

AGENDA
VILLAGE OF PLEASANT PRAIRIE
PLEASANT PRAIRIE VILLAGE BOARD
PLEASANT PRAIRIE WATER UTILITY
PLEASANT PRAIRIE SEWER UTILITY
Village Hall Auditorium
9915 – 39th Avenue
Pleasant Prairie, WI
November 7, 2016
6:00 p.m.

1. Call to Order
2. Pledge of Allegiance
3. Roll Call
4. Minutes of Meetings – October 17, 2016
5. Citizen Comments (Please be advised per State Statute Section 19.84(2), information will be received from the public and there may be limited discussion on the information received. However, no action will be taken under public comments.)
6. Administrator's Report
7. New Business
 - A. Consider proposed 2017 Clean Water Utility, Fleet Internal Service Fund and Solid Waste Utility budgets.
 - 1) Resolution #16-37 relating to the adoption of the 2017 Clean Water Utility Budget.
 - 2) Resolution #16-38 relating to the adoption of the 2017 Fleet Internal Service Fund Budget.
 - 3) Resolution #16-39 relating to the adoption of the 2017 Solid Waste Utility Budget.
 - B. Receive Plan Commission recommendation and consider Ordinance #16-33 approving a Comprehensive Plan Amendment for vacant property generally located at the 11700 block of Old Green Bay Road as a result of a Wisconsin Department of Natural Resources wetland delineation.
 - C. Receive Plan Commission recommendation and consider Ordinance #16-34 approving a Zoning Map Amendment on vacant property generally located at the 11700 block of Old Green Bay Road as a result of a Wisconsin Department of Natural Resources wetland delineation.

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- D. Receive Park Commission recommendation and consider Resolution #16-38 accepting the donation of 13.44 acres of land located north of 90th Street at the end of 5th Avenue from Ralph and Frank Gesualdo and naming the land the Frank M. Gesualdo Park.
 - E. Consider Professional Services Agreement to train staff on the Village's Water System Distribution Hydraulic Model.
- 8. Village Board Comments
 - 9. Adjournment

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**VILLAGE OF PLEASANT PRAIRIE
PLEASANT PRAIRIE VILLAGE BOARD
PLEASANT PRAIRIE WATER UTILITY
PLEASANT PRAIRIE SEWER UTILITY
9915 - 39th Avenue
Pleasant Prairie, WI
October 17, 2016
6:00 p.m.**

A regular meeting of the Pleasant Prairie Village Board was held on Monday, October 17, 2016. Meeting called to order at 6:00 p.m. Present were Village Board members John Steinbrink, Kris Keckler, Steve Kumorkiewicz, Dave Klimisch and Mike Serpe. Also present were Michael Pollocoff, Village Administrator; Tom Shircel, Assistant Administrator; Jean Werbie-Harris, Community Development Director; Kathy Goessl, Finance Director; Dave Smetana, Police Chief; Doug McElmury, Fire & Rescue Chief; Rocco Vita, Village Assessor; John Steinbrink Jr., Public Works Director; Carol Willke, Human Resources Director; Brian Smith, Recreation Director; Dan Honore, IT Director; Sandro Perez, Inspection Superintendent and Jane M. Romanowski, Village Clerk. No citizens attended the meeting.

- 1. CALL TO ORDER**
- 2. PLEDGE OF ALLEGIANCE**
- 3. ROLL CALL**

John Steinbrink:

With a quorum being present, Trustee Serpe has an introduction.

Michael Serpe:

Before we start, we have a special guest in the audience who would like to introduce herself, Judge Jodi Meier who is the new appointed Judge from the Governor. And she'd like to introduce herself to the Board and to the audience. Jodi?

Jodi Meier:

I just wanted to stop in and say hello and introduce myself and try to get to know and meet the other public officials in the County because I always think it's really important that we all know each other in the community, then they'll know you because they're a part of your community. But it's not always part of the courthouse community, and hopefully you don't have to go to court very often. But I did want to just come in, say hello, and introduce myself. So I appreciate the opportunity. Thank you.

John Steinbrink:

Thank you and welcome.

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4. MINUTES OF MEETINGS -- SEPTEMBER 19, 22 AND OCTOBER 3 AND 5, 2016.

Dave Klimisch:

Move approval.

Steve Kumorkiewicz:

Second.

John Steinbrink:

Motion by Dave, second by Steve. Any discussion on the minutes?

KLIMISCH MOVED TO APPROVE THE MINUTES OF THE SEPTEMBER 19, 22, OCTOBER 3 AND 5, 2016 VILLAGE BOARD MEETINGS AS PRESENTED IN THEIR WRITTEN FORM; SECONDED BY KUMORKIEWICZ; MOTION CARRIED 5-0.

5. PUBLIC HEARING

- A. Consider an application for a Class "B" Fermented Malt Beverage and "Class C" Wine License for the MOD Super Fast Pizza restaurant currently under construction at 9350 76th Street, Suite A.**

Jane Romanowski:

Mr. President and Board members, MOD Super Fast Pizza has submitted for a Class B fermented malt beverage and Class C wine license for the restaurant that is currently under construction at 9350 76th Street, Suite A. The malt beverage license allows for the sale of beer and other fermented malt beverages to consumers for on premise or off premise consumption and a Class C wine license allows for the sale of wine by the glass or in an opened original container for consumption on premises only.

So we've had a few of these recently. In accordance with the Municipal Code the Board is authorized to grant a license prior to the construction of the project being completed with the establishment being open in 90 days. And that could also be extended to 180 days if needed. MOD Pizza anticipates an opening for the restaurant in December 2016. So the police checks have been completed, the publication has taken place. The training and residency requirements have been satisfied for the proposed agent who is Gregory John Snyder. And the corporation has submitted a lease which secures the premises. If the Board approves the request prior to the issuance, payment of the annual license fee prorated from the date of issuance and the publication costs, and their certificates of occupancy must be issued by the Community Development Department, Inspection department and Fire and Rescue Department.

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John Steinbrink:

Thank you, Jane. This being a public hearing I'm going to open it up to public comment or question. Did we have a signup sheet?

Jane Romanowski:

No signups tonight.

John Steinbrink:

Anybody wishing to speak on this item? Anybody wishing to speak on this item? Anybody wishing to speak on this item? Is there a representative here from the MOD Pizza? If not I'm going to close the public hearing and open it up to Board comment or question.

Michael Serpe:

I just have one. Jane, if they don't open on time what is the length of period that this license would be in effect until they open, permanent granting of the license?

Jane Romanowski:

Well, with the granting tonight it would allow it to be available for 90 days. If they didn't open within that 90 days they could come back and ask the Board for another 90 day extension. The license won't be issued until they're ready to go. So it's just granting tonight.

Michael Serpe:

I'd move approval.

Kris Keckler:

Second.

John Steinbrink:

Motion by Mike, second by Kris. Further discussion?

SERPE MOVED TO GRANT A CLASS "B" FERMENTED MALT BEVERAGE AND "CLASS C" WINE LICENSE FOR THE MOD SUPER FAST PIZZA RESTAURANT CURRENTLY UNDER CONSTRUCTION AT 9350 76TH STREET, SUITE A; SECONDED BY KECKLER; MOTION CARRIED 5-0.

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6. CITIZEN COMMENTS

Jane Romanowski:

One signup tonight, Matt Neu?

John Steinbrink:

Matt, please give us your name and address for the record.

Matt Neu:

I'm name is Matt Neu. I'm the General Manager at Pleasant Prairie Premium Outlets. I want to thank you for this opportunity to speak to you guys tonight. Within the past couple weeks you guys got an agreement that you passed for our midnight madness. And I want to propose a couple changes into that agreement. One of them was the rate fees. One thing we're asking for is to get a 30 day notice prior to the June 1st letter. That way it gives us kind of time that we can look over and speak with the Police Chief on any issues that we go from year to year. We meet with Chief Smetana and Jean prior to this anyways and kind of get any issues and anything that the [inaudible] need to go forward for the midnight madness based on the number of security, police, fire, EMS. The reason we're asking for this is just kind of a courtesy just like any other utility, you guys would give a notice for 30 days, and that's the part that we're requesting for that.

The second part of it is the language in the agreement of the security. One part we're asking for we did two meetings with the Police Chief. Jean was present at one. Mike was also present at the first meeting. Great communication. We see the concerns based on the Village, and we want to make sure we get those concerns taken care of. Also on our end during these meetings the language in the agreement was very vague. And the 2005 agreement it states that the cameras that are on our property right now are your guys, are the Village. The Village maintains them and is responsible for the upgrade and the monitoring of them.

What we want to do is just make sure that we're not with this language that we're not binding to a financial thing. Right now we're working with the police department on grants, and we're trying to give them every resource that we have not financial yet at this point. And then keep that communication up. So those are the two changes that we made in the agreement was to keep the communication up on grants. I know within the past couple weeks I just sent Chief Smetana a link for a license plate reader grant. And we want to keep that communication up to see if we can get that.

John Steinbrink:

Okay, thank you. That being citizens' comments we're not able to take any action or discussion on the item this evening. So if it comes up at a later date we will look at that.

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Matt Neu:

Thank you.

John Steinbrink:

Anyone else under citizens' -- I'm sorry, Jane, did you have --

Jane Romanowski:

There are no other signups, Mr. President.

John Steinbrink:

Anyone else under citizens' comments? Hearing none I'm going to close citizens' comments.

7. ADMINISTRATOR'S REPORT

Mike Pollocoff:

We have a rather long agenda tonight, Mr. President. I'll pass and make my comments in the appropriate budget meeting.

8. NEW BUSINESS

A. Consider Resolution #16-36 authorizing the issuance and sale of \$3,245,000 General Obligation Promissory Notes, Series 2016.

Kathy Goessl:

Mr. President and the Village Board, this resolution is to authorize the issuance and sales of a little over \$3.2 million of general obligation notes. The notes were priced today, and we came in at, this is a ten year note, with effective interest rate of 1.97 percent. As a comparison in 2004 we did a similar ten year note and our rate was 2.24. So this is better than we were a couple years ago, but up a little bit from what we were expecting when we preliminarily costed this out.

We maintained our rating with Standard and Poors at an AA with a stable outlook. And this money is being borrowed to finance the purchase of a ladder truck and also the general government portion of the Roger Prange storage facility that's being built. And also to purchase a house and a vacant parcel on 104th Avenue near the park, Pleasant Prairie Park there. We have Gene Schulz in the audience if you have any questions on the bond issue and the sale. Otherwise I'm looking for a roll call vote to approve the issuance and sale of these notes.

Dave Klimisch:

Do you have the prices, the rough estimate for the ladder truck and the Prange storage?

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Kathy Goessl:

The ladder truck was like \$1.3 million, and the storage facility was the majority of the rest of it \$1 and something million. I had it in my initial slides, but I don't have it with me right now. And then the house is only \$100,000?

Mike Pollocoff:

\$177,000.

Kathy Goessl:

Plus we added \$10,000 for demo. So \$1.3, \$180,000 and then the remainder was the Roger Prange. And then this issue was sold at a premium which the premium -- not this whole \$3.2 million actually went into the capital project fund. The amount was a little bit less than that. And the rest of it was capitalized interest which is going into the debt service fund to help pay for the next couple years of increased debt level.

John Steinbrink:

Further discussion?

Steve Kumorkiewicz:

Yeah, question for Mike. Mike, I saw today, I could be wrong, but this is the first time I see [inaudible] this project, Quarles and Brady. Is that part of the new law that they passed in Madison that we've got to have a [inaudible] counsel.

Mike Pollocoff:

No, we've always received -- Quarles and Brady, and our lead attorney there is Brian Lanser. And they've always given a legal opinion, prepared the legal documents for us since before I came here. In order to be successful you have to have legal counsel sign on off on this and prepare it. Quarles has an excellent shop in public finance that does that for us.

Steve Kumorkiewicz:

People here in the audience [inaudible] that we've done that for years when we issue bonds [inaudible]. Thank you.

Michael Serpe:

I move approval of Resolution 16-36.

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Steve Kumorkiewicz:

Second.

John Steinbrink:

Motion by Mike, second by Steve. Now is there any further discussion?

Kris Keckler:

I had one other clarification question. I know a portion of this is for the projected ladder truck. But I believe in the budget estimates looking down several years there's an expectation for purchasing other additional fire apparatus and equipment, a larger expense?

Mike Pollocoff:

Right now our next major purchase we're looking at in 2018 would be replacement of a 1990 pumper tanker with another tanker. One of the things that the Village has been able to achieve an ISO rating of 2 on a scale of 1 to 10 or I think it's 1 to 12 and 1's the best, and that's an important factor for a number of reasons. One, it influences what people pay on their fire insurance at their home. And it really affects how we're able to take and make the community attractive for something that's looking to bring a business here. Well, in that ISO scheduling there's a lot of things that factor into it, how much water we have delivered, do we have a full-time department of the professionals, and then what's the status of your equipment. Well, at 20 years that's basically the end of life. And you can make some adjustments to get it farther, maybe out to 25. But we're right at the end for being able to replace that pumper tanker, and we'll be replacing with a ladder.

And, believe me, at the end or 25 years we're spending a lot of money on it. So it accomplishes two things. One, it gets us a quality piece of equipment. But also it's almost like a bond rating for the community keeping that ISO rating up. And we have no ladder. And you have to look at the ladder not just for how many buildings you need that for for aerial fire suppression or rescue, but if you just visualize one of those trucks they're really long, and it comes in compartments. So any kind of scene that's going to involve especially fire suppression, a ladder is able to carry a lot of equipment on that same truck that normally you'd have another truck carrying to that site if you didn't have the ladder truck.

So we are going to be in a cycle here where we're replacing trucks that we purchased back in '89, '90, '92, '93 where we've used these things up for their last possible thing. The real trick is to be able to set some money aside, and we have a little bit coming forward after this ladder. But the ladder is the most expensive fire truck we'll buy. The department has done a pretty good job of making sure there's not a lot of chrome on this. It's a good, serviceable truck. But we will have more. I think the probably going bounce is going to bounce around between \$850,000 and a million depending on if it's just a rescue pumper or if it's a pumper tanker or some bigger piece of equipment.

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Kris Keckler:

Thank you. I appreciate the additional communication to the community so when they see it on kind of a more frequent basis when they just see a larger purchase that it's completely justified and does benefit the community and not just an emergency response. Thank you.

John Steinbrink:

Other comment or question? Hearing none we have a motion and a second. Roll call?

Jane Romanowski:

Who made the second?

Steve Kumorkiewicz:

I made the second.

Jane Romanowski:

Okay, thank you.

SERPE MOVED TO ADOPT RESOLUTION #16-36 AUTHORIZING THE ISSUANCE AND SALE OF \$3,245,000 GENERAL OBLIGATION PROMISSORY NOTES, SERIES 2016; SECONDED BY KUMORKIEWICZ; ROLL CALL VOTE – STEINBRINK – AYE; KUMORKIEWICZ – AYE; SERPE – AYE; KLIMISCH – AYE; KECKLER – AYE; MOTION CARRIED 5-0.

B. Presentation of the 2017 General Fund Budget.

Kathy Goessl:

Mr. President, I am going over the general government budget presentation which will include the operating fund, the debt service fund and the capital fund of the general government. In your Board packets is a detail of this budget by department and by every account that is being budgeted for. And in this presentation I'm going more at a higher level summary version of the budget. If you have any questions on the detail you can let me know.

I'm starting with the operating fund, the operating fund revenue. We're looking at overall a 3.5 percent increase or a little over a half a million dollar increase in the general fund operating revenue. Property and tax will increase by \$396,179 which is based on our growth and our base debt adjustment. Other taxes which include our mobile home taxes, our hotel and motel taxes, property tax penalty and also includes adjustment for tax appeals which for 2016 was budgeted at \$46,000 actually negative, not revenue. For 2017 we didn't budget anything for tax appeal. So that's the different here for the dollar change in that other tax category.

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Intergovernmental revenue is the largest revenue in this category is shared revenue which includes our utility payment which is budgeted for 2017 at \$2,025,040 which is down a little over \$6,800 from 2016. The reduction is in the utility tax payment. But it's offset by an increase in fire insurance dues from the state to give us a small increase of a little over \$4,000. License and permits are down \$33,000 mainly due to building permits including zoning permits and project billing by community development. Overall those two areas are down \$31,000 accounting for the majority of the \$33,000 reduction in that category.

Fines include municipal court and parking ticket revenue which are both down. Municipal court revenue is down because in the past couple years we had collection efforts for old tickets, the state refund intercept and through a collection agency which increased our collections in the last couple years. That has slowed, and we are anticipating less revenue because of that slow -- because the old debt has been pretty much -- the easy stuff has been collected, and now it's getting to the harder stuff, and we're not expecting as much revenue as in the past.

Public charges for services is up \$85,000. The largest revenue source here is engineering construction and department services and rescue squad earnings which total \$1.4 million, up \$96,000. So those three categories, engineering construction, engineering department services and rescue squads are a total of \$1.4 million, up \$96,000 which is the majority of the total increase in that category.

Intergovernmental charges include assessing contracts, utility lease payments and school officer. All are up for 2017 except for the school officer. As our revenues, the tower lease is the largest revenue accounting for over 60 percent of the revenue in this category, and that is up \$60,000. Utility tax transfer is up a small amount due to an increase that we're anticipating in our fixed asset value in the water utility. So overall we're looking at a budget of \$16,085,575 proposed for 2017 in the revenue category, up a little over a half a million dollars.

Here's a graphical of the revenues that I just discussed, the categories. Property tax as you can see on the far left is the largest revenue source followed by intergovernmental and public charges for services. And you can see the other ones and their dollar amounts and how they compare to each other.

Now I'll switch to the operating expenses of general government. There's four different main categories of operating revenue, general government, public safety, public works and parks and community development. General government includes all the administrative type of departments. The majority of the departments are down accounting for a decrease of \$112,000 in that category. Public safety is up across all public safety departments including police, fire and rescue, inspection and public safety communication. The majority of the increase in this category is fire and rescue up \$231,000.

Public works includes engineering, public works and street lighting. The majority of the increase in this category is in public works at \$54,000 increase of the \$63,000 total increase. Parks are down \$14,000, and CD is up mainly due to personnel increases of \$21,000 and the consolidation and identification of the historical society expenses of \$24,372 being paid by the Village. Overall

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our expenses are going up \$1.7 percent or \$273,082. This is before any decision packets that we will discuss shortly.

This is a graphical of just the previous slide showing you that public safety which includes our police, fire and rescue, inspection and public safety communication was budgeted at \$9.1 million in 2017 accounting for 57 percent of our 2017 budget. And you can see how the other categories compare to the public safety category.

I have a couple other graphical representations of the budget to see what our general government operating expenses are made up of. This one it compares -- there's wages, benefits and other expenses. As you can see the majority of the 2016 and '17 budget is personnel including the wages and benefits which account for 78 percent of the 2017 budget.

This is a graphical representation of the other expenses. I have identified the ten largest non-personnel expenses, and they're displayed on this graph. All the other non-personnel expenses are being grouped together in other expenses to the far right. The total non-personnel expenses total \$2.3 million or 66 percent of other non-personnel expenses. The largest expense being fleet internal service which at the far left is where we charge for vehicles and equipment from our fleet internal service fund mainly to the public works and parks department which is being budgeted for 2017 at \$628,000. Followed by electric at \$400,000 and software maintenance at \$385,000. And then we have other major expenses as being salt, minor equipment, training, attorney fees, consulting and contractual services, insurance and fuel.

Okay, these are our decision packets that are being recommended. We have broken our decision packets into two categories, reoccurring and one time. These are the reoccurring ones. The first one is a commercial appraiser. Given the possible retirement dates of the current assessing office management and appraisal staff, an additional commercial appraiser should be given consideration to secede current staff. About 50 percent of the Village's current value is commercial and manufacturing. It is important to strongly consider the addition of personnel with the skill set capable of determining and defending commercial values. We adjusted this to start July 1, 2017.

Commercial erosion control inspector, this is reclassification of a part-time construction position to full time. The current employee recently just received a civil engineering degree. This will be funded mainly by the clean water utility through erosion control, culvert inspections, drainage inspections and also be funded through general government through the weed complaints and right of way inspections, and in the water utility a smaller percentage for fire flow. Therefore, this position should be either funded by enterprise funds or the revenue that will be brought in from this position. Therefore a net cost to this position is zero.

On-call compensation, on-call compensation to employees in the public works department that are required to be on call to respond to operational needs demanding prompt and immediate attention, and it's outside of their normal work shift. Two employees are on call every week, seven days, on a seven week rotating basis.

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Mechanic, public works, an additional full-time mechanic is needed to maintain vehicles and equipment. Another mechanic will allow other public works employees to spend time performing vehicle and equipment maintenance to devote time to maintaining vehicle infrastructure and projects if they are needed. Salary and benefits are split between public works, parks, clean water, solid waste, water and sewer. In the general government category this is around \$50,000 and some that we're anticipating that this could cost the public works department.

But because of vacancies in the public works department we have budgeted this at zero. We expect this to be able to be covered by vacancies and also the fluctuation of work between projects and the amount of snow and that kind of stuff. This area can fluctuate anywhere from like I think right now they're around \$100,000 under budget right now in the public works department for public works-type activities.

Mike Pollocoff:

One thing I want to interject in here on the decision packages, and that's the commercial appraiser. And appraising is a recognized commercial practice, there's a science to doing that. Assessing is not -- it's an activity that's primarily structured by municipal law, both at the local level and at the state level. And Pleasant Prairie is -- we're really blessed with a really good staff right now. And this is a critical position both for the financial well being of the Village as well as the citizens. Because one of the things that an appraiser in the commercial and the assessor does is they make sure to maintain equity in the tax base. Everybody should get the best break they can on their assessed value, and it should be based on comps of other similar values in similar areas.

And the tax base is constantly under attack by people who are able to try and work the system to not have that happen. And we've seen examples of that with dark stores or the abandoned stores where all you need is a few well heeled attorneys, and you can generally turn the screws and find a way either get a municipality drawn into court or an appeal before the state. And it's not just a garden variety like you might find in some communities where you have 3,000 people there with the houses associated with them, and there might not be that fluctuation.

In a place like Pleasant Prairie we have so much manufacturing and commercial property, and I think the Board knows this, but I see how times people come in and try to claim an exemption or have something that's different. To the extent that we allow that to happen all it means is the basic people on the residential end who aren't able to secure the services of an attorney are going to suffer the impact of it. Because it's a push-pull thing. If you take and you take something away from a commercial or manufacturing use or industrial, it's going to impact the regular residential taxpayers. And this is science. There's a little bit of art to it, but it's mostly science and it's very technical science.

And it's important that as our assessment department gets grayer, and I don't want to pick on Rocco because his hair's gray, but as they get older those skills and that ability to be able to do that is passed onto another person. We're a little Village trying to get ahead, but at the same time we're the fourth largest manufacturing community in the state. So to the extent that our department can maintain that is good for everybody.

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And really people need to think of the assessor and their department as protecting the Village's tax base from people who'd want to abuse it or find a way to skate out of it. And you're never going to be able to stop somebody to be able to go to the legislature and making a contribution and having their business be exempted from property taxes. And if that happens, the state does that, there's nothing nobody can do about it. But it's really between there and then your just basic getting your notice there's a lot of things that can happen in the meantime.

So I think \$31,000 in this first year is the most effective thing we can do for property tax payers in the Village to know that property taxes are being assessed with equity in mind to make sure that everybody pays their fair share. And that's important. Because once this community feels like some certain element of the community is getting a break then things start losing confidence, and your community as to what the services they're providing and how they're charging for it, and it starts smelling of something that's rigged or doesn't work right.

We'd like to be able to, and we probably do need to put a lot of things into this budget that are needed that we'd like to fund, but I think if we don't get this one right then it makes it all the more harder to get everything else that we need to fund taken care of. For me it was my number one decision package because from there everything starts changing. This last year we looked at losing \$3 million in tax revenue inside of a couple hours if somebody was able to bail on creating an abandoned store or a dark store for assessing. So I guess that's an important point I want to make sure that everybody understands and why we're doing that first. If you want to go to the next one for the non-recurring or one time.

Kathy Goessl:

The next slide is one time. We separated these out. The next agenda item is talking about fund balance reserve. And as part of the fund balance policy we're looking at if our reserves are above 25 percent we can use part of that reserve to do one-time expenditures. So these are one-time expenditures. Our reserve is over 25 percent, so we're recommending one-time expenditures to spend some of that money, actually only \$52,800 of it. And these are one-time project that we are considering.

The strategic planning consultant which is in the administrative area. These are all in priority order just like the previous slide was. The project would involve development of a comprehensive strategic plan to assist the Village Board and staff to respond to the expiration of the TID #2 and the impact of various mandates from the State of Wisconsin.

Prepare retail strategic plan, this public and privately funded plan with nine other partners would help provide a competitive edge to the Village and other Kenosha County municipalities and is being discussed later on tonight's agenda. Dispatch chairs, the chairs from dispatch are 22 years old. So they're asking for some chairs in the public safety dispatch area.

Crowd control equipment, there's a greater potential for civil unrest as you can see throughout the nation. As times have changed riots and crowds control needs have increased. As part of a routine training and in-service police officers are now being trained in these tactics. The training

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does not help if there's no equipment to use. This money would be used for shields, helmets, batons, filters for gas masks, large canister pepper spray and extra radio batteries and other items. Electronic code book is for inspection department would be used so they can go electronic and use iPads out in the field to record and to also research the code.

Compensation survey, this has been reduced from the original amount of \$35,000 down to \$9,600, well, \$9,600, it's actually \$15,000. \$9,600 is the portion that's to do with the general government. The Village has been having difficulty attracting and maintaining employees. With an unemployment rate of 4.2 percent in Kenosha County, the labor market and talent acquisition is very tight. The compensation survey would allow the Village to compare itself against other local competitions. So this is one-time recommended decision packets that total \$52,800 which would use the fund balance reserves.

So this is overall with all the revenues and expenses I just talked about and the decision packets, this is a summary of what we're proposing for the 2017 budget which is in the center column. Total revenues increased a little less than \$544,000 or 3.5 percent which I discussed in the beginning of the slide presentation. The largest increase being property tax of \$396,000. Total expenses including our decision packets that we just talked about increased \$370,185 or 2.3 percent. The use of fund balance for one-time decision packages only as you can see the reduction is \$52,800 which matches the decision packets one time.

So that was the operating. I did not go over decision packets that were not recommended. They are listed in the packet that I gave you showing a list of them. If you have any questions on them you can ask. But otherwise they're listed in the packet. Any questions on the operating section of the budget?

Kris Keckler:

I have one in reference to the crowd control equipment. Is it safe to assume that some of this would benefit some of our larger activities, be it some of the larger events at the RecPlex, for example, or maybe out at the Prime Outlets for the midnight madness? I'm just wondering if those are opportunities with large entities of population just to put certain proactive measures be it traffic direction or --

Chief Smetana:

The actual use for the crowd control equipment came up with the events happening across the nation and with our increase in our departmental and cross-jurisdictional training with other agencies. We saw in our last crowd control training along with KPD, Twin Lakes, the Sheriff's Department that they were equipped and we were not. Which would mean in the case of a crowd control, and quite honestly I'm planning for the worst case scenario. And so these items would not be for a typical triathlon or black Friday event. They would be for some civil unrest is what it would be used for.

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Kris Keckler:

Not black Friday? Just kidding. I've been out there.

Chief Smetana:

Not black Friday. Thank you.

Kris Keckler:

Thank you.

Kathy Goessl:

Okay, I'll continue with the capital section of the budget. This is the overview of the capital fund. I've added the 2016 budget and also 2016 estimate. Due to timing of projects and capital acquisitions the 2016 budget changes some due to carryovers. So revenue decreased, as you can see on top, of almost \$3.9 million. And the majority of that is due to not borrowing. So we're not recommending borrowing. That reduces the revenue source down \$3 million. And then also that transfer in of \$1.2 million was the enterprise fund paying for their portion of the new storage shed construction. This is a one-time transfer and will not continue in 2017. So that's the reduction of the \$1.1 million.

Property taxes are up to pay for the increased road maintenance expense which went from \$1.6 to \$1.8. 2016 estimate for both revenue and expense is greater than budget due to project carryovers and revenue carryovers from 2015. Capital outlay for 2017 recommended and will be discussed in the next couple of slides a total of \$2.6 million down significantly from 2016 by \$4.6 million. Impact fees collection and use is detailed toward the bottom of the slide. It shows what we projected we projected we're going to collect in impact fees and what we are re-estimating for 2016 and our use of impact fees. We are recommending this budget to use some of our fund balances which I'll explain our fund balance levels toward the end of this section.

I have grouped the capital purchases into three categories, under \$50,000, over \$50,000, and I have roads as a separate line item. These are the items that are under \$50,000. We have protective clothing for the fire department of \$49,086 which we reduced in half. They actually originally requested \$98,000. The next one is mobile and portable radios and pagers also requested by the fire department for \$27,275. These are in priority order which you can see the priorities along the left hand side.

Number 5 is rescue task force PPE and startup. With the changing climate of active threat, shooters response have changed the method by which both law enforcement and EMS respond to multi-casualty incidents that still host an active shooter. The PPE is personal protective equipment much like traditional fire equipment provides an increased measure of protection for our personnel. That is at \$10,500 for the fire and rescue department.

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DVRs and closed circuit TV and access control an IT department request of \$8,000. The Village owns and manages a series of closed circuit TV cameras, CCTV, throughout its facility as well as some retail locations. This capital schedule provides the implementation of new cameras and replacements of end of life equipment. This goal for this capital request is to protect the community and the Village's assets through cameras and asset control.

Data center and infrastructure is also an IT request for \$23,000. It refers to the hardware that supports the software and communications required to provide vital services to Village staff, the business community and the community at large. The server which provides the program streamed for Channel 25 needs to be replaced. That's \$14,000 of the \$23,000. An additional next generation fire wall needs to be purchased as a backup to the main firewall at \$9,000. That's the rest of the program detail for \$23,000.

Number 10 is all parks ADA compliant. This is a five year or more capital plan, and each year a different park is identified. This is to make all Village parks ADA compliant with new pieces of ADA compliant equipment, the rubberized surface and pathway. For 2017 Rolling Meadows is the park that's been identified to receive this improvement.

Number 11 is transportation plan which a road project at \$5,000. And then number 12 is printers, plotters, this is an IT project for \$7,000. And then replace HVAC controls at Roger Prange. The Roger Prange building is 22 years old, \$80,000. Replace compressors, again, at Roger Prange \$6,000.

Number 15 is replace emerald ash borer trees. This is a parks request. And this is responding to trees that are affected by the emerald ash borer that is not responding to treatment. This is connected to a \$20,000 grant that we applied for. And if we do not receive the grant this project would not happen. Number 18, replace man doors at Roger Prange. A Roger Prange improvement which, again, the building is 22 years old and needs to be replaced. These capital purchases under \$50,000 total a little over \$200,000.

The next slide lists five projects over \$50,000 which doesn't include our road program that we're recommending. They're also in priority order starting with our first one which is a vehicle fleet replacement for the police department. This is a recurring capital request. This year it's for a little over \$209,000. Number two is mobile squad radios for the police department at \$62,936. Number 7 communication stability, public safety communication department. We are developing a three year plan assuring our future professional communications. In 2017 an addition repeater radio frequency infrastructure with a repeated second pair is needed for \$151,500.

Number 16, infrastructure project. This is an IT request. It's voice over IP system. To comply with our voice IP telephones it's no longer supported by a vendor and must be replaced. If they went down we could have trouble getting them to come back up. Number 17 is infrastructure project data archive solution which is an IT request. To comply with open records request we must maintain and implement a data archive solution. And this \$64,000 would do that. These are projects that total over \$50,000 which total \$537,836.

