

Village of Pleasant Prairie Razing Permit Application

Return this application including all **Required Application Materials** (see page 2). Only complete applications will be accepted by the Building Inspection Department.

Property Owner's Name _____ Telephone _____

Property Address _____ Parcel # _____

Mailing Address _____

City _____ State _____ Zip Code _____

Contractor Name _____ Telephone _____

Mailing Address _____

City _____ State _____ Zip Code _____

Email _____

Type of Structure to be Razed

Principal Structure Size _____ ft by _____ ft = _____ sq ft

Accessory Structure Size _____ ft by _____ ft = _____ sq ft

Other Structure (Specify) _____ Size _____ ft by _____ ft = _____ sq ft

Purpose of Razing the Structure(s) _____

Proposed Method of Razing Structure(s) _____

Project Time Frame Start Date _____ Completion Date _____

Razing activities may only take place between 7:00 am and 9:00 pm Monday through Friday and between 9:00 am and 6:00 pm Saturday and Sunday.

Only the Village Fire Department may burn Structures. If you would like the Fire Department to burn the Structure(s), please contact Fire Chief Doug McElmury at 262-694-8027.

Is Structure that is proposed to be Razed connected to: (answer each of the following with Yes or No)

Municipal Sewer_____ Municipal Water_____ Municipal Storm Sewer_____

On Site Sanitary System _____ (if yes Type of System) _____

Individual Well_____ Shared Well_____

Cable, Phone, etc._____ Gas_____ Electric_____

The following **Required Application Materials** must be received by the Building Inspection Department prior to issuance of permit.

1. _____ Completed Village of Pleasant Prairie Permit Razing Permit Application
2. _____ Proof of Ownership
3. _____ Site Plan or Survey - The Site Plan shall show all property boundaries and existing structures; location of structure proposed to be razed; location of a well or on site sanitary system, if applicable.
4. _____ Asbestos Assessment **Required When Used As Fire Training** (See WI DNR Fire Training Burn Guidelines - Attached).

If Abatement is **Required**, Proceed to Item 4a.

- a) _____ Written verification shall be provided to the Building Inspection Department from the licensed Abatement Contractor that the asbestos has been properly removed.
5. _____ Written verification shall be provided to the Building Inspection Department from the Electric, Gas, Telephone and Cable companies that the services have been properly disconnected.

INFORMATIONAL NOTES:

1. If applicable, the Municipal Sanitary Sewer and Water System shall be properly capped off by a Master Plumber or Utility Contractor. The ditch shall be left open and secured by the Contractor for the Building Inspector to verify proper capping.
2. If applicable, the Private On-Site Sewerage Disposal System or Holding Tank shall be properly filled and abandoned. The Contractor shall provide to the Building Inspection Department a copy of the Pumping Ticket from a Licensed Solid Waste Carrier to verify that the solid waste has been properly removed from the tank, prior to filling the tank with slurry or granular material and prior to the required inspection. In addition, the area shall be left open and secured by the Contractor for the Building Inspector to verify proper abandonment.

3. If applicable, the Private Well shall be properly abandoned per the Wisconsin Department of Natural Resources requirements. The Contractor shall provide the Building Inspection Department with a copy of the Wisconsin DNR Well Abandonment Report (Form 3300-005, dnr.wi.gov).
4. The Foundation shall be removed and/or properly filled. In addition, all junk and building debris shall be removed from the property and inspected, prior to the Foundation being filled.
5. If applicable, all existing Signage shall be removed from the site.
6. If applicable, Municipal Sanitary Sewer, Water and Garbage Collection charges will continue to be billed for the Property until all Conditions of the Permit have been satisfied and Final Inspections by the Building Inspection Department have passed.
7. The Building or Structure will not be removed from the Tax Assessment Rolls until all Conditions of the Permit have been satisfied and Final Inspections by the Building Inspection Department have passed.
8. Fees:
IF ANY WORK IS STARTED OR COMPLETED WITHOUT PROPER PERMITS, PERMIT FEES WILL BE TRIPLED.

