VILLAGE OF PLEASANT PRAIRIE
SCHEDULE OF PERMIT FEES

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Any construction, use, occupancy or other work requiring a permit, certificate, or approval within the Village's Ordinances shall not commence, resume or continue until all required approvals have been made and all required fees as required by this Ordinance or any other Village Ordinance are paid to the Village Treasurer.

Whenever any construction, use, occupancy or other work requiring a permit, certificate, or approval within the Village's Ordinances is commenced, resumed or continued before such a permit, certificate or approval is issued, the fees for reviewing and processing the application for such permit may be tripled to take account the added difficulty and time required to process the application.

If an application for a permit, certificate, or approval is withdrawn after the review and processing of such application has substantially commenced, the application fee may not be refunded.

If two (2) of the same inspections fail, a re-inspection fee shall be paid to the Village prior scheduling each additional inspection, except for Commercial—including Multi-Family--Electrical Permits, wherein the re-inspection fee shall be paid to the Village if the first inspection fails and prior to scheduling each additional inspection.

SINGLE FAMILY RESIDENTIAL PERMIT FEES

BUILDING PERMIT FEES

State Building Fee	$ 55.00
Plan Review (for new structures)	$175.00
Plan Review for Additions	$ 75.00
Plan Review for Alteration	$ 50.00
Plan Review for Large Detached Accessory Structures	$ 40.00
Dwelling Unit	$.35/sq.ft.--$250.00 minimum
Additions	$.25/sq.ft.–$75.00 minimum
Alteration with Structural Changes (examples: changing roof pitch, adding a dormer, replacing damaged roof trusses, two adding a new window/door, enlarging a window of door opening)	$.10/sq.ft.--$ 50.00 minimum or where square footage cannot be calculated $35.00 minimum for first structural changes 3 or more structural changes $50.00
Alteration without Structural Changes (example: interior alteration)	$.05/sq.ft. of affected area--$35.00 minimum
Certificate of Compliance or Occupancy	
new homes	$100.00
additions	$ 75.00
alterations	$ 50.00
Large Accessory Structures (over 151 sq. ft.) such as attached & detached garages, pole barns & carports	$.05/sq. ft. -- $30.00 minimum
Small Accessory Structures (less than 150 sq.ft.) such as sheds and gazebos	$ 30.00
Decks/Sport Courts	$.10/sq.ft.--$30.00 minimum
New Electric Service	$180.00
Additional Electric Sub-panel	$ 50.00 per panel
Electric Service Update	$100.00/panel
Electric Service Repair	$50
Electric Wiring Extension/Rewiring (Fee based on area being added or remodeled)	$.10/sq. ft.--$50.00 minimum
Electric for Swimming Pool or Pond	$ 50.00
New Heating Units (gas, oil or electric) for a New Home	$150.00/unit plus $25.00 for each addition unit
Additional Heating Unit Added to an Existing Home	$ 50.00
Furnace Update/Water Heater	$ 50.00 per unit
Fireplace	$ 50.00/ fireplace
Heating Pipe Extension	$.10/sq.ft. of area affected--$50.00 minimum
Air Conditioning Unit	$ 50.00/unit
Lawn Sprinkler System	$ 50.00
Plumbing Fixtures	
new home	$ 10.00/fixture-- $ 150.00 minimum
other	$ 10.00/fixture --$ 50.00 minimum

Sewer Connection	$ 75.00
Water Connection	$ 75.00
Storm Sewer Connection	$ 75.00
Temporary City Water/Sewer Service Fee	$100.10
New Single Family House Administrative Fee:	$200 per dwelling unit
Renewal of Permit	50% of orig. permit fee--$50.00 minimum
Re-inspection	$ 50.00/each inspection
Early Start Footings and Foundations*	$150.00
Special Inspection*	$350.00
Overtime Inspections *	$75 per hour, 2 hour maximum
Overtime Plan Review *	$75 per hour, 2 hour maximum

*Shall be pre-approved by the Building Inspection Superintendent.

ZONING PERMIT FEES

New Single Family building	$125.00
Additions/Alterations	$ 40.00
Accessory Structures such as attached & detached garages, pole barns & carports, decks, sport courts, swimming pools, or residential communication structure	$ 40.00
Fence	$ 50.00
Driveway (new, replace or extend)	$ 50.00/entrance
Home Occupation	$ 40.00

EROSION CONTROL PERMITS

Erosion Control Plan Review Fee for Filling or Land Disturbance on Residential Lots at the time a principal structure is proposed	$100.00/lot or building
Other Erosion Control Plan Review Fee for Filling or Land Disturbance on Existing Residential Lots	$ 40.00/ lot or building

Erosion Control Permit Cash Deposit
(for less than one acre and all Residential Building Permits)

Prior to a building or and erosion control permit being issued the land owner shall provide $1000 cash deposit to the Village in order to provide a guarantee for construction site and erosion control maintenance and grading and drainage work at the proposed site. This cash deposit is required to guarantee to the Village that the requirements of the Ordinance are met. Such cash deposit would be deposited in an interest-bearing account and returned to the landowner only after the required items have been successfully completed and approved by the Village with the exception of a six (6) percent administrative finance processing fee.

Road Opening/Work in the right-of-way $ 150.00 except as provided below:

A bulk work in the right-of-way permit may be obtained for Utilities such as gas, electric and telephone for short extensions under 300 feet, individual residential services for $150.00 per year and $30 for each job. However, said Utilities shall pay a $150 permit fee for any proposed open cutting of the road or for establishing service for a new subdivision or commercial project."