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And our final slide here gives you the total of under \$50,000 and over \$50,000 and then our paving program. Our paving program went from \$1.6 million to \$1,888,240. Total capital purchase and programs recommended is \$2.6 million. Our road paving program includes River Road two inch asphalt overlay, Cooper Road base and pulverize existing overlay five inch asphalt, 42nd Avenue pulverize existing overlay five inch asphalt, 116th Avenue two inch asphalt overlay, Bain Station pulverize existing overlay five inch asphalt, Becker Park mill three inch asphalt install three inch asphalt. Those are the project identified for road maintenance in 2017 which is up \$200,000 from the year before.

This is our fund balance analysis for the capital project fund. I show the beginning fund balance, the change in fund balance both for 2016 budget, 2016 estimate and 2017 proposed. And then I break down the fund balance on the bottom of the slide based on what that fund balance is made up of. There's a decrease in fund balance for 2016 estimated year end of \$87,450. \$150,000 will be added to the impact fee balance to bring it up to \$682,910 for 2017. Our unrestricted is at \$1.3 million at the end of 2017 per proposed or 50 percent of our current year capital expenditures. So that's the capital section. I did not go over the ones not recommended either, but those are included in your packet and listed there. Any questions on the capital section of our budget?

Kris Keckler:

I had a question regarding the protective clothing for the fire and rescue portion. This was originally proposed at just under \$100,000 but cut in half as referenced in the slide. And in reading the narrative that was provided, though, the goal is to replace ten sets of clothing each year and you guys have approximately 34 sets each year.

Chief McElmury:

Right now we have 34 people where hopefully some more paid on call people coming up. That number usually kind of goes up and down between 32 and about 50.

Kris Keckler:

And also in the narrative it says that the last couple years you've only been able to replace about five. So right now there is an existing budget line for protective clothing so this will be added on to it?

Chief McElmury:

Right. What had happened each year we maintained -- and let's say in the event we hire somebody new generally we have to get gear that's sized for that person. So that's what we use that on. If we don't need to then we can use that for replacement gear. What we've done is we put it in the line item. We had increased set to try to get it up to ten sets so we could pull that out of the capital budget, and we could just keep an ongoing program. There's a self life, even if you don't even use the gear, if it sits in a plastic bag on a shelf, NFP or National Fire Protection Association says the gear should not be used after ten years even if it's never been used. So we always are going up against that hard deadline. So we're just trying to get back on track here.

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Five years ago we bought quite a big of gear. Now we're trying to buy more so we can stay ahead of that curve. And then we'll just be able to maintain that in our line item budget.

Kris Keckler:

Would that be back to the five or ten item replacement cycle after this year?

Chief McElmury:

We'd be at the ten then after that, new people, damaged gear and so on.

Kris Keckler:

Okay, so this would just at least get us back on that same track and not expected to recur?

Chief McElmury:

Correct, sir.

Kris Keckler:

Okay, thank you.

Kathy Goessl:

Okay, my last section is debt, our debt service fund. This is a summary of our debt service fund. Our revenues in this fund pretty much maintain their own. We had no property tax increase, and other revenue totaled a little less than \$5,000 increase. Also the payments for debt service went down almost \$38,000. This is our principal interest payments for our debt. So we're looking at a net proposed change of actual use of fund balance of \$33,063 to maintain and not increase property taxes. Our ending fund balance based on this budget would be \$930,000 which is 58 percent of expenditures. So this debt service fund is pretty much holding its own based on how we structure debt every time we issue debt.

This chart shows the debt for the last couple years and what we're projecting for 2017 at end of each of the four years. This is the totals that are in the principal balance outstanding. We borrowed in 2016, that's why you see the increase to \$11.4 million. And then we're not recommending borrowing in 2017, therefore we're just making principal and interest payments, therefore reducing our debt down to \$10.2 at the end of 2017.

Dave Klimisch:

Kathy, on that previous slide as you look forward over the next four, five, six years do you anticipate general debt to bounce between eleven and half or nine and half or ease up or ease down?

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Kathy Goessl:

I would anticipate it to be in that range if we continue to borrow every other year. We haven't borrowed -- for a while we didn't borrow for a number of years, like five years or more. Then we borrowed in 2016. So I would anticipate staying within this range. And we always do our debt at ten years, and then we put it in the structure.

Dave Klimisch:

Okay, thank you.

Michael Serpe:

And that's the amount that the taxpayers are responsible for?

Kathy Goessl:

This is the GO debt and the general government operating. The public is actually responsible for all general obligation debt, but all the enterprise funds are capable at this time to take care of their own debt. But the general government backs them up.

Mike Pollocoff:

Right now you saw tonight given what the expensive for debt is it's historically low rates. So by a lot of standards we retire debt a lot faster than other communities. We don't take out debt longer than ten years. Whatever we pick up we pay off. So in this market it's been advantageous for us not to borrow a lot but to borrow at times when the cost has been the least. If that changes over time then you'll probably see us looking to reduce what we're increasing debt.

If you think back to one of the other slides Kathy identified was the fleet maintenance program. A few years back the Board approved a program where we could set aside money every year to replace dump trucks, cars, vehicles, pickup trucks, things that at one point in time we used to borrow for. Now we don't borrow for any vehicle equipment except for the big fire trucks. We pay without borrowing for like an ambulance and things like that.

So as time goes on we don't have the flexibility we used to have before Act 10. We used to at one point whenever we had debt that we were retiring we'd leave that amount on the levy, and it would be all the less we'd have to borrow. And so if you think back over time we really reduced a lot of the borrowing that we had to do. But then once Act 10 came along that kind of flattened out. So now we're kind of in this area that we have now. But we have significantly reduced how much we're borrowing on equipment that depreciates depending on what it is for five years to 15 years. Most of this debt here is for the really large equipment or facilities or major road improvements.

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Kathy Goessl:

Okay, the next section, the final section is how is this going to affect the Village's 2017 Village levy. This is the Village's levy calculation. Our levy last year was \$11,024,953. We were able per the state levy limit laws increase by growth. Our growth was at 4.615 which is a very substantial growth which has given us \$434,117. We are also per the levy limit laws able to adjust for debt. What happens with this calculation is they minus off any amount that we put in for last year's debt. So they minused off \$1.6 million. And then we add back on our 2017 debt which of those issues that accounted for \$1.6 last year and our additional debt that we just authorized tonight we're looking at \$1.5, almost \$1.6 million in debts there.

Then we're also adding in some additional debt which is allowed for our road improvement program of \$264,000. Both that \$1,579,000 and the \$264,000 will reverse off next year, and we will have to re-put in there what debt issues we want to use to increase our levy back up to where it was this year and increase it any that we need to. So the 2017 levy is \$11,686,098, an increase of \$661,146.

This is where our tax levy is divided between. The tax levy is used by all our three general government funds. But the majority of it is being used by operating at 74 percent or \$8.6 million of the levy. Debt and capital each are pretty similar at around 13 percent or \$1.5 million each. The total, as I mentioned before, is \$11,686,098. You can see the comparison from last year. Operating went up due to growth and debt adjustment. Debt stayed the same, and capital went up due to road improvements we're recommending more than last year.

This slide shows our assessed value in billions of dollars. That's the blue line. And then the mill rate is per thousand dollars or assessed value, and that's the orange line. The assessed value in billions have been increasing since 2013, and it's at its highest level of \$3.11 billion for 2017. The Village mill rate has been increasing slightly each year. But because of the large increase in assessed value for 2017 the mill rate will actually decrease based on this budget to 4.40 per thousand of assessed value.

How is this going to affect an average or a median residential home? Median residential home because of the appraisal went up from \$191,600 to \$205,400 which is a 7.2 percent increase. The Village's portion of the property tax bill is looking at a \$42.25 increase or 4.7 percent. We do not know how the total tax bill will come in for our Village residents as we have not received any of our other levies from any of our other taxing entities. So that's my presentation for the general government. Any questions? I'm looking at publishing this in the next couple weeks here and proposing a public hearing on November 21st.

John Steinbrink:

Kathy, as we can see most of the -- or the heart of the budget basically is people, service and equipment to provide that service to Village residents. That encompasses police, fire, public works. If you come in for a building permit, if you need an inspection on a dwelling or construction, those are all parts of this. What I'm driving at is we've seen the increased cost of the equipment it takes. We're trying to provide storage for this equipment to maintain it longer

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and make it last longer. And we're also providing service to areas we're not really being compensated for at this time, the TIF areas and that. And that's a big part of our service is to provide that service to those areas. In the future it's going to give us a lot of compensation, and that's a benefit for the Village and the other entities and the county once that comes onto the tax rolls for what its value is.

But the Village is basically known for its service, what we do, what we provide whether it's snow plowing, police, fire, everything we provide to our public. And now we're even doing garbage collection out there and the maintenance of our roads. And the quality of that service is something that's harder to maintain unless you have quality employees. And we've been challenged with as salaries change in the area maintaining our employees and that. And I think that's the biggest challenge in this budget is to find a way to maintain those employees and compensate them fairly. Because quality employees give you quality service. I mean you want a paramedic showing up that's going to be the best guy out there. You want a police officer that's well trained and more than able to do his job. Public works you need people that are taking care of your sewer, your water and all the other utilities that are well trained and able to do that. When you start digging in areas to fix or repair things and you're digging in areas with thousands of dollars of fiber and other things down below it takes quality people to perform these operations.

So I think in the future for us it's going to be finding ways to compensate these in the climate that we have here because of what the state regulation has put upon us and getting the just compensation for those people. The other thing is to educate the public as to what that cost is out there. Unfortunately there's a feeling out in the community if we can cut things and cut things and cut things it's going to benefit people. But we're not benefitting people by doing all this overcutting. And I guess it's going to be up to us and others to benefit the public that you want quality service done by quality employees we have to be able to compensate these folks fairly. It's a big challenge out there and getting the money to do that compensation.

In the future I think it's going to be a little easier when these items come off the TIF rolls and that and we have more money to work with. But for right now we're doing a hell of a nice job with a very slim budget out there. But that's going to be hard to keep that up. And so if anybody can find a way that will help us. I know Trustee Serpe is having a bake sale at his house to generate more funds and that. And he's going to do his part. Mike?

Michael Serpe:

I think we have to give a lot of credit to the department heads. The Board doesn't come up with this budget and say the police department is going to get this or the fire department. These are department heads thinking of the community. Our Police Chief coming forward with requests for safety for the officers and for the community. The fire department doing the same thing. Community development looking at how can we expand the interest in coming to Pleasant Prairie with your business, with your factor or whatever. And the public works coming in and saving our equipment by building a huge garage so to speak to house all the equipment to keep it out of the weather.

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So these are things that they bring to the administration, the administration brings to the Board and they make sense. They've been making sense for years in this Village, and that's why it's so easy to serve. It's so easy to support the budget that you, Kathy, and Mike have presented. It's responsible, and it makes sense. And the people get the credit, the people that work in this Village, and I can't say enough good about them.

Mike Pollocoff:

I'd be looking for a motion to recommend this be published and put out for a hearing on November 17th.

Dave Klimisch:

So moved.

Steve Kumorkiewicz:

Second.

John Steinbrink:

Further discussion?

Kathy Goessl:

It's the third Monday of the month. It's the regular meeting, 21st.

John Steinbrink:

Motion, second and a date. Any further discussion?

KLIMISCH MOVED TO SET THE 2017 GENERAL FUND BUDGET HEARING FOR MONDAY, NOVEMBER 21ST AT 6 P.M. AND PUBLISH THE REQUIRED NOTICE; SECONDED BY KUMORKIEWICZ; MOTION CARRIED 5-0.

C. Consider a General Fund Balance Policy.

Kathy Goessl:

Mr. President and the Village Board, in front of you for approval is a written general fund balance policy. The rating agency looks at a written policy as better than oral. We've always followed an oral policy, and then and in our budget we always had a 15 percent fund balance line. But then last year when we were talking during the budget process we decided so we could use some reserves to bring that up to 25 percent.

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So I drafted and it's in front of you my recommended general fund balance policy. The purpose of this is to provide sufficient cash flow; secure and maintain investment grade bond ratings, the agency looks at this as a good thing; offset significant economic downturns or revenue shortfalls; and to provide funds for unforeseen expenditures relating to emergencies.

The policy that we're recommending is an unassigned minimum of 25 percent of the budgeted experience, and the maximum to be 30 percent of the budgeted expenditures. If the fund balance exceeds a maximum it can be used for one-time expenditures. But if the policy falls below 25 percent a restoration plan needs to be developed.

Fund balances history-wise is 2015 actual fund balance came in at 31.9 percent of expenditures. For the 2016 budget we budgeted to use \$226,544, so at the end of 2016 we were looking at 27.7 percent at the end of the year. In the budget we just recommended for 2017 we budgeted to use \$42,800 which will bring our fund balance down to 27.6 percent, just a .1 reduction at the end of the year. All these are above the 25 percent minimum. And I'm recommending approval of this fund balance written policy.

Steve Kumorkiewicz:

So moved.

Kris Keckler:

Second.

John Steinbrink:

Motion by Steve, second by Kris. Further discussion?

KUMORKIEWICZ MOVED TO ADOPT A GENERAL FUND BALANCE POLICY FOR THE VILLAGE; SECONDED BY KECKLER; MOTION CARRIED 5-0.

D. Presentation of Talent Attraction and Retail Marketing Initiative by the Kenosha Area Business Alliance.

Brooke Infusino:

Thank you very much for allowing us to be here at your meeting this evening. My name is Brooke Infusino, and I work with the Kenosha Area Business Alliance. I'm here with Heather Wessling who is also with KABA, and we wanted to take some brief time to kind of give a more detailed overview and cost structure for two county-wide initiatives that we are currently supporting and would ask your support into. They are the Retail Attract Strategy and the Kenosha County Talent Attract and Retention Initiative. I will note that Andy Buehler who is with Kenosha County has had some initial meetings and had some preliminary discussions with leaders from our municipalities on both initiatives, and we're here to kind of give a more detailed overview as I mentioned.

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I would say that the Talent Attraction and Retention Initiative is something that KABA is really sort of laser focused on right now. We see this as really one of the greatest factors in continuing to drive economic development in our community. And that's the ability for us to attract and retain talent. And I would say the retail attraction strategy is something that's probably a little bit more supplemental to our work. And I think that Heather could probably provide some more context on that, too, and probably give some more detail on the actual Retail Attraction Strategy, and then I'll follow up with the talent piece.

Heather Wessling:

Sure so just a little bit of background as to why we're bringing this up today. We've been working with municipal leaders for about two years I would say that we've been meeting and planning. And we looked at a lot of different economic drivers into the community such as all of the industrial development that we've seen occur over the past several years. And we wonder if in essence with the retail strategy if those industrial developments are kind of being counted in as retail is being offered to our communities. And we find that there's a gap, that maybe some of the industrial developments that have come on line may not be counted in the way that it needs to be counted in order to attract specific types of retail.

So we look at that, number one. And then number two is we looked at the primary driver behind economic development today in terms of companies coming in is can they find the right talent. With the unemployment rate dropping to about 5 percent people are wondering if we have the numbers of applicants and the right applicants for a lot of the jobs that are here. So I would say that both of these initiatives sort of supplement or support our economic development initiatives. And our prime initiative is still, of course, bringing in as many companies as we can that we can support in our communities.

And so these two are meant to support those efforts. So with the retail strategy for Kenosha County we've kind of discussed some items where we've come to a conclusion on what would be the actionable items for us as a county and for each community. And we've really talked about how we can maximize our exposure at certain retail development outlets such as the International Council of Shopping Events, CAR W [phonetic]. Right now at those events you typically have your brokers representing you, or you may have someone in your community that owns some property that would like to see retail occur, attend those trade shows. But first and foremost we don't really have any one person named. And we really don't have an active group actively pursuing those retail developments.

So we'd like to be able to maximize our exposure. And the way that we would do that is kind of a concerted effort behind identifying specific targets within the community and the county as a whole. So we're going to look at the demographics that make Kenosha County attractive for certain retail outlets. And then we're going to decide what kinds of resources would be required to commit to them. So if you have a burgeoning downtown or you want to work on your downtown development, what would need to be in place for some of the retail development that you'd like to occur. And then kind of designing and executing that retail plan. So this isn't just bringing in a consultant, having them tell us what to do. We want them to actually represent us

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on certain retail opportunities that we think would benefit the Village of Pleasant Prairie and the county.

And we also recognize that obviously the Village is already successful in retail development, that you already have a very successful outlet, a mall retail development along Highway 50. We're looking at areas where you've been trying to have retail development and maybe not been as successful as what you might like and really getting into some of the detailed factors that would make it more attractive. And that's what we want to do is kind of accomplish or provide solutions to individual community concerns and just being able to emphasize retail attraction for each community.

So one of the benefits -- or we put these benefits, but they're really outcomes. You know, what kind of a deliberate plan we can put into place and that it's a realistic approach for each community. And how can we broaden the competition amongst brokers. So right now in industrial development you're going to see that we have a lot of different brokers representing a large geographical area. I mean we have national brokers, we have national developers, and then we have local from Milwaukee and local from the Chicagoland area. I would say that in the retail market it's a lot more narrow. We don't have as many competition amongst the number of players that maybe we need to and how can we bring them in.

So if you only have a few players then they may be looking at they're going to bring in a specific restaurant or a specific retail opportunity, they're probably grouping us into Milwaukee, Racine and Kenosha. And if it lands in one of those markets that one broker that represents all three markets probably feels that's a win. Probably not a win to the community that says I want this specific retail opportunity for my community. So in the end we want to strengthen our community's participation in these events to know which retail opportunities are coming into the State of Wisconsin, and how can we position ourselves to maximize our exposure at these retail opportunities that you, in fact, identify.

And the next slide. And then so what do we do? So in any types of initiatives like this, I've been a part of these kinds of initiatives in other areas of the State of Wisconsin that has gone through these practices. The first thing you have to do is understand the demographics that retailers look at, the conditions and the demographics. They mostly look at how are your peer groups doing. So if you have a certain store in a region where it's performing very well and it's a national chain, they're going to look at how our local chain is living up to national operations and practice and things like that. Because that's an indicator over whether or not it wants to enter into the market.

They're going to share some base strategies on the market realities in Kenosha County, what's driving certain retailers to be in the market in the first place. And then there will be a county plan in terms of what kind of work is going to be implemented after the plan has been developed. And that's sort of the broad based part of this. And then the next slide talks about individual community deliverables.

So I think we've spent a lot of time on this part of it in terms of saying, okay, what are the market conditions that's specific to your community within Kenosha County? How are you going to prioritize certain retailers for the area? And part of it is you're going to develop an inventory of

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specific sites that you'd like to see developed. And we put down that there needs to be a minimum of three sites within each community. And then planning and securing the actual meetings so that you can have a representative besides just the broker there to try to secure these retail opportunities.

And then if there is any potential and appropriate incentives, some communities provide certain incentives, I understand there's a reluctance to do so, but at least to understand what that inventory looks like for other communities and sort of what the outcomes are when they've provided them. So those are kind of the individual deliverables that we would expect to see as a result of this work.

Next slide. So here's what the cost to procuring a retail strategist would be for Kenosha County. It's a one-time cost. We thought because it's not driving -- this is not millions of dollars to drive an industrial development into the area. We know this is a support for economic development in general. So a lot of this, the cost of it has been underwritten by the county, Kenosha County. And then if it's enough of a priority for each of the communities to participate we've asked them to do so at different levels. Our reasoning behind this is, in fact, which communities probably stand the most to gain from a strategy such as this. And also which communities are probably most willing to participate and see this as a benefit to their community. So that's kind of the breakdown of the Kenosha County Retail Attraction Strategy. And I'm going to turn it over to Brooke to talk a little bit about the talent strategy.

Brook Infusino:

So separate initiative, the Kenosha County Talent Attraction Initiative. So basically in short we need to be, we as in Kenosha County, need to be a destination for skilled workers not only in our kind of Southeastern Wisconsin region but also in Wisconsin, in the Midwest and potentially nationally. That's really the goal here.

Next slide. So a little bit of context here about where we're at. So in the past approximately four years we've added about 6,000 jobs to our community and recruited several new companies to the area. So with that we obviously have a lot of open positions, positions that are potentially becoming a little bit harder to fill in terms of the time it takes companies to hire and fill those positions is lengthening. And maybe you don't see it as much of a kind of a huge challenge right now. But we want to be proactive in this because it could potentially hinder our ability to bring in new companies. So it's something we want to be proactive about, helping our businesses recruit more people, and this could be one resource to do that.

So I would say probably the good news is when you compare Kenosha County to counties in our labor base and our peer counties to the north and south we have a pretty young median age. That's good. Our median age is about 36 years old. We know that we want to maintain that kind of young talent, emerging talent. And now more than ever that millennial generation and that emerging talent pipeline is looking for place more often than they look for career. So they're choosing where to live often before they choose their career. So we need to do probably a little bit better job of working on how do we sell our community and our quality of life assets.

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Next slide. So we do have a pretty distinct -- can you go back one slide? There we go, thank you. Advantages, certainly we have a lot of amenities. We have a great location, proximity to Chicago and Milwaukee. It's wonderful for us to tell, but it sometimes can be the same thing that's actually pulling people away. So my question is kind of how are we telling kind of a cohesive story about why it's great to live and work in Kenosha County. I don't feel like we have that one stop shop. We don't have that resource that's kind of doing that.

So without that we kind of understand that if people don't easily find a way to get connected to their community and figure out where to plug in, whether that be finding out what kind of cultural or recreational amenities exist or what kind of lifestyles or housing options exist in a community, they'll overlook us. They could potentially overlook us entirely. So that's kind of the mission. We get to the mission of the Attraction and Retention Initiative, it showcasing our county as a whole and then the assets of the individual communities.

Next slide. I think interestingly enough, too, we recently completed a labor market analysis with the W.E. Upjohn Institute for Employment Research. And out of that study we had about six recommendations that came out of that study. One of those recommendations was very specific about employers are really looking for a resource and some support in trying to help them sell the community in their positions to potential candidates. So it's something that kind of our HR professionals, our recruiters that are local businesses are really looking for.

So how do we start? Where do we start with this thing. I think the first point is creating that overall brand identify for the county. So ideally this is not something that would compete with the Village of Pleasant Prairie in terms of its current marketing efforts and anything that's maybe coming down the pipeline in terms of how you're selling and promoting your community. Rather we think this should highlight your community. It shouldn't be something that's competing with it.

We would probably start after that brand identify and creating something like an icon to demonstrate that if you've landed on this resource you're in the right spot. You're working, you see this icon and you're community partners with other organizations. You know that our municipalities are working together to really put their best foot forward for candidates. I guess I would probably compare that to something like when you consider the Nike brand and you see that swoosh icon, that swoosh symbol. Nike has several different shoes throughout its brand. But when you see that icon you kind of understand that it's associated -- that swoosh means it's associated with a respected brand. So we would create some kind of an icon to demonstrate that.

And we think that kind of going back to a point I made earlier that people need sort of this one stop shop, and that could happen in the form of a website that really showcases our county and then what your individual communities have to offer. So it's really starting with brand identify followed by a website.

So a bit about what this site would look like. Again, it's showcasing recreational and cultural amenities. Our school districts, specific bright spots within our schools, some of our charter schools, even some standout athletic programs, things that people want to see when they're considering maybe relocating their family to an area. We also think it could do things like tout

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our cost of living, our lower cost of living, different lifestyles. You can have anything from inland lake living in Kenosha County to rural farm living, downtown urban lifestyle, suburban lifestyle. And that's something that's a pretty big benefit, a great characteristic that Kenosha County has to offer that people might not necessarily know about if they're not from the area. So this website would kind of highlight that.

The site would really have rich imagery, very high quality images so it's a very visually appealing and high energy kind of website. It would also feature testimonials from individuals that are living in our community. So anything from the young professional who works at Jockey and lives downtown and rides their bike to work to a more established family who has children in our public school system who can really speak to that. So it's actually profiling people in our community. So when someone lands on that they can say to themselves I related to that person, I can see myself living there, and now I have a better understanding of what it's like to be in Kenosha County. And then in addition to that it would feature a page for each municipality to really highlight the attributes that they want to highlight. And for that we would really look for an expert or a contact within your community to really help us develop the content for that page. Next slide. Unfortunately we don't have anything hyperlinked at this point here. But this is just an example of other communities throughout the Midwest and the nation that are using talent attraction websites to really bring people into their communities. And the one that's highlighted on that screen there is livegp.org out of Peoria, Illinois. It's a great example if you'd like to take some time to see what some of these other sites have kind of touted in their communities. And it's something that we're just getting some good ideas and looking at the things we could model from these sites.

Next slide. So how this is kind of planned to work. We have kind of volunteered to take a lead on this project. So developing the content, getting the imagery, developing the testimonials, connecting with our community partners to develop the content for the site. Web developer Thirsty Boy based out of Milwaukee is currently redoing the KABA website. And we've talked to them about having kind of an add-on feature to also develop this talent attraction initiative. Ideally this would launch in the early part of 2017.

The site and brand strategy is about an \$80,000 project. We've currently secured about \$50,000 in that and looking to see an addition \$30,000. And the next slide actually has the cost breakdown if you'd like to see that. You'll see the Village of Pleasant Prairie is listed in blue. Those highlighted in blue are communities we think and partners we think would be pledging funding towards this initiative. And then those listed in the black font are municipalities that we're actually still reaching out to. I know that the Village of Somers and the Town of Salem have committed \$5,000 each. So that has helped. And the Village of Bristol has also committed \$3,000. Also looking to potentially bring in other realtors, private businesses to help fund any gaps we have in the project.

So I think I don't know if I missed something. We did see the retail attraction strategy listed in your budget. We did not see the potential \$5,000 for this initiative on any line item. So we could consider.

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Heather Wessling:

And I would just say that maybe if it's already considered maybe we can think about something that's -- I mean we're looking most importantly at full participation from especially all of our major partners in both of these initiatives. I think that as we started to meet and we started to talk as municipalities it kind of came together at the same time. So I don't know if that's fortunate or unfortunate for us. But I think the major question that municipalities have asked or the public has asked is what is your primary function in economic development?

And, of course, for our county is about bringing in new business. There's few areas in the Midwest that can really attract economic development opportunities like we can in Kenosha County. I mean far and away in the State of Wisconsin I think we're doing extremely well and we continue to. We have anywhere from seven to ten prospects at any one time throughout the county. They're prospects that fit a lot of different needs and a lot of different employment environments. And I think increasingly there's pressure that if we don't have the supply of labor and we don't have the amenities to support the attractiveness of our communities that that becomes something that ticks us down on the competitive nature of bringing in companies. And so while we may not have to do these things, I think these are the types of things that keep us to be proactive.

And we see that these other organizations throughout the United States are doing these things. And I can tell you that especially in regards to how our school system is being displayed or how things in our school system are not being marketed as strongly as they could for potential families coming into our community, that that can be seen as a detriment from time to time. And I think without one stop shop, that one website where people are going to that website to see where different types of living options are and different types of living options and community options to get involved, that's kind of something that is difficult for us to explain in a two hour meeting when we're talking to a company coming into Kenosha County. So that's what we see it as, and we'd appreciate your support. Any questions you have?

Mike Pollocoff:

I might add that for the study that's included in our base. So that wasn't an add in.

Heather Wessling:

Okay, that's probably something we didn't identify. We didn't notice that. Okay.

John Steinbrink:

One thing I noticed was you had examples of other areas, kind of larger metropolitan areas. One thing about Kenosha is you have the ease of getting around this community. When you live here and work here you have a very nice commute, you have a lot of amenities, schools as you see, the RecPlex, KYF, whatever other things around here that are much easier to drive to than these other areas. So if somebody was to look at this area and look at the quality of life and lack of stress that you encounter just with your daily commute businesses should really look at this area. And

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we have the other thing of going to Milwaukee or Chicago if you want that big city feel and you want to sit in traffic, well, that's your option. Just a nicer area here.

Michael Serpe:

I think your presentation was great. You mentioned about a shortage of maybe personnel to work at some of these facilities that we're bringing in. And that is a problem. We don't have very much right now in the way of development as far as subdivisions. But one other thing I'm thinking of is we don't have an Amtrak station anywhere in Kenosha County, in Pleasant Prairie or the city. I see Metra going from Kenosha to Chicago, the train is full. Why can't that be the other way around? People coming from Illinois to an Amtrak station somewhere in the Pleasant Prairie or the City of Kenosha to bring people here to work and to visit. It's just a thought. But I think your presentation is great. I wish you all the best. I hope it works and I think it will.

Heather Wessling:

Thank you. And we do see more and more people crossing the state line into our county to work here. More and more that population is going up. So I think we are headed in the right direction. But that would be something that would really make us competitive, too. Any kind of transportation upgrades like that we are in full support of. So thank you.

Dave Klimisch:

I looked at some of the other websites, Pittsburgh and some of the others and they were nice. And then I was thinking about our website so in my mind I was wondering how somebody would find the website if it was just a website. I'm glad that there's a staffing part of this as well and we're actively marketing it. We're not just creating a static website and waiting for people to come. Where the conventions you said we're trying to make a national presence or at least a regional presence. I would have never found these websites. Maybe if I was going to move to Pittsburgh, but I'm glad that there's somebody marketing that as well.

John Steinbrink:

There is no action need on this? Okay. Thank you for your presentation.

E. Receive Plan Commission recommendation and consider a Conceptual Plan for an approximate 194,888 square foot expansion of St. Catherine's Hospital located at 9555 76th Street for an Advance Outpatient Surgical Wing for the United Hospital System.

John Steinbrink:

And another perk to living in our community.

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Jean Werbie-Harris:

Mr. President and members of the Board, as a bit of history, in 2001 site and operational plans had been submitted by United Hospital System for the development of a regional medical center campus consisting of an acute care hospital facility and medical facilities on a 50 acre parcel of land in the Prairie Ridge development in Pleasant Prairie. Prairie Ridge is south of Highway 50, and this development specifically is between 94th Avenue and about where 96th Avenue would be located on the south side of Highway 50.

Through an expansion project in 2008 additional capacity was added to the hospital facility, and in 2010 a medical office building was added to the campus. So not anticipated in 2001, the master campus conceptual plan also incorporates an addition to this hospital facility being presented this evening to house an advanced outpatient surgical wing of the United Hospital System. You'll have to look at your screens while they're trying to get the slide show up.

The facility expansion for the advanced outpatient surgical wing of United Hospital System is intended to be used for same day ambulatory outpatient surgical procedures and will have full support and resources of the main acute care hospital readily available in the event a patient experiences an unexpected emergency condition. This approach for less than 24 hour surgery stays differs from that of a typical free standing ambulatory surgical center where due to lack of sufficient resources emergency events are usually address with a 9-1-1 call to summon an ambulance or to transport the affected patient to a hospital or to a regional medical center.

So up on the slide is the aerial photograph that depicts the existing St. Catherine's campus in Pleasant Prairie. Again, it's south of 76th Street between their loop road on the west and approximately 91st Avenue on the east. There's actually a ring road that encircles the campus with a medical office building at the very south/southwest corner of that site.

The advanced outpatient surgical wing is something that the hospital has been looking at for some time. Their intent is that the hospital would then be able to respond immediately and address any patient's needs by having this facility as part of the hospital. In reality the expansion will combine the convenience of an ambulatory surgical center with the safety of an acute care hospital setting.

This is the master site plan that was presented before the Plan Commission at their last meeting. And it identifies that the primary expansion for the hospital would be to the west side of the facility. It would include not only the outpatient surgical wing of the hospital, but it also will include -- which involves eight new surgical suites and recovery areas, but it would also allow for an open designed lobby, a lounge, a cafe, a courtyard, registration and waiting areas as well as pre-operative suites with toilet rooms. They are going to be making some modifications in the back as well that deal with the loading dock areas and some other areas to the west side of the facility. In addition they'll be adding some significant additional parking areas on the west side as well.