This application and information contained herein is not the Official Ordinances, Rules or Regulations; however, this information is put together for your benefit to assist you for your proposed project. Each applicant (Owner and Contractor) is charged with knowledge of the Village Zoning Ordinances, Village Municipal Ordinances, and other County, State or Federal requirements related to the proposed project. Copies of the text of the Village Ordinances or portions thereof are available for sale, copying, or inspection upon request. Any statements made, assurance given or permit erroneously issued contrary to the relevant Ordinances are null and void.

The undersigned hereby applies for a permit to do the work herein described and as shown on the submitted Plat of Survey, Site Plan and Construction Plans, and hereby agrees that all of the work will be done in accordance with the Codes of the State of Wisconsin and all of the applicable Ordinances of the Village of Pleasant Prairie and Kenosha County, Wisconsin. The applicant further agrees to permit the inspection of the premises by the Village's Inspectors at any reasonable time.

Owner/Contractor _____ Date _____



AFFIDAVIT OF SERVICE BY HAND DELIVERY

STATE OF WISCONSIN)
(ss
COUNTY OF KENOSHA)

The undersigned affiant, being first duly sworn under oath, deposes and says that affiant hand delivered a true copy of a **Notice of an Erosion Control Code Violation Citation** to Joseph John, 11589 32nd Avenue, Pleasant Prairie, WI on the 12th day of August, 2016.

Print Name: _____
Village of Pleasant Prairie

Subscribed and sworn to before me
on the 12th day of August, 2016.

Print Name: _____
Notary Public, Kenosha Co., WI
My Commission Expires: _____

Received said NOTICE OF VIOLATION AND ORDER this 8th day of July, 2016

Is Asbestos in Your Home?

A Exterior Surfaces

- 1 Deck undersheeting
- 2 Cement asbestos board siding & undersheeting
- 3 Roof felt & shingles
- 4 Window putty

B Interior Surfaces

- 1 Sprayed-on acoustical ceilings
- 2 Acoustical tile
- 3 Textured paint
- 4 Heat reflectors

C Insulation

- 1 Loose blown-in fill insulation
- 2 Batt insulation

D Boilers, Heaters & Piping

- 1 Heat source covering
- 2 Air duct lining
- 3 Door & cover gaskets
- 4 Pipe lagging
- 5 Wall gaskets & lining

