

**VILLAGE OF PLEASANT PRAIRIE
PARK COMMISSION
Village Hall Auditorium
9915 39th Avenue
Pleasant Prairie, Wisconsin 53158
March 1, 2016
6:00 p.m.**

A regular meeting of the Pleasant Prairie Park Commission was held on Tuesday, March 1, 2016, 6:00 p.m. Present were Michealene Day, Troy Holm, Brock Williamson, Jim Bandura (Alternate #1), Dave Klimisch (Alternate #2), and Cindy Schwab. Kris Keckler was excused. William Mills was absent. Also present were Michael Pollocoff, Village Administrator; Tom Shircel, Assistant Village Administrator; John Steinbrink, Jr., Public Works Director; and Ruth Mack-Stoner, Executive Secretary. Two citizens were present.

- 1. CALL TO ORDER**
- 2. ROLL CALL**
- 3. MINUTES OF MEETINGS**

Michealene Day:

In your packet there were minutes of the meeting of the last meeting of January 5th. If there are no corrections or additions may I have a motion to accept the minutes?

Jim Bandura moved to approve the Park Commission Meeting minutes of the January 5, 2016 meeting presented in their written form: Seconded by Troy Holm. Motion carried 6-0.

- 4. CITIZEN COMMENTS**
- 5. DIRECTOR OF PUBLIC WORKS REPORT**
- 6. NEW BUSINESS**

- a) Receive resolution naming multi-use trail in honor of Donald Hackbarth.**

Mike Pollocoff:

Madam Chair, this item is coming to us a little bit after the fact. We had received information about Don's health, and the Village President had been thinking we've got to come with a name for that new trail when it goes it. So he really thought this was a good way to do it. So we decided to act a little fast, and I think he was kind enough to call and explain to her what we were doing and we're kind of coming out of sequence, and she was okay with that. For those of you who were able to come to the Village Board meeting it was a nice presentation for Don, and I think he really liked it.

You see the pictures of it. This trail is just going to be magnificent. We just have a little bit more to do. And it's been a long, ongoing project in the sense that John Steinbrink has been getting some grants over the past few years to get the materials put together. He's been partnering with the local high schools in their construction classes to put in the piers, to get the bridge built. It's been a good learning experience for them, and it's helped us out. It's 480 feet long because it stands that floodway. So we couldn't just build all at once because the river wouldn't cooperate, and it would flood up and then we were stuck until the water went down again. And so this has been a number of years.

This spring I believe we're going to be mowing a path not through the wetlands but kind of skirting around the wetlands and getting some substance on there so we can get over to the cul-de-sac there at the end of River Road. And then the plan is the trail goes all the way down to C. Now, we just received information from Gary Sipsma from Kenosha County, they're having a public information meeting for the extension of their trail on Highway C from where it ends right at River Road, it's going to go easterly, separate bridge over the Des Plaines. Then it's going to match up with Prairie Farms Trail which comes out just on the other side of C. So when we get this all done we're going to have a really nice loop of trails that are going to connect in with Pleasant Prairie, but it still also take you out into Bristol and up to the Frontage Road and then up to Highway Q on 165. This is a really nice piece to get done.

We're anticipating we'd like to get some signs up at the entryway of the trail done, and we'll probably look at getting those in spring and can get some people out there where it won't be pushy and get those signs posted. I appreciate everybody's willingness to work with us on getting this thing up as quick as we could, and I think it was received rather well. If you have any other comments.

Michealene Day:

I attended the ceremony, and I think Don was quite touched. It was pretty amazing. He's dedicated his life to the Village. And he's worked extremely hard in the community both on the Parks Commission, he started here a little bit and was on the Parks Commission and then with the Planning Commission and attending all the ceremonies. It was nice that we were able to do something that touched his heart so much. It gave me a great deal of pleasure to see how touched he was. So I think it was a magnificent idea from what the Board decided, John and yourself. And it was a very nice meeting.

Mike Pollocoff:

Just from the Plan Commission perspective I know Tom and I and Jean, Don was just all over us if there were any trees getting cut down. We took some heat from him, but after a while he was right. It made people, developers do some things to not cut trees and find ways to work around it. It wasn't that it was -- I think it was either we didn't like having him yelling at us, or it just became obvious that we should make these people work around the wooded areas and be done with it. So it had a subtle, but over a period of time it had a positive impact. It's always going to be here.