PROPERTY MAINTENANCE FEE—See Property Maintenance Fee Section on page 23

IMPACT FEES—See Impact Fee Section on page 24

TWO FAMILY RESIDENTIAL PERMIT FEES

BUILDING PERMIT FEES

State Building Fee	$ 55.00
Plan Review (for new structures)	$250.00
Plan Review for Additions	$100.00
Plan Review for Alterations	$ 50.00
Plan Review for Large Detached Accessory Structures	$ 40.00
Dwelling Unit	$.35/sq.ft. -- $250.00 minimum
Additions	$.25/sq.ft. -- $ 50.00 minimum
Alteration with Structural Changes (examples: changing roof pitch, adding a dormer, replacing damaged roof trusses two adding a new window/door, enlarging a structural window of door opening)	$.10/sq.ft. -- $ 50.00 minimum or where square footage cannot be calculated $35.00 minimum for first structural changes; 3 or more changes $50.00
Alteration without Structural Changes (example: interior alteration)	$0.05/sq.ft. of area affected-- $50.00 minimum
Certificate of Compliance or Occupancy	
new structure	$200.00
additions	$ 75.00
alterations	$ 50.00
Large Accessory Structures (over 151 sq. ft.) such as attached & detached garages, pole barns & carports	$.05/sq.ft.--$30.00 minimum
Small Accessory Structures (less than 150 sq.ft.) such as sheds and gazebos	$30.00
Decks/Sport Court	$.10/sq.ft.-- $ 25.00 minimum
New Electric Service	$360.00
Additional Electric Sub-panel	$ 50.00 per panel
Electric Service Update	$100.00/panel
Electric Wiring Extension/Rewiring (Fee based on area being added or remodeled)	$.10/sq. ft. --$ 50.00 minimum.
Electric for Swimming Pool or Pond	$ 50.00
New Heating Units (gas, oil or electric)	$150.00/unit plus $25.00 for each addition unit
Additional Heating Unit to an existing to an existing two family unit	$ 50.00 per unit
Furnace Update/Water Heater	$ 50.00 per unit
Fireplace	$ 50.00/fireplace
Heating Pipe Extension	$.10/sq.ft. of area affected-- 50.00 minimum
Air Conditioning Unit	$ 50.00/ unit
Lawn Sprinkler System	$ 50.00
Plumbing Fixtures	
new structure	$ 10.00/ fixture--$ 300.00 minimum
other	$ 10.00/fixture--$50.00 minimum

Sewer Connection	$ 75.00/connection
Water Connection	$ 75.00/connection
Storm Sewer Connection	$ 75.00/connection
Temporary City Water/Sewer Service Fee	$100.10
Two Family Building Administrative Fee:	$400 per building
Renewal of Permit	50% of orig. permit fee--$50.00 minimum
Re-inspection	$ 35.00/each inspection
Early Start Footings and Foundations*	$200.00
Special Inspection*	$350.00/unit
Overtime Inspections *	$75 per hour, 2 hour minimum
Overtime Plan Review *	$75 per hour, 2 hour minimum

*Shall be pre-approved by the Building Inspection Superintendent.

ZONING PERMIT FEES

New Two Family building	$150.00/building
Additions/Alterations to a dwelling	$ 40.00
Accessory Structures such as attached & detached garages, pole barns & carports, decks, sport courts, swimming pools, or residential communication structure	$ 40.00
Fence	$ 50.00
Driveway (new, replace or extend)	$ 50.00/entrance
Home Occupation	$ 40.00

EROSION CONTROL PERMITS

Erosion Control Plan Review Fee for Filling or Land Disturbance on Residential Lots at the time a principal structure is proposed	$100.00/lot or building
Other Erosion Control Plan Review Fee for Filling or Land Disturbance on Existing Residential Lots	$ 40.00/ lot or building

Erosion Control Permit Cash Deposit
(for less than one acre and all Residential Building Permits)

Prior to a building or and erosion control permit being issued the land owner shall provide $1000 cash deposit to the Village in order to provide a guarantee for construction site and erosion control maintenance and grading and drainage work at the proposed site. This cash deposit is required to guarantee to the Village that the requirements of the Ordinance are met. Such cash deposit would be deposited in an interest-bearing account and returned to the landowner only after the required items have been successfully completed and approved by the Village with the exception of a six (6) percent administrative finance processing fee.

Road Opening/Work in the right-of-way $ 150.00 except as provided below:

A bulk work in the right-of-way permit may be obtained for Utilities such as gas, electric and telephone for short extensions under 300 feet, individual residential services for $150.00 per year and $30 for each job. However, said Utilities shall pay a $150 permit fee for any proposed open cutting of the road or for establishing service for a new subdivision or commercial project."

PROPERTY MAINTENANCE FEE—See Property Maintenance Fee Section on page 23

IMPACT FEES—See Impact Fee Section on page 24

MULTI-FAMILY PERMIT FEES
(3 OR MORE UNITS PER STRUCTURE)

BUILDING PERMIT APPLICATION FEES

Application Fee for Multi-Family Certified Municipality Plan Review for a new principal or accessory structure, modifications to a principal and accessory structure

	Building HVAC & Lighting	Building ONLY	HVAC ONLY	Lighting ONLY
Less than 2,500 sq. ft.	$290.00	$220.00	$130.00	$85.00
2,500-5,000 sq. ft.	$390.00	$290.00	$200.00	$100.00
5,001-10,000 sq. ft.	$520.00	$430.00	$220.00	$120.00
Over 10,000 sq. ft. but not more than 100,000 cu. ft.	$810.00	$570.00	$330.00	$165.00

Application Fee for a Multi-Family Plan Review with State Approved Plans	$100.00

BUILDING PERMIT FEES

Multi-Family Buildings	$0.30/sq.ft.-- $500.00 minimum/building
Alteration with structural changes (examples: changing roof pitch, adding a dormer, replacing damaged roof trusses adding a new window/door, enlarging a window of door opening)	$.10/sq.ft. -- $ 50.00 minimum or where square footage cannot be calculated $35.00 minimum or first two structural changes 3 or more structural changes $50.00
Alteration without Structural Changes (example: interior alteration)	$.05/sq.ft. of area affected--$35.00 minimum
Certificate of Compliance or Occupancy (new, additions or alterations) $10.00 /each unit over 24 units	$ 50.00/unit for first 8 units $ 25.00/unit for next 9 to 24 units
Additions/Alteration (per unit)	$.25/sq.ft.--$ 75.00/unit minimum
Siding or Roofing (replacement or adding shingles or siding to an existing structure)	$ 25.00/building
Large Accessory Structures (over 151 sq. ft.) such as attached & detached garages, pole barns & carports	$.10/sq. ft.--$ 50.00 minimum
Small Accessory Structures (less than 150 sq.ft.) such as sheds and gazebos	$ 25.00
Decks/Sport Court	$.10/sq.ft.--$ 25.00 minimum
New Heating Units	$ 50.00/unit
Air Conditioning	$ 50.00/unit
Fireplaces	$ 50.00/fireplace
Heating & Air Conditioning Distribution Duct	$1.00/100 sq.ft.-- $50.00 minimum
Lawn Sprinkler System	$ 50.00
Plumbing Fixtures	
new structure	$10.00 per fixture, 250 minimum
other	$10.00/fixture--$50.00 minimum
Sewer Connection	$0.50/linear foot--$75.00 minimum
Water Connection	$0.50/linear foot--$75.00 minimum