E Electrical Equipment

- 1 Lamp sockets
- 2 Outlet & switchboxes
- 3 Main panel & fuse boxes

F Miscellaneous

- 1 Asbestos gloves & hot pads

G Automobiles

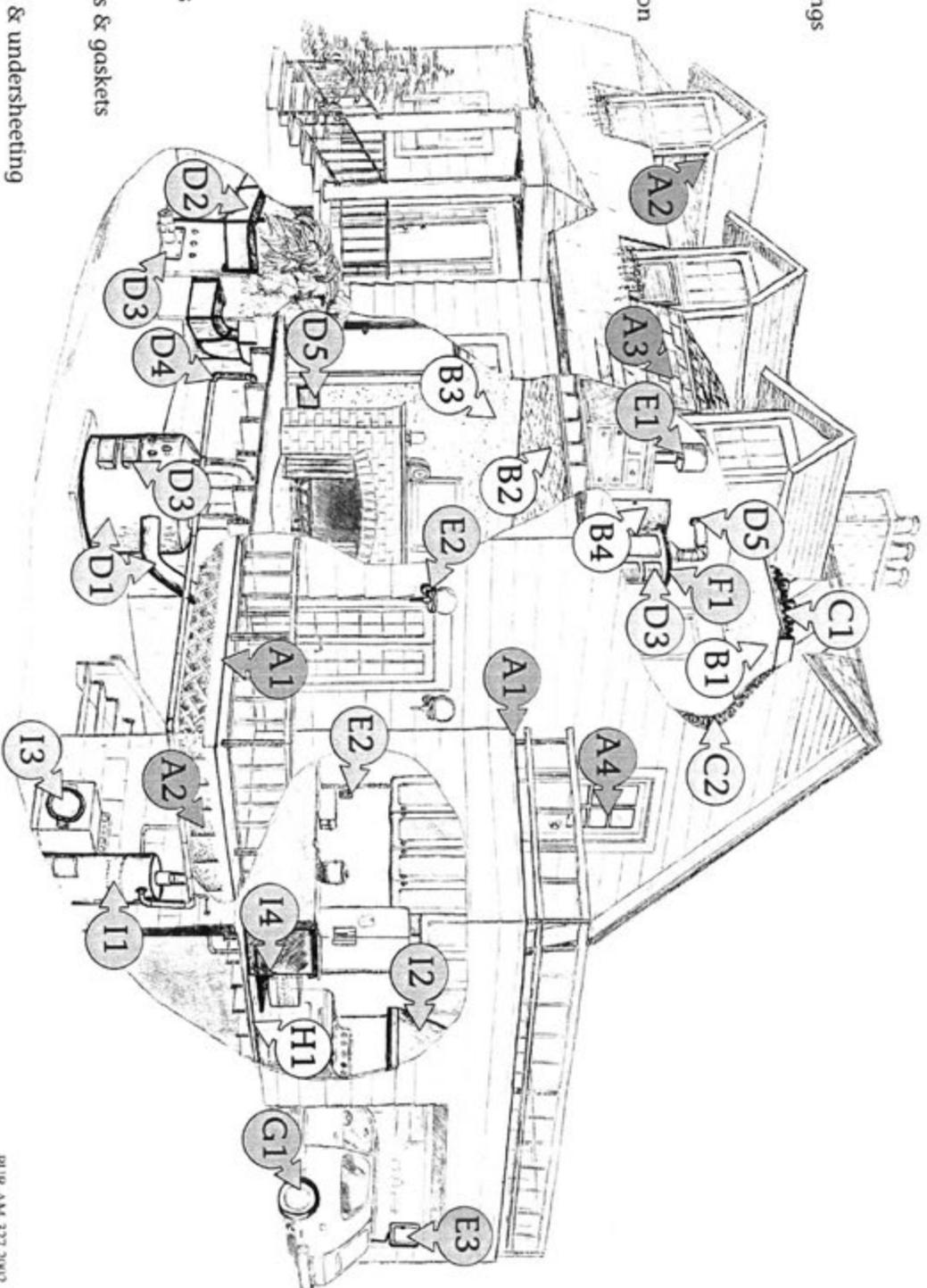
- 1 Brake lining, clutch facings & gaskets

H Flooring

- 1 Vinyl asbestos sheets, tiles, & undersheeting

I Built-in Equipment

- 1 Water heaters
- 2 Range hoods
- 3 Clothes driers
- 4 Dishwashers



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This publication is available upon request in alternate formats for visually impaired persons. Please call (608) 266-7718 to request an alternate format.

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The Wisconsin Department of Natural Resources provides equal opportunity in its employment, programs, services and functions under an Affirmative Action Plan. If you have any questions, please write to: Equal Opportunity Office, U.S. Department of the Interior, Washington, D.C. 20240.

Fire Training Burn Guidelines

Based on the May 2003 *Dispatcher* article, updated November 2010

When your fire department has the opportunity to conduct a fire training exercise, planning ahead will keep you in compliance with the rules and make the training burn go more smoothly - and safely.

There are 5 steps to a successful fire training exercise. The five steps are: inspect, notify, remove, train and dispose. Give your fire department enough lead time when planning the training exercise as there may be lag time between steps. It may be useful to have a fire training agreement with the home/building owner to define roles and responsibilities. This agreement can also serve as documentation of the process for future reference.

Inspect

Since all asbestos should be removed from a structure before the fire training burn, a state certified asbestos inspector must go through the building and collect samples of all suspect materials - anything that is not wood, metal or glass. The Wisconsin Department of Health Services (DHS) certifies inspectors in Wisconsin. Inspectors are listed at <http://www.dhs.wisconsin.gov/asbestos/AsbCompanies/Companyindex.htm>. Or call the DHS asbestos office at (608) 261-6876 and an employee will fax or e-mail you a current list of inspectors.

Historically, the building owner has hired the asbestos inspector but in some cases it may be the responsibility of the fire department. It might take from a few days to a couple weeks to conduct the inspection, receive sampling results and prepare the report. Homeowners may be able to count the costs associated with preparing for the fire training (inspection and abatement) as a donation to the fire department for tax purposes.