So what we have are a number of different elevations. And we do have a representative here, Peter Molter and I think a couple of other people behind me also from the hospital that could go

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into some of the details. At this point what they're looking to do is they're requesting a conceptual plan before the Village Board. The Plan Commission already had a positive recommendation for the new facility. This proposed first floor space expansion will be 61,941 square feet. There will be a 46,653 square foot lower level that will be receiving docks and trash enclosures that I talked about. There will be a 40,448 square foot second floor and a 22,923 square foot third and fourth floors of the building that will eventually house outpatient services for them.

So the staffing for this 194,888 square foot addition will likely add approximately 100 to 125 employees at full build out. So if we could just scroll through some of the elevations. Most of you have seen these already at the Plan Commission meeting. But it does give you various perspectives. They are looking to use similar if not the same materials and have the same feel and look to this addition to the hospital. This particular wing will have a very impressive entry and glass atrium as you come up along with drop off area for patients that are coming in and leaving from surgical.

It's intended that they will be submitting more detailed plans sometime after the first of the year which would include detailed preliminary site and operational plans. By later in the spring they'll be submitting their final site and operational plans as it's their intent to break ground and to get moving on the facility in the spring of 2017. With that if the Board has any questions I'd be happy to answer. If not, there are representatives here from the hospital that would be happy to answer any questions.

Michael Serpe:

Peter, I'm just curious as to the -- this is great news. I totally support this. Is there any plans in the future for a parking ramp because parking is becoming a problem around St. Catherine's.

Peter Molter:

Sure, if you want to go back a couple of slides to the site plan. Peter Molter, 5212 86th Place for the record. If you take a look at the lower half of that drawing there we're not asking for approval, but when we look at long term, the southern edge of the campus we'd be looking for potentially a future medical office building and parking ramp in between that. And with this expansion until we get to that point for submittal we'll be adding additional surface parking around the perimeter of the existing lots in order to get to those [inaudible] and get to those levels that we need to.

I think when we have this addition in if you look at the back elevation you saw the loading dock. It will be a new employee entrance, so we'll get a lot more cars down on the lower level. That elevation right here you can see where the rendering is showing trucks and so forth. But right off that is our largest lot that we've got on the property. And right now it's very much underutilized simply because it's down in the back section. That will be a new employee lot that employees will be coming in right at this level here and going into this addition, going up to the surgery, going into the sterile processing and all those other support areas at the ground level. Then as we build out the upper floors those employees will continue to come into that back area and work their

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way up. We will plan for the number of parking spots for full build out, and that's what we'll be looking at when we submit our site and operational plans.

Kris Keckler:

My primary question was for the parking considerations. And, Jean, just help remind us, but wasn't there from the agreements between some of the satellite entities around there that may potentially at times use some of the perimeter parking spaces, or was that just Costco?

Mike Pollocoff:

I think that was just Costco.

Kris Keckler:

That was it. But the primary was the parking. Thank you for addressing that.

Michael Serpe:

One other question for the future. What does it take to staff a trauma center?

Peter Molter:

Staff a trauma center. I think I would like to defer that to Linda Wohlgemuth who is our operating officer.

Michael Serpe:

Do you ever see a need for that happening with United?

Peter Molter:

I'll have Linda answer that.

Linda Wohlgemuth:

In terms of a trauma center I'm not sure if you're meaning something other than having a designated trauma facility which we already currently have at St. Catherine's.

Michael Serpe:

What I'm referring to, Linda, is we have a lot of accident victims and victims of a crime being transported to Froedtert. Would that type of facility ever come to Kenosha?

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Linda Wohlgemuth:

I think we are -- well, the St. Catherine's campus is designated as a level three trauma facility in Wisconsin, and also for the Illinois marketplace we're designated as a level two trauma center. They're basically the same, they just have different hoops to jump through to get either designation. But there are certain -- to be a trauma center like Froedtert they have 24/7 coverage by the various specialties of physicians, so neurosurgery, vascular surgery, thoracic surgery, just every specialty of the type of physician you could have. And that's what you would need to have in order to be designated as what is called a level one trauma center.

In addition, to be a level one center you need to have a research component. And I don't envision that we would ever have that in the Kenosha area, the research part which is what keeps you from being a level one trauma center. In addition we don't have in our community enough volume of the subspecialty kind of care that would keep physicians busy enough in Kenosha where they would be willing to just practice in Kenosha to be available 24/7. We do have a neurosurgeon who is available 24/7 when he is in town. But obviously someone can't be on call 24/7, 365 in that kind of a specialty without having it impact their ability to perform.

There's a requirement that they be available half of a month to be available on call so 15 days a month. But in terms of 24/7 coverage which we are seeking for neurosurgery, which would help us to keep more patients here, I will be honest, because when he's not here we have to ship the patients out. But I think to do the trauma care like is done at Froedtert and some other facilities in Wisconsin, UW, for example, they have the teaching component and they have the 24/7 coverage by the specialists.

So we do have 24/7 coverage in many of the specialties, pulmonology, cardiovascular surgery, all of the general surgery for those kind of trauma patients that would be needed to be taken care of in those cases. But the neurosurgery which is one of probably the key things that are transferred out. There's also some orthopedic work that goes out to Froedtert because at the present time the orthopedic surgeons in the community are not comfortable taking care of some major orthopedic injuries like pelvic fractures because you can have a lot of bleeding and a lot of other issues that come up with the patient. But we are looking to try and enhance that within the United System, and we continue to recruit additional orthopedic surgeons to be able to address some of those needs.

Michael Serpe:

I have one other question. And Kenosha got away from the mental health facilities at the hospitals. And we have 170,000 people in this county. And our law enforcement is driving great distance back and forth taking them and bringing them back for hearings. Why can't we supply that service to our own people?

Linda Wohlgemuth:

I think it is something that we are consistently looking at in terms of us as a system and trying to work with other partners to make that happen. Again, even though we have that degree of mental

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health issue in Kenosha, to recruit psychiatrists who want to be available to those patients 24 hours a day seven days a week is very difficult. Because the volume is great for the number of people suffering from mental health disease, but in terms of what psychiatrists want to care for which usually is inpatients it's usually for drug medication control. And so based on the experience we've had is to recruit a psychiatrist who is willing to stay in our community and take care of all those people is very difficult. And we haven't been successful in doing that.

I know that we have had some conversations with the county government about mental health and ways that we could work together to try to create some resources for those folks. We do take care of the mental health patients who come into our emergency rooms and need medical stabilization. But then they do need to go elsewhere for their inpatient care. So it is something that we recognize as an issue, and we continue to try to work with different partners to try to find a way to help these folks because they obviously need it.

Michael Serpe:

I didn't mean to ask those two questions, but I figured as long as we had an audience with you I'd ask them.

Linda Wohlgemuth:

Sure. Hopefully that gave you some better understanding. Thank you.

Steve Kumorkiewicz:

You are going to have the largest medical facility in southern Wisconsin [inaudible].

Linda Wohlgemuth:

In our system in terms of other than in terms of bed capacity, which again that term doesn't mean as much anymore because there are so many patients who are treated but don't stay overnight, but in terms of the Kenosha community certainly. And I think that we are just trying to meet the needs of the community in terms of what we have to offer. We have licensed beds at both campuses of over 400, maybe about 450 beds licensed capacity in between our two campuses. However, that number of beds is not really used nor are they even available anymore. But we do see so many outpatients that don't count as a bedded patient. But we do take care of a majority of patients as the healthcare as gone to more of an outpatient or what's called observation patient where they don't stay very long.

So things years ago, a gallbladder patient that had a gallbladder removed may stay for five days. Now they're in and out in the same day. So the need for the actual number of beds is not as great as it once was. But obviously in the Kenosha community between our two campuses we do have the majority of beds. And I would say St. Catherine's has grown to that with the expansions that you have approved in the past.

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Steve Kumorkiewicz:

We're very happy to have you guys make this kind of improvement for the community. For us it's an asset.

Linda Wohlgemuth:

Thank you. We're very happy to be in Pleasant Prairie for the St. Catherine's side. And the system itself is grateful for all the work that you have done to support our expansions. Thank you.

John Steinbrink:

The question at hand is the approval of the Planning Commission recommendation.

Steve Kumorkiewicz:

Make a motion to adopt and approve the conceptual plan.

Dave Klimisch:

Second.

John Steinbrink:

Motion by Steve, second by Dave. Any further discussion?

KUMORKIEWICZ MOVED TO CONCUR WITH THE PLAN COMMISSION RECOMMENDATION AND APPROVE A CONCEPTUAL PLAN FOR AN APPROXIMATE 194,888 SQUARE FOOT EXPANSION OF ST. CATHERINE'S HOSPITAL LOCATED AT 9555 76TH STREET FOR AN ADVANCE OUTPATIENT SURGICAL WING FOR THE UNITED HOSPITAL SYSTEM; SECONDED BY KLIMISCH; MOTION CARRIED 5-0.

John Steinbrink:

Thank you Peter and Linda for your patience. It's almost like having a six o'clock doctor's appointment, right?

Linda Wohlgemuth:

Just about, just about. Thank you so much.

F. Receive Plan Commission recommendation and consider the rescission of Trans 233 restriction from Certified Survey Map 2273 related to the vacant property on the southwest corner of STH 31 and 108th Street in LakeView Corporate Park.

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Jean Werbie-Harris:

Mr. President and members of the Board. I first have to apologize. Spell check turned my rescission word to recession. So we're actually asking for a rescission of Trans 233 restriction from certified survey map 2273. This is for the vacant property that's located and shown on the screen in the southwest corner of Highway 31 and 108th Street in the Lakeview Corporate Park. The petitioner is requesting then approval of a correction instrument to CSM 2273 for the Wisconsin DOT rescission of the Trans 233 restriction related to a 50 foot highway setback to Highway 31 on the vacant property. Any buildings or structures and parking and maneuvering lanes on the site will be required to meet the Village zoning ordinance setback requirements, no longer the state imposed restrictions through Trans 233. The staff and the Plan Commission recommend approval of this rescission of Trans 233 restriction as set forth in the staff comments.

Mike Pollocoff:

Just so the Board for some of you guys don't remember this is an example how the turd goes around the block. It used to be that 233 was a way for community and the state to work to regulate how development occurs so you didn't have added expenses. But now they've said they're not going to do that anymore. Now instead of being able to have the lever of DOT to help us control access to the state interstate or to a state highway, now it's something we have to shoulder on our own. And the state says, well, we don't know why the municipalities are being so difficult. In essence all these rules and regulations are something we adopted to make 233 work. So what was good at one point has now come back as bad because people were getting these approvals and made contact with whoever and now it's a bad thing.

Kris Keckler:

Move approval with the change in the grammar.

Steve Kumorkiewicz:

Second.

John Steinbrink:

Motion by Kris, second by Steve. Further discussion? Mike, you said it all. I was there when they did that, and that was supposed to be the best thing since sliced bread. And it did have a purpose so you didn't incur having to buy out a Burger King on a corner that should have never been built there because you know in the future things were going to expand. But in the infinite wisdom we're back to square one. We have a motion and a second.

KECKLER MOVED TO CONCUR WITH THE PLAN COMMISSION RECOMMENDATION AND APPROVE THE RESCISSION OF TRANS 233 RESTRICTION FROM CERTIFIED SURVEY MAP 2273 RELATED TO THE VACANT PROPERTY ON THE SOUTHWEST CORNER OF STH 31 AND 108TH STREET IN LAKEVIEW CORPORATE PARK; SECONDED BY KUMORKIEWICZ; MOTION CARRIED 5-0.

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G. Consider Resolution #16-37 to initiate a change in the official address for the 8100A Cooper Road 8100B Cooper Road.

Jean Werbie-Harris:

Mr. President and members of the Board, this is a request, Resolution 16-37, by the property owners that are located at 8100A Cooper Road identified as Tax Parcel Number 91-4-122-113-0264 owned by Mario and Angie Castillo. And 8100B Cooper Road identified as Tax Parcel Number 91-4-122-113-0262 owned by Kevin Finley.

The property owners have requested that their address assignments be corrected so that each has an individual address respectively of 8100 Cooper Road and 8080 Cooper Road. Specifically this is the type of situation that is now prohibited by our land division ordinance where one home could be placed behind the other or a flag-shaped lot is created making it very difficult for emergency response personnel, deliveries and people just trying to locate their particular property. So in order for them to correct their addresses it does need to go through a public process.

The purpose of this resolution is for the Village Board to initiate and petition to change an official address within the Village of Pleasant Prairie. These proposed changes are being referred to the Plan Commission and the staff for further study and recommendation. And the Village Board of Trustees is not by this resolution making any determination regarding the merits of the proposed address changes this evening but rather is only initiating the process by which a public hearing can be scheduled and held and this matter can come back to the Village Board at a later date.

Michael Serpe:

Move approval of 16-37.

Steve Kumorkiewicz:

Second.

John Steinbrink:

Motion by Mike, second by Steve. Further discussion?

SERPE MOVED TO ADOPT RESOLUTION #16-37 TO INITIATE A CHANGE IN THE OFFICIAL ADDRESS FOR 8100A COOPER ROAD AND 8100B COOPER ROAD; SECONDED BY KUMORKIEWICZ; MOTION CARRIED 5-0.

9. VILLAGE BOARD COMMENTS – None.

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- 10. CONSIDER ENTERING INTO EXECUTIVE SESSION PURSUANT TO SECTION 19.85(1)(E) TO DELIBERATE OR NEGOTIATE THE PURCHASE OF PUBLIC PROPERTIES, THE INVESTING OF PUBLIC FUNDS, OR CONDUCTING OTHER SPECIFIED PUBLIC BUSINESS, WHENEVER COMPETITIVE OR BARGAINING REASONS REQUIRE A CLOSED SESSION.**

Kris Keckler:

So moved.

Steve Kumorkiewicz:

Second.

John Steinbrink:

Motion by Kris, second by Steve. Roll call vote.

KECKLER MOVED TO ENTER INTO EXECUTIVE SESSION; SECONDED BY KUMORKIEWICZ; ROLL CALL VOTE – SERPE – AYE; KUMORKIEWICZ – AYE; KECKLER – AYE; KLIMISCH – AYE; STEINBRINK – AYE; MOTION CARRIED 5-0.

John Steinbrink:

The Board will return to open session for the purposes of adjournment only.

- 11. RETURN TO OPEN SESSION AND ADJOURNMENT**

After discussion took place, **KECKLER MOVED TO RETURN TO OPEN SESSION AND ADJOURN THE MEETING; SECONDED BY KUMORKIEWICZ; ROLL CALL VOTE – SERPE – AYE; KUMORKIEWICZ – AYE; KECKLER – AYE; KLIMISCH – AYE; STEINBRINK – AYE; MOTION CARRIED 5-0 AND MEETING ADJOURNED AT 9 P.M.**

VILLAGE OF PLEASANT PRAIRIE

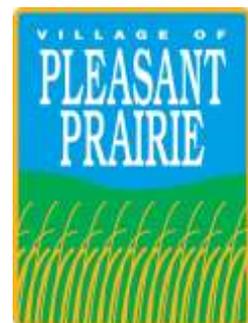
BUDGET COVER PAGE

BUDGET YEAR: 2017

DEPARTMENT: Clean Water Utility



SUBMITTED BY: John Steinbrink, Jr., Public Works Director



VILLAGE OF PLEASANT PRAIRIE

Overview

BUDGET YEAR: 2017

DEPARTMENT: Clean Water

The Clean Water Utility has been selected as the primary resource to address storm water issues in the Village. The enterprise pays for daily operations, funds future capital and supports the repair and replacement of aging infrastructure. Capital projects that benefit the Village of Pleasant Prairie as a whole will be funded by the Clean Water Utility. Capital projects specific to a specific drainage area are subject to a special assessment to the affected property owners.

The Clean Water Utility assists in maintaining the system in a timely fashion. As a separate utility, revenues are generated through user charges. The Clean Water Utility Operational Budget is funded solely by a user fees of \$4.33 per ERU. This allows for a more sensible approach for the maintenance and capital improvements and does not compete for property tax dollars from the general fund. Rates are established to provide an equitable balance for customers who would otherwise be exempt from a property tax charge by the general fund.

Continued maintenance and eventual replacement of storm water infrastructure is important as the Village continues to grow and additional responsibilities are assumed. Growth creates more assets that the Village of Pleasant Prairie must maintain in good working order to provide adequate storm water management for residents and clean storm water for everyone in the Village. As with all infrastructure, there must be proper care and maintenance to extend the life of the system. Protecting and extending the life of these assets will likewise protect the Village's investments for residents and businesses.

Federal mandates require communities with storm sewer systems to obtain state permits to discharge storm water to streams and lakes. These permits are administered by the Wisconsin Department of Natural Resources. Phase II rules affect the Village requiring that our community meet the following six minimum control measures:

1. Public education and outreach
2. Public participation and involvement
3. Illicit discharge detection and elimination
4. Construction site pollution control
5. Post-construction storm water management
6. Pollution prevention (municipal good housekeeping)

Public education, outreach, participation and involvement are accomplished through the Village website and in partnership with the Southeastern Wisconsin Clean Water Network. The remainder control measures are the responsibility of the Village and handled through periodic inspection and cleaning of each component of the system including storm sewers, manholes, catch basins and other storm water structures such as retention and detention ponds.

Projects complete in 2016:

Village staff completed street sweeping, outfall inspections, behind the curb sump drain inspections and catch basin cleaning. Public Works Crews constructed storm water improvements and a storm water retention pond at the Residential Recycling Center and constructed a new storm water retention pond and storm water improvements at the Public Works storage facility addition. Crews are also scheduled to complete construction of the 47th Ave storm sewer.

There are 41 wet ponds in the Village that provide clean water treatment in residential and multifamily developments. The home owners associations (HOA) are responsible for the cost to dredge these ponds when required. This task is more than many of the HOA can manage. Staff is proposing to continue to inspect the depth of sediment in the wet ponds every five years. Over time a trend can be developed estimating the timeframe the wet pond will have to be dredged. The HOA will have to contract to have this work complete. If the work is not completed, DPW staff will complete and assess the HOA.

As the storm water management system(s) become older, maintenance and repairs increase. To prevent premature failures and the added liability, proper maintenance schedules must be maintained. The absence of a good preventative maintenance program will normally lead to portions of the system being prematurely repaired or replaced. Typically when repairs or replacement gets to this magnitude, bonds are sold to address the deficiencies. Timely maintenance will not only extend the life of the infrastructure, but will also limit untimely repairs and costly bond issues.

In summary, the Clean Water Utility establishes and promotes a systematic approach to dealing with past, present and future storm water needs while addressing state and federal mandates in an equitable manner.

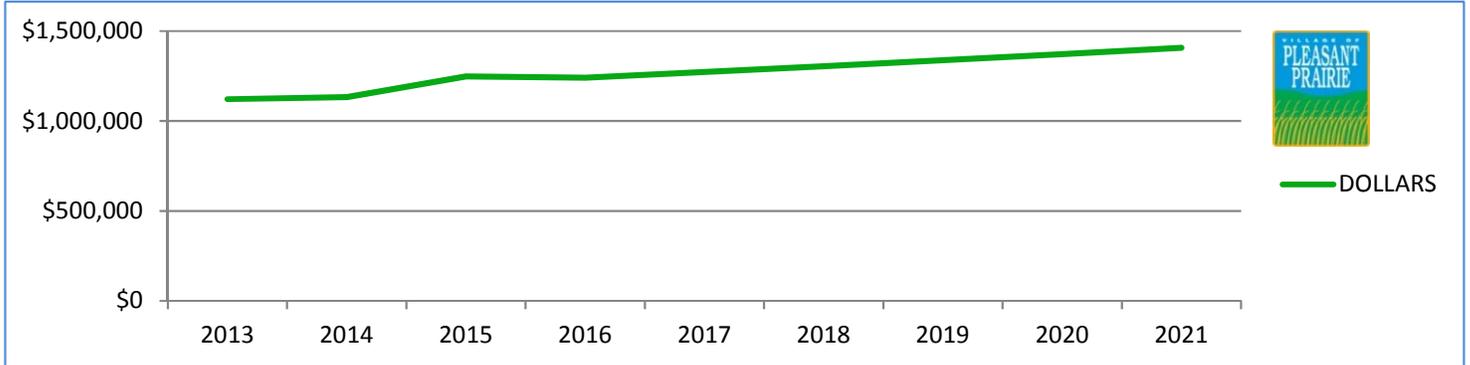
VILLAGE OF PLEASANT PRAIRIE

TRENDING REPORT

DEPARTMENT: Clean Water Utility

BUDGET YEAR: 2017

Dept Revenue



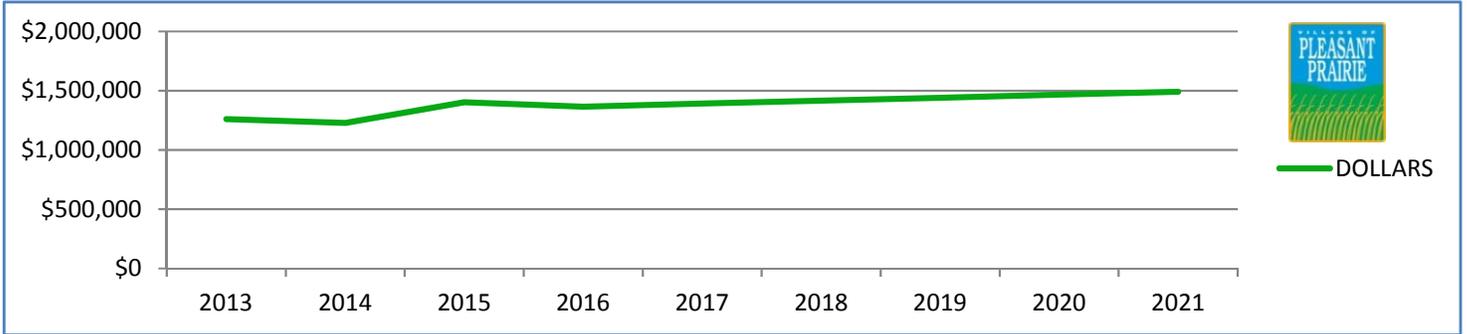
YEAR	DOLLARS
2013	\$1,121,532
2014	\$1,133,384
2015	\$1,247,547
2016	\$1,240,524
2017	\$1,272,281
2018	\$1,304,852
2019	\$1,338,256
2020	\$1,372,515
2021	\$1,407,652

The Revenue for the Clean is calculated from the amount of ERU as calculated from DNR recognized TR-55 calculations and a ERU charge as established by the Village Board. The Current ERU charge is \$4.33. Pleasant Prairie has 25,877 (2015) ERU's. The ERU number will increase with development as permits are issued. It is estimated Pleasant Prairie will increase the ERU number as shown in the trending chart over the next 5 years.

VILLAGE OF PLEASANT PRAIRIE

TRENDING REPORT

Dept Expenses



YEAR	DOLLARS
2013	\$1,261,065
2014	\$1,227,422
2015	\$1,402,647
2016	\$1,365,887
2017	\$1,390,887
2018	\$1,415,887
2019	\$1,440,887
2020	\$1,465,887
2021	\$1,490,887

The expenses for the Clean Water Utility increase with number of projects funded through the Utility and volume of resident service requests for Clean Water problems. These historically increase in wet years and decrease in drier years. The most recent request from many home owner associations is costs and frequency of dredging wet ponds. Staff will be recommending a program to work with home owner associations to keep them informed of cost and time frame for dredging maintenance.

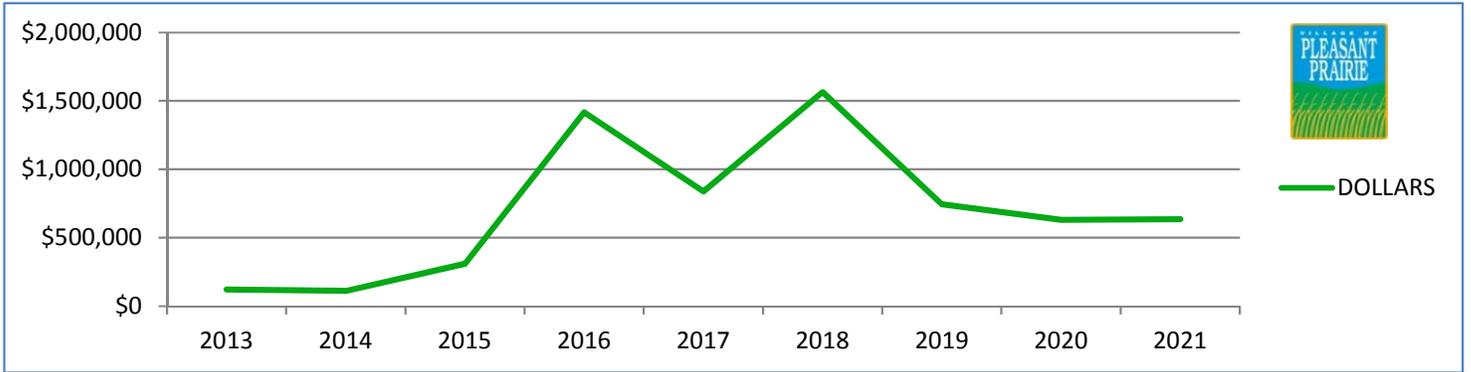
VILLAGE OF PLEASANT PRAIRIE

TRENDING REPORT

DEPARTMENT: Clean Water Utility

BUDGET YEAR: 2017

Capital Spending



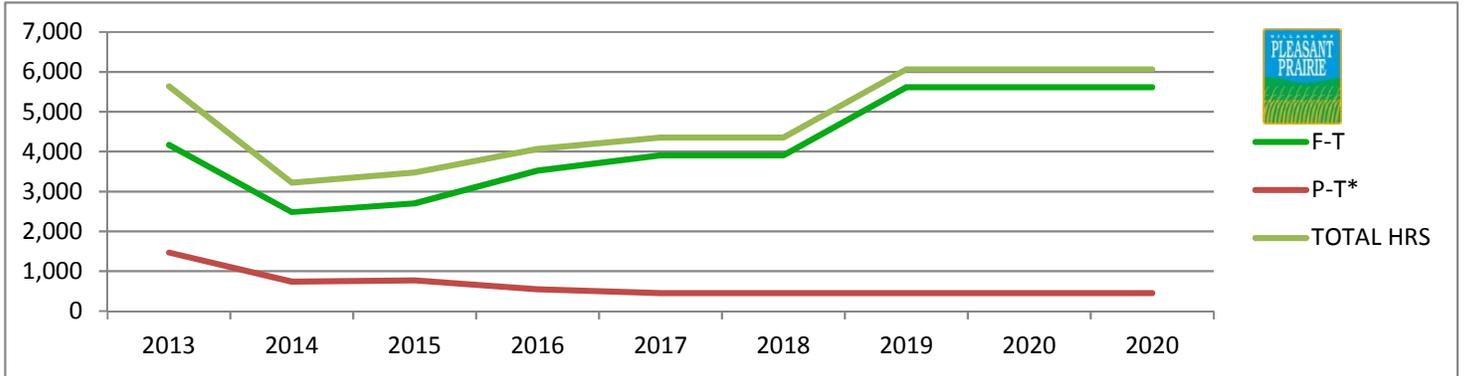
YEAR	DOLLARS
2013	\$121,835
2014	\$111,751
2015	\$309,116
2016	\$1,416,500
2017	\$838,595
2018	\$1,565,477
2019	\$745,000
2020	\$630,000
2021	\$635,000

Staff has compiled historical and future capital spending. These are mainly large storm water improvement projects and infrastructure repairs as part of the paving program. Projects slated for 2017 include the Chateau Plaines Stormwater Improvement and stream bank stabilization for the Carol Beach Park.

VILLAGE OF PLEASANT PRAIRIE

TRENDING REPORT

Labor Hours



YEAR	F-T	P-T*	TOTAL HRS	
2013	4,172	1,468	5,640	2016 hours reflect addition of one Maint. 4.1 employee (split w/Highway) and the reduction of one P-T Maint. 5 employee (split w/Highway). Addition hours will be needed once HWY 50 is turned over to the Village.
2014	2,481	738	3,219	
2015	2,704	772	3,476	
2016	3,523	542	4,065	
2017	3,903	450	4,353	
2018	3,903	450	4,353	
2019	5,616	450	6,066	
2020	5,616	450	6,066	
2020	5,616	450	6,066	

* Part-time hours converted to Full-time equivalents

VILLAGE OF PLEASANT PRAIRIE

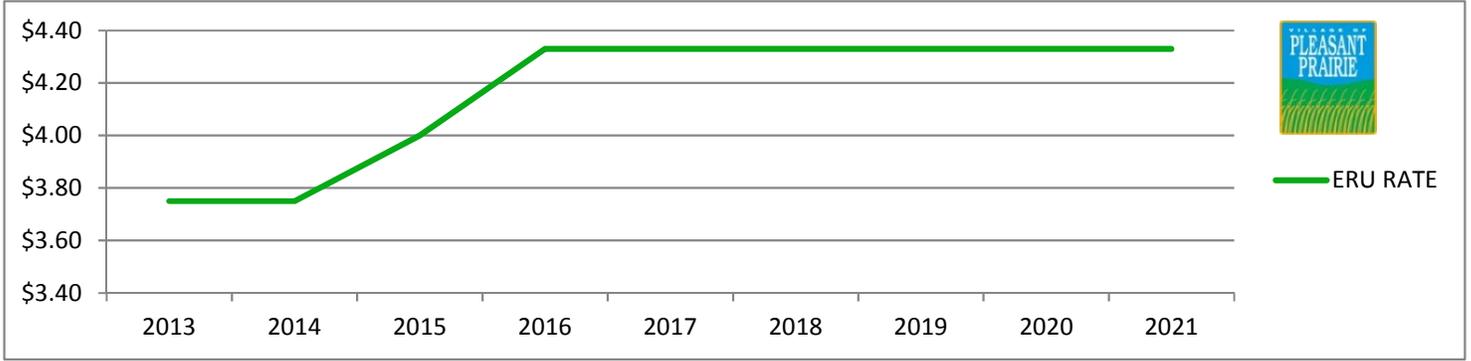
TRENDING REPORT

DEPARTMENT: Clean Water Utility

BUDGET YEAR: 2017

Trend #1

ERU Charge



YEAR	ERU RATE
2013	\$3.75
2014	\$3.75
2015	\$4.00
2016	\$4.33
2017	\$4.33
2018	\$4.33
2019	\$4.33
2020	\$4.33
2021	\$4.33

This chart represents the monthly Clean Water Utility charge.