The other thing, you know, it doesn't relate to parks so much, but his work as a Chaplain for the Fire Department that's a thankless job. And Don has a counseling degree. He's also a mechanical engineer. And he's been the Fire Chaplain over 30 years. And I know we send guys to him who have been on bad calls, and he's been able to -- who couldn't work, and he got them back up on their feet, had them coming back in.

There was an incident where, if you remember back, the guy who went through the wood chipper. People in the neighborhood saw that. And they called Don out. It was just a horrible scene, and people were out of their minds. And Don gathered them all up that were there who lived in those homes and got them to the side and got them stabilized so we had a problem and they were able to deal with what they had to do. So he's seen some really terrible stuff. That was probably the worse, and he did that for no money, and he got a fire jacket and a hat and a pager. He came out whenever he was needed and did what he had to do. He was getting the tough side of all that work. His satisfaction was it helped and it did a lot. He was a really good Chaplain for us, and we're going to hate to see him not be there anymore. And he was a good steward of the conservancy areas of the Village.

Michealene Day:

So thank you.

Jim Bandura:

He's sorely going to be missed on the Plan Commission.

Mike Pollocoff:

Yes. [Inaudible] heard his wrath when we were cutting trees down, too.

Jim Bandura:

We look at trees in a different light now.

Michealene Day:

Did anyone else want to contribute to Item A, any comments? Thank you.

Dave Klimisch:

I have a question. On the trail how much is done and much isn't done? Are we done? The bridge over the waterway is still in the midst of being --

John Steinbrink, Jr.:

Yeah, the bridge over the waterway is complete. So everything from the Wruck Pavilion through the woods is cleared out and an actual trail. It's actually clear. It's not a hard surface or wood chipped, but it's still a trail through the woods you can traverse through. The elevated boardwalk for the entire distance has recently been completed as of a couple

years ago. The last phase that we'll need to do which we'll probably budget in spring of '17 or winter of '17 we'll be taking it from the elevated boardwalk and up to River Road and putting some sort of a material like a wood chip material in there. And when that entire loop is done, by the time you get around Lake Andrea through the Don Hackbarth trail down Highway C down Prairie Farms Trail, it will be a 10K course. And so we'll be able to use it for triathlons and other race events. And anyone that likes to run or bike will be welcome to use it.

Dave Klimisch:

Good name for a good person.

Michealene Day:

Any other questions?

b) Receive and consider placing the naming of the Lake Michigan Parkland on Open Village Hall website.

John Steinbrink, Jr.:

Madam Chair and members of the Park Commission, the Village staff and Board over probably at least the last 20 years has been acquiring property through stewardship grants and other resources to acquire a pretty large frontage on Lake Michigan from just a little bit south of 110th just to north of the creek there. In the past and in all of our naming it's just been kind of a general Lake Michigan Parkland, but that's really not a formal name per se. So we were tossing around the concept of putting it on the Pleasant Prairie open forum to name that parkland area on the beach and just kind of see what the citizens said. We've done it with Brookside Gardens, we did it with Lake Andrea and a bunch of other parks in the area. And the residents come up with some great ideas. And eventually we'll come up with one. We'll probably come to the Commission in a couple months, here's the ones that came out that seem to be the best fit. And then we can make a decision and then run through the proper naming of it.

Michealene Day:

I think it's a terrific idea. Does anyone have any other comments? Will someone give us a motion?

Jim Bandura moved to approve placing the naming of the Lake Michigan Parkland on Open Village Hall website: Seconded by Dave Klimisch. Motion carried 6-0.

c) Review and approve final specifications for the tennis courts to be installed in Pleasant Prairie Park and Village Green Park.

John Steinbrink, Jr.:

Madam Chair and Park Commission, one of the capital items we had in the 2016 Park budget as funded through impact fees, that's the amount of money that we collect from development as new homes or commercial or retail is built and constructed within the Village. It was having some tennis courts and basketball courts in a couple of the parks. So Pleasant Prairie Park is one of the parks that we were looking at doing that. And also the Village Green Park. What we're going to be asking for this evening are really some of the details on orientation of the courts, the color the fencing, the color of the lines, the color of the outside border of it.