Wisconsin Department of Natural Resources (DNR) rules indicate who must hire (or schedule) the inspector: either the property's owner or its operator. The rules define owner/operator as "any person who owns, leases, operates, controls, or supervises the facility being demolished [burned] & or any person who owns, leases, operates, controls, or supervises the demolition & operation [burn], or both." Fire departments qualify as operators for fire training burns. Some local, regional, and county fire organizations have chosen to send a member to a three-day asbestos inspection training course to have an inhouse inspector. Information on upcoming classes can be found on the DHS web site listed above.

In some counties, local health departments have certified asbestos inspectors available to conduct inspections for fire departments. Either option could save fire departments money when preparing for a fire training exercise.

Notify the DNR

Whether or not the inspector finds asbestos, a fire training notification must be filed with the DNR. Again, the "owner or operator" must do this using the inspection results. The DNR recommends the fire department prepare and submit the notification as the fire training is the notify-able activity. This can be done with DNR's new online Asbestos Renovation and Demolition 2 Notification system or Form 4500-113, Notification of Demolition and/or Renovation and Application for Permit Exemption, can be found on DNR's [asbestos web page](#).

A one-time registration is required to use the system. The registration ID acts as an "electronic signature" when submitting the notification. Notifying online allows for making easy changes to dates and other information if necessary. For a fire training exercise, the fire department is the demolition contractor. To identify the dates of the renovation/ demolition, indicate the scheduled date of the fire training burn; a range of dates up to a month or two long is acceptable as the burn is dependent on weather and other factors. Note that the start date of the fire training may not be prior to asbestos abatement or less than 10 working days after submittal of the notification.

If using [Form 4500-113, Notification of Demolition and/or Renovation and Application for Permit Exemption](#) to notify, a copy must be mailed in, (not faxed) to the DNR central office in Madison with the notification fee.

As of January 1, 2011, notification fees for stand-alone, single family residential structures are \$100. Any other structures require a notification fee of \$135 (and up to \$1325 for large amounts of asbestos), due with notification.

Be sure to give the DNR Asbestos Coordinator a "heads up" phone call at (608) 266-3658 the day before the actual training day.

Removal of Asbestos and Hazardous Materials

Certified asbestos workers must be used to remove asbestos containing materials from the structure in all cases, except when the training structure is an isolated, single family, owner-occupied house. In this case, the homeowner can choose to remove the asbestos themselves without an asbestos abatement license. The homeowner may also choose to hire an asbestos abatement contractor. Fire departments may not perform asbestos removal in any structure, even if they have taken title to the property, as the exemption for certification only applies to owner-occupied single family homes. Structures, other than single family homes, such as commercial, educational, industrial, and duplexes or other multi-family dwelling units must always have certified asbestos professionals conduct the abatement. The DHS web site lists abatement companies with certified workers.

According to the DNR Waste Regulations, other hazardous materials must be removed before the structure is burned. Things that should be removed prior to the burn include but are not limited to vinyl siding, furniture, appliances, house hold chemicals and tires. The DNR also recommends asphalt roofing be removed before the burn, unless removal would cause structural damage from weather conditions.

Training and NFPA regulations

National Fire Protection Association (NFPA) rules reinforce the thrust of the state's rules. NFPA regulation 1403, "Standard On Live Fire Training Evolutions," Section 2-2.2, requires "permits required for the exercise, including permits for air quality be researched thoroughly." Also, NFPA 1403 2-2.10(j) states, "All forms of asbestos deemed hazardous to personnel shall be removed by an approved asbestos removal contractor."

Fire training versus open burning

Fire training burns may only be conducted on a standing structure that offers some interior training value. Buildings may not be burned for the sole purpose of waste reduction, nor may they be burned by an entity other than a fire department. Open burning is strictly regulated by the state and usually by local governments as well.

Disposal

Once the training burn is complete, the cold fire training ash, brick, concrete, pavement and stone may be buried on-site, although DNR recommends the ash be taken to a state-licensed landfill for disposal. In addition, any other debris must be disposed of at a [state-licensed landfill](#).

Why asbestos is regulated?

Asbestos is regulated because it is a known human carcinogen and a cause of respiratory disease. There are no known safe levels of asbestos exposure.