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Village of Pleasant Prairie
NEXT YEAR / CURRENT YEAR BUDGET ANALYSIS

P 1
bgnyrpts

PROJECTION: 17003 2017 Solid Waste, Clean Water & Fleet Budgets

FOR PERIOD 99

ACCOUNTS FOR:

Blank	2015 ACTUAL	2016 ORIG BUD	2016 REVISED BUD	2016 ACTUAL	2016 PROJECTION	2017 Department	COMMENT
06070000	Clean Water Utility						
06070000 500802	Storm	2,341,875.70	.00	.00	.00	.00	
06070000 500807	Land Imprv	25,107.86	.00	.00	.00	.00	
	TOTAL Clean Water Utility	2,366,983.56	.00	.00	.00	.00	
67460000	Clean Water Operating Revenue						
67460000 463240	CW	-1,232,447.89	-1,351,509.00	-1,351,509.00	-996,687.58	-1,336,000.00	-1,343,000.00
67460000 463241	Dev CW Chg	-15,098.74	-10,000.00	-10,000.00	-4,613.27	-12,648.00	-10,000.00
	TOTAL Clean Water Operating	-1,247,546.63	-1,361,509.00	-1,361,509.00	-1,001,300.85	-1,348,648.00	-1,353,000.00
67534410	Clean Water Utility						
67534410 500110	FT Wages	29,407.57	44,317.36	44,317.36	41,576.43	44,318.00	54,664.06
67534410 500111	PT Wages	4,454.88	2,909.14	2,909.14	4,668.15	5,606.73	3,788.46
67534410 500151	SS	2,525.66	3,612.84	3,612.84	3,440.01	3,613.00	4,471.58
67534410 500152	WR	2,251.06	3,116.97	3,116.97	2,992.05	3,117.00	3,974.78
67534410 500153	WC	792.25	1,535.47	1,535.47	1,243.97	1,536.00	1,948.53
67534410 500154	H & L	6,461.46	11,496.67	11,496.67	8,815.30	11,497.00	13,713.88
67534410 500156	Pension Ex	-3,477.00	.00	.00	.00	.00	.00
67534410 500158	LT Dis Ins	27.44	.00	.00	55.63	100.00	.00
67534410 500159	Ret Med	4,548.72	4,550.00	4,550.00	4,884.00	6,231.00	6,231.00
67534410 500195	PT Utility	34,810.50	.00	.00	29,554.53	30,000.00	.00
67534410 500196	PT PW	143,043.98	156,063.15	156,063.15	88,480.07	136,310.00	172,254.13
67534410 500199	Per Trnsf	52,233.82	55,315.99	55,315.99	41,942.51	52,118.36	58,536.80
67534410 500201	Uemploy	343.56	255.16	255.16	191.34	343.54	318.87
67534410 500202	Employ Ev	.00	60.00	60.00	.00	60.00	60.00
67534410 500205	Publicatio	.00	250.00	250.00	.00	250.00	250.00
67534410 500206	Con Print	1,382.25	900.00	900.00	.00	900.00	900.00
67534410 500210	Attrny Fee	39.71	1,100.00	1,100.00	.00	1,100.00	1,100.00
67534410 500212	Eng Fee	18,030.53	12,000.00	12,000.00	.00	15,100.00	12,000.00
67534410 500214	Consult Sv	19,135.21	11,300.00	11,300.00	12,584.76	17,653.00	18,000.00
67534410 500216	Leg Svc	165.84	166.00	166.00	1,300.38	1,301.00	166.00
67534410 500223	Water	273.25	260.00	260.00	214.44	260.00	260.00
67534410 500224	Telephone	399.96	400.00	400.00	299.97	400.00	400.00
67534410 500225	Cell Tele	1,913.74	4,000.00	4,000.00	1,302.91	2,000.00	2,000.00
67534410 500229	CW	3,085.89	3,000.00	3,000.00	2,409.42	3,000.00	3,000.00
67534410 500230	Equip Ren	.00	500.00	500.00	.00	500.00	500.00
67534410 500232	Fac Lease	14,081.00	14,000.00	14,000.00	14,081.00	14,081.00	20,091.00
67534410 500241	Soft Maint	333.34	600.00	600.00	.00	600.00	600.00
67534410 500260	T&M Reimb	65.51	75.00	75.00	.00	75.00	75.00
67534410 500261	Meals/Lod	108.95	200.00	200.00	.00	200.00	200.00

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Village of Pleasant Prairie
NEXT YEAR / CURRENT YEAR BUDGET ANALYSIS

P 2
bgnyrpts

PROJECTION: 17003 2017 Solid Waste, Clean Water & Fleet Budgets

FOR PERIOD 99

ACCOUNTS FOR:

Blank			2015 ACTUAL	2016 ORIG BUD	2016 REVISED BUD	2016 ACTUAL	2016 PROJECTION	2017 Department	COMMENT
67534410	500262	Conf/Sem/T	1,200.00	1,200.00	1,200.00	.00	1,200.00	1,200.00	
67534410	500286	CC Fee	.00	.00	.00	1,483.15	1,530.00	1,550.00	
67534410	500300	Memb/Sub	1,029.38	3,500.00	3,500.00	2,263.53	3,500.00	3,500.00	
67534410	500310	Office Sup	314.17	1,000.00	1,000.00	238.46	1,000.00	1,000.00	
67534410	500311	Copy/Print	67.30	200.00	200.00	62.57	200.00	200.00	
67534410	500312	Mailing	3,737.16	3,300.00	3,300.00	6,260.51	8,000.00	8,000.00	
67534410	500350	Minor Equi	2,521.38	2,300.00	2,300.00	.00	2,522.00	2,500.00	
67534410	500353	Safety Equ	2,219.70	2,500.00	2,500.00	1,758.80	2,500.00	2,500.00	
67534410	500362	Eq Mnt Sup	1,911.74	900.00	900.00	737.58	1,200.00	1,200.00	
67534410	500370	Landscapin	.00	500.00	500.00	.00	500.00	500.00	
67534410	500372	Gravel	11,466.99	15,000.00	15,000.00	10,547.49	15,000.00	15,000.00	
67534410	500373	Pvmt Mat	457.50	4,000.00	4,000.00	.00	4,000.00	4,000.00	
67534410	500375	Culvert In	25,160.66	10,000.00	10,000.00	5,702.80	10,000.00	10,000.00	
67534410	500399	Misc Exp	3,000.00	4,000.00	4,000.00	3,044.85	4,000.00	4,000.00	
67534410	500510	Insurance	2,111.67	2,203.00	2,203.00	2,492.74	2,500.00	2,550.00	
67534410	500600	Dep	776,271.95	770,000.00	770,000.00	.00	777,000.00	780,000.00	
67534410	500901	NonP Trans	20,300.04	25,300.00	25,300.00	18,974.97	25,300.00	22,900.00	
67534410	500905	Fl Interna	210,961.16	188,000.00	188,000.00	134,117.14	195,000.00	190,000.00	
67534410	500990	Dec Pkg	.00	.00	.00	.00	.00	53,971.00	
TOTAL Clean Water Utility			1,399,169.88	1,365,886.75	1,365,886.75	447,721.46	1,407,222.63	1,484,075.09	
67714410	Clean Water NonOperating Reven								
67714410	484190	Int on Inv	-8,825.40	-6,500.00	-6,500.00	-8,374.30	-14,000.00	-9,000.00	
67714410	484191	Int Sp As	-3,734.79	-2,764.27	-2,764.27	.00	-2,987.18	-2,203.36	
67714410	484192	Int Late	-11,918.37	-11,000.00	-11,000.00	-1,477.43	-11,000.00	-11,000.00	
TOTAL Clean Water NonOperati			-24,478.56	-20,264.27	-20,264.27	-9,851.73	-27,987.18	-22,203.36	
67724410	Capital Contributions								
67724410	492003	Cap Cont	-2,121,358.78	.00	.00	.00	.00	.00	
TOTAL Capital Contributions			-2,121,358.78	.00	.00	.00	.00	.00	
67810000	Clean Water Projects								
67810000	500195	PT Utility	.00	.00	.00	38,106.64	.00	.00	
67810000	500196	PT PW	.00	.00	.00	25,488.38	.00	.00	
67810000	500210	Attrny Fee	.00	.00	.00	75.00	.00	.00	
67810000	500212	Eng Fee	.00	.00	.00	51,117.63	.00	.00	
67810000	500213	ENGD	.00	.00	.00	20,826.80	.00	.00	
67810000	500214	Consult Sv	.00	.00	.00	81,475.61	.00	.00	
67810000	500230	Equip Ren	.00	.00	.00	4,500.00	.00	.00	
67810000	500399	Misc Exp	.00	.00	.00	1,099.04	.00	.00	
67810000	500800	Const Mat	.00	.00	.00	72,158.90	.00	.00	

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Village of Pleasant Prairie
NEXT YEAR / CURRENT YEAR BUDGET ANALYSIS

P 3
bgnyrpts

PROJECTION: 17003 2017 Solid Waste, Clean Water & Fleet Budgets

FOR PERIOD 99

ACCOUNTS FOR:

Blank			2015 ACTUAL	2016 ORIG BUD	2016 REVISED BUD	2016 ACTUAL	2016 PROJECTION	2017 Department	COMMENT
67810000	500814	Proj Budgt	.00	1,416,500.00	1,416,500.00	.00	852,360.00	1,452,595.00	_____
67810000	500821	Contractor	.00	.00	.00	131,253.75	.00	.00	_____
67810000	500905	ISF	.00	.00	.00	56,809.45	.00	.00	_____
TOTAL Clean Water Projects			.00	1,416,500.00	1,416,500.00	482,911.20	852,360.00	1,452,595.00	_____
67974410	Transfers								
67974410	500900	Transfer O	168.00	563,000.00	563,000.00	634,000.00	634,000.00	.00	_____
TOTAL Transfers			168.00	563,000.00	563,000.00	634,000.00	634,000.00	.00	_____
TOTAL Blank			372,937.47	1,963,613.48	1,963,613.48	553,480.08	1,516,947.45	1,561,466.73	_____
TOTAL REVENUE			-3,393,383.97	-1,381,773.27	-1,381,773.27	-1,011,152.58	-1,376,635.18	-1,375,203.36	_____
TOTAL EXPENSE			3,766,321.44	3,345,386.75	3,345,386.75	1,564,632.66	2,893,582.63	2,936,670.09	_____
GRAND TOTAL			372,937.47	1,963,613.48	1,963,613.48	553,480.08	1,516,947.45	1,561,466.73	_____

** END OF REPORT - Generated by Kathy Goessl **

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Village of Pleasant Prairie
NEXT YEAR BUDGET DETAIL REPORT

P 1
bgnyrpts

PROJECTION: 17003 2017 Solid Waste, Clean Water & Fleet Budgets

ACCOUNTS FOR:
Blank

	VENDOR	QUANTITY	UNIT COST	2017 Department
TOTAL Clean Water Utility				.00
67460000 Clean Water Operating Revenue				
<hr/>				
67460000 463240 - Clean Water Monthly				-1,343,000.00 *
QTR 1		1.00	334,000.00	-334,000.00
QTR 2		1.00	334,000.00	-334,000.00
QTR 3		1.00	334,000.00	-334,000.00
QTR 4		1.00	341,000.00	-341,000.00
67460000 463241 - Development Clean Water Charge				-10,000.00
TOTAL Clean Water Operating Revenue				-1,353,000.00
67534410 Clean Water Utility				
<hr/>				
67534410 500110 - Full Time Wages				54,664.06 *
DPW ANALYST (1070)		.06	.00	2,175.23
DPW SUPERINTENDENT OF OPERATN (2120)		.11	.00	10,228.24
DPW DIRECTOR (2135)		.06	.00	6,521.42
DPW EXECUTIVE SECRETARY (2142)		.06	.00	3,522.53
IT/PW CLERICAL ASSISTANT (2143)		.03	.00	1,140.67
DPW MGR OF TECHNICAL SRVCS (2154)		.06	.00	5,423.13
DPW STREETS WORKER 1 (2619)		.11	.00	6,795.77
CONSTRUCTION MANAGER (2868)		.22	.00	15,112.79
DPW CONSTRUCTION MGMT CLERK (2896)		.06	.00	1,918.86
DPW INVENTORY CONTROL TECH (311101)		.06	.00	1,825.42
67534410 500111 - Part Time Wages				3,788.46 *
DPW PURCHASING CLERK (1044)		.06	.00	1,386.00
DPW CLERK (2330)		.06	.00	1,192.51
DPW ANALYST (2745)		.06	.00	1,209.95

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Village of Pleasant Prairie
NEXT YEAR BUDGET DETAIL REPORT

P 2
bgnyrpts

PROJECTION: 17003 2017 Solid Waste, Clean Water & Fleet Budgets

ACCOUNTS FOR:

Blank	VENDOR	QUANTITY	UNIT COST	2017 Department
67534410 500151 - Social Security				4,471.58 *
		.00	.00	85.92
FICA		.00	.00	20.09
MEDICARE		.00	.00	134.86
FICA		.00	.00	31.54
MEDICARE		.00	.00	634.15
FICA		.00	.00	148.31
MEDICARE		.00	.00	404.32
FICA		.00	.00	94.57
MEDICARE		.00	.00	218.40
FICA		.00	.00	51.07
MEDICARE		.00	.00	70.72
FICA		.00	.00	16.54
MEDICARE		.00	.00	336.23
FICA		.00	.00	78.64
MEDICARE		.00	.00	73.93
FICA		.00	.00	17.28
MEDICARE		.00	.00	421.34
FICA		.00	.00	98.53
MEDICARE		.00	.00	75.02
FICA		.00	.00	17.55
MEDICARE		.00	.00	936.99
FICA		.00	.00	219.13
MEDICARE		.00	.00	118.97
FICA		.00	.00	27.83
MEDICARE		.00	.00	113.18
FICA		.00	.00	26.47
MEDICARE				

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Village of Pleasant Prairie
NEXT YEAR BUDGET DETAIL REPORT

P 3
bgnyrpts

PROJECTION: 17003 2017 Solid Waste, Clean Water & Fleet Budgets

ACCOUNTS FOR:
Blank

	VENDOR	QUANTITY	UNIT COST	2017 Department
67534410 500152 - Wisconsin Retirement				3,974.78 *
GENERAL EMPLOYEE RETIREMENT*		.00	.00	94.26
GENERAL EMPLOYEE RETIREMENT*		.00	.00	147.92
GENERAL EMPLOYEE RETIREMENT*		.00	.00	695.52
GENERAL EMPLOYEE RETIREMENT*		.00	.00	443.46
GENERAL EMPLOYEE RETIREMENT*		.00	.00	239.54
GENERAL EMPLOYEE RETIREMENT*		.00	.00	77.57
GENERAL EMPLOYEE RETIREMENT*		.00	.00	368.77
GENERAL EMPLOYEE RETIREMENT*		.00	.00	81.09
GENERAL EMPLOYEE RETIREMENT*		.00	.00	462.12
GENERAL EMPLOYEE RETIREMENT*		.00	.00	82.27
GENERAL EMPLOYEE RETIREMENT*		.00	.00	1,027.65
GENERAL EMPLOYEE RETIREMENT*		.00	.00	130.48
GENERAL EMPLOYEE RETIREMENT*		.00	.00	124.13
67534410 500153 - Worker'S Compensation				1,948.53 *
WORKERS COMP-CLERICAL		.00	.00	3.18
WORKERS COMP-CLERICAL		.00	.00	5.01
WORKERS COMP-MUNI OPS		.00	.00	579.94
WORKERS COMP-CLERICAL		.00	.00	14.99
WORKERS COMP-CLERICAL		.00	.00	8.10
WORKERS COMP-CLERICAL		.00	.00	2.62
WORKERS COMP-CLERICAL		.00	.00	12.48
WORKERS COMP-CLERICAL		.00	.00	2.75
WORKERS COMP-MUNI OPS		.00	.00	385.33
WORKERS COMP-MUNI OPS		.00	.00	68.61
WORKERS COMP-MUNI OPS		.00	.00	856.91

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Village of Pleasant Prairie
NEXT YEAR BUDGET DETAIL REPORT

P 4
bgnyrpts

PROJECTION: 17003 2017 Solid Waste, Clean Water & Fleet Budgets

ACCOUNTS FOR:
Blank

	VENDOR	QUANTITY	UNIT COST	2017 Department
WORKERS COMP-MUNI OPS		.00	.00	4.41
WORKERS COMP-CLERICAL		.00	.00	4.20
WORKERS COMP-CLERICAL				
67534410 500154 - Health & Life Benefits				13,713.88 *
HLTH LIFE BENEFIT PT RATE		.00	.00	1.38
HEALTH INSURANCE FT RATE		.00	.00	991.06
HEALTH INSURANCE FT RATE		.00	.00	1,816.95
HEALTH INSURANCE FT RATE		.00	.00	991.07
HEALTH INSURANCE FT RATE		.00	.00	991.07
HEALTH INSURANCE FT RATE		.00	.00	495.53
HEALTH INSURANCE FT RATE		.00	.00	991.07
HEALTH INSURANCE FT RATE		.00	.00	1.38
HLTH LIFE BENEFIT PT RATE		.00	.00	1,816.95
HEALTH INSURANCE FT RATE		.00	.00	1.38
HLTH LIFE BENEFIT PT RATE		.00	.00	3,633.91
HEALTH INSURANCE FT RATE		.00	.00	991.07
HEALTH INSURANCE FT RATE		.00	.00	991.06
67534410 500159 - Retiree Medical Benefits				6,231.00
67534410 500196 - Personnel Transfer PW				172,254.13
67534410 500199 - Personnel Transfer				58,536.80 *
Allocation from Admin		1.00	12,932.68	12,932.68
Allocation from Village Clerk		1.00	3,154.23	3,154.23
Allocation from Finance		1.00	15,342.04	15,342.04
Allocation From IT		1.00	21,015.74	21,015.74
Allocation from HR		1.00	6,092.11	6,092.11

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Village of Pleasant Prairie
NEXT YEAR BUDGET DETAIL REPORT

P 5
bgnyrpts

PROJECTION: 17003 2017 Solid Waste, Clean Water & Fleet Budgets

ACCOUNTS FOR:

Blank	VENDOR	QUANTITY	UNIT COST	2017 Department
67534410 500201 - Unemployment				318.87
67534410 500202 - Employment Evaluations				60.00
67534410 500205 - Publication Of Notices/Agendas				250.00
67534410 500206 - Contractual Printing				900.00
67534410 500210 - Attorney Fees				1,100.00
67534410 500212 - Engineering Fees				12,000.00 *
Pond Certifications		.00	8,000.00	8,000.00
Other		.00	4,000.00	4,000.00
67534410 500214 - Consultant/Contractual Service				18,000.00 *
Dump street sweeping		.00	7,900.00	7,900.00
PSN-Online billing		.00	3,300.00	3,300.00
Diggers Hotline/Locates		.00	3,200.00	3,200.00
Annual Fee - Participation		.00	3,600.00	3,600.00
67534410 500216 - Legislative Services				166.00
67534410 500223 - Municipal Water				260.00
67534410 500224 - Telephone Services				400.00
67534410 500225 - Cellular Telephone				2,000.00
67534410 500229 - Clean Water				3,000.00
67534410 500230 - Equipment Rental				500.00
67534410 500232 - Facility Leases				20,091.00
67534410 500241 - Software Maintenance Agreemnts				600.00
67534410 500260 - Travel / Mileage Reimbursement				75.00

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Village of Pleasant Prairie
NEXT YEAR BUDGET DETAIL REPORT

P 6
bgnyrpts

PROJECTION: 17003 2017 Solid Waste, Clean Water & Fleet Budgets

ACCOUNTS FOR:

Blank	VENDOR	QUANTITY	UNIT COST	2017 Department
67534410 500261 - Meals & Lodging				200.00
67534410 500262 - Conferences/Seminars/Training				1,200.00
67534410 500286 - Credit Card Processing Fees				1,550.00
67534410 500300 - Memberships & Subscriptions				3,500.00
67534410 500310 - Office Supplies				1,000.00
67534410 500311 - Copying / Printing				200.00
67534410 500312 - Mailing				8,000.00
67534410 500350 - Minor Equipment/Tool Replacemt				2,500.00
67534410 500353 - Safety Equipment				2,500.00
67534410 500362 - Equipment Maintenance-Supplies				1,200.00
67534410 500370 - Landscaping Supplies				500.00
67534410 500372 - Gravel/Crushed Stone				15,000.00
67534410 500373 - Pavement Materials				4,000.00
67534410 500375 - Culvert Installation				10,000.00
67534410 500399 - Miscellaneous Expense				4,000.00
67534410 500510 - Property & Liability Insurance				2,550.00
67534410 500600 - Depreciation Expense				780,000.00
67534410 500901 - Non-Personnel Transfer				22,900.00
67534410 500905 - Fleet Internal Service Fund				190,000.00
67534410 500990 - Decision Package				53,971.00
TOTAL Clean Water Utility				1,484,075.09
67714410 Clean Water NonOperating Reven				
67714410 484190 - Interest On Invesments				-9,000.00

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Village of Pleasant Prairie
NEXT YEAR BUDGET DETAIL REPORT

P 7
bgnyrpts

PROJECTION: 17003 2017 Solid Waste, Clean Water & Fleet Budgets

ACCOUNTS FOR:

Blank	VENDOR	QUANTITY	UNIT COST	2017	Department
67714410 484191 - Interest - Special Assessments					-2,203.36
67714410 484192 - Interest - Late Payments					-11,000.00
TOTAL Clean Water NonOperating Reven					-22,203.36
67810000 Clean Water Projects					
<hr/>					
67810000 500814 - Project Budget					1,452,595.00
TOTAL Clean Water Projects					1,452,595.00
TOTAL Blank					1,561,466.73
TOTAL REVENUE					-1,375,203.36
TOTAL EXPENSE					2,936,670.09
GRAND TOTAL					1,561,466.73

** END OF REPORT - Generated by Kathy Goessl **

VILLAGE OF PLEASANT PRAIRIE

Decision Packages

BUDGET YEAR: 2017

DEPARTMENT: Clean Water Utility

FUND NO. & NAME: 100 - General Government

DECISION PACKAGE OVERVIEW:

List all decision packages and amounts. For each decision package listed, a separate Decision Package detail sheet needed. Positive values = increase in expenses/decrease in revenue (New programs), negative values net = decrease in expenses / increase in revenue (Program Reduction / Revenue Enhancements)

	DECISION PACKAGE NAME	AMOUNT
1.	Fund 801 - Attachment and tool chargeout	\$4,000
2.	Construction Erosion Control Inspector	\$46,148
3.	Mechanic	\$3,823
4.	Jerome Creek Access Improvements	\$0
5.	Mompers Woods Improvements	\$0
6.		
7.		
8.		
9.		
10.		
11.		
12.		
13.		
14.		
15.		

TOTAL AMOUNT: \$53,971

VILLAGE OF PLEASANT PRAIRIE

Decision Package

BUDGET YEAR: 2017

DEPARTMENT: Clean Water Utility

FUND NO. & NAME: 100 - General Government

DECISION PACKAGE REQUEST DETAIL:

Complete a detail sheet for each new program listed above. Note: Click to add "Additional New Program Request...".

DECISION PACKAGE DETAIL NO.: 1

DECISION PACKAGE NAME: Fund 801 - Attachment and tool chargeout

APPROVED

REJECTED

CAPITAL PURCHASE REQUIRED: No IF YES,

CAPITAL PROJECT NAME: _____

CAPITAL PROJECT NO.: _____

ACCOUNT	DESCRIPTION	COST
67534410-500905	Fleet Internal Service Fund	\$4,000

TOTAL COSTS: \$4,000

OVERVIEW INCLUDING JUSTIFICATION BASED ON TRENDING:

Staff is requesting to start charging Public Works Dept. divisions when they use an attachment for a piece of equipment or a large tool. The Fleet Dept. purchases and maintains these attachments and tools.

VILLAGE OF PLEASANT PRAIRIE

Decision Package

BUDGET YEAR: 2017

DEPARTMENT: Clean Water Utility

FUND NO. & NAME: 100 - General Government

DECISION PACKAGE REQUEST DETAIL:

Complete a detail sheet for each new program listed above. Note: Click to add "Additional New Program Request...".

DECISION PACKAGE DETAIL NO.: 2

DECISION PACKAGE NAME: Construction Erosion Control Inspector

APPROVED

REJECTED

CAPITAL PURCHASE REQUIRED: No IF YES,

CAPITAL PROJECT NAME: _____

CAPITAL PROJECT NO.: _____

ACCOUNT	DESCRIPTION	COST
67534410-500110	Salary & Benefits	\$46,148

TOTAL COSTS: \$46,148

OVERVIEW INCLUDING JUSTIFICATION BASED ON TRENDING:

Funded through: CWU-Erosion Control 50%, CWU-Culvert Inspections 10%, CWU-Drainage Inspections 15%, General Fund-Weed Complaints 10%, General Fund-ROW Permits 10%, Water Utility-Fire Flows 5%.

VILLAGE OF PLEASANT PRAIRIE

Decision Package

BUDGET YEAR: 2017

DEPARTMENT: Clean Water Utility

FUND NO. & NAME: 100 - General Government

DECISION PACKAGE REQUEST DETAIL:

Complete a detail sheet for each new program listed above. Note: Click to add "Additional New Program Request...".

DECISION PACKAGE DETAIL NO.: 3

DECISION PACKAGE NAME:

Mechanic

APPROVED

REJECTED

CAPITAL PURCHASE REQUIRED: No IF YES,

CAPITAL PROJECT NAME: _____

CAPITAL PROJECT NO.: _____

ACCOUNT	DESCRIPTION	COST
67534410-500110	Salary & Benefits	\$3,823

TOTAL COSTS: \$3,823

OVERVIEW INCLUDING JUSTIFICATION BASED ON TRENDING:

Additional full-time mechanic is needed to maintain vehicles and equipment. Another mechanic will allow other DPW employees who spend time performing vehicle and equipment maintenance to devote time to maintaining Village infrastructure and projects where they are needed. Salary & benefits split between: DPW 70% (\$53,519.90), Parks 10% (\$7,645.70), Clean Water Utility 5% (\$3,822.85), Solid Waste 5%(\$3,822.85), Water 5% (\$3,822.85), and Sewer 5% (\$3,822.85).

VILLAGE OF PLEASANT PRAIRIE

Decision Package

BUDGET YEAR: 2017

DEPARTMENT: Clean Water Utility

FUND NO. & NAME: 100 - General Government

DECISION PACKAGE REQUEST DETAIL:

Complete a detail sheet for each new program listed above. Note: Click to add "Additional New Program Request...".

DECISION PACKAGE DETAIL NO.: 4

DECISION PACKAGE
NAME:

Jerome Creek Access Improvements

APPROVED

REJECTED

CAPITAL PURCHASE REQUIRED: Select... IF YES,

CAPITAL PROJECT NAME: _____

CAPITAL PROJECT NO.: _____

ACCOUNT	DESCRIPTION	COST
67534410-500110	Salary & Benefits	\$42,000
	Grant	(\$42,000)

TOTAL COSTS: \$0

OVERVIEW INCLUDING JUSTIFICATION BASED ON TRENDING:

Funded by grant.

VILLAGE OF PLEASANT PRAIRIE

Decision Package

BUDGET YEAR: 2017

DEPARTMENT: Clean Water Utility

FUND NO. & NAME: 100 - General Government

DECISION PACKAGE REQUEST DETAIL:

Complete a detail sheet for each new program listed above. Note: Click to add "Additional New Program Request...".

DECISION PACKAGE DETAIL NO.: 5

DECISION PACKAGE
NAME:

Mompers Woods Improvements

APPROVED

REJECTED

CAPITAL PURCHASE REQUIRED: Select... IF YES,

CAPITAL PROJECT NAME: _____

CAPITAL PROJECT NO.: _____

ACCOUNT	DESCRIPTION	COST
67534410-500110	Salary & Benefits	\$50,000
	Grant	(\$50,000)

TOTAL COSTS: \$0

OVERVIEW INCLUDING JUSTIFICATION BASED ON TRENDING:

Funded by grant.

Village of Pleasant Prairie, WI

Capital Plan - IT

2017 thru 2021

PROJECTS BY DEPARTMENT

Department	Project#	Priority	2017	2018	2019	2020	2021	Total
607 Stormwater								
Chateau Eau Plaines Stormwater Improvements	S-10-02	5	540,945	747,077				1,288,022
Beverly Woods Phase II Storm	S-11-02	5		473,400	450,000			923,400
29th Avenue Storm Sewer	S-12-02	5		40,000	150,000			190,000
Future Storm Projects	S-13-01	5				500,000	500,000	1,000,000
89th St Flood Plain Boundary Adjustment	S-14-01	5		165,000				165,000
Shoreline Protection at Lake Andrea	S-15-01	1	20,000	20,000	25,000			65,000
Carol Beach Unit W Storm water improvements	S-15-02	2	520,000	2,700,000				3,220,000
Clean Water Infrastructure Asset Repair	S-16-05	1	16,650	120,000	120,000	130,000	135,000	521,650
Storm Water System Planning	S-17-01	1	50,000					50,000
Evaluation Of The Greentree Stormwater Basin	S-17-02	1	10,000					10,000
Carol Beach Park Streambank Stabilization	S-17-03	1	225,000					225,000
Lake Michigan Shoreline Protection	S-17-04	1	50,000	50,000	50,000			150,000
Stormwater System Planning	S-17-05	2	20,000					20,000
607 Stormwater Total			1,452,595	4,315,477	795,000	630,000	635,000	7,828,072
GRAND TOTAL			1,452,595	4,315,477	795,000	630,000	635,000	7,828,072

Village of Pleasant Prairie, WI

Capital Plan - IT

2017 thru 2021

PROJECTS BY FUNDING SOURCE

Source	Project#	Priority	2017	2018	2019	2020	2021	Total
Operating Funds								
Chateau Eau Plaines Stormwater Improvements	S-10-02	5	540,945					540,945
Beverly Woods Phase II Storm	S-11-02	5		473,400	450,000			923,400
29th Avenue Storm Sewer	S-12-02	5		40,000				40,000
Future Storm Projects	S-13-01	5				250,000	250,000	500,000
Shoreline Protection at Lake Andrea	S-15-01	1	20,000	20,000	25,000			65,000
Carol Beach Unit W Storm water improvements	S-15-02	2	520,000					520,000
Clean Water Infrastructure Asset Repair	S-16-05	1	16,650	120,000	120,000	130,000	135,000	521,650
Storm Water System Planning	S-17-01	1	50,000					50,000
Evaluation Of The Greentree Stormwater Basin	S-17-02	1	10,000					10,000
Carol Beach Park Streambank Stabilization	S-17-03	1	225,000					225,000
Lake Michigan Shoreline Protection	S-17-04	1	50,000	50,000	50,000			150,000
Stormwater System Planning	S-17-05	2	20,000					20,000
Operating Funds Total			1,452,595	703,400	645,000	380,000	385,000	3,565,995
Special Assessments								
Chateau Eau Plaines Stormwater Improvements	S-10-02	5		747,077				747,077
29th Avenue Storm Sewer	S-12-02	5			150,000			150,000
Future Storm Projects	S-13-01	5				250,000	250,000	500,000
89th St Flood Plain Boundary Adjustment	S-14-01	5		165,000				165,000
Carol Beach Unit W Storm water improvements	S-15-02	2		2,700,000				2,700,000
Special Assessments Total				3,612,077	150,000	250,000	250,000	4,262,077
GRAND TOTAL			1,452,595	4,315,477	795,000	630,000	635,000	7,828,072

Capital Plan - IT

2017 *thru* 2021

Department 607 Stormwater

Village of Pleasant Prairie, WI

Contact John Steinbrink, Jr.

Project #	S-10-02
Project Name	Chateau Eau Plaines Stormwater Improvements

Type Improvement

Useful Life 20 years

Category Stormwater Mgmt

Priority 5 Future Consideration

Status Active

Special Assessable Yes

Fund Number 607

Total Project Cost: \$1,288,022

Description
CWU funded 2017 Design and Reconstruct Pipe and Drainage Swale West of 79th Culverts Assessable funded 2018 Design and new pipe construction East of 79th Culverts and sump laterals

Justification
Improved drainage needed in area

Expenditures	2017	2018	2019	2020	2021	Total
Planning / Design	140,245	193,687				333,932
Construction	400,700	553,390				954,090
Total	540,945	747,077				1,288,022

Funding Sources	2017	2018	2019	2020	2021	Total
Operating Funds	540,945					540,945
Special Assessments		747,077				747,077
Total	540,945	747,077				1,288,022

Budget Impact/Other

Capital Plan - IT

2017 *thru* 2021

Department 607 Stormwater
Contact John Steinbrink, Jr.
Type Improvement
Useful Life 50 years
Category Stormwater Mgmt
Priority 5 Future Consideration
Status Active

Village of Pleasant Prairie, WI

Project # S-11-02
Project Name Beverly Woods Phase II Storm

Special Assessable
Fund Number

Total Project Cost: \$923,400

Description
 Replace storm water system in North/ West Beverly Woods.