I'll start off with Pleasant Prairie Park. Per our Park and Open Space Plan you can see the tennis courts up in the corner. One of the things that we had thought as staff is you're supposed to have the tennis courts oriented north and south or light and sun and stuff like that to keep it out of your eyes. One of the concerns that we came out with is the neighbor just to the north is going to end up with a lot of tennis balls in his backyard. And so we were potentially thinking of rotating those tennis courts east and west. And that would be the reason why. I'd rather have them end up in the soccer field or just a little bit to the east versus ending up in the yard.

We are looking at putting up a 12 foot fencing which is USTA height, but I just know how people and kids and adults get sometimes. Or people who aren't very good tennis players the ball gets a little bit higher, and the next thing you know it's in this guy's yard and it gets to be a little bit of a nuisance. So we are recommending if the Park Commission agrees just to rotate those courts in Pleasant Prairie Park 90 degrees. And then the other thing we're looking at doing is potentially switching the basketball and the skate park location to keep the basketball close to the tennis courts with the same orientation. Basketball courts are a little bit smaller.

And so I could just take some -- well, you know what I'll do, I'll run through the orientation of everything in Village Green Park also. Village Green Park is right off of 165 and Cooper just really between Devonshire Subdivision and Village Green Subdivision. We are looking at potentially switching the tennis courts with the basketball courts with the thought that if someone is playing basketball -- Cooper Road when it's constructed and complete is going to be a main thoroughfare. There's going to be a lot of traffic on it. I think there's a good chance you could have a basketball roll off the court and possibly towards Cooper Road. So we're looking at swapping the tennis courts and the basketball courts with each other and keeping the orientation at a north/south. And then also that will keep tennis balls from hitting onto Cooper Road possibly.

A couple things that we're looking for from direction from the Board would be the tennis court color options.

Michealene Day:

Should we first --

John Steinbrink, Jr.:

Cover the orientation issues?

Michealene Day:

Yeah, and approve all of that. Does anyone have any objections in the Village Green Park swapping the basketball and tennis courts or in the Pleasant Prairie Concept Plan switching that 90 degrees? Okay, John, I think everybody concurs with that.

John Steinbrink, Jr.:

Okay, thank you.

Dave Klimisch:

In the skate park and the basketball court if we switch that in Pleasant Prairie Park, there's two questions. Would we keep one basketball court, or would there be room and funding for two?

John Steinbrink, Jr.:

We would just build the one basketball court. The Master Park Plan shows for two tennis courts, one basketball court. So we would just switch the skate park. We do not own the land where the basketball court is proposed to be. And we're really not sure when that land will become available for sale. But there really is a need. We do get a lot of requests for basketball courts and for tennis courts. As large as a Village as we are we don't have any usable outdoor basketball courts or tennis courts at this time.

Dave Klimisch:

And then the skate park would go where the basketball court would be?

John Steinbrink, Jr.:

Correct, at a time whenever we have a willing seller.

Michealene Day:

Sorry to interrupt you, John. You can now go with the --

John Steinbrink, Jr.:

Okay. The next thing is the tennis court color options for the playing surface and the outside surface. We are coming up with some recommendations, but as you can see there's really almost every color under the sun to choose from. We spent a little bit of time researching what's the most common ones. And we did find out that for the court itself the US Open blue in the top center would be the playing surface. And the US Open green for

the outside perimeters of them. Just kind of the area outside the court. I'm not allowed to pick color at home so I kind of want to leave this one up to you guys and see if you guys have any recommendations with that.

Michealene Day:

Anyone?

Brock Williamson:

Is there any reason for it, is it just popularity?

John Steinbrink, Jr.:

Yeah, we went on the USTA and we kind of looked around courts at the most popular. A lot of the different colors are like for colleges or schools where if your school color is red or purple or whatever they would put those colors within the court. We found when it's just a standard public court we found that the open blue for the court and the US green for the outside was the predominant combination.

Michealene Day:

I think it's a go.

John Steinbrink, Jr.:

And then the last one we have are the line paint colors on the court and then also the fence color options. Most all of them have white that we saw for the lines. And then I guess it's a tossup between black and green for the fencing. We thought originally putting a recommendation together of green for the fencing because it would kind of match with the outside court. But black would be another fine color which we have on fencing within the Village. And so either the black or green for the fencing and then white for the line colors is what we saw most predominantly within the court itself.

Michealene Day:

I kind of like green. What do you think?

Cindy Schwab:

Green.