Most forms of asbestos burn at 2,732 degrees F (1,500 degrees C). Therefore, asbestos will not burn during a training burn. If asbestos is not properly removed before the fire, some of it will contaminate the air and some of it will remain in the ash resulting from the fire. Asbestos is divided into two categories: friable and non-friable. Friable means it crumbles when hand pressure is applied. Non-friable materials are further separated by whether or not they are resilient and pliable or rigid and brittle, and by whether they have the potential to become friable. **In a fire, most materials that contain asbestos would combust, rendering the asbestos fiber content friable and causing it to release into the air.**

Asbestos is found on and in boilers, heaters, piping, electrical equipment, flooring, ceiling tiles, plasters and water heaters. It is also found in range hoods, roofing, siding, and many other building materials- over 3000 building materials.

A popular misconception is that asbestos is not used in new construction. Actually, asbestos containing materials are still manufactured in the U.S., and they are imported, though not always labeled.

Where can I find the DNR rules?

The two state agencies responsible for regulating fire training burns are the DNR and the DHS. Within the DNR, training burns are covered under language for "intentional burning" at NR 447, Control of Asbestos Emissions on the Asbestos Program web page identified earlier in this guidance document. DHS regulates the certification of asbestos professionals.

This guidance does not account for County and Local ordinances on burning. If you have questions, contact the DNR's Asbestos Coordinator at 608-266-3658.

Wisconsin Department of Natural Resources
Bureau of Air Management
Box 7921 - AM/7
Madison, WI 53707
Phone 608-266-7718
Fax 608-267-0560



The Wisconsin Department of Natural Resources provides equal opportunity in employment, programs, services and functions under an Affirmative Action Plan. If you have any questions, please write to Equal Opportunity Office, Department of Interior, Washington, DC 20240.

This publication is available in alternative format (large print, Braille, audio tape, etc.) upon request. Please contact the Bureau of Air Management, phone 608-266-7718, for more information.

Publication AM-400 2010

**Notification for Demolition and/or Renovation
 and Application for Permit Exemption**
 Form 4500-113 (R 8/11)

Notice: Completion of this information is mandatory under ch. NR 406.04, 410.05 and 447.07, Wis. Adm. Code. Penalties for failure to provide complete information requested include forfeitures of \$10 to \$25,000, fines of up to \$25,000 and imprisonment for up to six months [s. 285.87, Wis. Stats.]. This form may be used to meet the notification requirements for the Department of Health Services, ch. DHS 159, Wis. Adm. Code. Personal information collected will be used for administrative purposes and may be provided to requesters to the extent required by Wisconsin's Open Records law [ss. 19.31-19.39, Wis. Stats.].

Instructions: Notification to the Department of Natural Resources (DNR) or the Department of Health Services (DHS) may be submitted using Form 4500-113, online system (<http://dnr.wi.gov/topic/demo/asbestos.html>) or this paper version. Return completed form to the appropriate office listed on page 4. The DNR does not accept FAXed copies of original or revised notifications.

1. Project Information

Notification Type <input type="radio"/> After-the-Fact <input type="radio"/> Cancellation <input type="radio"/> On Hold <input type="radio"/> Original <input type="radio"/> Revised	Postmark	Date Received
Contractor Project No.		Notification ID

Project Type

<input type="radio"/> Abatement/Demolition	<input type="radio"/> Enclosure, Encapsulation or Repair (DHS)	<input type="radio"/> Planned Renovation/Abatement (Annual-DNR)
<input type="radio"/> Abatement/Renovation	<input type="radio"/> Fire Training Burn	<input type="radio"/> Planned Renovation Project (DHS)
<input type="radio"/> Demolition	<input type="radio"/> Ordered Demolition (See page 2, 4b)	<input type="radio"/> Planned Renovation Subproject (DHS)
<input type="radio"/> Emergency Renovation/Abatement (See page 2, 4a)		

2. Date of DNR Required Pre-Project Asbestos Inspection

Inspector Certification Information

Start (mm/dd/yyyy)	End (mm/dd/yyyy)	Name	WI Inspector No.
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Asbestos present? Yes No

3. Dates of Asbestos Abatement and Renovation/Demolition

a. Abatement Start (mm/dd/yyyy)	Abatement End (mm/dd/yyyy)	b. Reno/Demo Start (mm/dd/yyyy)	Reno/Demo End (mm/dd/yyyy)
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Work Days Mon. Tues. Wed. Thurs. Fri. Sat. Sun. Work Hours: Start ____ : ____ End ____ : ____

Describe the project location (building or room), project schedule or other site specific information.