Justification
 Storm water project to replace old storm sewer infrastructure.

Expenditures	2017	2018	2019	2020	2021	Total
Construction		473,400	450,000			923,400
Total		473,400	450,000			923,400

Funding Sources	2017	2018	2019	2020	2021	Total
Operating Funds		473,400	450,000			923,400
Total		473,400	450,000			923,400

Budget Impact/Other
 Routine maintenance and cleaning.

Budget Items	2017	2018	2019	2020	2021	Total
Contractual Services & Maint		105	105	105	105	420
Total		105	105	105	105	420

Capital Plan - IT

2017 *thru* 2021

Village of Pleasant Prairie, WI

Department 607 Stormwater

Contact John Steinbrink, Jr.

Type Improvement

Useful Life 50 years

Category Stormwater Mgmt

Priority 5 Future Consideration

Status Active

Project # S-12-02
Project Name 29th Avenue Storm Sewer

Special Assessable Yes

Fund Number 607

Total Project Cost: \$190,000

Description
 Improvements to 29th Ave North of Springbrook Rd. Construction cost is estimate

Justification
 Storm water project to solve storm water flooding problems in the area.

Expenditures	2017	2018	2019	2020	2021	Total
Planning / Design		40,000				40,000
Construction			150,000			150,000
Total		40,000	150,000			190,000

Funding Sources	2017	2018	2019	2020	2021	Total
Operating Funds		40,000				40,000
Special Assessments			150,000			150,000
Total		40,000	150,000			190,000

Budget Impact/Other
 Routine maintenance.

Budget Items	2017	2018	2019	2020	2021	Total
Wages & Benefits		105	105	105	105	420
Total		105	105	105	105	420

Capital Plan - IT

2017 *thru* 2021

Village of Pleasant Prairie, WI

Department 607 Stormwater

Contact John Steinbrink, Jr.

Type Improvement

Useful Life 50 years

Category Stormwater Mgmt

Priority 5 Future Consideration

Status Active

Total Project Cost: \$1,000,000

Project # S-13-01
Project Name Future Storm Projects

Special Assessable Yes

Fund Number 607

Description
 Future Stormwater Projects

Justification
 Future stormwater projects require residents to petition the Village Board for improvements. The Village Board will then hold a public hearing on the stormwater project. The Village does not know which projects will be petitioned in the future. Capital funds will be allocated to the Village's portion of future stormwater projects.

Expenditures	2017	2018	2019	2020	2021	Total
Construction				500,000	500,000	1,000,000
Total				500,000	500,000	1,000,000

Funding Sources	2017	2018	2019	2020	2021	Total
Operating Funds				250,000	250,000	500,000
Special Assessments				250,000	250,000	500,000
Total				500,000	500,000	1,000,000

Budget Impact/Other

Capital Plan - IT

2017 *thru* 2021

Department 607 Stormwater
Contact John Steinbrink, Jr.
Type Improvement
Useful Life Indefinite
Category Stormwater Mgmt
Priority 5 Future Consideration
Status Active

Village of Pleasant Prairie, WI

Project # S-14-01
Project Name 89th St Flood Plain Boundary Adjustment

Special Assessable
Fund Number

Total Project Cost: \$165,000

Description
 Flood Plain boundary adjustment between West end of 89th St and Ingram Park

Justification
 Project will remove homes on 89th St from the Flood Plain

Expenditures	2017	2018	2019	2020	2021	Total
Construction		165,000				165,000
Total		165,000				165,000

Funding Sources	2017	2018	2019	2020	2021	Total
Special Assessments		165,000				165,000
Total		165,000				165,000

Budget Impact/Other

Capital Plan - IT

2017 *thru* 2021

Village of Pleasant Prairie, WI

Department 607 Stormwater
Contact John Steinbrink, Jr.
Type Improvement
Useful Life 50 years
Category Stormwater Mgmt
Priority 1 Urgent
Status Active

Project #	S-15-01
Project Name	Shoreline Protection at Lake Andrea

Special Assessable
 Fund Number

Total Project Cost: \$65,000

Description
Install shoreline protection on the shores of Lake Andrea

Justification
This project will eliminate erosion

Expenditures	2017	2018	2019	2020	2021	Total
Equip/Vehicles/Furnishings	20,000	20,000	25,000			65,000
Total	20,000	20,000	25,000			65,000

Funding Sources	2017	2018	2019	2020	2021	Total
Operating Funds	20,000	20,000	25,000			65,000
Total	20,000	20,000	25,000			65,000

Budget Impact/Other

Capital Plan - IT

2017 *thru* 2021

Village of Pleasant Prairie, WI

Department 607 Stormwater
Contact John Steinbrink, Jr.
Type Improvement
Useful Life 50 years
Category Stormwater Mgmt
Priority 2 Very Important
Status Active

Project # S-15-02
Project Name Carol Beach Unit W Storm water improvements

Special Assessable
Fund Number

Total Project Cost: \$3,220,000

Description
 Drainage improvements at Carol Beach Unit W
 Design 2017 - \$320,000
 Land acquisition - \$200,000
 Construction 2018 - \$2,700,000

Justification
 Project needed to increase storm water drainage

Expenditures	2017	2018	2019	2020	2021	Total
Planning / Design	520,000					520,000
Construction		2,700,000				2,700,000
Total	520,000	2,700,000				3,220,000

Funding Sources	2017	2018	2019	2020	2021	Total
Operating Funds	520,000					520,000
Special Assessments		2,700,000				2,700,000
Total	520,000	2,700,000				3,220,000

Budget Impact/Other

Capital Plan - IT

2017 *thru* 2021

Department 607 Stormwater

Village of Pleasant Prairie, WI

Contact John Steinbrink, Jr.

Project #	S-16-05
Project Name	Clean Water Infrastructure Asset Repair

Type Equipment

Useful Life 50 years

Category Stormwater Mgmt

Priority 1 Urgent

Status Active

Special Assessable

Fund Number

Total Project Cost: \$521,650

Description
Improve stormwater infrastructure.

Justification
Improvements to infrastructure as part of paving program.

Expenditures	2017	2018	2019	2020	2021	Total
Equip/Vehicles/Furnishings	16,650	120,000	120,000	130,000	135,000	521,650
Total	16,650	120,000	120,000	130,000	135,000	521,650

Funding Sources	2017	2018	2019	2020	2021	Total
Operating Funds	16,650	120,000	120,000	130,000	135,000	521,650
Total	16,650	120,000	120,000	130,000	135,000	521,650

Budget Impact/Other

Capital Plan - IT

2017 *thru* 2021

Village of Pleasant Prairie, WI

Department 607 Stormwater
Contact John Steinbrink, Jr.
Type Improvement
Useful Life 50 years
Category Stormwater Mgmt
Priority 1 Urgent
Status Active

Project #	S-17-01
Project Name	Storm Water System Planning

Special Assessable
 Fund Number

Total Project Cost: \$50,000

Description
Storm water system planning

Justification

Expenditures	2017	2018	2019	2020	2021	Total
Planning / Design	50,000					50,000
Total	50,000					50,000

Funding Sources	2017	2018	2019	2020	2021	Total
Operating Funds	50,000					50,000
Total	50,000					50,000

Budget Impact/Other

Capital Plan - IT

2017 *thru* 2021

Department 607 Stormwater

Village of Pleasant Prairie, WI

Contact John Steinbrink, Jr.

Project #	S-17-02
Project Name	Evaluation Of The Greentree Stormwater Basin

Type Improvement

Useful Life 10 years

Category Stormwater Mgmt

Priority 1 Urgent

Status Active

Special Assessable

Fund Number

Total Project Cost: \$10,000

Description
Complete an evaluation of the Greentree stormwater basin.

Justification
Complete an evaluation of the Greentree stormwater basin.

Expenditures	2017	2018	2019	2020	2021	Total
Planning / Design	10,000					10,000
Total	10,000					10,000

Funding Sources	2017	2018	2019	2020	2021	Total
Operating Funds	10,000					10,000
Total	10,000					10,000

Budget Impact/Other

Capital Plan - IT

2017 *thru* 2021

Department 607 Stormwater

Village of Pleasant Prairie, WI

Contact John Steinbrink, Jr.

Project #	S-17-03
Project Name	Carol Beach Park Streambank Stabilization

Type Improvement

Useful Life 10 years

Category Stormwater Mgmt

Priority 1 Urgent

Status Active

Special Assessable

Fund Number

Total Project Cost: \$225,000

Description
Stabilize the streambank along Carol Beach Park to stop erosion.

Justification
The bank along Carol Beach Park needs to be stabilized to stop the erosion.

Expenditures	2017	2018	2019	2020	2021	Total
Planning / Design	11,000					11,000
Construction	214,000					214,000
Total	225,000					225,000

Funding Sources	2017	2018	2019	2020	2021	Total
Operating Funds	225,000					225,000
Total	225,000					225,000

Budget Impact/Other

Capital Plan - IT

2017 *thru* 2021

Village of Pleasant Prairie, WI

Department 607 Stormwater
Contact John Steinbrink, Jr.
Type Improvement
Useful Life 10years
Category Stormwater Mgmt
Priority 1 Urgent
Status Active

Project #	S-17-04
Project Name	Lake Michigan Shoreline Protection

Special Assessable

Fund Number

Total Project Cost: \$150,000

Description
Prevent shoreline erosion

Justification

Expenditures	2017	2018	2019	2020	2021	Total
Construction	50,000	50,000	50,000			150,000
Total	50,000	50,000	50,000			150,000

Funding Sources	2017	2018	2019	2020	2021	Total
Operating Funds	50,000	50,000	50,000			150,000
Total	50,000	50,000	50,000			150,000

Budget Impact/Other

Capital Plan - IT

2017 *thru* 2021

Department 607 Stormwater

Village of Pleasant Prairie, WI

Contact John Steinbrink, Jr.

Project #	S-17-05
Project Name	Stormwater System Planning

Type Improvement

Useful Life 10 years

Category Stormwater Mgmt

Priority 2 Very Important

Status Active

Special Assessable

Fund Number

Total Project Cost: \$20,000

Description
Planning for future Stormwater Projects.

Justification
Planning and evaluations are needed to be able to maintain the current as well as future stormwater system infrastructure.

Expenditures	2017	2018	2019	2020	2021	Total
Planning / Design	20,000					20,000
Total	20,000					20,000

Funding Sources	2017	2018	2019	2020	2021	Total
Operating Funds	20,000					20,000
Total	20,000					20,000

Budget Impact/Other

VILLAGE OF PLEASANT PRAIRIE

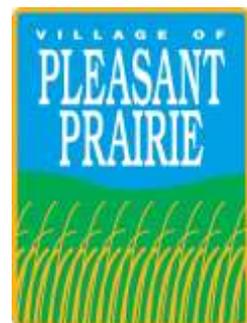
BUDGET COVER PAGE

BUDGET YEAR: 2017

DEPARTMENT: Fleet Internal Service



SUBMITTED BY: John Steinbrink, Jr., Public Works Director



VILLAGE OF PLEASANT PRAIRIE

Overview

BUDGET YEAR: 2017

DEPARTMENT: Fleet Internal Services

The Department of Public Works Fleet Internal Services (ISF) Division manages, maintains, and repairs all the vehicles, equipment, attachments, and tools for the Public Works Department. The department consists of two full-time mechanics and one part-time mechanic. Public Works maintenance personnel staff assist the mechanics when required. The last three years the fleet has averaged 7,035 hours maintaining the Fleet. With only two full-time mechanics and a part-time mechanic allocated for this budget, the last three years Public Works staff averaged 3,334 hours maintaining the Fleet. This takes away from Public Works Village maintenance responsibilities. Staff is recommending adding a third full-time mechanic to maintain the growing Public Works fleet necessary to provide essential services within the Village. As described in the Fleet decision packet, most of this program is funded by the Public Works.

The ISF collects revenue by charging each department a rate for using a vehicle or piece of equipment. The rate includes the cost to operate and replacement cost for each item in the fleet. This gives the ISF a fair and accurate means to charge the departments using the vehicles/equipment. The ISF expends funds by purchasing repair parts, fuel, and the labor to complete repairs. The fund also purchases new and used vehicles and equipment for Public Works.

Staff is also proposing increasing the internal equipment charge rate by 2% and charging a fee to cover the cost of large tool and attachment use. This fee will cover the purchase, maintenance and replacement of these items.

The ISF has been a successful tool to create a mechanism of maintaining, repairing, and replacing the vehicles and equipment in the Public Works Fleet.

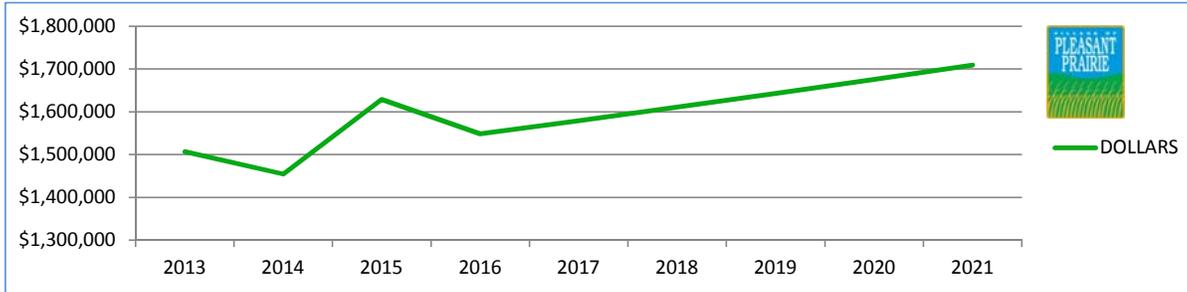
VILLAGE OF PLEASANT PRAIRIE

TRENDING REPORT

DEPARTMENT: Fleet Internal Service

BUDGET YEAR: 2017

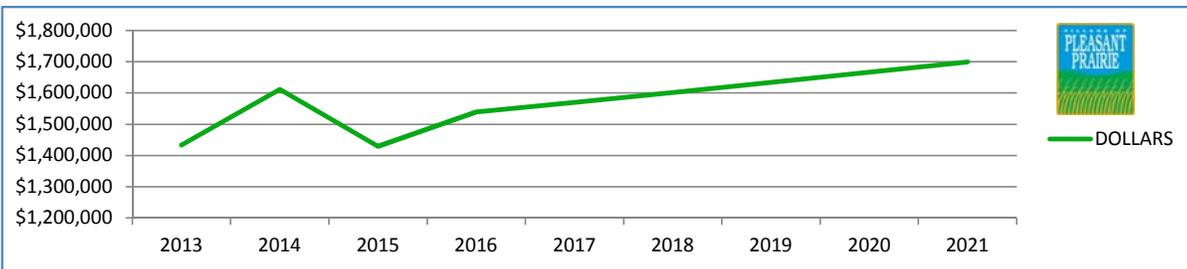
Dept Revenue



YEAR	DOLLARS
2013	\$1,506,564
2014	\$1,454,332
2015	\$1,628,935
2016	\$1,548,360
2017	\$1,579,327
2018	\$1,610,914
2019	\$1,643,132
2020	\$1,675,995
2021	\$1,709,515

Revenue for the Internal Service Fleet (ISF) division is created by departments of the ISF paying to use the vehicle/equipment. Staff calculated rates to cover maintenance, fuel, and replacement depreciation. Revenues average 2% from increased projects the Village crews are completing in house and addition of more equipment. The ISF services all Village departments except Police and Fire. Staff is proposing a 2% increase to cover the increasing expenses such as contracted repairs and parts.

Dept Expenses



YEAR	DOLLARS
2013	\$1,433,466
2014	\$1,611,859
2015	\$1,429,169
2016	\$1,539,354
2017	\$1,570,141
2018	\$1,601,544
2019	\$1,633,575
2020	\$1,666,246
2021	\$1,699,571

The ISF collects revenues from the fund users and uses those revenues to purchase fuel, parts, replace vehicles/equipment, and pay two full time and one part time mechanic. The ISF has 135 vehicles/equipment, 133 attachments to the equipment and 392 tools such as chain saws, pumps, and items valued over \$250. Expenses have increased 12% over the last 4 years. Staff predict the same increases in parts and equipment costs in the future and will budget a 2% increase.

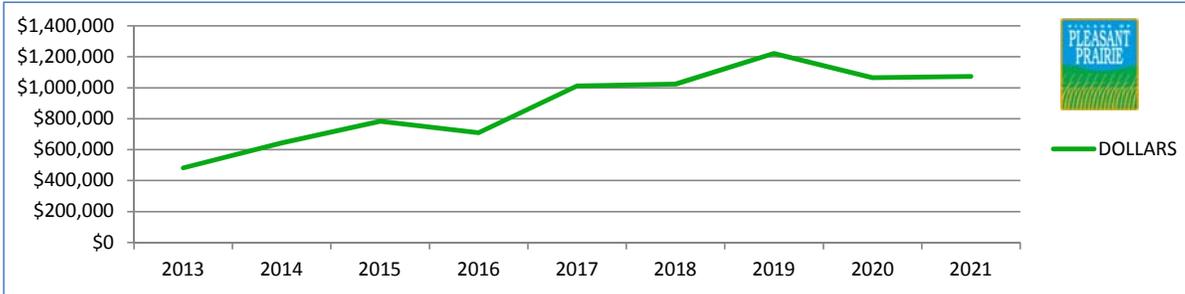
VILLAGE OF PLEASANT PRAIRIE

TRENDING REPORT

DEPARTMENT: Fleet Internal Service

BUDGET YEAR: 2017

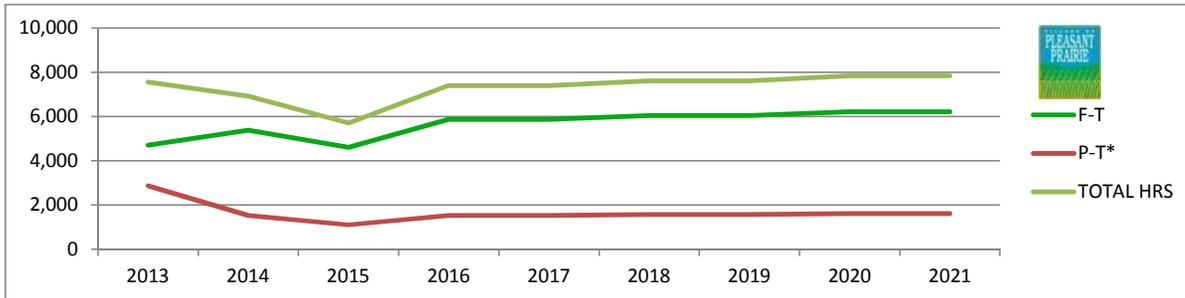
Capital Spending



YEAR	DOLLARS
2013	\$482,075
2014	\$644,103
2015	\$783,919
2016	\$709,700
2017	\$1,011,000
2018	\$1,024,000
2019	\$1,221,600
2020	\$1,065,500
2021	\$1,074,000

The fleet needs to replace vehicles, equipment and tools as current assets reach the end of their useful life.

Labor Hours



YEAR	F-T	P-T*	TOTAL HRS
2013	4,699	2,861	7,560
2014	5,386	1,531	6,917
2015	4,606	1,100	5,706
2016	5,866	1,525	7,391
2017	5,866	1,525	7,391
2018	6,042	1,571	7,613
2019	6,042	1,571	7,613
2020	6,218	1,617	7,834
2021	6,218	1,617	7,834

The Fleet currently employs two full time and one part time mechanics to service the equipment. Public Works employees are used to help complete some repairs when required as well as set up and remove snowplow equipment taking them away from normal duties. It has become increasingly difficult to keep up with the required maintenance. We are requesting the addition of a full time mechanic to be able to properly maintain the fleet.

* Part-time hours converted to Full-time equivalents

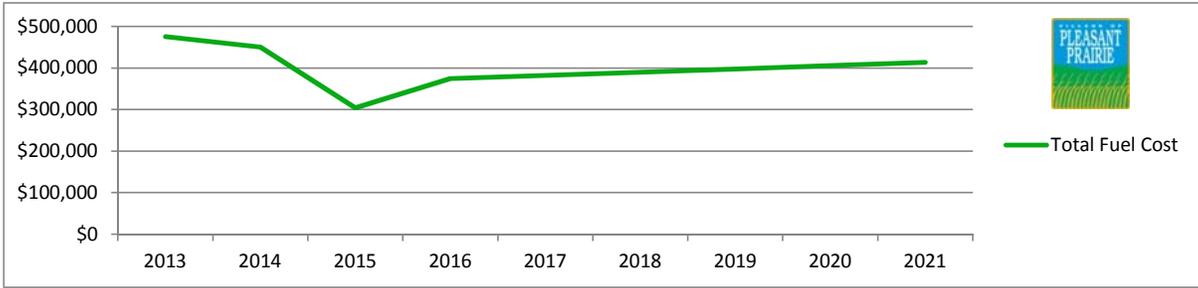
VILLAGE OF PLEASANT PRAIRIE

TRENDING REPORT

DEPARTMENT: Fleet Internal Service

BUDGET YEAR: 2017

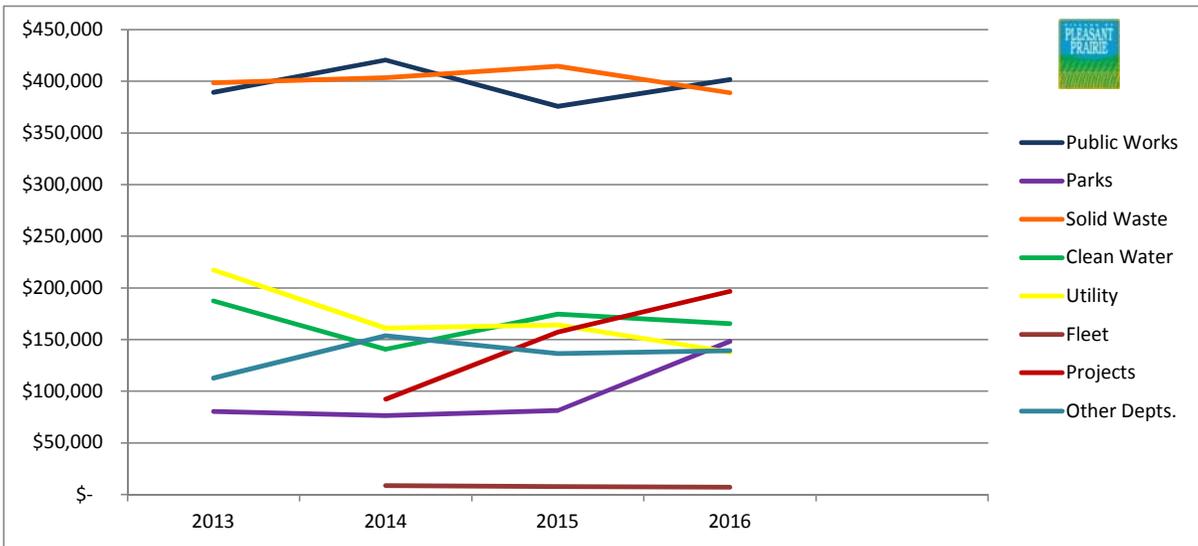
Fuel expenditures



YEAR	Total Fuel Cost
2013	\$475,289
2014	\$450,150
2015	\$303,950
2016	\$374,750
2017	\$382,245
2018	\$389,890
2019	\$397,688
2020	\$405,641
2021	\$413,754

These dollars reflect the cost of all fuel delivered to the Prange fuel tanks, used by the police and fire departments as well as all other Village vehicles. Fuel expenditures vary greatly depending on the weather and the cost of fuel. On average the price of fuel is predicted by staff to rise 2% over the next several years.

Cost by Department



YEAR	2013	2014	2015	2016
Public Works	\$ 389,290	\$ 420,579	\$ 375,726	\$ 401,750
Parks	\$ 80,266	\$ 76,349	\$ 81,350	\$ 148,244
Solid Waste	\$ 398,484	\$ 403,605	\$ 414,474	\$ 388,876
Clean Water	\$ 187,440	\$ 140,591	\$ 174,564	\$ 165,514
Utility	\$ 217,321	\$ 160,979	\$ 164,199	\$ 137,820
Fleet		\$ 8,717	\$ 7,566	\$ 6,976
Other Depts.	\$ 112,636	\$ 153,691	\$ 136,448	\$ 139,177
Projects		\$ 92,382	\$ 156,937	\$ 196,602

This chart shows the department contributions to the ISF fund by year. Staff is proposing a 2% increase to cover the increasing expenses such as fuel and parts.

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Village of Pleasant Prairie
NEXT YEAR / CURRENT YEAR BUDGET ANALYSIS

P 1
bgnyrpts

PROJECTION: 17003 2017 Solid Waste, Clean Water & Fleet Budgets

FOR PERIOD 99

ACCOUNTS FOR:

Blank	2015 ACTUAL	2016 ORIG BUD	2016 REVISED BUD	2016 ACTUAL	2016 PROJECTION	2017 Department	COMMENT
08010000 Fleet Internal Service Fund							
08010000 500810	Fl Purch	177,261.31	276,700.00	276,700.00	403,122.50	403,122.50	186,000.00
08010000 500816	Vehicle	663,857.00	433,000.00	433,000.00	274,545.57	274,545.57	670,000.00
TOTAL Fleet Internal Service		841,118.31	709,700.00	709,700.00	677,668.07	677,668.07	856,000.00
81474900 Internal Charges							
81474900 474930	Intl Char	-1,628,935.48	-1,629,138.00	-1,629,138.00	-1,264,747.39	-1,600,000.00	-1,600,000.00
TOTAL Internal Charges		-1,628,935.48	-1,629,138.00	-1,629,138.00	-1,264,747.39	-1,600,000.00	-1,600,000.00
81514900 Fleet Internal Service Fund							
81514900 500110	FT Wages	40,660.26	32,161.99	32,161.99	21,767.55	40,095.52	41,299.99
81514900 500111	PT Wages	8,902.74	5,818.27	10,518.27	7,611.32	11,213.43	6,945.51
81514900 500151	SS	3,692.83	2,905.50	2,905.50	2,198.07	3,925.14	3,690.77
81514900 500152	WR	3,290.62	2,506.68	2,506.68	1,825.27	3,440.11	3,280.71
81514900 500153	WC	1,204.27	83.55	273.55	198.35	274.00	231.61
81514900 500154	H & L	10,305.47	9,145.00	9,145.00	5,663.73	9,665.61	11,817.78
81514900 500156	Pension Ex	478.00	.00	.00	.00	.00	.00
81514900 500159	Ret Med	5,068.32	5,068.00	5,068.00	3,768.00	5,068.00	5,068.00
81514900 500195	PT Utility	10,107.70	8,492.27	18,492.27	16,497.42	15,617.02	8,603.26
81514900 500196	PT PW	190,202.54	230,741.24	220,741.24	150,772.31	223,586.00	214,455.03
81514900 500201	Uemploy	426.12	429.18	429.18	321.93	426.11	418.44
81514900 500214	Consult Sv	.00	2,200.00	2,200.00	.00	2,200.00	2,200.00
81514900 500225	Cell Tele	288.24	300.00	300.00	217.77	300.00	300.00
81514900 500230	Equip Ren	3,633.70	4,400.00	4,400.00	1,849.90	4,400.00	4,400.00
81514900 500241	Soft Maint	.00	.00	4,020.00	4,020.00	4,020.00	4,100.00
81514900 500242	Con Eq Mnt	16,208.62	52,000.00	75,000.00	71,260.67	75,000.00	52,000.00
81514900 500246	Con Vh Mnt	56,141.68	41,500.00	76,500.00	67,444.97	76,500.00	65,000.00
81514900 500260	T&M Reimb	2,151.30	500.00	500.00	466.85	500.00	500.00
81514900 500261	Meals/Lod	858.25	500.00	500.00	491.88	500.00	500.00
81514900 500262	Conf/Sem	120.00	140.00	140.00	4.99	140.00	140.00
81514900 500350	Minor Equi	27,399.94	44,800.00	44,800.00	38,947.08	44,800.00	45,000.00
81514900 500352	Uniform Se	1,996.47	3,000.00	3,000.00	1,650.50	3,000.00	3,000.00
81514900 500357	Fuel	215,353.89	325,000.00	243,040.00	133,113.66	190,000.00	250,000.00
81514900 500362	Eq Mt Sup	66,866.53	63,000.00	63,000.00	58,425.67	63,000.00	63,000.00
81514900 500366	Veh Maint	107,653.31	105,000.00	120,000.00	109,773.35	120,000.00	105,000.00
81514900 500399	Misc Exp	75.00	100.00	150.00	108.23	110.00	100.00
81514900 500510	Insurance	36,687.36	36,562.00	36,562.00	38,675.39	38,700.00	40,000.00
81514900 500600	Dep Exp	613,274.35	555,000.00	555,000.00	3,907.37	613,000.00	615,000.00
81514900 500700	Community	2,385.57	.00	.00	.00	.00	.00
81514900 500905	Fl Interna	3,736.22	8,000.00	8,000.00	4,609.62	8,000.00	8,000.00

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Village of Pleasant Prairie
NEXT YEAR / CURRENT YEAR BUDGET ANALYSIS

P 2
bgnyrpts

PROJECTION: 17003 2017 Solid Waste, Clean Water & Fleet Budgets

FOR PERIOD 99

ACCOUNTS FOR:

Blank		2015 ACTUAL	2016 ORIG BUD	2016 REVISED BUD	2016 ACTUAL	2016 PROJECTION	2017 Department	COMMENT
81514900	500990 Dec Pkg	.00	.00	.00	.00	.00	-69,355.00	
	TOTAL Fleet Internal Service	1,429,169.30	1,539,353.68	1,539,353.68	745,591.85	1,557,480.94	1,484,696.10	
81714900	Non Operating Revenue							
81714900	481101 Int on Inv	-1,215.15	-1,600.00	-1,600.00	-937.23	-1,500.00	-1,500.00	
81714900	481103 Gain/Loss	-14,454.86	-29,500.00	-29,500.00	-39,498.64	-32,910.00	-22,000.00	
81714900	484401 Insurance	-968.00	.00	.00	.00	.00	.00	
	TOTAL Non Operating Revenue	-16,638.01	-31,100.00	-31,100.00	-40,435.87	-34,410.00	-23,500.00	
81974900	Transfers							
81974900	492001 Tranfer In	.00	-18,900.00	-18,900.00	-18,900.00	-18,900.00	.00	
	TOTAL Transfers	.00	-18,900.00	-18,900.00	-18,900.00	-18,900.00	.00	
	TOTAL Blank	624,714.12	569,915.68	569,915.68	99,176.66	581,839.01	717,196.10	
	TOTAL REVENUE	-1,645,573.49	-1,679,138.00	-1,679,138.00	-1,324,083.26	-1,653,310.00	-1,623,500.00	
	TOTAL EXPENSE	2,270,287.61	2,249,053.68	2,249,053.68	1,423,259.92	2,235,149.01	2,340,696.10	
	GRAND TOTAL	624,714.12	569,915.68	569,915.68	99,176.66	581,839.01	717,196.10	

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Village of Pleasant Prairie
NEXT YEAR BUDGET DETAIL REPORT

