City) (State) (Zip)

(City) (State) (Zip)

Phone: _____

Phone: _____

Fax: _____

Fax: _____

Date _____

Date: _____

Regulations pursuant to Article VII of the Village Zoning Ordinance entitled Home Occupation

§ 420-40. **Intent.** It is the intent of this article to permit home occupations allowed in any agricultural or residential district, provided that such use conforms to the standards and conditions set forth in this article. In general, a home occupation is an accessory use located and conducted so that a typical neighbor would not be aware of said use other than for a sign as herein permitted. The standards and conditions for home occupations in this article are intended to ensure compatibility with other permitted uses and to maintain the residential character of the neighborhood. A home occupation and/or regularly occurring activity is an occupation or business activity which results in a product or service and is conducted in whole or in part in the principal or accessory building and is clearly subordinate to the residential use of the dwelling.

§ 420-41. **Requirements.** A. The home occupation shall be clearly incidental to the residential use of the building and parcel and shall not change the essential residential character of the dwelling and parcel.

A The home occupation shall be carried out by the property owner or occupant at their place of primary residence and said home occupation use be clearly incidental to the residential use of the principal or accessory building and parcel-and shall not change the essential residential character of the dwelling and parcel.

“Primary Residence” shall be defined as follows:

- (1) The place where the owner’s or occupant’s habitation is fixed, without any present intent to move, and to which, when absent, the person intends to return.
- (2) The primary residence of a person performing the home occupation is the main home that the person lives in for a majority of the year as defined by the Internal Revenue Service. A person shall not have more than one primary residence for the purposes of operating a home occupation.
- (3) When a person’s spouse and/or family resides at one place and the other spouse’s business is conducted at another place, the former place establishes the place of primary residence for the purpose of determining whether a home occupation may be conducted at the requested premises.
- (4) No person gains the right to conduct a home occupation at a residence while living there for temporary purposes only.

B No more than 25% of the principal or accessory building shall be used to conduct the home occupation.

C No more than 25% of the principal building or the accessory building area shall be used to conduct the home occupation. Further, there shall be no more than two home occupations conducted from the same premises provided that the combined home occupation usage does not exceed 25% of either the principal or accessory buildings on the premises and all other home occupation requirements as set forth in this section are met.

D No chemical, mechanical or electrical equipment that is not normally a part of domestic or household equipment shall be used in connection with the home occupation.

E No machinery or equipment shall be used in connection with the home occupation that causes noises or other interference in radio or television reception.

F No commercial machine repair or sharpening of equipment or machines shall be done on the property.

- G No internal or external alterations inconsistent with the residential use of the building shall be permitted.
- H No construction equipment shall be parked on or about the property.
- I The home occupation shall not cause parking or traffic congestion problems on the adjacent roadways or neighboring properties.
- J The home occupation shall be carried on by the occupant of the building; however, two nonresidents may be employed in conjunction with the home occupation.
- K No display of products shall be visible from the street.
- L Instruction in music, dancing and similar subjects shall be limited to two students at a time.
- M No more than five vehicles shall be permitted at the referenced property at any one time in connection with the conduct of the home occupation or regularly occurring activity.
- N Only off-street parking facilities normal for residential use and located on the premises are used.
- O Deliveries accepted shall be by United States mail, UPS, Federal Express or other mail carrier. Semi-truck deliveries shall not be accepted more than once a month.
- P Signs shall be subject to regulations in Article X of the Village Zoning Ordinance.

§ 420-42. **Permitted home occupations.**

- A The following are hereby declared to be home occupations as intended by this article:
 - (1) Artists, sculptors or photographers.
 - (2) Arts and crafts.
 - (3) Bookkeeping or tax preparer.
 - (4) Classes of instruction in areas such as music and dance, provided that no more than two students are on the premises at any one time.
 - (5) Child or adult care with fewer than eight children or adults.
 - (6) Dressmaker or seamstress.
 - (7) Hair dresser, provided that no more than two patrons are on the premises at any one time.
 - (8) Manicure/pedicure, provided that no more than two patrons are on the premises at any one time.
 - (9) Office facilities of a salesman, sales representative, or manufacturer representative, provided that no retail or wholesale transactions are made in person on the premises.
 - (10) Office facilities of an accountant, architect, writer, attorney, broker, engineer, insurance agent, interior designer, land surveyor, marketing analyst, or word processor or real estate sales.
 - (11) Office facilities of a minister, rabbi, priest, or other clergy.
 - (12) Office facilities to repair electronic and communication equipment.
 - (13) Telephone or mail order.
 - (14) Telemarketing.
 - (15) Transcriber.
 - (16) Sales and distribution of products manufactured on or off the premises where the marketing of said products is through home-oriented sales on an appointment basis only.
- B It is recognized that it is neither possible nor practicable list all of the home occupations that are compatible with those listed above, and therefore it is intended that the aforementioned list of home occupations be illustrative only. Any individual aggrieved by a failure to list a particular home occupation in this section shall have the right to file a petition with the Zoning Administrator for a determination as to the similarity of the intended home occupation with the home occupations listed above.

§ 420-43. **Prohibited home occupations.**

A The following are hereby declared to be prohibited home occupations:

- (1.) Restaurants/taverns.
- (2.) Clinics.
- (3.) Kennels.
- (4.) Sale of explosives or fireworks.
- (5.) Tattoo parlors.
- (6.) Taxidermy.
- (7.) Massage therapists.
- (8.) Repair or restoration of motor vehicles.
- (9.) Any uses permitted within the manufacturing districts of this chapter.

B It is recognized that it is neither possible nor practicable to list all of the home occupations that are prohibited, and therefore it is intended that the aforementioned list of home occupations be illustrative only.