4. Facility Information

Facility Name		County	
Address Line 1	City	State	ZIP Code
Address Line 2	Age (yrs.)	Size (square ft.)	Stories (#) Living Units (#)

Prior and Current Uses

	Prior	Current		Prior	Current		Prior	Current
Bridge	<input type="checkbox"/>	<input type="checkbox"/>	Industrial	<input type="checkbox"/>	<input type="checkbox"/>	Residence	<input type="checkbox"/>	<input type="checkbox"/>
Commercial/Business	<input type="checkbox"/>	<input type="checkbox"/>	Miscellaneous	<input type="checkbox"/>	<input type="checkbox"/>	K-12 School	<input type="checkbox"/>	<input type="checkbox"/>
Farm Building	<input type="checkbox"/>	<input type="checkbox"/>	Office	<input type="checkbox"/>	<input type="checkbox"/>	Ship/Boat	<input type="checkbox"/>	<input type="checkbox"/>
Hospital	<input type="checkbox"/>	<input type="checkbox"/>	Public Building (Church, Library, etc.)	<input type="checkbox"/>	<input type="checkbox"/>	University/College	<input type="checkbox"/>	<input type="checkbox"/>
						Vacant	<input type="checkbox"/>	<input type="checkbox"/>

During abatement the structure will be: Vacant Occupied *If occupied, complete and post an Asbestos Occupant Protection Plan, Form DPHF-44016.*

Single family home/garage/less than 5 living/apartment units? Yes No

Does the project have one or more houses that are part of an urban renewal, city/county condemnation, highway construction project or project to develop a shopping mall, industrial facility or other private development? Yes No

a. If an emergency abatement/renovation, complete the following information (attach additional sheets if necessary):

Date (mm/dd/yyyy)	Time (12-hour clock) <input type="radio"/> am <input type="radio"/> pm
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Description of sudden, unexpected event.

Explanation of how event caused unsafe condition, potential equipment damage or an unreasonable financial burden.

b. If an ordered demolition, identify the government agency issuing the order and attach a copy of the order. To meet the requirements of an ordered demolition under NR 447, the building must be in imminent danger of collapse.

Name	Title	
Authority	Date of Order (mm/dd/yyyy)	Date Order to Begin (mm/dd/yyyy)

5. Owner Information

Owner Name _____

Address Line 1	Address Line 2	
City	State	ZIP Code
Contact	Telephone Number ()	Email

6. Asbestos Information

a. No. of Structures to be Demolished _____ Will mechanical means be used for abatement or is the material in poor condition?
 Yes No If yes, see 6b.

b. Removal Methods and Conditions: If any Cat I or II nonfriable materials on this project will be removed by mechanical chipping or drilling, cutting or sawing, abrading or grinding, add these material amounts to the Friable/RACM Surface Area box. If any Cat I or II nonfriable materials are in "poor condition" meaning the material is peeling, cracking or crumbling, add these material amounts to the Friable/RACM Surface Area box.

Amount of Asbestos, including: A. Regulated Friable Asbestos/RACM to be removed. B. Category I & II ACM <u>TO BE</u> removed. C. Category I & II ACM <u>NOT</u> removed.	A. Friable Asbestos/RACM <u>TO BE</u> removed	B. Nonfriable Asbestos Material <u>TO BE</u> removed		C. Nonfriable Asbestos Material <u>NOT</u> removed before demolition	
		CAT I	CAT II	CAT I	CAT II
Pipes (linear feet)					
Surface (square feet)					
Volume (cubic feet)					

c. Indicate the inspection procedure, including analytical methods, used to detect the presence of the ACM.

d. Description of the asbestos material involved and its location in the facility to be demolished/renovated.

e. Description of abatement, renovation and/or demolition work, including specific abatement/demolition methods to be used.

f. Description of abatement work practices/engineering controls and waste handling procedures, specific to this site, used in preventing ACM emissions.

g. Description of procedures to be followed if asbestos not previously identified is found or not previously nonfriable asbestos becomes crumbled, pulverized or reduced to a powder.