P 1
bgnyrpts

PROJECTION: 17003 2017 Solid Waste, Clean Water & Fleet Budgets

ACCOUNTS FOR:
Blank

	VENDOR	QUANTITY	UNIT COST	2017	Department
08010000 Fleet Internal Service Fund					
08010000 500810 - ISF Purchasing				186,000.00	
08010000 500816 - Vehicle				670,000.00	
TOTAL Fleet Internal Service Fund				856,000.00	
81474900 Internal Charges					
81474900 474930 - Internal Charge To Other Funds				-1,600,000.00	
TOTAL Internal Charges				-1,600,000.00	
81514900 Fleet Internal Service Fund					
81514900 500110 - Full Time Wages				41,299.99 *	
DPW ANALYST (1070)		.11	.00	3,987.93	
DPW DIRECTOR (2135)		.11	.00	11,955.93	
DPW EXECUTIVE SECRETARY (2142)		.11	.00	6,457.97	
IT/PW CLERICAL ASSISTANT (2143)		.06	.00	2,091.23	
DPW MGR OF TECHNICAL SRVCS (2154)		.11	.00	9,942.41	
DPW CONSTRUCTION MGMT CLERK (2896)		.11	.00	3,517.91	
DPW INVENTORY CONTROL TECH (311101)		.11	.00	3,346.61	
81514900 500111 - Part Time Wages				6,945.51 *	
DPW PURCHASING CLERK (1044)		.11	.00	2,541.00	
DPW CLERK (2330)		.11	.00	2,186.27	
DPW ANALYST (2745)		.11	.00	2,218.24	
81514900 500151 - Social Security				3,690.77 *	
FICA		.00	.00	157.53	
MEDICARE		.00	.00	36.84	
FICA		.00	.00	247.25	
MEDICARE		.00	.00	57.83	
		.00	.00	741.25	

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Village of Pleasant Prairie
NEXT YEAR BUDGET DETAIL REPORT

P 2
bgnyrpts

PROJECTION: 17003 2017 Solid Waste, Clean Water & Fleet Budgets

ACCOUNTS FOR:
Blank

	VENDOR	QUANTITY	UNIT COST	2017 Department
FICA		.00	.00	173.37
MEDICARE		.00	.00	400.40
FICA		.00	.00	93.64
MEDICARE		.00	.00	129.66
FICA		.00	.00	30.32
MEDICARE		.00	.00	616.42
FICA		.00	.00	144.17
MEDICARE		.00	.00	135.54
FICA		.00	.00	31.69
MEDICARE		.00	.00	137.54
FICA		.00	.00	32.18
MEDICARE		.00	.00	218.10
FICA		.00	.00	51.02
MEDICARE		.00	.00	207.49
FICA		.00	.00	48.53
MEDICARE				
81514900 500152 - Wisconsin Retirement				3,280.71 *
GENERAL EMPLOYEE RETIREMENT*		.00	.00	172.80
GENERAL EMPLOYEE RETIREMENT*		.00	.00	271.19
GENERAL EMPLOYEE RETIREMENT*		.00	.00	813.01
GENERAL EMPLOYEE RETIREMENT*		.00	.00	439.15
GENERAL EMPLOYEE RETIREMENT*		.00	.00	142.20
GENERAL EMPLOYEE RETIREMENT*		.00	.00	676.08
GENERAL EMPLOYEE RETIREMENT*		.00	.00	148.66
GENERAL EMPLOYEE RETIREMENT*		.00	.00	150.84
GENERAL EMPLOYEE RETIREMENT*		.00	.00	239.21
GENERAL EMPLOYEE RETIREMENT*		.00	.00	227.57

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Village of Pleasant Prairie
NEXT YEAR BUDGET DETAIL REPORT

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bgnyrpts

PROJECTION: 17003 2017 Solid Waste, Clean Water & Fleet Budgets

ACCOUNTS FOR:
Blank

	VENDOR	QUANTITY	UNIT COST	2017 Department
GENERAL EMPLOYEE RETIREMENT*				
81514900 500153 - Worker'S Compensation				231.61 *
		.00	.00	5.83
WORKERS COMP-CLERICAL		.00	.00	9.18
WORKERS COMP-CLERICAL		.00	.00	27.48
WORKERS COMP-CLERICAL		.00	.00	14.84
WORKERS COMP-CLERICAL		.00	.00	4.81
WORKERS COMP-CLERICAL		.00	.00	22.88
WORKERS COMP-CLERICAL		.00	.00	5.03
WORKERS COMP-MUNI OPS		.00	.00	125.78
WORKERS COMP-CLERICAL		.00	.00	8.09
WORKERS COMP-CLERICAL		.00	.00	7.69
81514900 500154 - Health & Life Benefits				11,817.78 *
		.00	.00	2.53
HLTH LIFE BENEFIT PT RATE		.00	.00	1,816.95
HEALTH INSURANCE FT RATE		.00	.00	1,816.95
HEALTH INSURANCE FT RATE		.00	.00	1,816.95
HEALTH INSURANCE FT RATE		.00	.00	1,816.95
HEALTH INSURANCE FT RATE		.00	.00	908.48
HEALTH INSURANCE FT RATE		.00	.00	1,816.95
HEALTH INSURANCE FT RATE		.00	.00	2.53
HLTH LIFE BENEFIT PT RATE		.00	.00	2.53
HLTH LIFE BENEFIT PT RATE		.00	.00	1,816.96
HEALTH INSURANCE FT RATE		.00	.00	1,816.95
HEALTH INSURANCE FT RATE		.00	.00	1,816.95

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Village of Pleasant Prairie
NEXT YEAR BUDGET DETAIL REPORT

P 4
bgnyrpts

PROJECTION: 17003 2017 Solid Waste, Clean Water & Fleet Budgets

ACCOUNTS FOR:

Blank	VENDOR	QUANTITY	UNIT COST	2017	Department
81514900 500159 - Retiree Medical Benefits				5,068.00	
81514900 500195 - Personnel Transfer Utilities				8,603.26	
81514900 500196 - Personnel Transfer PW				214,455.03	
81514900 500201 - Unemployment				418.44	
81514900 500214 - Consultant/Contractual Service				2,200.00	
81514900 500225 - Cellular Telephone				300.00	
81514900 500230 - Equipment Rental				4,400.00	
81514900 500241 - Software Maintenance Agreeemnts				4,100.00	
81514900 500242 - Contracted - Equipment Maint				52,000.00	
81514900 500246 - Contracted - Vehicle Maint				65,000.00	
81514900 500260 - Travel / Mileage Reimbursement				500.00	
81514900 500261 - Meals & Lodging				500.00	
81514900 500262 - Conferences/Seminars/Training				140.00	
81514900 500350 - Minor Equipment/Tool Replacemt				45,000.00	
81514900 500352 - Uniform Services & Uniforms				3,000.00	
81514900 500357 - Fuel				250,000.00	
81514900 500362 - Equipment Maintenance-Supplies				63,000.00	
81514900 500366 - Vehicle Maintenance - Supplies				105,000.00	
81514900 500399 - Miscellaneous Expense				100.00	
81514900 500510 - Property & Liability Insurance				40,000.00	
81514900 500600 - Depreciation Expense				615,000.00	
81514900 500905 - Fleet Internal Service Fund				8,000.00	
81514900 500990 - Decision Packages				-69,355.00	*
Increase internal Fleet charges		1.00	29,355.00	-29,355.00	
Charge deaprtments for attachment and tool use		1.00	40,000.00	-40,000.00	
Mechanic		1.00	.00	.00	

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Village of Pleasant Prairie
NEXT YEAR BUDGET DETAIL REPORT

P 5
bgnyrpts

PROJECTION: 17003 2017 Solid Waste, Clean Water & Fleet Budgets

ACCOUNTS FOR:
Blank

	VENDOR	QUANTITY	UNIT COST	2017 Department
TOTAL Fleet Internal Service Fund				1,484,696.10
81714900 Non Operating Revenue				
<hr/>				
81714900 481101 - Interest On Investments				-1,500.00
81714900 481103 - Gain / (Loss) On Sale				-22,000.00
TOTAL Non Operating Revenue				-23,500.00
TOTAL Blank				717,196.10
TOTAL REVENUE				-1,623,500.00
TOTAL EXPENSE				2,340,696.10
GRAND TOTAL				717,196.10

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VILLAGE OF PLEASANT PRAIRIE

Decision Packages

BUDGET YEAR: 2017

DEPARTMENT: Fleet Internal Service

FUND NO. & NAME: 801 - Fleet Internal Service

DECISION PACKAGE OVERVIEW:

List all decision packages and amounts. For each decision package listed, a separate Decision Package detail sheet needed. Positive values = increase in expenses/decrease in revenue (New programs), negative values net = decrease in expenses / increase in revenue (Program Reduction / Revenue Enhancements)

	DECISION PACKAGE NAME	AMOUNT
1.	Increase internal fleet charges	(\$29,355)
2.	Charge departments for attachment and tool use	(\$40,000)
3.	Mechanic	\$0
4.		
5.		
6.		
7.		
8.		
9.		
10.		
11.		
12.		
13.		
14.		
15.		

TOTAL AMOUNT: (\$69,355)

VILLAGE OF PLEASANT PRAIRIE

Decision Package

BUDGET YEAR: 2017

DEPARTMENT: Fleet Internal Service

FUND NO. & NAME: 801 - Fleet Internal Service

DECISION PACKAGE REQUEST DETAIL:

Complete a detail sheet for each new program listed above. Note: Click to add "Additional New Program Request...".

DECISION PACKAGE DETAIL NO.: 1

DECISION PACKAGE NAME: Increase Internal Fleet Charges

APPROVED

REJECTED

CAPITAL PURCHASE REQUIRED: No IF YES,

CAPITAL PROJECT NAME: _____

CAPITAL PROJECT NO.: _____

ACCOUNT	DESCRIPTION	COST
81474900-474930	Internal Charge to Other Funds	(\$29,355)

TOTAL COSTS: (\$29,355)

OVERVIEW INCLUDING JUSTIFICATION BASED ON TRENDING:

Increase internal fleet charges to other departments by 2% to cover increased costs of fuel and parts.

VILLAGE OF PLEASANT PRAIRIE

Decision Package

BUDGET YEAR: 2017

DEPARTMENT: Fleet Internal Service

FUND NO. & NAME: 801 - Fleet Internal Service

DECISION PACKAGE REQUEST DETAIL:

Complete a detail sheet for each new program listed above. Note: Click to add "Additional New Program Request...".

DECISION PACKAGE DETAIL NO.: 2

DECISION PACKAGE
NAME:

Charge departments for attachment & tool use

APPROVED

REJECTED

CAPITAL PURCHASE REQUIRED: No IF YES,

CAPITAL PROJECT NAME: _____

CAPITAL PROJECT NO.: _____

ACCOUNT	DESCRIPTION	COST
81474900-474930	Internal Charge to Other Funds	(\$40,000)

TOTAL COSTS: (\$40,000)

OVERVIEW INCLUDING JUSTIFICATION BASED ON TRENDING:

Staff is requesting to start charging the Public Works Department divisions when they use an attachment for a piece of equipment or a large tool. The Fleet department purchases and maintains these attachments and tools. Public Work \$6,000, Parks \$10,000, Clean Water \$4,000, Sewer \$10,000, Water \$10,000

VILLAGE OF PLEASANT PRAIRIE

Decision Package

BUDGET YEAR: 2017

DEPARTMENT: Fleet Internal Service

FUND NO. & NAME: 801 - Fleet Internal Service

DECISION PACKAGE REQUEST DETAIL:

Complete a detail sheet for each new program listed above. Note: Click to add "Additional New Program Request...".

DECISION PACKAGE DETAIL NO.: 3

DECISION PACKAGE NAME:

Mechanic

APPROVED

REJECTED

CAPITAL PURCHASE REQUIRED: No IF YES,

CAPITAL PROJECT NAME: _____

CAPITAL PROJECT NO.: _____

ACCOUNT	DESCRIPTION	COST
10533115-500***	PW Clearing Wages and Benefits	\$76,457
10533111 & 10555210	Salary & Benefits	(\$61,166)
67534410 & 63536400	Salary & Benefits	(\$7,646)
61610831 & 62650662	Salary & Benefits	(\$7,646)

TOTAL COSTS: \$0

OVERVIEW INCLUDING JUSTIFICATION BASED ON TRENDING:

Additional full-time mechanic is needed to maintain vehicles and equipment. Another mechanic will allow other DPW employees who spend time performing vehicle and equipment maintenance to devote time to maintaining Village infrastructure and projects where they are needed. Salary & benefits split between: DPW 70% (\$53,519.90), Parks 10% (\$7,645.70), Clean Water Utility 5% (\$3,822.85), Solid Waste 5%(\$3,822.85), Water 5% (\$3,822.85), and Sewer 5% (\$3,822.85).

Village of Pleasant Prairie, WI

Capital Plan - IT

2017 thru 2021

PROJECTS BY DEPARTMENT

Department	Project#	Priority	2017	2018	2019	2020	2021	Total
801A - FIS Vehicles								
Tandem Axle Dump Truck	VIS-12-01	5			205,000	210,000	215,000	630,000
Single Axle Truck-Specialty Use	VIS-12-02	1	90,000	37,000	38,000	40,000	50,000	255,000
Pickup Trucks	VIS-12-04	5		55,000			58,000	113,000
Utility Van Replacement	VIS-12-05	5		30,000			30,000	60,000
Single Axle Dump Truck	VIS-13-01	5		190,000	195,000		200,000	585,000
Semi Tractor	VIS-14-01	1	70,000					70,000
Sanitation Trucks	VIS-17-01	1	275,000	300,000	150,000	300,000		1,025,000
Purchase Plow Equipment For Cab And Chasis	VIS-17-02	1	85,000					85,000
Build Plow Truck With Used Cab And Chasis	VIS-17-03	1	110,000				120,000	230,000
Purchase Used Water Truck	VIS-17-04	1	40,000					40,000
801A - FIS Vehicles Total			670,000	612,000	588,000	550,000	673,000	3,093,000
801B - FIS Equipment								
Used Fork Lift	EIS-12-01	1	6,000					6,000
Mowers/Ball Field Equipment	EIS-12-02	5			15,000			15,000
Leaf Collector	EIS-14-01	5			140,000			140,000
Skid Steer	EIS-14-02	5				62,000		62,000
Crack sealer & Router	EIS-14-03	5		20,000				20,000
Combination Backhoe Replacement	EIS-15-01	5			80,000			80,000
Front End Loader	EIS-15-02	5		180,000		200,000	220,000	600,000
Used BobCat ToolCat	EIS-15-03	5				40,000		40,000
Aerial Lift	EIS-16-01	5		25,000				25,000
Replace Gradall Excavator	EIS-18-01	5			240,000			240,000
Back up Generator	EIS-19-01	5			28,600			28,600
Road mower tractor	EIS-20-01	5		115,000		115,000		230,000
Compost Turner	EIS-21--1	5					150,000	150,000
801B - FIS Equipment Total			6,000	340,000	503,600	417,000	370,000	1,636,600
801C - FIS Attachments								
Heated dump box	AIC-16-01	5			15,000			15,000
Trailer replacements	AIC-16-3	2	25,000		30,000			55,000
Truck crash impact bumper	AIC-17-01	5				15,000		15,000
Asphalt Paver	AIS-14-01	5		40,000				40,000
Road Maint Equipment	AIS-14-02	1	10,000					10,000
Ingrsl-Rand w/Hose & Air Compressor	AIS-14-03	1	10,000					10,000
Attachments for track excavator	AIS-14-05	1	36,500					36,500
Loader Mounted Snow Blower Attachment (used)	AIS-15-01	5			40,000			40,000
801C - FIS Attachments Total			81,500	40,000	85,000	15,000		221,500
801E - FIS Tools								
Vehicle Code Reader	TIS-15-01	5			15,000			15,000
Hose Reels For Shop	TIS-17-01	2	9,500					9,500
Drive on Hoist for Shop	TIS-17-02	1	10,000					10,000

Department	Project#	Priority	2017	2018	2019	2020	2021	Total
801E - FIS Tools Total			19,500		15,000			34,500
801F - FIS Other Departments								
Village Hall Fleet Vehicle	A-02	2	28,000					28,000
Appraisal Vehicle	AS-02	5				25,000		25,000
Inspection vehicles	C-02	5		27,000		27,500		54,500
TR Bus	VS-13-02	5				130,000		130,000
RecPlex Vans	VS-13-03	1	29,000	30,000	30,000	31,000	31,000	151,000
801F - FIS Other Departments Total			57,000	57,000	30,000	213,500	31,000	388,500
801M - FIS Miscellaneous								
Replace Fuel Pump Dispensers	FLEET16-01	1	22,000					22,000
801M - FIS Miscellaneous Total			22,000					22,000
GRAND TOTAL			856,000	1,049,000	1,221,600	1,195,500	1,074,000	5,396,100

Village of Pleasant Prairie, WI

Capital Plan - IT

2017 thru 2021

PROJECTS BY FUNDING SOURCE

Source	Project#	Priority	2017	2018	2019	2020	2021	Total
Capital Sales								
Inspection vehicles	C-02	5		500		1,000		1,500
Mowers/Ball Field Equipment	EIS-12-02	5			2,000			2,000
Leaf Collector	EIS-14-01	5			10,000			10,000
Crack sealer & Router	EIS-14-03	5		2,000				2,000
Combination Backhoe Replacement	EIS-15-01	5			5,000			5,000
Front End Loader	EIS-15-02	5		20,000		20,000		40,000
Replace Gradall Excavator	EIS-18-01	5			25,000			25,000
Tandem Axle Dump Truck	VIS-12-01	5			5,000	5,000		10,000
Pickup Trucks	VIS-12-04	5		1,000				1,000
Utility Van Replacement	VIS-12-05	5		5,000				5,000
Semi Tractor	VIS-14-01	1	5,000					5,000
Sanitation Trucks	VIS-17-01	1	7,000					7,000
Purchase Plow Equipment For Cab And Chasis	VIS-17-02	1	5,000					5,000
Build Plow Truck With Used Cab And Chasis	VIS-17-03	1	5,000					5,000
Capital Sales Total			22,000	28,500	47,000	26,000		123,500
Internal Service								
Village Hall Fleet Vehicle	A-02	2	28,000					28,000
Heated dump box	AIC-16-01	5			15,000			15,000
Trailer replacements	AIC-16-3	2	25,000		30,000			55,000
Truck crash impact bumper	AIC-17-01	5				15,000		15,000
Asphalt Paver	AIS-14-01	5		40,000				40,000
Road Maint Equipment	AIS-14-02	1	10,000					10,000
Ingrsl-Rand w/Hose & Air Compressor	AIS-14-03	1	10,000					10,000
Attachments for track excavator	AIS-14-05	1	36,500					36,500
Loader Mounted Snow Blower Attachment (used)	AIS-15-01	5			40,000			40,000
Appraisal Vehicle	AS-02	5				25,000		25,000
Inspection vehicles	C-02	5		26,500		26,500		53,000
Used Fork Lift	EIS-12-01	1	6,000					6,000
Mowers/Ball Field Equipment	EIS-12-02	5			13,000			13,000
Leaf Collector	EIS-14-01	5			130,000			130,000
Skid Steer	EIS-14-02	5				62,000		62,000
Crack sealer & Router	EIS-14-03	5		18,000				18,000
Combination Backhoe Replacement	EIS-15-01	5			75,000			75,000
Front End Loader	EIS-15-02	5		160,000		180,000	220,000	560,000
Used BobCat ToolCat	EIS-15-03	5				40,000		40,000
Aerial Lift	EIS-16-01	5		25,000				25,000
Replace Gradall Excavator	EIS-18-01	5			215,000			215,000
Back up Generator	EIS-19-01	5			28,600			28,600
Road mower tractor	EIS-20-01	5		115,000		115,000		230,000
Compost Turner	EIS-21--1	5					150,000	150,000
Replace Fuel Pump Dispensers	FLEET16-01	1	22,000					22,000
Vehicle Code Reader	TIS-15-01	5			15,000			15,000

Friday, October 07, 2016

Source	Project#	Priority	2017	2018	2019	2020	2021	Total
Hose Reels For Shop	<i>TIS-17-01</i>	2	9,500					<i>9,500</i>
Drive on Hoist for Shop	<i>TIS-17-02</i>	1	10,000					<i>10,000</i>
Tandem Axle Dump Truck	<i>VIS-12-01</i>	5			200,000	205,000	215,000	<i>620,000</i>
Single Axle Truck-Specialty Use	<i>VIS-12-02</i>	1	90,000	37,000	38,000	40,000	50,000	<i>255,000</i>
Pickup Trucks	<i>VIS-12-04</i>	5		54,000			58,000	<i>112,000</i>
Utility Van Replacement	<i>VIS-12-05</i>	5		25,000			30,000	<i>55,000</i>
Single Axle Dump Truck	<i>VIS-13-01</i>	5		190,000	195,000		200,000	<i>585,000</i>
TR Bus	<i>VIS-13-02</i>	5				130,000		<i>130,000</i>
RecPlex Vans	<i>VIS-13-03</i>	1	29,000	30,000	30,000	31,000	31,000	<i>151,000</i>
Semi Tractor	<i>VIS-14-01</i>	1	65,000					<i>65,000</i>
Sanitation Trucks	<i>VIS-17-01</i>	1	268,000	300,000	150,000	300,000		<i>1,018,000</i>
Purchase Plow Equipment For Cab And Chasis	<i>VIS-17-02</i>	1	80,000					<i>80,000</i>
Build Plow Truck With Used Cab And Chasis	<i>VIS-17-03</i>	1	105,000				120,000	<i>225,000</i>
Purchase Used Water Truck	<i>VIS-17-04</i>	1	40,000					<i>40,000</i>
Internal Service Total			834,000	1,020,500	1,174,600	1,169,500	1,074,000	5,272,600
GRAND TOTAL			856,000	1,049,000	1,221,600	1,195,500	1,074,000	5,396,100

Capital Plan - IT

2017 *thru* 2021

Village of Pleasant Prairie, WI

Department 801A - FIS Vehicles
Contact John Steinbrink, Jr.
Type Equipment
Useful Life 10-15 years
Category Vehicles - Replacement
Priority 5 Future Consideration
Status Active

Project # VIS-12-01
Project Name Tandem Axle Dump Truck

Special Assessable
Fund Number

Total Project Cost: \$630,000

Description
2019 - Replace Tandem Axle Dump
2020 - Replace Tandem Axle Dump
2021 - Replace Tandem Axle Dump

Justification
Expected life of vehicle is 10,000 hours. Replace aging vehicles.

Expenditures	2017	2018	2019	2020	2021	Total
Equip/Vehicles/Furnishings			205,000	210,000	215,000	630,000
Total			205,000	210,000	215,000	630,000

Funding Sources	2017	2018	2019	2020	2021	Total
Capital Sales			5,000	5,000		10,000
Internal Service			200,000	205,000	215,000	620,000
Total			205,000	210,000	215,000	630,000

Budget Impact/Other
Reduced maintenance and breakdown costs.

Budget Items	2017	2018	2019	2020	2021	Total
Contractual Services & Maint			-1,000	-1,000	-1,000	-3,000
Total			-1,000	-1,000	-1,000	-3,000

Capital Plan - IT

2017 *thru* 2021

Village of Pleasant Prairie, WI

Department 801A - FIS Vehicles
Contact John Steinbrink, Jr.
Type Equipment
Useful Life 10-15 years
Category Vehicles - Replacement
Priority 1 Urgent
Status Active

Project # VIS-12-02
Project Name Single Axle Truck-Specialty Use

Special Assessable
Fund Number

Total Project Cost: \$255,000

Description
 Purchase used vehicles for fleet at auction

Justification
 Expected life of vehicle is 150,000 miles. Replace aging vehicles.

Expenditures	2017	2018	2019	2020	2021	Total
Equip/Vehicles/Furnishings	90,000	37,000	38,000	40,000	50,000	255,000
Total	90,000	37,000	38,000	40,000	50,000	255,000

Funding Sources	2017	2018	2019	2020	2021	Total
Internal Service	90,000	37,000	38,000	40,000	50,000	255,000
Total	90,000	37,000	38,000	40,000	50,000	255,000

Budget Impact/Other
 Reduced maintenance and breakdown costs.

Budget Items	2017	2018	2019	2020	2021	Total
Contractual Services & Maint	-2,000	-2,000	-2,000	-2,000	-2,000	-10,000
Total	-2,000	-2,000	-2,000	-2,000	-2,000	-10,000

Capital Plan - IT

2017 *thru* 2021

Department 801A - FIS Vehicles

Village of Pleasant Prairie, WI

Contact John Steinbrink, Jr.

Project #	VIS-12-04
Project Name	Pickup Trucks

Type Equipment

Useful Life 10-15 years

Category Vehicles - Replacement

Priority 5 Future Consideration

Status Active

Total Project Cost: \$113,000

Special Assessable

Fund Number

Description
Replace Public Works Pick up Trucks

Justification
Expected life of vehicle is 100,000 miles. Replace aging vehicles.

Expenditures	2017	2018	2019	2020	2021	Total
Equip/Vehicles/Furnishings		55,000			58,000	113,000
Total		55,000			58,000	113,000

Funding Sources	2017	2018	2019	2020	2021	Total
Capital Sales		1,000				1,000
Internal Service		54,000			58,000	112,000
Total		55,000			58,000	113,000

Budget Impact/Other
Reduced maintenance and breakdown costs.

Budget Items	2017	2018	2019	2020	2021	Total
Contractual Services & Maint		-1,000	-1,000	-1,000	-1,000	-4,000
Total		-1,000	-1,000	-1,000	-1,000	-4,000

Capital Plan - IT

2017 *thru* 2021

Village of Pleasant Prairie, WI

Department 801A - FIS Vehicles
Contact John Steinbrink, Jr.
Type Equipment
Useful Life 10-15 years
Category Vehicles - Replacement
Priority 5 Future Consideration
Status Active

Project # VIS-12-05
Project Name Utility Van Replacement

Special Assessable
Fund Number

Total Project Cost: \$60,000

Description
 2018- Replace Utility Van

Justification
 Expected life of vehicle is 150,000. Replace aging vehicles.

Expenditures	2017	2018	2019	2020	2021	Total
Equip/Vehicles/Furnishings		30,000			30,000	60,000
Total		30,000			30,000	60,000

Funding Sources	2017	2018	2019	2020	2021	Total
Capital Sales		5,000				5,000
Internal Service		25,000			30,000	55,000
Total		30,000			30,000	60,000

Budget Impact/Other
 Reduced maintenance and breakdown costs.

Budget Items	2017	2018	2019	2020	2021	Total
Contractual Services & Maint		-500	-500	-500	-500	-2,000
Total		-500	-500	-500	-500	-2,000

Capital Plan - IT

2017 *thru* 2021

Village of Pleasant Prairie, WI

Department 801A - FIS Vehicles
Contact John Steinbrink, Jr.
Type Equipment
Useful Life 10-15 years
Category Vehicles - Replacement
Priority 5 Future Consideration
Status Active

Project # VIS-13-01
Project Name Single Axle Dump Truck

Special Assessable
Fund Number

Total Project Cost: \$585,000

Description
2018 - Replace Single Axle VEH#6952
2019 - Replace Single Axle VEH#6961

Justification
Vehicles have limited life and must be replaced. As trucks needed for daily operations age, costs and frequency of repairs rise.

Expenditures	2017	2018	2019	2020	2021	Total
Equip/Vehicles/Furnishings		190,000	195,000		200,000	585,000
Total		190,000	195,000		200,000	585,000

Funding Sources	2017	2018	2019	2020	2021	Total
Internal Service		190,000	195,000		200,000	585,000
Total		190,000	195,000		200,000	585,000

Budget Impact/Other
Reduced maintenance and breakdown costs.

Budget Items	2017	2018	2019	2020	2021	Total
Contractual Services & Maint		-2,000	-2,000	-2,000	-2,000	-8,000
Total		-2,000	-2,000	-2,000	-2,000	-8,000

Capital Plan - IT

2017 *thru* 2021

Village of Pleasant Prairie, WI

Department 801A - FIS Vehicles

Contact John Steinbrink, Jr.

Type Equipment

Useful Life 10 years

Category Vehicles - Replacement

Priority 1 Urgent

Status Active

Total Project Cost: \$70,000

Project #	VIS-14-01
Project Name	Semi Tractor

Special Assessable

Fund Number

Description
Replace Semi Tractor

Justification
Vehicle has exceeded its useful life

Expenditures	2017	2018	2019	2020	2021	Total
Equip/Vehicles/Furnishings	70,000					70,000
Total	70,000					70,000

Funding Sources	2017	2018	2019	2020	2021	Total
Capital Sales	5,000					5,000
Internal Service	65,000					65,000
Total	70,000					70,000

Budget Impact/Other
Reduced breakdowns

Budget Items	2017	2018	2019	2020	2021	Total
Contractual Services & Maint	-500	-500	-500	-500	-500	-2,500
Total	-500	-500	-500	-500	-500	-2,500

Capital Plan - IT

2017 *thru* 2021

Village of Pleasant Prairie, WI

Department 801A - FIS Vehicles
Contact John Steinbrink, Jr.
Type Equipment
Useful Life 5 years
Category Vehicles - Replacement
Priority 1 Urgent
Status Active

Project # VIS-17-01
Project Name Sanitation Trucks

Special Assessable
Fund Number

Total Project Cost: \$1,025,000

Description
 Replace sanitation trucks

Justification
 Existing vehicle has reached the end of their useful life

Expenditures	2017	2018	2019	2020	2021	Total
Equip/Vehicles/Furnishings	275,000	300,000	150,000	300,000		1,025,000
Total	275,000	300,000	150,000	300,000		1,025,000

Funding Sources	2017	2018	2019	2020	2021	Total
Capital Sales	7,000					7,000
Internal Service	268,000	300,000	150,000	300,000		1,018,000
Total	275,000	300,000	150,000	300,000		1,025,000

Budget Impact/Other

Budget Items	2017	2018	2019	2020	2021	Total
Contractual Services & Maint	-2,000	-2,000	-2,000	-2,000	-2,000	-10,000
Total	-2,000	-2,000	-2,000	-2,000	-2,000	-10,000

Capital Plan - IT

2017 *thru* 2021

Village of Pleasant Prairie, WI

Department 801A - FIS Vehicles

Contact John Steinbrink, Jr.

Type Equipment

Useful Life 10 years

Category Equipment - New

Priority 1 Urgent

Status Active

Total Project Cost: \$85,000

Project # VIS-17-02
Project Name Purchase Plow Equipment For Cab And Chasis

Special Assessable

Fund Number

Description
 Purchase equipment for Village owned cab and chasis.

Justification
 Equipment is needed to retrofit a Village owned cab and chasis into a single axle plow truck.

Expenditures	2017	2018	2019	2020	2021	Total
Equip/Vehicles/Furnishings	85,000					85,000
Total	85,000					85,000

Funding Sources	2017	2018	2019	2020	2021	Total
Capital Sales	5,000					5,000
Internal Service	80,000					80,000
Total	85,000					85,000

Budget Impact/Other

Capital Plan - IT

2017 *thru* 2021

Department 801A - FIS Vehicles

Village of Pleasant Prairie, WI

Contact John Steinbrink, Jr.

Project #	VIS-17-03
Project Name	Build Plow Truck With Used Cab And Chasis

Type Equipment

Useful Life 10 years

Category Equipment - New

Priority 1 Urgent

Status Active

Special Assessable

Fund Number

Total Project Cost: \$230,000

Description
Purchase a used cab and chasis and equipment to build plow truck.

Justification
Plow trucks are needed to replace aging equipment and lower maintenance costs.

Expenditures	2017	2018	2019	2020	2021	Total
Equip/Vehicles/Furnishings	110,000				120,000	230,000
Total	110,000				120,000	230,000

Funding Sources	2017	2018	2019	2020	2021	Total
Capital Sales	5,000					5,000
Internal Service	105,000				120,000	225,000
Total	110,000				120,000	230,000

Budget Impact/Other

Capital Plan - IT

2017 *thru* 2021

Village of Pleasant Prairie, WI

Department 801A - FIS Vehicles

Contact John Steinbrink, Jr.

Type Equipment

Useful Life 10 years

Category Equipment - New

Priority 1 Urgent

Status Active

Total Project Cost: \$40,000

Project #	VIS-17-04
Project Name	Purchase Used Water Truck

Special Assessable

Fund Number

Description
Purchase used water truck for Public Works

Justification
A water truck is needed to complete Public Works projects in a timely and efficient manner.