John Steinbrink, Jr.:

Okay. And so the staff will take these recommendations. We do have a bid package out that will be awarded with the Village Board on Monday. One of the things that really didn't matter with the price was the colors of playing surface, the outside surface, the fencing or the line color. So now we'll make sure that when we award contract that we use

the specifications for construction, move the orientation and the placement as we had discussed in the meeting.

Michealene Day:

Terrific. Any other questions about the tennis courts?

Cindy Schwab:

Are both parks then going to get two tennis courts and one basketball court?

John Steinbrink, Jr.:

Yes, they are.

Brock Williamson:

And I had a question. Was the one at Village Green still going to have -- or the other one have lighting? I know it said on the --

John Steinbrink, Jr.:

We're not looking at putting any lighting in either of them at this time. The amount of impact fee that we have is just going to be enough for the courts and the fencing and the nets and the posts. Maybe as we acquire more impact fee money depending on development, if that's five years or ten years, then we can go through the capital improvement of putting up lighting. But at this time we do not have the funds available.

Michealene Day:

Could you put in the infrastructure so that at whatever point you're not tearing up the terrain to put in lighting? I don't know what --

John Steinbrink, Jr.:

Yeah, the lighting is a pretty simple project. I went through the project on the north ball diamonds at Prairie Springs Park. Pretty much you're excavating a hole about 21 inches deep. And you're actually putting in like a concrete bollard with a sleeve and then the light slips over it. And it's pretty unobtrusive for the most part to do it. And then you trench from light to light with your electric. The electric in the poles are really more expensive. So I would recommend waiting until that time.

Dave Klimisch:

Would it make sense on Village Green to put a higher fence on the Cooper Road side?

John Steinbrink, Jr.:

We could. I can look and see if we can get up to maybe a 16 foot high fence possibly.

Michealene Day:

That's a good idea.

Dave Klimisch:

Whatever is standard, whatever is common out there in the tennis world.

John Steinbrink, Jr.:

Sure. Well, common is 12 foot, but I think that for the circumstances for the safety of travelers and everything else, you know, people running out into the street to retrieve a ball that's a great point. I'll make sure to work with the contractors to get the highest fence that we can reasonably get that will still look appropriate.

Michealene Day:

Yeah, because even if you see a ball coming across people will slam on their brakes or serve or something. So even if there's not a person there.

John Steinbrink, Jr.:

Sure. We will definitely bring that to the contractor and we'll do what we can do.

Michealene Day:

Terrific. Any other comments?

Troy Holm:

What does it say on the prior screen it says tennis equipment and sensing to be installed by others? Whenever I see other I want to know.

John Steinbrink, Jr.:

Yeah, we have two contractors that are going to be let. The first contract was just a part of the paving program itself. And that will be the installation of the asphalt that's all for the court and then the surface treatment. We are putting out another bid document for different fencing projects. We have four different fencing projects within the Village so we're combining them into one package. We have a lift station on Highway H that we're looking to fence around, completing some fencing around the Prairie Farms Trail, and then these two courts. So we rolled all four of those projects into one fencing bid is what we're looking at doing.

And so this is the detail that we had for our paving program just letting them know that the fences will be installed by someone else. And so we'll wait until the courts are lined and striped and everything's done, then go back and put the fencing up with another contractor off a different contract. There really isn't a lot of parallelism with the paving world and the fencing world so we kept those contracts separate. Great question, though.

Cindy Schwab:

I have a question about Village Green and the basketball court. Will there be a concern about the basketballs really to 98th Street or [inaudible].

John Steinbrink, Jr.:

Yeah, there's always a chance for it. If the basketballs will go anywhere, we are looking at swapping them, the basketball would roll out potentially into 98th. And we could look at putting some sort of landscape shrubbery that would capture that. I think that's a great point also.

Cindy Schwab:

Maybe also around the pond.

John Steinbrink, Jr.:

And around the pond area also. Maybe I'll talk with Kevin Meyers about designing some landscape like four to six feet high that would capture, a berm that would capture some balls before they go into the water or into the roadway.

Cindy Schwab:

[Inaudible]

John Steinbrink, Jr.:

Excellent. That's a great point, thank you.

Michealene Day:

Any other questions or concerns?

7. PARK COMMISSION COMMENTS

8. ADJOURNMENT

Troy Holm moved to adjourn the meeting: Seconded by Dave Klimisch. Motion carried 6-0.