7. Asbestos Contractor Information

Contractor Name _____

Address Line 1 _____ County _____

Address Line 2 _____ City _____ State _____ ZIP Code _____

Contact _____

Telephone Number () _____ Email _____

8. Fee Information

Based on the values in Table 1, use the charts below to determine the fee for the notification. Fees are payable to the appropriate agency, DNR OR DHS.

a. DNR Fees

Project Type	Quantities to be Abated * Refer to the table in Section 6 to determine fee submittal amount * Make checks payable to WI Dept. of Natural Resources	Check Amount Due	Amount Rec'd By DNR
Demolition	Fire department training exercise on a single residential structure	<input type="checkbox"/> \$100	
Demolition	Less than 160 square and 260 linear feet of friable or any amount of nonfriable ACM	<input type="checkbox"/> \$135	
Reno/Demo	Original notification estimate of friable asbestos/RACM has changed by at least 20% during the project	<input type="checkbox"/> \$100	
Reno/Demo	At least 160 sq. or 260 in. ft. friable asbestos/RACM but less than 1000 combined feet	<input type="checkbox"/> \$400	
Reno/Demo	Combined square & linear feet friable asbestos/RACM quantities of at least 1000 feet but less than 5000 feet	<input type="checkbox"/> \$700	
Reno/Demo	Combined square & linear feet friable asbestos/RACM quantities of at least 5000 feet	<input type="checkbox"/> \$1,325	
Reno/Demo	After-the-Fact notifications require double the appropriate fee listed above.	<input type="checkbox"/> \$_____	

Asbestos Renovation/Demolition Fees - Check or money order must be submitted with notification to DNR Asbestos Coordinator

b. DHS Fees

TYPE AND AMOUNT OF ASBESTOS: Location: Interior exterior

Friable - Submit notification for: < 260 linear feet < 160 square feet < 35 cubic feet
 Any amount of asbestos in residential buildings with fewer than 5 units
 Type: Pipes/ducts Surfacing Other friable ACM: _____

Non-Friable - Submit notification for asbestos projects involving:
 Flooring: Any amount, intact manual methods, or, < 160 square feet, mechanical chipping
 Roofing: Any amount, intact manual methods, or, < 5,580 square feet, mechanical chipping
 Siding: Any amount, intact methods only
 Other non-friable ACM: _____

		Total Amount of Asbestos
		Linear Feet
		Square Feet
		Cubic Feet

For payment methods see instructions and fees. No Fee Required

Fee	Received
<input type="checkbox"/> \$50	
<input type="checkbox"/> \$100	

Original notice, 2 or more working days Sub-project Revision, less than 2 working days

Original notice, 2 or less than working days Planned renovation project notice

PROJECT NOTIFICATION AFFIDAVIT -- I am an authorized representative of the abatement company named above. I certify that the information provided on this form is correct to the best of my knowledge and that this project complies with Ch. DHS 159.Wis. Adm. Code.

Signature _____ DHS Certification Number _____ Date Signed _____

If DHS fees apply, this notification is complete. Fax notification and credit card payment to 608-266-9711. To mail, see address on page 4. If DNR fees apply, complete page 4.

Notification for Demolition and/or Renovation and Application for Permit Exemption

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9. Demolition Contractor Information

Contractor Name

Address Line 1		County	
Address Line 2		City	State ZIP Code
Contact			
Telephone Number ()		Email	

10. Transporter Information

Name

Address Line 1		County	
Address Line 2		City	State ZIP Code
Contact			
Telephone Number ()		Email	

11. Disposal Information

Disposal Site

Address Line 1		County	
Address Line 2		City	State ZIP Code
Contact			
Telephone Number ()		Email	

12. DNR Certification

I certify that the above submitted information is correct to the best of my knowledge.

Printed Name		Company and Title	
Signature		Date Signed	

13. Agency Notification

Indicate which of the following agencies/offices were sent a copy of the demolition/renovation notification. DNR has been delegated notification authority-- USEPA no longer requires a copy of the notification. Note: Dry asbestos removal requests must be pre-approved by DNR, prior to required notification.

Department of Natural Resources
Asbestos Coordinator, AM/7
Bureau of Air Management
P.O. Box 7921
Madison, WI 53707-7921

Department of Health Services
Division of Public Health
Asbestos/Lead(Pb) Section
P.O. Box 2659
Madison, WI 53701-2659