Expenditures	2017	2018	2019	2020	2021	Total
Equip/Vehicles/Furnishings	40,000					40,000
Total	40,000					40,000

Funding Sources	2017	2018	2019	2020	2021	Total
Internal Service	40,000					40,000
Total	40,000					40,000

Budget Impact/Other

Capital Plan - IT

2017 *thru* 2021

Department 801B - FIS Equipment

Village of Pleasant Prairie, WI

Contact John Steinbrink, Jr.

Project #	EIS-12-01
Project Name	Used Fork Lift

Type Equipment

Useful Life 10 years

Category Equipment - New

Priority 1 Urgent

Status Active

Special Assessable

Fund Number

Total Project Cost: \$6,000

Description
Used Fork Lift

Justification
Used to unload inventory and move pallets around shop

Expenditures	2017	2018	2019	2020	2021	Total
Equip/Vehicles/Furnishings	6,000					6,000
Total	6,000					6,000

Funding Sources	2017	2018	2019	2020	2021	Total
Internal Service	6,000					6,000
Total	6,000					6,000

Budget Impact/Other

Capital Plan - IT

2017 *thru* 2021

Village of Pleasant Prairie, WI

Department 801B - FIS Equipment

Contact John Steinbrink, Jr.

Type Equipment

Useful Life 7 years

Category Equipment - Replacement

Priority 5 Future Consideration

Status Active

Total Project Cost: \$15,000

Project #	EIS-12-02
Project Name	Mowers/Ball Field Equipment

Special Assessable

Fund Number

Description
2019 - Replace zero turn mower

Justification
Replace aging equipment. Add equipment for more efficient maintenance of ball fields and sand volleyball courts.

Expenditures	2017	2018	2019	2020	2021	Total
Equip/Vehicles/Furnishings			15,000			15,000
Total			15,000			15,000

Funding Sources	2017	2018	2019	2020	2021	Total
Capital Sales			2,000			2,000
Internal Service			13,000			13,000
Total			15,000			15,000

Budget Impact/Other
Reduced maintenance and breakdown costs.

Budget Items	2017	2018	2019	2020	2021	Total
Contractual Services & Maint			-100	-100	-100	-300
Total			-100	-100	-100	-300

Capital Plan - IT

2017 *thru* 2021

Village of Pleasant Prairie, WI

Department 801B - FIS Equipment

Contact John Steinbrink, Jr.

Type Equipment

Useful Life 15 years

Category Equipment - Replacement

Priority 5 Future Consideration

Status Active

Total Project Cost: \$140,000

Project #	EIS-14-01
Project Name	Leaf Collector

Special Assessable

Fund Number

Description
2019 Replace Leaf Vac (2)

Justification
Replace aging equipment.

Expenditures	2017	2018	2019	2020	2021	Total
Equip/Vehicles/Furnishings			140,000			140,000
Total			140,000			140,000

Funding Sources	2017	2018	2019	2020	2021	Total
Capital Sales			10,000			10,000
Internal Service			130,000			130,000
Total			140,000			140,000

Budget Impact/Other
Reduced maintenance costs.

Budget Items	2017	2018	2019	2020	2021	Total
Contractual Services & Maint			-500	-500	-500	-1,500
Total			-500	-500	-500	-1,500

Capital Plan - IT

2017 *thru* 2021

Village of Pleasant Prairie, WI

Department 801B - FIS Equipment

Contact John Steinbrink, Jr.

Type Equipment

Useful Life 10 years

Category Equipment - Replacement

Priority 5 Future Consideration

Status Active

Total Project Cost: \$62,000

Project #	EIS-14-02
Project Name	Skid Steer

Special Assessable

Fund Number

Description
Replace 2003 Wheeled Skid Steer VEH#7031

Justification
Replace aging equipment.

Expenditures	2017	2018	2019	2020	2021	Total
Equip/Vehicles/Furnishings				62,000		62,000
Total				62,000		62,000

Funding Sources	2017	2018	2019	2020	2021	Total
Internal Service				62,000		62,000
Total				62,000		62,000

Budget Impact/Other
Reduce maintenance and repair costs.

Budget Items	2017	2018	2019	2020	2021	Total
Contractual Services & Maint				-500	-500	-1,000
Total				-500	-500	-1,000

Capital Plan - IT

2017 *thru* 2021

Village of Pleasant Prairie, WI

Department 801B - FIS Equipment

Contact John Steinbrink, Jr.

Type Equipment

Useful Life 20 years

Category Vehicles - Replacement

Priority 5 Future Consideration

Status Active

Total Project Cost: \$20,000

Project #	EIS-14-03
Project Name	Crack sealer & Router

Special Assessable

Fund Number

Description
Crack sealer & Router

Justification
Existing equipment has reached its useful life

Expenditures	2017	2018	2019	2020	2021	Total
Equip/Vehicles/Furnishings		20,000				20,000
Total		20,000				20,000

Funding Sources	2017	2018	2019	2020	2021	Total
Capital Sales		2,000				2,000
Internal Service		18,000				18,000
Total		20,000				20,000

Budget Impact/Other

Budget Items	2017	2018	2019	2020	2021	Total
Contractual Services & Maint		-1,000	-1,000	-1,000	-1,000	-4,000
Total		-1,000	-1,000	-1,000	-1,000	-4,000

Capital Plan - IT

2017 *thru* 2021

Village of Pleasant Prairie, WI

Department 801B - FIS Equipment

Contact John Steinbrink, Jr.

Type Equipment

Useful Life 10 years

Category Equipment - Replacement

Priority 5 Future Consideration

Status Active

Total Project Cost: \$80,000

Project #	EIS-15-01
Project Name	Combination Backhoe Replacement

Special Assessable

Fund Number

Description
Replace Combination Backhoe

Justification
Existing equipment has exceeded its useful life

Expenditures	2017	2018	2019	2020	2021	Total
Equip/Vehicles/Furnishings			80,000			80,000
Total			80,000			80,000

Funding Sources	2017	2018	2019	2020	2021	Total
Capital Sales			5,000			5,000
Internal Service			75,000			75,000
Total			80,000			80,000

Budget Impact/Other

Budget Items	2017	2018	2019	2020	2021	Total
Contractual Services & Maint			-1,000	-1,000	-1,000	-3,000
Total			-1,000	-1,000	-1,000	-3,000

Capital Plan - IT

2017 *thru* 2021

Department 801B - FIS Equipment

Village of Pleasant Prairie, WI

Contact John Steinbrink, Jr.

Project #	EIS-15-02
Project Name	Front End Loader

Type Equipment

Useful Life 10 years

Category Equipment - Replacement

Priority 5 Future Consideration

Status Active

Special Assessable

Fund Number

Total Project Cost: \$600,000

Description
2018 Replace 2003 Front End Loader VEH#6241
2020 Replace Front End Loader

Justification
Replace aging equipment.

Expenditures	2017	2018	2019	2020	2021	Total
Equip/Vehicles/Furnishings		180,000		200,000	220,000	600,000
Total		180,000		200,000	220,000	600,000

Funding Sources	2017	2018	2019	2020	2021	Total
Capital Sales		20,000		20,000		40,000
Internal Service		160,000		180,000	220,000	560,000
Total		180,000		200,000	220,000	600,000

Budget Impact/Other
Reduce maintenance and breakdown costs.

Budget Items	2017	2018	2019	2020	2021	Total
Contractual Services & Maint		-1,000	-1,000	-1,000	-1,000	-4,000
Total		-1,000	-1,000	-1,000	-1,000	-4,000

Capital Plan - IT

2017 *thru* 2021

Department 801B - FIS Equipment

Village of Pleasant Prairie, WI

Contact John Steinbrink, Jr.

Project #	EIS-15-03
Project Name	Used BobCat ToolCat

Type Equipment

Useful Life 10 years

Category Equipment - New

Priority 5 Future Consideration

Status Active

Special Assessable

Fund Number

Total Project Cost: \$40,000

Description
Used BobCat ToolCat

Justification
This piece of equipment is proposed to be purchased used. Mainly used for snow removal and seasonal DPW maintenance

Expenditures	2017	2018	2019	2020	2021	Total
Equip/Vehicles/Furnishings				40,000		40,000
Total				40,000		40,000

Funding Sources	2017	2018	2019	2020	2021	Total
Internal Service				40,000		40,000
Total				40,000		40,000

Budget Impact/Other

Capital Plan - IT

2017 *thru* 2021

Village of Pleasant Prairie, WI

Department 801B - FIS Equipment

Contact John Steinbrink, Jr.

Type Equipment

Useful Life 10 years

Category Equipment - New

Priority 5 Future Consideration

Status Active

Total Project Cost: \$25,000

Project #	EIS-16-01
Project Name	Aerial Lift

Special Assessable

Fund Number

Description
Aerial Lift

Justification
Used for Public Works Projects

Expenditures	2017	2018	2019	2020	2021	Total
Equip/Vehicles/Furnishings		25,000				25,000
Total		25,000				25,000

Funding Sources	2017	2018	2019	2020	2021	Total
Internal Service		25,000				25,000
Total		25,000				25,000

Budget Impact/Other

Capital Plan - IT

2017 *thru* 2021

Village of Pleasant Prairie, WI

Department 801B - FIS Equipment

Contact John Steinbrink, Jr.

Type Equipment

Useful Life 15 years

Category Equipment - Replacement

Priority 5 Future Consideration

Status Active

Total Project Cost: \$240,000

Project #	EIS-18-01
Project Name	Replace Gradall Excavator

Special Assessable

Fund Number

Description
Replace Gradall Excavator

Justification
excavator has exceeded its useful life

Expenditures	2017	2018	2019	2020	2021	Total
Equip/Vehicles/Furnishings			240,000			240,000
Total			240,000			240,000

Funding Sources	2017	2018	2019	2020	2021	Total
Capital Sales			25,000			25,000
Internal Service			215,000			215,000
Total			240,000			240,000

Budget Impact/Other

Capital Plan - IT

2017 *thru* 2021

Village of Pleasant Prairie, WI

Department 801B - FIS Equipment

Contact John Steinbrink, Jr.

Type Equipment

Useful Life 10 years

Category Equipment - New

Priority 5 Future Consideration

Status Active

Project # EIS-19-01
Project Name Back up Generator

Special Assessable

Fund Number

Total Project Cost: \$28,600

Description
 Back up Generator can generate single and 3 phase power

Justification
 Back up power for power outages

Expenditures	2017	2018	2019	2020	2021	Total
Equip/Vehicles/Furnishings			28,600			28,600
Total			28,600			28,600

Funding Sources	2017	2018	2019	2020	2021	Total
Internal Service			28,600			28,600
Total			28,600			28,600

Budget Impact/Other

Capital Plan - IT

2017 *thru* 2021

Village of Pleasant Prairie, WI

Department 801B - FIS Equipment

Contact John Steinbrink, Jr.

Type Equipment

Useful Life 10

Category Equipment - Replacement

Priority 5 Future Consideration

Status Active

Project #	EIS-20-01
Project Name	Road mower tractor

Special Assessable

Fund Number

Total Project Cost: \$230,000

Description
Replace road mower

Justification
Existing road mower has exceeded its useful life

Expenditures	2017	2018	2019	2020	2021	Total
Equip/Vehicles/Furnishings		115,000		115,000		230,000
Total		115,000		115,000		230,000

Funding Sources	2017	2018	2019	2020	2021	Total
Internal Service		115,000		115,000		230,000
Total		115,000		115,000		230,000

Budget Impact/Other

Capital Plan - IT

2017 *thru* 2021

Village of Pleasant Prairie, WI

Department 801B - FIS Equipment

Contact John Steinbrink, Jr.

Type Equipment

Useful Life 10-15 years

Category Equipment - New

Priority 5 Future Consideration

Status Active

Total Project Cost: \$150,000

Project #	EIS-21--1
Project Name	Compost Turner

Special Assessable

Fund Number

Description
Purchase a new compost turner for the recycle center.

Justification
The old equipment is reaching the end of its useful life.

Expenditures	2017	2018	2019	2020	2021	Total
Equip/Vehicles/Furnishings					150,000	150,000
Total					150,000	150,000

Funding Sources	2017	2018	2019	2020	2021	Total
Internal Service					150,000	150,000
Total					150,000	150,000

Budget Impact/Other

Capital Plan - IT

2017 *thru* 2021

Village of Pleasant Prairie, WI

Department 801C - FIS Attachments

Contact John Steinbrink, Jr.

Type Equipment

Useful Life 10 years

Category Attachments - Replacement

Priority 5 Future Consideration

Status Active

Total Project Cost: \$15,000

Project # AIC-16-01
Project Name Heated dump box

Special Assessable

Fund Number

Description
Heated truck box

Justification
Will keep asphalt warm providing a better road patch

Expenditures	2017	2018	2019	2020	2021	Total
Equip/Vehicles/Furnishings			15,000			15,000
Total			15,000			15,000

Funding Sources	2017	2018	2019	2020	2021	Total
Internal Service			15,000			15,000
Total			15,000			15,000

Budget Impact/Other

Capital Plan - IT

2017 *thru* 2021

Village of Pleasant Prairie, WI

Department 801C - FIS Attachments

Contact John Steinbrink, Jr.

Type Equipment

Useful Life 10-15 years

Category Equipment - Replacement

Priority 2 Very Important

Status Active

Total Project Cost: \$55,000

Project # AIC-16-3
Project Name Trailer replacements

Special Assessable

Fund Number

Description
 Replace aging fleet trailers

Justification
 Trailers have exceeded their useful life

Expenditures	2017	2018	2019	2020	2021	Total
Equip/Vehicles/Furnishings	25,000		30,000			55,000
Total	25,000		30,000			55,000

Funding Sources	2017	2018	2019	2020	2021	Total
Internal Service	25,000		30,000			55,000
Total	25,000		30,000			55,000

Budget Impact/Other

Capital Plan - IT

2017 *thru* 2021

Department 801C - FIS Attachments

Village of Pleasant Prairie, WI

Contact John Steinbrink, Jr.

Project #	AIC-17-01
Project Name	Truck crash impact bumper

Type Equipment

Useful Life 15 years

Category Attachments - New

Priority 5 Future Consideration

Status Active

Special Assessable

Fund Number

Total Project Cost: \$15,000

Description
Truck crash impact bumper

Justification
Needed for crews to work safely on roadways.

Expenditures	2017	2018	2019	2020	2021	Total
Equip/Vehicles/Furnishings				15,000		15,000
Total				15,000		15,000

Funding Sources	2017	2018	2019	2020	2021	Total
Internal Service				15,000		15,000
Total				15,000		15,000

Budget Impact/Other

Capital Plan - IT

2017 *thru* 2021

Village of Pleasant Prairie, WI

Department 801C - FIS Attachments

Contact John Steinbrink, Jr.

Type Equipment

Useful Life 10-15 years

Category Attachments - Replacement

Priority 5 Future Consideration

Status Active

Total Project Cost: \$40,000

Project #	AIS-14-01
Project Name	Asphalt Paver

Special Assessable

Fund Number

Description
Pave-A-Lot Full-size Paver

Justification
To increase productivity of patches completed by hwy department

Expenditures	2017	2018	2019	2020	2021	Total
Equip/Vehicles/Furnishings		40,000				40,000
Total		40,000				40,000

Funding Sources	2017	2018	2019	2020	2021	Total
Internal Service		40,000				40,000
Total		40,000				40,000

Budget Impact/Other

Capital Plan - IT

2017 *thru* 2021

Village of Pleasant Prairie, WI

Department 801C - FIS Attachments

Contact John Steinbrink, Jr.

Type Equipment

Useful Life 10-15 years

Category Attachments - Replacement

Priority 1 Urgent

Status Active

Total Project Cost: \$10,000

Project #	AIS-14-02
Project Name	Road Maint Equipment

Special Assessable

Fund Number

Description
Asphalt roller

Justification
Replacement of aging equipment - asphalt roller

Expenditures	2017	2018	2019	2020	2021	Total
Equip/Vehicles/Furnishings	10,000					10,000
Total	10,000					10,000

Funding Sources	2017	2018	2019	2020	2021	Total
Internal Service	10,000					10,000
Total	10,000					10,000

Budget Impact/Other

Capital Plan - IT

2017 *thru* 2021

Village of Pleasant Prairie, WI

Department 801C - FIS Attachments

Contact John Steinbrink, Jr.

Type Equipment

Useful Life 5 - 10 years

Category Attachments - Replacement

Priority 1 Urgent

Status Active

Total Project Cost: \$10,000

Project # AIS-14-03
Project Name Ingrsl-Rand w/Hose & Air Compressor

Special Assessable

Fund Number

Description
 Replace truck mounted air compressor #6905.

Justification
 Existing air compressor is 20 years old with 2,014 hours.

Expenditures	2017	2018	2019	2020	2021	Total
Equip/Vehicles/Furnishings	10,000					10,000
Total	10,000					10,000

Funding Sources	2017	2018	2019	2020	2021	Total
Internal Service	10,000					10,000
Total	10,000					10,000

Budget Impact/Other
 Reduced downtime and repair costs.

Capital Plan - IT

2017 *thru* 2021

Department 801C - FIS Attachments

Village of Pleasant Prairie, WI

Contact John Steinbrink, Jr.

Project #	AIS-14-05
Project Name	Attachments for track excavator

Type Equipment

Useful Life 20 years

Category Equipment - New

Priority 1 Urgent

Status Active

Special Assessable

Fund Number

Total Project Cost: \$36,500

Description
Grapple bucket \$11,975 Ditching bucket \$ 5,000 Thumb for stick \$9,025 Pump upgrades \$6,000 Concrete breaker \$4500

Justification
Will increase the usefulness of the track excavator

Expenditures	2017	2018	2019	2020	2021	Total
Equip/Vehicles/Furnishings	36,500					36,500
Total	36,500					36,500

Funding Sources	2017	2018	2019	2020	2021	Total
Internal Service	36,500					36,500
Total	36,500					36,500

Budget Impact/Other

Capital Plan - IT

2017 *thru* 2021

Village of Pleasant Prairie, WI

Department 801C - FIS Attachments

Contact John Steinbrink, Jr.

Type Equipment

Useful Life 15-20 years

Category Attachments - New

Priority 5 Future Consideration

Status Active

Total Project Cost: \$40,000

Project # AIS-15-01
Project Name Loader Mounted Snow Blower Attachment (used)

Special Assessable

Fund Number

Description
 Used snow blower to mount on front end of loader.

Justification
 More efficient snow moving in areas where there is little space for large snow mounds. Able to clear snow in roadways, parking lots.

Expenditures	2017	2018	2019	2020	2021	Total
Equip/Vehicles/Furnishings			40,000			40,000
Total			40,000			40,000

Funding Sources	2017	2018	2019	2020	2021	Total
Internal Service			40,000			40,000
Total			40,000			40,000

Budget Impact/Other

Capital Plan - IT

2017 *thru* 2021

Village of Pleasant Prairie, WI

Department 801E - FIS Tools

Contact John Steinbrink, Jr.

Type Unassigned

Useful Life 10 years

Category Tools - Replacement

Priority 5 Future Consideration

Status Active

Total Project Cost: \$15,000

Project #	TIS-15-01
Project Name	Vehicle Code Reader

Special Assessable

Fund Number

Description
Vehicle code reader for the shop.

Justification
Current reader is out of date. New tool will have the necessary options to reset codes we currently have to contract out to be completed.

Expenditures	2017	2018	2019	2020	2021	Total
Equip/Vehicles/Furnishings			15,000			15,000
Total			15,000			15,000

Funding Sources	2017	2018	2019	2020	2021	Total
Internal Service			15,000			15,000
Total			15,000			15,000

Budget Impact/Other

Capital Plan - IT

2017 *thru* 2021

Village of Pleasant Prairie, WI

Department 801E - FIS Tools

Contact John Steinbrink, Jr.

Type Equipment

Useful Life 10 years

Category Equipment - New

Priority 2 Very Important

Status Active

Total Project Cost: \$9,500

Project #	TIS-17-01
Project Name	Hose Reels For Shop

Special Assessable

Fund Number

Description
Purchase new hose reels for West shop area.

Justification
The shop at the Prange is expanding to the West. Hose reels are needed to dispense fluids to vehicles in for repairs.

Expenditures	2017	2018	2019	2020	2021	Total
Construction	9,500					9,500
Total	9,500					9,500

Funding Sources	2017	2018	2019	2020	2021	Total
Internal Service	9,500					9,500
Total	9,500					9,500

Budget Impact/Other

Capital Plan - IT

2017 *thru* 2021

Department 801E - FIS Tools

Village of Pleasant Prairie, WI

Contact

Project #	TIS-17-02
Project Name	Drive on Hoist for Shop

Type Equipment

Useful Life 10 years

Category Equipment - New

Priority 1 Urgent

Status Active

Special Assessable

Fund Number

Total Project Cost: \$10,000

Description
Purchase a drive on hoist for the West shop area.

Justification
A drive on hoist is needed for the West shop area to complete needed preventative maintenance on light vehicles.

Expenditures	2017	2018	2019	2020	2021	Total
Construction	10,000					10,000
Total	10,000					10,000

Funding Sources	2017	2018	2019	2020	2021	Total
Internal Service	10,000					10,000
Total	10,000					10,000

Budget Impact/Other

Capital Plan - IT

2017 *thru* 2021

Department 801F - FIS Other Departments

Village of Pleasant Prairie, WI

Contact John Steinbrink, Jr.

Project #	A-02
Project Name	Village Hall Fleet Vehicle

Type Equipment

Useful Life 10 years

Category Vehicles - Replacement

Priority 2 Very Important

Status Active

Special Assessable

Fund Number 410

Total Project Cost: \$55,000

Description
Repalce Admin vehicle

Justification
Existing vehicle will be transferred to IT department

Expenditures	2017	2018	2019	2020	2021	Total	Future
Equip/Vehicles/Furnishings	28,000					28,000	27,000
Total	28,000					28,000	Total

Funding Sources	2017	2018	2019	2020	2021	Total	Future
Internal Service	28,000					28,000	27,000
Total	28,000					28,000	Total

Budget Impact/Other

Capital Plan - IT

2017 *thru* 2021

Department 801F - FIS Other Departments

Village of Pleasant Prairie, WI

Contact John Steinbrink, Jr.

Project #	AS-02
Project Name	Appraisal Vehicle

Type Equipment

Useful Life 12 years

Category Vehicles - Replacement

Priority 5 Future Consideration

Status Active

Special Assessable

Fund Number 410

Total Project Cost: \$25,000

Description
This capital request will provide appraisers in the Assessor's office a reliable and identifiable replacement vehicle to use in conjunction with performing their fieldwork.

Justification
Existing vehicle will be transferred to DPW

Expenditures	2017	2018	2019	2020	2021	Total
Equip/Vehicles/Furnishings				25,000		25,000
Total				25,000		25,000

Funding Sources	2017	2018	2019	2020	2021	Total
Internal Service				25,000		25,000
Total				25,000		25,000

Budget Impact/Other

Capital Plan - IT

2017 *thru* 2021

Department 801F - FIS Other Departments

Village of Pleasant Prairie, WI

Contact John Steinbrink, Jr.

Project #	C-02
Project Name	Inspection vehicles

Type Equipment

Useful Life 8

Category Vehicles - Replacement

Priority 5 Future Consideration

Status Active

Special Assessable

Fund Number 410

Total Project Cost: \$54,500

Description
Replacement of vehicle for inspection and engineering activities.

Justification
Existing vehicle has reached its usefull life

Expenditures	2017	2018	2019	2020	2021	Total
Equip/Vehicles/Furnishings		27,000		27,500		54,500
Total		27,000		27,500		54,500

Funding Sources	2017	2018	2019	2020	2021	Total
Capital Sales		500		1,000		1,500
Internal Service		26,500		26,500		53,000
Total		27,000		27,500		54,500

Budget Impact/Other

Capital Plan - IT

2017 *thru* 2021

Department 801F - FIS Other Departments

Village of Pleasant Prairie, WI

Contact John Steinbrink, Jr.

Project #	VIS-13-02
Project Name	TR Bus

Type Equipment

Useful Life 10 years

Category Vehicles - New

Priority 5 Future Consideration

Status Active

Special Assessable

Fund Number

Total Project Cost: \$130,000

Description
Additional bus for Therapeutic Rec Department.

Justification
Additional transportation needs for program.

Expenditures	2017	2018	2019	2020	2021	Total
Equip/Vehicles/Furnishings				130,000		130,000
Total				130,000		130,000

Funding Sources	2017	2018	2019	2020	2021	Total
Internal Service				130,000		130,000
Total				130,000		130,000

Budget Impact/Other

Capital Plan - IT

2017 *thru* 2021

Department 801F - FIS Other Departments

Village of Pleasant Prairie, WI

Contact John Steinbrink, Jr.

Project #	VIS-13-03
Project Name	RecPlex Vans

Type Equipment

Useful Life 10 years

Category Vehicles - Replacement

Priority 1 Urgent

Status Active

Total Project Cost: \$151,000

Special Assessable

Fund Number

Description
Replace RecPlex vans

Justification
Replace aging vans that have reached the end of their useful life.

Expenditures	2017	2018	2019	2020	2021	Total
Equip/Vehicles/Furnishings	29,000	30,000	30,000	31,000	31,000	151,000
Total	29,000	30,000	30,000	31,000	31,000	151,000

Funding Sources	2017	2018	2019	2020	2021	Total
Internal Service	29,000	30,000	30,000	31,000	31,000	151,000
Total	29,000	30,000	30,000	31,000	31,000	151,000

Budget Impact/Other

Capital Plan - IT

2017 *thru* 2021

Department 801M - FIS Miscellaneous

Village of Pleasant Prairie, WI

Contact John Steinbrink, Jr.

Project #	FLEET16-01
Project Name	Replace Fuel Pump Dispensers

Type Equipment

Useful Life 20 years

Category Equipment - New

Priority 1 Urgent

Status Active

Special Assessable

Fund Number

Total Project Cost: \$22,000

Description
Replace dispenser equipment.

Justification
The current refueling system is 20 years old. We have recently replaced many of the underground components but still need to replace dispenser equipment.

Expenditures	2017	2018	2019	2020	2021	Total
Equip/Vehicles/Furnishings	22,000					22,000
Total	22,000					22,000

Funding Sources	2017	2018	2019	2020	2021	Total
Internal Service	22,000					22,000
Total	22,000					22,000

Budget Impact/Other

VILLAGE OF PLEASANT PRAIRIE

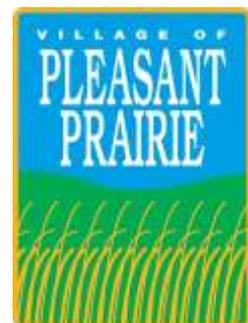
BUDGET COVER PAGE

BUDGET YEAR: 2017

DEPARTMENT: Solid Waste



SUBMITTED BY: John Steinbrink, Jr., Public Works Director



VILLAGE OF PLEASANT PRAIRIE

Overview

BUDGET YEAR: 2017

DEPARTMENT: Solid Waste

Pleasant Prairie began sanitation services on January 1, 2005. The department operates with three garbage routes that include large container collection and bulk item pick-ups and one recycling route daily.

AUTOMATED SOLID WASTE COLLECTION

The Sanitation Department began automated collection of solid waste at the curbside in wheeled carts in 2008 and continues to be well received by residents. Residents have either 95 or 65 gallon garbage and recycling carts. Residents can request a different size cart or change their garbage option once a year in September.

There are two advantages to automating collection: Efficiency of the existing workforce and reduced workers compensation claims.

Once the Village began automated collection, the production of a collection vehicle increased from 564 stops per day to an average of 675 stops per day. This increased production resulted in a reduction 11.5 hours of collection time per week.

Automated garbage collection has the distinct advantage of using fewer employees with the ability to work inside the vehicle itself during collection. This saves personnel costs and also lowers potential workman compensation claims due to automation limiting the actual handling of the refuse by the sanitation crew.

The current collection options are:

Option 1 Unlimited Collection Currently \$17.50/month

This option reflects the highest level of service for residents. Refuse in a 95 gallon collection cart is collected weekly. The resident has the option to place an unlimited volume of solid waste out in addition to the 95 gallon garbage collection cart. Bulk pickup collections (items larger than 3 feet in length and 18 inches wide and/or more than 50 pounds) are charged a \$25 fee. Residents can purchase another 95 gallon garbage collection cart for \$55.00 or a 65 gallon cart for \$50.00. Residents can upsize from a 65 gallon garbage or recycling cart for \$10, delivered. In an effort to promote recycling, there is a no charge to receive a second recycling cart.

Option 2 Automated Collection Currently \$16.50/month

Refuse in a 95 gallon collection cart only is collected weekly. Additional refuse outside the 95 gallon cart may be collected December 15 to January 15 each year. It is recommended that the resident also have a 95 gallon recycling cart. Any bulk pickup collections (items larger than 3 feet in length

and 18 inches wide and/or more than 50 pounds) are charged a \$25 fee. Residents can purchase another 95 gallon garbage collection cart for \$55.00 or a 65 gallon cart for \$50.00. Residents can upsize from a 65 gallon garbage or recycling cart for \$10, delivered. In an effort to promote recycling, there is a no charge to receive a second recycling cart.

Village staff uses the Village GIS software in the collection vehicles to track the different collection options.

Solid waste fees also include the following residential services: All services offered at the Residential Recycling Center, leaf pickup conducted in two rounds in the spring and four rounds in the fall, hazardous waste collection conducted on the first Saturday of each month, April through December and two shred and recycling events.

SOLID WASTE AND RECYCLING CONTRACTS

The Village extended contracts with Advanced Disposal Services Zion Landfill for solid waste landfilling and with Advanced Disposal Solid Waste Midwest for single-stream recycling services. The tipping fees for solid waste landfilling increased by 2% in 2014.

LANDFILL COSTS (Tipping fees)

	2011 (July 21)	2012 (Aug 1)	2013 (Aug 1)	2014 (Aug 1)	2015 (Aug 1)	2016 (Aug 1)
Tipping Fees (per ton)	\$42.50	\$42.50	\$43.35	\$44.22	\$43.50	\$44.60
Increase	3.7%	0%	2%	2%	-2%	+2.5%

WASTE GENERATION and RECYCLING TRENDS

The following table represents the quantities in tons of garbage and recyclables collected over a period of the last 3 years.

	2014	2015	2016	
Recycling	2111	2117	2153	
Solid Waste	6213	6445	6501	
Recycling %	24.9%	24.7%	24.0%	
Solid Waste %	75.1%	75.3%	76.0%	

ADDITIONAL SERVICES

The Sanitation Department collects bulk items for a \$25 fee on Wednesdays. Bulk items are any items which are items larger than 3 feet in length and 18 inches wide and/or which weigh more than 50 pounds.

Another sanitation service currently provided is the disposal of white goods such as refrigerators, stoves, dishwashers, etc. Staff separates white goods and sends all non-Freon containing appliances to a scrap metal recycler for which we receive a rebate. Freon containing white goods are recycled through a contract with Refrigerant Depot.

Due to the State mandated ban of electronic items from landfills, the Village registered with the DNR to be a

collector of electronics. In 2016, a contract was entered into with Cascade Asset Management, a registered electronics recycler, to process these items in an environmentally sound manner. The Village recycled 46,330 lbs. of electronics in the 2015 DNR reporting year.

Village staff collects leaves at the curbside in the spring and fall each year. Residents pile leaves loose at the curb line. Crews collect the loose leaves for two weeks in the spring and eight weeks in the fall. It is estimated that 6000 cubic yards of leaves will be collected and processed at the Village compost site. In 2015 staff added an additional leaf collector and increased the fall collection from three to four times over an eight week collection period.