Storm Sewer Connection	$0.50/linear foot--$75.00 minimum
Fire Protection Loop	$0.50/linear foot--$75.00 minimum
Building Drain, Storm	$0.50/linear foot--$75.00 minimum
Building Drain, Sanitary	$0.50/linear foot--$75.00 minimum
Manholes	$ 20.00 each
Catch Basins	$ 20.00 each
Restraint Systems	$ 20.00 each
Temporary City Water/Sewer Service Fee for Multi-Family	Current City of Kenosha rates plus 25% Village Administration Fee

Electrical for a new principal or accessory structure or addition

Electrical for a new principal or accessory structure or addition	$ 35.00 plus $0.03/sq.ft., $100 minimum
Re-inspection fee (no access or non-compliance)	$ 50.00
Failure to call for inspection	$ 75.00
Minimum permit fee	$ 50.00

Electrical: Replacement, modifications and misc., items

Light, Switch and convenience outlet	$0.50 each
Power receptacles over 150 volts	$5.00
Lighting fixtures: incandescent/ florescent/LED	$0.50
Exterior luminaires: ground lights, wall packs, pole lights	$3.00
Temporary service and temporary wiring	$40.00
Service switch, each or alteration thereof	
First 200 amperes	$25.00
Plus if over 200 amperes, additional per 100 amps or a fraction thereof	$10.00
Feeder, subfeeder, branch circuit and raceway, per 100 amps or fraction thereof	$10.00
Range, oven, clothes dryer, dishwasher, disposal, water heater	$5.00
Refrigeration unit up to 5 HP	$5.00 minimum, plus $1.00 per HP over 5 HP
Furnace, unit heater	$5.00
Air conditioner up to 5 tons	$5.00, plus $1.00 per ton over 5 tons
Combination heating and air-conditioning unit, split systems	$20.00
Medium-voltage service (new or replace)	$250.00
Medium-voltage feeder	$100.00
Medium-voltage transformer	$50.00
Each motor, per HP or fraction thereof	$0.50; $1.00 minimum
Dispense: gasoline, fuel oil, permanent vending machines, and well pump	$6.00

Generator, transformer, reactor, rectifier, capacitor, welder, converter and electric furnace	$1.00/kw
Construction trailer	$25.00
Electric unit heating device, VAVs	$5.00
Dimmer, rheostat, occupancy sensor	$2.00
Swimming pool (electrical wiring and grounding)	$25.00
Sign: florescent, neon or incandescent, LED (primary power)	$25.00
Wire way, trough, cable tray	$0.25 per foot; $10.00minimum
Exit/EM light	$5.00
Fans: bath, paddle and miscellaneous under 1 HP	$1.00
Hydromassage and hot tubs	$10.00
Bus duct and Trench	$25.00/$0.50 per foot
Fire alarm initiating and signaling devices	$1.00
Fire alarm control panel NAC panels and industrial control panels	$25.00
Low voltage Permits	
Control Panel	$15
Power Supply	$5.00
REX	$1.00
Card Readers	$1.00
Key Pads	$1.00
Bio-Readers	$1.00
Door Strikes	$1.00
Door Magnet switches	$1.00
Outdoor Camera	$5.00
Indoor Camera	$5.00
Door magnet switches	$1.00
Multitechnology sensors	$1.00
Data racks	$5.00
Data/phone jacks	$0.50
WAPs	$5.00
Patch panels	$2.00
Punch down blocks	$2.00
UPS	$5.00
Speakers	$1.00
Receiver	$5.00
TV outlet jacks	$0.50
Splitters/boosters	$1.00
Low-voltage/signaling/communication cable	$10.00/$0.01 per foot

Signaling devices	$1.00
Initiating devices	$1.00
Relays	$2.00
Thermostats	$2.00
VAVs (low voltage)	$5.00
Dampers (low-voltage)	$5.00
Signs: LED (secondary power)	$25.00
Multi-Family Administrative Fee	$300 per building for 3-8 units $400 per building for 9-24 units $500 per building over 24 units
Renewal of Permit	50% of orig. permit fee--$50.00 minimum
Re-inspection, excluding electrical	$50.00/each inspection
Early Footing and Foundations*	$350.00/building
Special Inspection, excluding electrical *	$350.00
Overtime Inspection, excluding electrical *	$75.00 per hour, 2 hour minimum
Overtime Plan Review *	$75.00 per hour, 2 hour minimum

*Shall be pre-approved by the Building Inspection Superintendent.

ZONING PERMIT FEES

New Multi-family Family building	$175.00/building
Additions/Alterations	$40.00
Accessory Structures such as attached & detached garages, & carports, decks, sport courts, swimming pools, residential communication structure	$40.00
Fence	$ 50.00
Driveway (new, replace or extend)	$ 50.00/entrance
Home Occupation	$40.00

EROSION CONTROL PERMITS

Erosion Control Plan Review Fee for Filling or Land Disturbance on residential lots including multi-family lots/buildings at the time a principal structure is proposed	$100.00/lot or building
Other Erosion Control Plan Review Fee for Filling or Land Disturbance on Existing Residential Lots including multi-family lots/buildings	$ 40.00/ lot or building

Erosion Control Permit Cash Deposit
(for less than one acre and all Residential Building Permits)

Prior to a building or and erosion control permit being issued the land owner shall provide $1000 cash deposit to the Village in order to provide a guarantee for construction site and erosion control maintenance and grading and drainage work at the proposed site. This cash deposit is required to guarantee to the Village that the requirements of the Ordinance are met. Such cash deposit would be deposited in an interest-bearing account and returned to the landowner only after the required items have been successfully completed and approved by the Village with the exception of a six (6) percent administrative finance processing fee.

Road Opening/Work in the right-of-way $150.00 except as provided below:

A bulk work in the right-of-way permit may be obtained for Utilities such as gas, electric and telephone for short extensions under 300 feet, individual residential services for $150.00 per year and $30 for each job. However, said Utilities shall pay a $150 permit fee for any proposed open cutting of the road or for establishing service for a new subdivision or commercial project."

PROPERTY MAINTENANCE FEE—See Property Maintenance Fee Section on page 23

IMPACT FEES—See Impact Fee Section on page 24

COMMERCIAL PERMIT FEES, EXCLUDING MULTI-FAMILY

BUILDING PERMIT APPLICATION FEES

Application Fee for Commercial a Certified Municipality Plan Review for a new principal or accessory structure or a Tenant Build-out or tenant change of an existing structure with alterations:

	Building HVAC & Lighting	Building ONLY	HVAC ONLY	Lighting ONLY
Less than 2,500 sq. ft.	$290.00	$220.00	$130.00	$85.00
2,500-5,000 sq. ft.	$390.00	$290.00	$200.00	$100.00
5,001-10,000 sq. ft.	$520.00	$430.00	$220.00	$120.00
Over 10,000 sq. ft. but not more than 100,000 cu. ft.	$810.00	$570.00	$330.00	$165.00

Application Fee for Commercial Plan Review for a Tenant change or alteration of an existing structure without alterations:	$50.00
Application Fee for a Commercial Plan Review with State Approved Plan:	$100.00

BUILDING PERMIT FEES

New Buildings and additions:	$10.00/1,000 cu.ft.--$150.00 minimum.
Alteration with Structural Changes (examples: changing roof pitch, adding a dormer, replacing damaged roof trusses two adding a new window/door, enlarging a window of door opening)	$.10/sq.ft. -- $100.00 minimum or where square footage cannot be calculated $50.00 minimum for first structural changes 3 or more structural changes $100.00
Alteration Without Structural Changes (example: interior alterations)	$.10/sq.ft. of affected area-- $50.00 minimum
Accessory Structures and additions:	$6.50/1,000 cu. Ft.--$200.00 minimum
Interior Demolition	$160.00
Certificate of Compliance or Occupancy	
new structure	$200.00
additions	$100.00
accessory structures	$100.00
alteration	$75.00
Tenant change or temporary occupancy	$55.00
Fireplace	$50.00/ fireplace
Heating Units	$10.00/50M BTU input--$50.00 minimum
Air Conditioning	$10.00/12M BTU input--$50.00 minimum
Heating & Air Conditioning Distribution Duct	$1.00/100 sq.ft.-- $50.00 minimum
Hoods and Exhaust Systems	$50.00/hood or system
Lawn Sprinkler	$50.00
Plumbing Fixtures	
new structure	$10.00/fixture--$100.00 minimum
other	$10.00/fixture--$50.00 minimum.
Sewer Connection	$0.50/linear foot--$75.00 minimum

Water Connection	$0.50/linear foot--$75.00 minimum.
Storm Sewer Connection	$0.50/linear foot--$75.00 minimum
Fire Protection Loop	$0.50/linear foot--$75.00 minimum
Building Drain, Storm	$0.50/linear foot--$75.00 minimum
Building Drain, Sanitary	$0.50/linear foot--$75.00 minimum
Manholes	$ 20.00 each
Catch Basins	$ 20.00 each
Restraint Systems	$ 20.00 each
Temporary City Water/Sewer Service Fee for Business and Institutional	Current City of Kenosha rates plus 25% Village administrative fee
Temporary City Water/Sewer Service Fee for Industrial	$115.00

Electrical for a new principal or accessory structure or addition

Electrical for a new principal or accessory structure or addition	$35.00 plus $0.03/sq.ft. or addition $100.00 minimum
Re-inspection fee (no access or non-compliance)	$50.00
Failure to call for inspection	$75.00
Minimum permit fee	$100.00

Electrical: Replacement, modifications and Misc. items

Light, Switch and convenience outlet	$0.50 each
Power receptacles over 150 volts	$5.00 for first 30 amps plus $6.00 for each additional amp
Lighting fixtures--incandescent	$0.50/fixture
Tubular lamp, such as florescent	$0.25 per tube
Arc light, search light, floodlight, mercury light pole base and poles	$3.00 each
Temporary Service and temporary wiring installation	$40.00
Service	First 200 amps or less $25.00, plus $10.00 for each additional 100 amps or fraction thereof
Medium voltage service (new or replacement)	$250.00
Range, oven, clothes dryer, water heater, dishwasher, disposal, etc.	$5.00 each
Refrigeration unit	$ 5.00 for first 5 HP plus $1.00 for each additional HP or fraction thereof
Furnace unit heater	$5.00 each
Air conditioner:	$5.00 for first 5 tons, plus $1.00 for each additional ton or fraction thereof
Combination heating and cooling unit	$20.00
Feeder, sub feeder and raceway	$10.00/100 amp
Medium voltage feeder	$100.00
Construction trailer feeder	$50.00

Motors	$0.50/hp--$1.00 minimum
Dispenser: gasoline, fuel oil, permanent vending machines and well pumps	$6.00 each
Generator, transformer, reactor, rectifier, capacitor, welder, converter and electric furnace	$1.00/kw
Medium voltage transformer	$100.00
Electric unit heating device (including thermostat)	$5.00/device
Dimmer and rheostats	$2.00 each
Swimming pool/pond (wiring/grounding)	$25.00
Sign – Fluorescent, neon, incandescent	$25.00 each
Wire Way, Trough, cable Tray	$0.50 per foot/$25.00 each
Alarm initiating and signaling devices	$1.00/device
Fans: bath, paddle and misc. under 1 HP	$1.00/device
Hydro-massage and hot tubs	$10.00/device
Bus duct, trenches	$25/$0.25 per foot
Exit light/EM light	$5.00/ system
Fire alarm control panels and NAC panels included above	$25.00
Low voltage Permits	
Control Panel	$15
Power Supply	$5.00
REX	$1.00
Card Readers	$1.00
Key Pads	$1.00
Bio-Readers	$1.00
Door Strikes	$1.00
Door Magnet switches	$1.00
Outdoor Camera	$5.00
Indoor Camera	$5.00
Door magnet switches	$1.00
Multitechnology sensors	$1.00
Data racks	$5.00
Data/phone jacks	$0.50
WAPs	$5.00
Patch panels	$2.00
Punch down blocks	$2.00
UPS	$5.00
Speakers	$1.00
Receiver	$5.00

TV outlet jacks	$0.50
Splitters/boosters	$1.00
Low-voltage/signaling/communication cable	$10.00/$0.01 per foot
Signaling devices	$1.00
Initiating devices	$1.00
Relays	$2.00
Thermostats	$2.00
VAVs (low voltage)	$5.00
Dampers (low-voltage)	$5.00
Signs: LED (secondary power)	$25.00
Renewal of Permit:	50% of orig. permit fee, $50.00 minimum
Re-inspection, excluding electrical	$50.00/each inspection
Early Start Footings and Foundations*	$500.00
Special Inspection, excluding electrical *	$350.00
Overtime Inspection, excluding electrical *	$75.00 per hour, 2 hour minimum
Overtime Plan Review *	$75.00 per hour, 2 hour minimum

*Shall be pre-approved by the Building Inspection Superintendent.

ZONING PERMIT FEES

New principal commercial, industrial, governmental or institutional structure or building	$200.00/structure or building
Addition or alteration to an existing commercial, industrial, governmental or institutional structure or building:	$85.00/structure or building
Commercial, industrial, governmental or institutional tenant change without alterations or an accessory structure or building, excluding fences:	$40.00/structure or building
Fence	$ 50.00
Driveway (new, replace or extend)	$ 50.00/entrance

EROSION CONTROL PERMITS

Erosion Control Review Fee for a Commercial, Industrial, Institutional, Recreational, or other mass grading of a site.	$ 150.00/ site plus $ 5.00/1,000 sq.ft. of disturbed site area with a $ 2,000.00 max.

Street Sweeping Deposit: At the time a Mass Grading or Commercial Erosion Control Permit is issued the landowner shall submit a $2000.00 Street Sweeping Deposit, to guarantee to the Village ensure that the conditional of the permit and the Construction Site Maintenance and Erosion Control Ordinance is followed. The cash payment shall be used if the Village if the cash payment is depleted prior to the project being completed the owner shall post another cash payment in the same amount. The cash payment or any portion, less a six (6) percent administrative finance processing fee, will be refunded upon completion of the project.

Road Opening/Work in the right-of-way	$ 150.00 except as provided below:

A bulk work in the right-of-way permit may be obtained for Utilities such as gas, electric and telephone for short extensions under 300 feet, individual residential services for $150.00 per year and $30 for each job. However, said Utilities shall pay a $150 permit fee for any proposed open cutting of the road or for establishing service for a new subdivision or commercial project."

PROPERTY MAINTENANCE FEE—See Property Maintenance Fee Section on page 23

IMPACT FEES—See Impact Fee Section on page 24

MISCELLANEOUS BUILDING PERMIT FEES

Razing Principal Building	$ 50.00, plus $.03/sq.ft. of building, $100 minimum and, $250 maximum fee per building
Razing Accessory Building	$35.00 each
Moving Principal Buildings off the Site	$150.00 plus actual overtime costs for police escort
Moving Accessory Building on site	$35.00/building
Moving Accessory Building off the Site	$50.00 plus actual overtime costs for police escort

EROSION CONTROL PERMIT FEES

Erosion Control Plan Review Fee for Filling or Land Disturbance on **Residential Lots** including **multi-family lots/buildings** at the time a principal structure is proposed	$100.00/lot or building
Other Erosion Control Plan Review Fee for Filling or Land Disturbance on **Existing Residential Lots** including **multi-family lots/buildings**	$ 40.00/ lot or building
Erosion Control Plan Review Fee for **Certified Survey Maps** (Note: Individual Erosion control permits are still required for each lot/unit/building.)	$75.00/ CSM Required only if creating 2 or more new lots
Mass Grading Erosion Control Review Fee for **New Subdivisions, Multi-Family, Commercial, Industrial, Institutional, Recreational, or other mass grading of a site.** (Note: individual erosion control permits are still required for each lot/unit/building.)	$ 150.00/ site plus $ 5.00/1,000 sq.ft. of disturbed site area with a $ 2,000.00 max.
Road Opening/Work in the right-of-way	$ 150.00 except as provided below:

A bulk work in the right-of-way permit may be obtained for Utilities such as gas, electric and telephone for short extensions under 300 feet, individual residential services for $150.00 per year and $30 for each job. However, said Utilities shall pay a $150 permit fee for any proposed open cutting of the road or for establishing service for a new subdivision or commercial project."

CASH DEPOSITS

Street Sweeping Deposit

At the time a Mass Grading or Commercial Erosion Control Permit is issued the landowner shall submit a $2000.00 Street Sweeping Deposit, to guarantee to the Village ensure that the conditional of the permit and the Construction Site Maintenance and Erosion Control Ordinance is followed. The cash payment shall be used if the Village if the cash payment is depleted prior to the project being completed the owner shall post another cash payment in the same amount. The cash payment or any portion, less a six (6) percent administrative finance processing fee, will be refunded upon completion of the project.

Erosion Control Permit Cash Deposit (for less than one acre and all Residential Building Permits)

Prior to a building or and erosion control permit being issued the land owner shall provide $1000 cash deposit to the Village in order to provide a guarantee for construction site and erosion control maintenance and grading and drainage work at the proposed site. This cash deposit is required to guarantee to the Village that the requirements of the Ordinance are met. Such cash deposit would be deposited in an interest-bearing account and returned to the landowner only after the required items have been successfully completed and approved by the Village with the exception of a six (6) percent administrative finance processing fee.

Cash Deposit for Wetland Staking:

The Cash Deposit specified below shall be paid at the time the wetland staking application is submitted. Such cash deposit shall be deposited in an interest-bearing account and returned to the property owner of record only after the requirements per of the Village Zoning Ordinance have been successfully completed and approved by the Village with the exception of a six (6) percent administrative finance processing fee.

a. $500 per parcel; or

b. the Village may accept a cash deposit based or a reasonable written estimate from the owners/agents Wisconsin registered land surveyor for the required survey field and mapping work.

ZONING AND DEVELOPMENT REVIEW AND APPLICATION FEES

ZONING APPLICATIONS

1. An **initial application fee of $225** shall be paid when any of the following applications are submitted to the Village for review. This initial application fee covers the costs of pre-application staff conferences with the applicant and their representatives, site visits if necessary, providing copies of applications and related ordinances, telephone calls with the applicant related to the Village requirements for the proposed project prior to submitting the application. In addition, the fees contained in paragraph 3 below shall also be paid for the processing and reviewing of the application. See also paragraph 4and 5 below for additional fees, as applicable, for the review of the following applications.

   A. Stipulated Shoreland Permit Application

   B. Zoning Map/Zoning Text Amendment Applications excluding Planned Unit Developments and Planned Developments

   C. Zoning Variance Application

   D. Conditional Use Permit Application

   E. Floodplain Boundary Adjustment or Floodplain Map Correction Applications

   F. Site and operational plan that requires Plan Commission review wherein the building or tenant space is 5,000 square feet or less than.

   G. Joint applications for site and operational plan and conditional use applications wherein the building or tenant space is 5,000 square feet or less.

2. An **initial application fee of $825** shall be paid when any of the following applications are submitted to the Village for review. This initial application fee covers the costs of pre-application staff conferences with the applicant and their representatives, site visits if necessary, providing copies of applications and related ordinances, telephone calls with the applicant related to the Village requirements for the proposed project prior to submitting the application. In addition, the fees contained in paragraph 3 below shall also be paid for the processing and reviewing the application. See also paragraph 4 and 5 below for additional fees, as applicable, for the review of the following applications.

   A. Site and operational plan application that requires Plan Commission review, wherein the building or tenant space is greater than 5,001 square feet.

   B. Joint applications for site and operational plan and conditional use applications wherein the building or tenant space is greater than 5,001 square feet.

   C. PUD, Planned Unit Development Overlay Text and Map Amendments

   D. PD, Planned Development Text and Map Amendment~~s~~

   E. Site and Operational Plan Appeal

   F. Motion to Reconsider a Site and Operational Plan Appeal

   G. Appeals Application or Motion to Reconsider a Zoning Variance or Appeal

3. In addition to application fees specified above in paragraphs 1 and 2 above, the applicant(s) and/or property owner(s) shall agree to be responsible for paying for the actual Village planning and zoning staff time and resources required to complete the review and processing of the application. As a condition of submitting the application, the applicant(s) and property owner(s) would enter into a **Predevelopment Agreement** with the Village, which specifies, at a minimum, the property owner(s) name, address, telephone and facsimile number, the applicant(s) name, address, telephone and facsimile number, the type of application, current billable rates to be used for review of the application, the address, legal description and tax parcel number of the property(s), where and to whom invoices shall be sent. If the person is not the owner of the property, then a copy of the invoice will also be sent to the owner of the property.

   The Village shall mail said invoices on a monthly basis to the specified person. All invoices shall be paid within 30 days. There is a penalty of 1.5% per month on the unpaid invoice balance and there is an additional 10% penalty if the outstanding invoice, interest & penalty is placed on the tax roll (a lien against the property). The right of the Village to assess a lien

against the property shall be one of the remedies available to the Village, but shall not be the exclusive remedy. The Village may also sue for a money judgment for any invoices, which are past due. Furthermore if an invoice becomes past due for more than 30 days, the Village may elect to terminate all staff review and to terminate the Village approval process on the application until all delinquent invoices are fully paid.

The Village shall invoice and the applicant(s)/property owner(s) shall pay for the planning and zoning staff time spent on reviewing plans and specifications, drawings and other documents submitted with respect to the proposed application and for preparing memorandums and letters to the applicant/property owner(s); preparing, mailing and faxing meeting notices and agendas; preparing memorandums for the Village Plan Commission and/or the Village Board; photocopying, attending meetings with the applicant/property owner(s) or an adjacent property owner or other interested party, telephone calls with the applicant/property owner(s) or an adjacent property owner or other interested parties and any other planning and zoning staff task or time expended to review or process the specific plans, plats, maps or development plans.

The Village shall continue to invoice the applicant/property owner until final consideration is made regarding said application and all conditions precedent to obtaining a zoning or erosion control permit has been satisfied or said application is withdrawn in writing by the applicant/property owner. All invoices and all staff time and resources spent prior to the date of the written request to terminate the application shall be paid by the applicant/property owner.

4. **Special fees**. The applicant/property owner shall pay to the Village Treasurer, upon presentment of an itemized statement, a fee equal to the actual cost incurred by the Village for all engineering, attorney and/or other special expert consultation or review conducted by or on behalf of the Village in connection with the review of an application or request for information; meeting with the applicant/property owner of a project or other engineering, attorney and/or special expert consultation or review services; or review, meeting, research of information for speculative development proposals incurred by the Community Development Department as the Village Zoning Administrator, Plan Commission and/or the Village Board may deem necessary to assure that the proposed application or existing plans or request are in compliance with the provisions of this chapter and the approved plans and specifications.

5. **Other Zoning Application fees:** An application fee of **$100** shall be paid when any of the following applications are submitted to the Village for review. This application fee covers the costs of preapplication staff conferences with the applicant and his representatives, site visits if necessary, providing copies of applications and related ordinances, and telephone calls with the applicant related to the Village requirements for the proposed project prior to submitting the application.

   (a) A minor amendment to a site and operational plan previously approved by the Plan Commission.

   (b) Extension of site and operational plan approval that required Plan Commission approval.

   An application fee of **$50** shall be paid when the following application is submitted to the Village for review. This application fee covers the costs of preapplication staff conferences with the applicant and his representatives, site visits if necessary, providing copies of applications and related ordinances, and telephone calls with the applicant related to the Village requirements for the proposed project prior to submitting the application.

   (a) Site and operational plan application that requires staff review only.

6. APPLICATION AND DEVELOPMENT REVIEW FEES:

A. An **initial application fee of $825** shall be paid when any of the following applications or requests are submitted to the Village. This initial application fee covers the costs of preapplication staff conferences with the applicant and his representatives, site visits if necessary, providing copies of applications and related ordinances, and telephone calls with the applicant related to the Village requirements for the proposed project prior to submitting the application or request. In addition, the fees contained in Subsection C below shall also be paid for the processing and reviewing of the application. See also Subsection D and E below for additional fees, as applicable, for the following applications:

   (1) Conceptual plan.

(2) Preliminary plat.

(3) Preliminary condominium plat.

(4) Final plat.

(5) Final condominium plat.

(6) Assessor's plat.

(7) Development agreements, Memorandums or other agreements not associated with a plat or certified survey map.

(8) Amendment to an existing Development Agreement or other existing agreement.

(9) Assignment of Development Agreement.

B. An **initial application fee of $225** shall be paid when any of the following applications or requests are submitted to the Village. This initial application fee covers the costs of preapplication staff conferences with the applicant and his representatives, site visits if necessary, providing copies of applications and related ordinances, and telephone calls with the applicant related to the Village requirements for the proposed project prior to submitting the application or request. In addition, the fees contained in Subsection C below shall also be paid for the processing and reviewing of the application. See also Subsection D and E below for additional fees, as applicable, for the following applications:

(1) Comprehensive plan amendment.

(2) Neighborhood sketch plan or amendment thereto.

(3) Certified survey map or affidavit of correction thereto.

(4) Lot line adjustment or affidavit of correction thereto.

(5) Variance.

(6) Street, walkway or park vacation.

(7) Vacation of a Plat

(8) Affidavit to change a Plat or CSM requirement

(8) Vacation of a Village Easement

(9) Deed Restrictions/Covenants/Assignments or other Development Documents to prepare or review.

C. In addition to the application fee as specified in Subsections A and B above, the divider/developer and the property owner shall be responsible for paying for the actual Village staff time and resources to complete the review and process an application or request specified in Subsections A and B above. As a condition of submitting the application or request, the divider/developer and the property owner(s) shall enter into a **Predevelopment Agreement** with the Village which specifies, at a minimum, the property owner's name, address, and telephone and facsimile numbers, the applicant's name, address, and telephone and facsimile numbers, the type of application, current billable rates to be used for review of the application, the address, legal description and tax parcel number of the property, and where and to whom invoices shall be sent.

(1) The Village shall mail invoices on a monthly basis to the specified person. All invoices shall be paid within 30 days. There is a penalty of 1.5% per month on the unpaid invoice balance, and there is an additional penalty of 10% if the outstanding invoice, interest and penalty are placed on the tax roll (a lien against the property). The right of the Village to assess a lien against the property shall be one of the remedies available to the Village but shall not be the exclusive remedy. The Village may also sue for a money judgment for any invoices which are past due. Furthermore, if an invoice becomes past due for more than 30 days, the Village may elect to terminate all staff review and to terminate the Village approval process on the application until all delinquent invoices are fully paid.

(2) The Village shall invoice for the planning and zoning staff time spent on reviewing plans and specifications, drawings and other documents submitted with respect to the proposed application and for preparing memorandums and letters to the

divider/developer or property owner(s); preparing, mailing and faxing meeting notices and agendas, if required; preparing memorandums for the Village Plan Commission or the Village Board, if required; photocopying; meetings with the divider/developer or property owner(s) or an adjacent property owner or other interested party; telephone calls with the divider/developer or property owner(s) or an adjacent property owner or other interested parties; and any other planning and zoning staff task or time expended to review the specific plans, plats, maps or development plans.

(3) The Village shall continue to invoice the divider/developer or property owner(s) until final consideration is made regarding said application and all zoning and planning related activities related to the application have been completed or said application is withdrawn in writing by the applicant/property owner. All invoices and all staff time and resources spent prior to the date of the written request to terminate the application shall be paid by the divider/developer or property owner.

D. **Special fees**. The divider/developer and property owner shall pay to the Village Treasurer, upon presentment of an itemized statement, a fee equal to the actual cost incurred by the Village for all engineering, attorney and/or other special expert consultation or review conducted by or on behalf of the Village in connection with the review of an application or request for information; meeting with the owner/developer/applicant of a project or other engineering, attorney and/or special expert consultation or review services; or review, meeting, research of information for speculative development proposals incurred by the Community Development Department as the Village Zoning Administrator, Plan Commission and/or the Village Board may deem necessary to assure that the proposed application or existing plans or request are in compliance with the provisions of this chapter and the approved plans and specifications.

E. **Other fees**.

(1) An application fee of $200 shall be paid when any of the following requests for a time extension to satisfy the requirements of approval is requested:

(a) Conceptual plan.

(b) Preliminary plat.

(c) Preliminary condominium plat.

(d) Final plat.

(e) Final condominium plat.

(f) Assessor's plat.

(2) An application fee of $50 shall be paid when any of the following requests for a time extension to satisfy the requirements of approval is requested:

(a) Certified survey map.

(b) Lot line adjustment.

(3) An application fee of $50 shall be paid when any of the following requests are made:

(a) Street light (installed or removed)

(b) Address correction or change pursuant to Chapter 305.

CONTACT THE COMMUNITY DEVELOPMENT DEPARTMENT AT 262-925-6717 FOR A PREDEVELOPMENT AGREEMENT OR MORE INFORMATION

MISCELLANEOUS ZONING AND DEVELOPMENT FEES

Zoning information request:

a. $30 per parcel plus $2.00 per page for information requested to be faxed; or

b. $55.00 per parcel for the information requested to be returned within 24 hours only if prior approval is granted by the Zoning Administrator plus $2.00 per page for information requested to be faxed

Parcel information/review letter: $155.00 per parcel

Release of waiver or other similar document: $55.00 plus recording fees

Wetland staking application fee: $550 per parcel (includes the application fee for any necessary Comprehensive Plan Amendment and Zoning Map Amendment resulting from the wetland staking).

Cash Deposit for Wetland Staking: The Cash Deposit specified below shall be paid at the time the wetland staking application is submitted. Such cash deposit shall be deposited in an interest-bearing account and returned to the property owner of record only after the requirements per of the Village Zoning Ordinance have been successfully completed and approved by the Village with the exception of a six (6) percent administrative finance processing fee.

a. $500 per parcel; or

b. the Village may accept a cash deposit based or a reasonable written estimate from the owners/agents Wisconsin registered land surveyor for the required survey field and mapping work.

Stipulated conservancy permit: $40.00 and $25.00 renewal fee only if the application or management plan has not changed from original permit

Temporary Use Permit: $150.00 per application

Recording fees: Actual cost to record a document at the Kenosha County Register of Deeds Office plus a $10 administrative processing fee.

Sign Application/Permit Fees

- Sign application: $15 per sign, not to exceed $105 per application, including temporary signs.
- Sign special exception permit application: $20 per sign, not to exceed $140 per application.
- Freestanding sign permit: $55 per sign for first two signs plus $15 for each additional sign, and no sign permit fee for any of the following temporary signs: coming soon sign, community banner sign, special event sign or device, or temporary banner sign. If the building is 5,000 square feet or less than then the sign permit is $35.00 per sign for the first two signs plus $10 for each additional sign.
- Nonfreestanding sign or changing the display area of an existing freestanding sign, $40 per sign for first five signs plus $10 for each additional sign, and no sign permit fee for any of the following temporary signs: coming soon sign, community banner sign, special event sign or device, or temporary banner sign. If the building is 5,000 square feet or less then the sign permit is $25.00 per sign for the first five signs plus $5 for each additional sign.

Commercial communication structure permit.

- Class 1 co-location or the siting and construction of a new mobile service support structure and facilities: $3,000.
- Class 2 co-location or any other modifications to a mobile service facility not classified as a substantial modification: $140.

PROPERTY RECORD MAINTENANCE FEES

The Village of Pleasant Prairie Office of Assessments creates and maintains property records for all real estate parcels within the Village of Pleasant Prairie in which it has jurisdiction. Pursuant to Wisconsin Statute 70.32(1), all properties that are issued building permits are field reviewed, described, and valued by "actual view". This means that each building permit requires 1) assessment personnel to initially process existing records or create new records, 2) physically review, onsite, the purpose of each building permit to document all property description additions and/or alterations and 3) process the information gathered in the field to determine an assessed value.

DEFINITIONS

Residential – Used by occupants as a home, abode, domicile, or dwelling that has housekeeping and cooking facilities for the occupants only. A residential property may have multiple dwelling units.

Dwelling Unit – A single unit providing complete, independent living facilities for one or more persons, including permanent provisions for living, sleeping, cooking, and sanitation.

Residential Condominium – A multiple dwelling or development containing individually owned dwelling units and jointly owned and shared areas and facilities.

Multi-Family Residential Building – A single building or structure containing more than one dwelling unit under single ownership and in which the owner rents or leases the right to occupy any of the dwelling units to a tenant(s).

Commercial Building – A building or structure that houses a business use, enterprise, or activity at a greater scale than home industry involving the distribution of, or retail or wholesale marketing of, goods or services.

Agricultural Building – A structure principally utilized for the storage of farm equipment and machinery, crop production, or shelter and feeding of livestock.

FEES TO BE CHARGED FOR PROPERTY RECORD MAINTENANCE – Every person receiving an approved building permit from the Village in which said building permit requires an employee of the Assessor's Office to physically view onsite any descriptive property change in an effort to maintain the property record shall pay a property record maintenance fee commensurate with the type of building permit issued by the Village.

SCHEDULE OF FEES FOR PROPERTY RECORD MAINTENANCE

Permit Type	Residential / Agricultural up to 3 Dwelling Units; Each Unit	Residential Condominiums - 4+ Units; Each Building		Multi-Family Residential - 4+ Units; Each Building		Commercial Buildings
		Base	Each Unit	Base	Each Unit	
New Residential Dwellings	200	350	50	400	50	
New Commercial Buildings						400
Structural Addition	80		80		80	165
Structural Alteration	80		80		80	110
Non-Structural Alterations	80		80		80	110
Accessory Structures	30		30		30	50
Porch, Deck, Patio, Canopy, Gazebo	30		30		30	30
Plumbing	15		15		15	20
HVAC Addition / Upgrade	15		15		15	20
Electrical Addition / Upgrade	15		15		15	20
Fireplace	15		15		15	20
Exterior Siding; Roofing; Windows	15		15		15	20
Swimming Pool	15		15		15	20
Building Demolition/ Move Offsite	15		15		15	15

IMPACT FEES

Beginning August 1, 2005 the following Impact Fees shall be paid to the Village at the time that a building permit is issued for new development to finance the capital costs of acquiring, establishing, upgrading, expanding and constructing public facilities which are necessary to accommodate the new development. Additional impact fees for transportation and stormwater management improvements are forthcoming and will also be due upon a date set forth by the Village Board.

Type	Fire and EMS	Police	Public Works	Park & Recreation	Total
Residential (per dwelling unit)	$181.00	$575.00	$102.00	$632.00	$1,490.00
Non-Residential (per $1,000 of value)	$0.72	$1.14	$0.08	n/a	$1.94