The Village Compost Site is staffed and open Monday through Friday 9am-7pm (with the exception of the first Wednesday of every month when the site is closed for grinding) and Saturday 7am-4pm from the end of March to early December. In addition to brush, leaves, grass, drain oil, antifreeze and automotive batteries, residents can now drop off concrete, gravel, asphalt, metal and garbage/recycling. Other items normally handled by sanitation pickup can be dropped for a reduced fee. These items are White goods (\$20), Computers (\$10), tires (\$5) and bulk items (\$10). Televisions can be dropped off for a fee based on size/weight. Household Hazardous waste is collected on the first Saturday of the month from April to December.

SANITATION VEHICLES AND EQUIPMENT

The department replaced two side loading garbage trucks in 2015. Further replacement for one of the three garbage vehicles is scheduled in 2017.

PROJECTS COMPLETED IN 2016

The Compost Drop off site was relocated to the 73-1 processing facility and named the Residential Recycling Center (RRC). Village staff completed construction of the Residential Recycling Center (RRC) in 2016. The new site is well designed and well received by the Village residents.

PROJECTS SCHEDULED FOR 2017

Staff is proposing to complete the following projects at the RRC: Install concrete floor and overhead doors in the electronics recycling storage shed, install lights on the drive to the RRC.

Other projects include insulating the Solid Waste truck storage shed and installing RFID readers in the Solid Waste trucks. The program to Install RFID readers on the three sanitation collection vehicles was researched and started in 2015. Limited funding delayed this project. It should be complete in 2017. In addition, solid waste collection vehicles will be outfitted with automated vehicle locating (AVL). This will allow managers to improve routing efficiency and improve customer service

SUMMARY & CONCLUSION

The Sanitation Department is operating well. Changes in the recycling industry and tipping fees will be the largest challenges for the future. The Department will focus on encouraging and educating our residents regarding the importance and benefits of recycling.

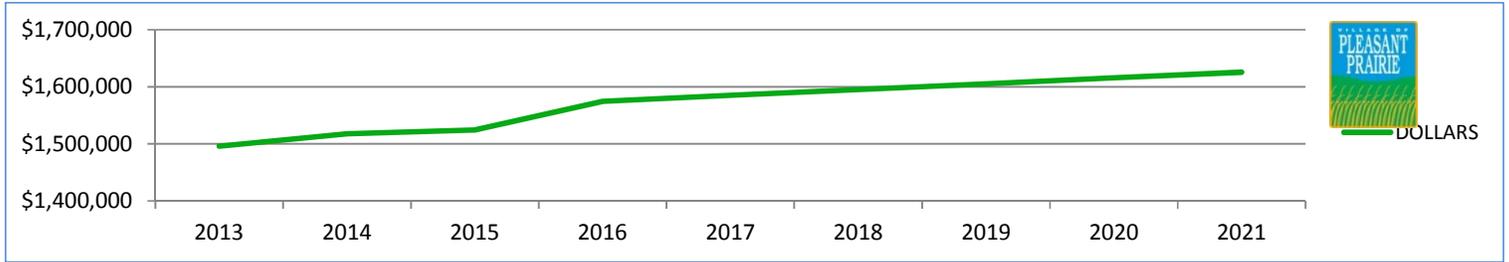
VILLAGE OF PLEASANT PRAIRIE

TRENDING REPORT

DEPARTMENT: Solid Waste

BUDGET YEAR: 2017

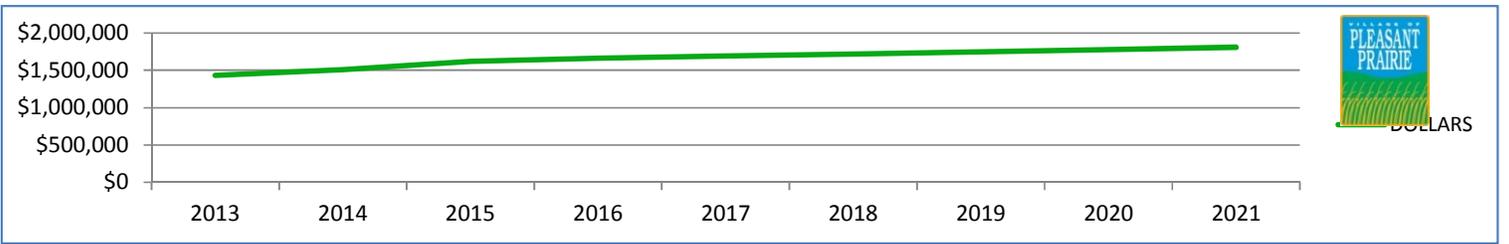
Dept Revenue



YEAR	DOLLARS
2013	\$1,495,968
2014	\$1,517,625
2015	\$1,524,114
2016	\$1,574,644
2017	\$1,584,844
2018	\$1,595,044
2019	\$1,605,244
2020	\$1,615,444
2021	\$1,625,644

Revenue in the Solid Waste fund is generated from user fees. There are 7,406 (June 2016) homes collected weekly for solid waste and every other week for recycling. Staff manages a compost drop off site, electronics recycling, monthly hazardous waste collection, leaf collection spring and fall and two shred events each year. Residents are given two charge options for service. Revenue is increased with increased users with development. The current fees are Unlimited Collection at \$17.50 or Automated Collection at \$16.50. Staff is not proposing any fee adjustments in 2017 and estimating 50 new homes in 2017. Revenue generated is 50 homes x \$17/month x 12 months = \$10,200.

Dept Expenses



YEAR	DOLLARS
2013	\$1,433,153
2014	\$1,510,832
2015	\$1,621,163
2016	\$1,663,661
2017	\$1,692,039
2018	\$1,720,887
2019	\$1,750,211
2020	\$1,780,021
2021	\$1,810,322

Solid waste expenses increase at the landfill tipping fee increases and fleet expenses increase. The annual tipping fee is trended below and we estimate a 2% increase in fleet and other expenses but savings of 107 tons of solid waste per year with the addition of the RFID readers.

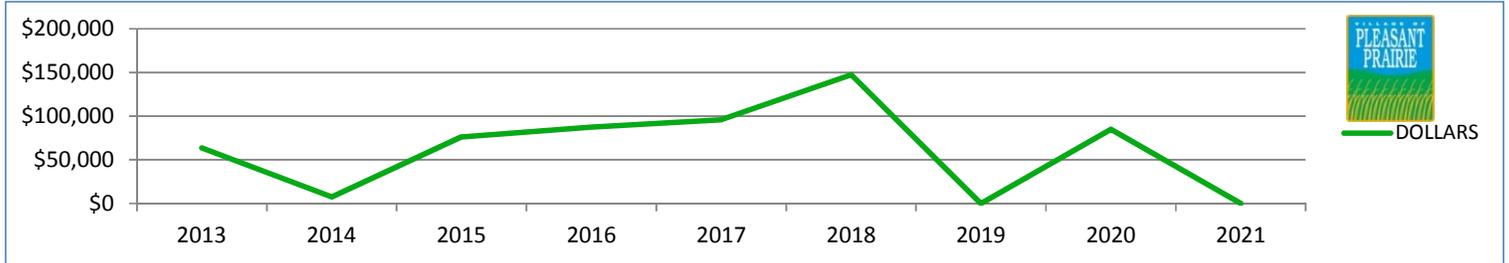
VILLAGE OF PLEASANT PRAIRIE

TRENDING REPORT

DEPARTMENT: Solid Waste

BUDGET YEAR: 2017

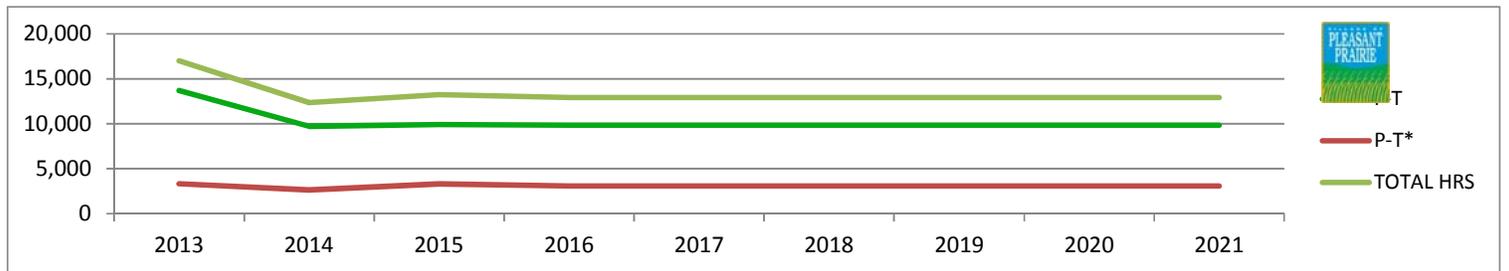
Capital Spending



YEAR	DOLLARS
2013	\$63,325
2014	\$7,304
2015	\$76,357
2016	\$87,625
2017	\$96,000
2018	\$147,500
2019	\$0
2020	\$85,000
2021	\$0

Staff is recommending purchasing RFID readers mounted to each of the trucks. This will allow management staff to track production of staff and compliance of residents. Other capital proposed for 2017 is to repave the RRC site, install doors and pave the floor in the shed at the RRC site and heat the solid waste shed at the Prange for future fire system installation.

Labor Hours



YEAR	F-T	P-T*	TOTAL HRS
2013	13,699	3,305	17,004
2014	9,713	2,638	12,351
2015	9,914	3,308	13,222
2016	9,820	3,082	12,902
2017	9,820	3,082	12,902
2018	9,820	3,082	12,902
2019	9,820	3,082	12,902
2020	9,820	3,082	12,902
2021	9,820	3,082	12,902

This chart represents the labor required to operate the garbage and recycling collection, as well as leaf collection and compost site operations.

* Part-time hours converted to Full-time equivalents

VILLAGE OF PLEASANT PRAIRIE

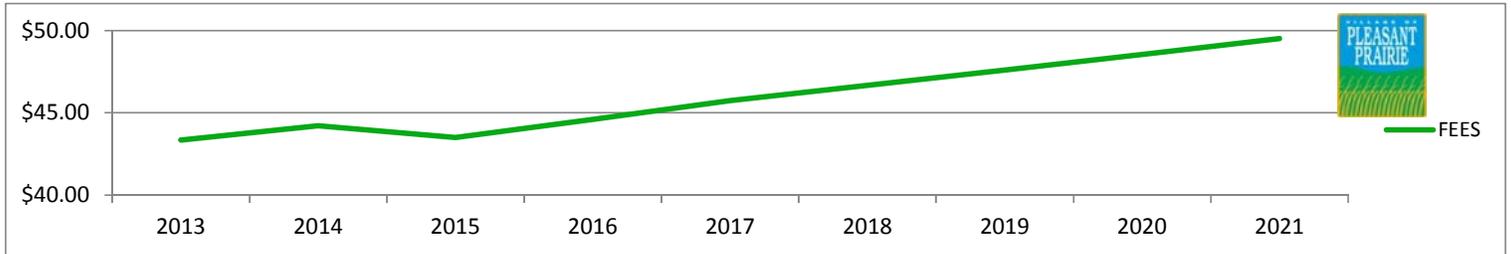
TRENDING REPORT

DEPARTMENT: Solid Waste

BUDGET YEAR: 2017

Trend #1

Landfill Tipping Fee charges

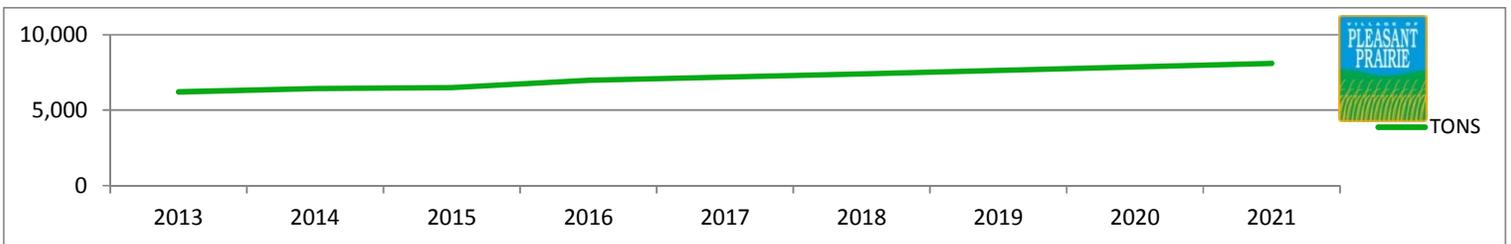


YEAR	FEES
2013	\$43.35
2014	\$44.22
2015	\$43.50
2016	\$44.60
2017	\$45.75
2018	\$46.67
2019	\$47.60
2020	\$48.55
2021	\$49.52

Per contract with Advanced Disposal Zion Landfill, tipping fees will increase 2% each year. Increases in state and county fees are included in this tipping fee. Contract will be rebid in mid-2018.

Trend #2

Tons Collected Garbage



YEAR	TONS
2013	6,213
2014	6,445
2015	6,501
2016	6,996
2017	7,206
2018	7,422
2019	7,644
2020	7,874
2021	8,110

Village residents from 2013 through 2015 are recycling less and disposing more recycling in the garbage. This makes the garbage tonnage higher, recycling lower and the diversion rate decrease. Staff will better educate residents on the importance of recycling and how it will keep solid waste rates low in the future. New RFID readers in the solid waste trucks hope to convert 107 tons of recycling out of the solid waste each year. As more households are added to the Village, there is an increase of 40 pounds /HH/month garbage collected. 50 new homes per year generated approximately 16 additional tons per year.

VILLAGE OF PLEASANT PRAIRIE

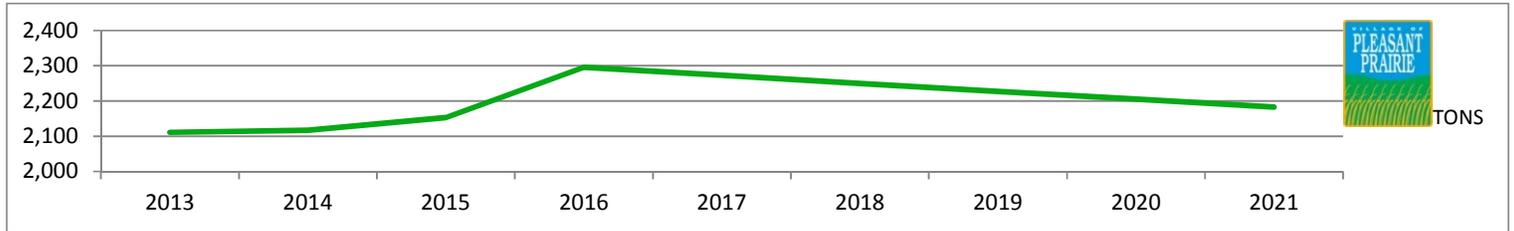
TRENDING REPORT

DEPARTMENT: Solid Waste

BUDGET YEAR: 2017

Trend #3

Tons Collected Recycling

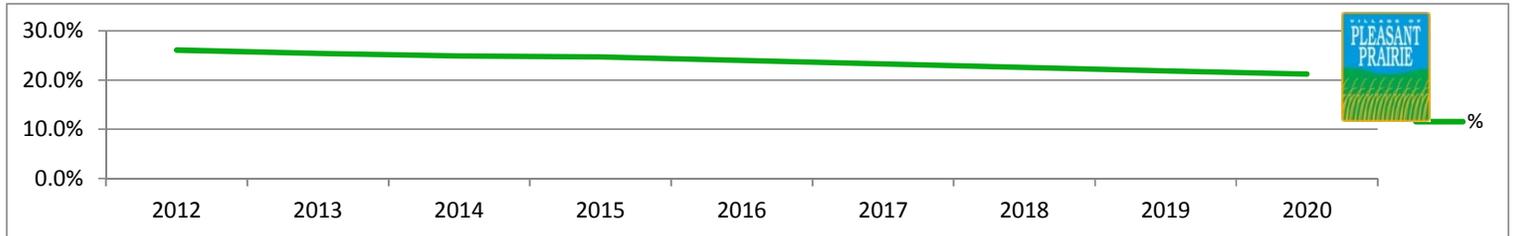


YEAR	TONS
2013	2,111
2014	2,117
2015	2,153
2016	2,296
2017	2,273
2018	2,250
2019	2,228
2020	2,205
2021	2,183

Village residents from 2014 through 2015 are recycling less and disposing more recycling in the garbage. This makes the garbage tonnage higher, recycling lower and the diversion rate decrease. Staff will better educate residents on the importance of recycling and how it will keep solid waste rates low in the future. New RFID readers in the solid waste trucks hope to convert 107 tons of recycling out of the solid waste each year. As more households are added to the Village, there is an increase of 12 pounds /HH/month garbage collected. 64 new homes per year generated approximately 4 additional tons per year.

Trend #4

Diversion Rate



YEAR	%
2012	26.1%
2013	25.4%
2014	24.9%
2015	24.7%
2016	24.0%
2017	23.3%
2018	22.6%
2019	21.9%
2020	21.2%

Increased recycling by Village residents increases the tonnage diverted from landfills which reduces the cost to the Village and is better for the environment. Staff is proposing installation of RFID readers on the two garbage trucks and one recycling truck. This will allow management to track violations and recycling compliance. The data will be used to trigger homes in need of informational literature on recycling and potential penalties for non-compliance.

VILLAGE OF PLEASANT PRAIRIE

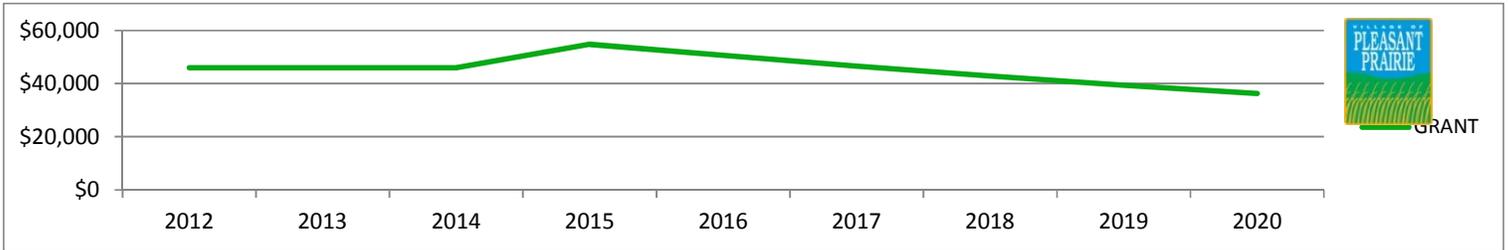
TRENDING REPORT

DEPARTMENT: Solid Waste

BUDGET YEAR: 2017

Trend #5

Recycling Grant

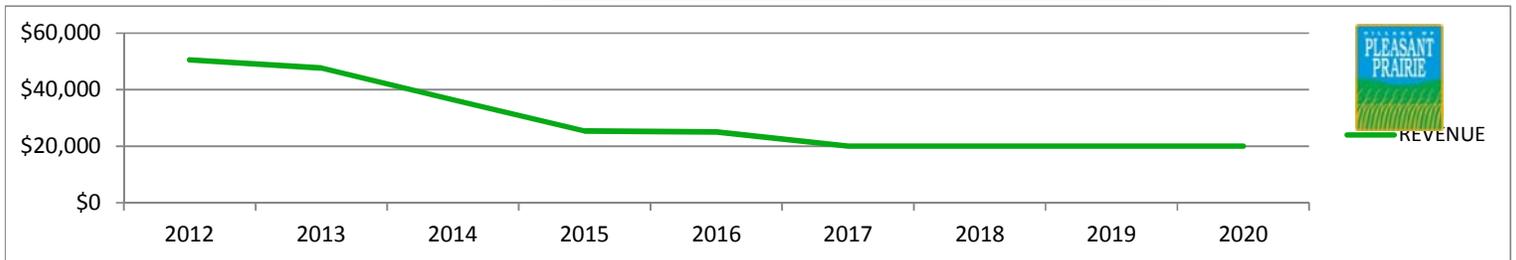


YEAR	GRANT
2012	\$46,009
2013	\$46,070
2014	\$46,018
2015	\$54,803
2016	\$50,651
2017	\$46,598
2018	\$42,870
2019	\$39,440
2020	\$36,284

The State of Wisconsin provides grant awards to cities, towns and villages for residential recycling and yard waste program costs necessary for the implementation and operation of effective and DNR approved recycling programs. It is expected that the amount received will reduce each year.

Trend #6

Residential Recycling Revenue



YEAR	REVENUE
2012	\$50,563
2013	\$47,718
2014	\$36,368
2015	\$25,363
2016	\$25,000
2017	\$20,000
2018	\$20,000
2019	\$20,000
2020	\$20,000

The Village receives rebates based on weight for commodities processed by the recycler contracted to dispose of Village residential recycling.

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Village of Pleasant Prairie
NEXT YEAR / CURRENT YEAR BUDGET ANALYSIS

P 1
bgnyrpts

PROJECTION: 17003 2017 Solid Waste, Clean Water & Fleet Budgets

FOR PERIOD 99

ACCOUNTS FOR:

Blank	2015 ACTUAL	2016 ORIG BUD	2016 REVISED BUD	2016 ACTUAL	2016 PROJECTION	2017 Department	COMMENT
<hr/>							
63530000	Solid Waste Operating Revenue						
63530000 464604	User Chrg	-1,449,135.94	-1,538,536.00	-1,538,536.00	-1,160,798.12	-1,548,000.00	-1,552,000.00
63530000 464605	R Rebate	-25,363.38	-25,000.00	-25,000.00	-14,328.34	-25,000.00	-25,000.00
63530000 464615	R Containr	-2,576.32	-4,000.00	-4,000.00	-2,207.76	-4,000.00	-4,000.00
63530000 464616	Bulk Pick	-23,394.28	-17,000.00	-17,000.00	-22,943.25	-22,000.00	-22,000.00
63530000 464617	Container	-16,514.00	-16,422.00	-16,422.00	-12,266.50	-16,464.00	-16,500.00
63530000 464741	Other Recy	-4,753.79	-5,000.00	-5,000.00	-1,369.60	-4,400.00	-3,000.00
63530000 464745	Other Garb	-2,376.05	-5,500.00	-5,500.00	-1,490.59	-5,280.00	-3,000.00
	TOTAL Solid Waste Operating	-1,524,113.76	-1,611,458.00	-1,611,458.00	-1,215,404.16	-1,625,144.00	-1,625,500.00
<hr/>							
63710000	Solid Waste Non Operating Reve						
63710000 484190	Int on Inv	-729.52	-800.00	-800.00	-660.13	-1,000.00	-1,000.00
63710000 484192	Interest	-17,420.82	-16,000.00	-16,000.00	-2,080.33	-16,000.00	-15,000.00
63710000 485450	Grnt Rec	-54,802.99	-43,294.00	-43,294.00	-50,650.79	-50,651.00	-51,115.00
	TOTAL Solid Waste Non Operat	-72,953.33	-60,094.00	-60,094.00	-53,391.25	-67,651.00	-67,115.00
<hr/>							
63810000	Refuse Projects						
63810000 500195	PT Utility	.00	.00	.00	18,329.76	.00	.00
63810000 500196	PT PW	.00	.00	.00	21,674.94	.00	.00
63810000 500205	Publicatio	.00	.00	.00	32.00	.00	.00
63810000 500212	Eng Fee	.00	.00	.00	-714.50	.00	.00
63810000 500213	ENGD	.00	.00	.00	68.50	.00	.00
63810000 500214	Consult Sv	.00	.00	.00	6,431.00	.00	.00
63810000 500399	Misc Exp	.00	.00	.00	354.69	.00	.00
63810000 500800	Const Mat	.00	22,625.00	22,625.00	38,024.71	.00	.00
63810000 500814	Proj Budgt	.00	65,000.00	65,000.00	.00	111,450.00	35,000.00
63810000 500905	ISF	.00	.00	.00	15,244.91	.00	.00
	TOTAL Refuse Projects	.00	87,625.00	87,625.00	99,446.01	111,450.00	35,000.00
<hr/>							
63970000	Transfer Out						
63970000 500900	Transf Ot	252.00	.00	.00	.00	.00	.00
	TOTAL Transfer Out	252.00	.00	.00	.00	.00	.00
	TOTAL Blank	-1,596,815.09	-1,583,927.00	-1,583,927.00	-1,169,349.40	-1,581,345.00	-1,657,615.00

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Village of Pleasant Prairie
NEXT YEAR / CURRENT YEAR BUDGET ANALYSIS

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bgnyrpts

PROJECTION: 17003 2017 Solid Waste, Clean Water & Fleet Budgets

FOR PERIOD 99

ACCOUNTS FOR:

Depreciation Expense	2015 ACTUAL	2016 ORIG BUD	2016 REVISED BUD	2016 ACTUAL	2016 PROJECTION	2017 Department	COMMENT
63530403 Depreciation							
63530403 500600 Dep Exp	61,766.93	90,000.00	90,000.00	.00	65,000.00	65,000.00	
TOTAL Depreciation	61,766.93	90,000.00	90,000.00	.00	65,000.00	65,000.00	
TOTAL Depreciation Expense	61,766.93	90,000.00	90,000.00	.00	65,000.00	65,000.00	

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Village of Pleasant Prairie
NEXT YEAR / CURRENT YEAR BUDGET ANALYSIS

P 3
bgnyrpts

PROJECTION: 17003 2017 Solid Waste, Clean Water & Fleet Budgets

FOR PERIOD 99

ACCOUNTS FOR:

Office Supplies and Expenses	2015 ACTUAL	2016 ORIG BUD	2016 REVISED BUD	2016 ACTUAL	2016 PROJECTION	2017 Department	COMMENT
63530921 Office Supplies & Expenses							
63530921 500202 Employment	284.00	600.00	600.00	65.00	600.00	600.00	
63530921 500205 Publicatio	950.97	950.00	950.00	.00	951.00	950.00	
63530921 500206 Con Print	7,382.25	11,250.00	11,250.00	442.52	8,625.00	8,625.00	
63530921 500210 Attrny Fee	750.00	500.00	500.00	.00	500.00	500.00	
63530921 500214 Consult Sv	2,568.97	1,700.00	1,700.00	2,325.07	2,700.00	2,500.00	
63530921 500216 Leg Fee	.00	200.00	200.00	.00	200.00	200.00	
63530921 500224 Telephone	1,299.96	1,300.00	1,300.00	974.97	1,300.00	1,200.00	
63530921 500225 Cell Tele	1,457.73	1,455.00	1,455.00	1,096.64	1,455.00	1,500.00	
63530921 500226 Data/Voice	.00	2,500.00	2,500.00	.00	.00	.00	
63530921 500232 Fac Lease	10,303.00	10,000.00	10,000.00	10,303.00	10,303.00	16,800.00	
63530921 500260 T&M Reimb	41.00	50.00	50.00	.00	50.00	50.00	
63530921 500261 Meals/Lod	.00	250.00	250.00	.00	250.00	250.00	
63530921 500262 Conf/Sem	441.45	500.00	500.00	6.00	500.00	500.00	
63530921 500286 CC Fee	.00	.00	.00	1,315.07	2,000.00	2,000.00	
63530921 500300 Memb/Sub	200.00	250.00	250.00	212.00	250.00	250.00	
63530921 500310 Office Sup	178.38	250.00	250.00	30.74	250.00	250.00	
63530921 500311 Copy/Print	583.61	1,000.00	1,000.00	612.79	1,000.00	1,000.00	
63530921 500312 Mailing	1,422.38	1,400.00	1,400.00	5,736.24	9,000.00	7,500.00	
63530921 500399 Misc Exp	.00	100.00	100.00	.00	100.00	100.00	
63530921 500510 Insurance	183.34	.00	.00	.00	.00	.00	
TOTAL Office Supplies & Expe	28,047.04	34,255.00	34,255.00	23,120.04	40,034.00	44,775.00	
TOTAL Office Supplies and Ex	28,047.04	34,255.00	34,255.00	23,120.04	40,034.00	44,775.00	

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Village of Pleasant Prairie
NEXT YEAR / CURRENT YEAR BUDGET ANALYSIS

P 4
bgnyrpts

PROJECTION: 17003 2017 Solid Waste, Clean Water & Fleet Budgets

FOR PERIOD 99

ACCOUNTS FOR:

Compost Site Expenses	2015 ACTUAL	2016 ORIG BUD	2016 REVISED BUD	2016 ACTUAL	2016 PROJECTION	2017 Department	COMMENT
63536350 Compost Site Expense							
63536350 500195 PT Utility	595.93	.00	.00	4,927.07	5,000.00	.00	
63536350 500196 PT PW	71,205.95	65,467.05	65,467.05	39,444.49	62,644.00	71,665.86	
63536350 500214 Consult Sv	28,513.60	25,000.00	25,000.00	25,934.31	28,500.00	30,439.00	
63536350 500220 Electric	144.46	1,200.00	1,200.00	356.92	1,200.00	1,200.00	
63536350 500262 Conf/Sem	150.00	150.00	150.00	.00	150.00	150.00	
63536350 500399 Misc Exp	223.85	200.00	200.00	200.00	200.00	200.00	
63536350 500905 Fl Interna	39,150.33	37,000.00	37,000.00	20,102.96	45,000.00	45,000.00	
TOTAL Compost Site Expense	139,984.12	129,017.05	129,017.05	90,965.75	142,694.00	148,654.86	
TOTAL Compost Site Expenses	139,984.12	129,017.05	129,017.05	90,965.75	142,694.00	148,654.86	

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Village of Pleasant Prairie
NEXT YEAR / CURRENT YEAR BUDGET ANALYSIS

P 5
bgnyrpts

PROJECTION: 17003 2017 Solid Waste, Clean Water & Fleet Budgets

FOR PERIOD 99

ACCOUNTS FOR:

Administrative Salaries	2015 ACTUAL	2016 ORIG BUD	2016 REVISED BUD	2016 ACTUAL	2016 PROJECTION	2017 Department	COMMENT
63536351 Administrative Salaries							
63536351 500110 FT Wages	78,384.89	83,036.34	83,036.34	52,002.87	75,212.83	86,354.52	
63536351 500111 PT Wages	16,333.04	12,218.38	12,218.38	15,974.30	20,557.96	14,522.42	
63536351 500151 SS	7,059.84	7,286.97	7,286.97	5,078.67	7,326.47	7,717.06	
63536351 500152 WR	6,280.95	6,286.82	6,286.82	4,243.80	6,426.16	6,859.67	
63536351 500153 WC	2,264.22	995.22	995.22	742.45	3,762.11	484.34	
63536351 500154 H & L	19,254.32	22,528.10	22,528.10	13,110.98	18,164.16	24,709.94	
63536351 500156 Pension Ex	-2,746.00	.00	.00	.00	.00	.00	
63536351 500159 Ret Med	13,175.64	13,800.00	13,800.00	10,161.00	13,800.00	.00	
63536351 500199 Pers Trnsf	62,680.60	66,432.45	66,432.45	47,736.02	62,592.76	70,299.92	
63536351 500201 Uemploy	882.24	946.14	946.14	709.65	882.20	857.74	
63536351 500901 Non Person	24,300.00	30,500.00	30,500.00	22,875.03	30,500.00	27,600.00	
63536351 500990 Dec Pkg	.00	.00	.00	.00	.00	15,535.00	
TOTAL Administrative Salarie	227,869.74	244,030.42	244,030.42	172,634.77	239,224.65	254,940.61	
TOTAL Administrative Salarie	227,869.74	244,030.42	244,030.42	172,634.77	239,224.65	254,940.61	

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Village of Pleasant Prairie
NEXT YEAR / CURRENT YEAR BUDGET ANALYSIS

P 6
bgnyrpts

PROJECTION: 17003 2017 Solid Waste, Clean Water & Fleet Budgets

FOR PERIOD 99

ACCOUNTS FOR:

Leaf Collection Expense	2015 ACTUAL	2016 ORIG BUD	2016 REVISED BUD	2016 ACTUAL	2016 PROJECTION	2017 Department	COMMENT
63536352 Leaf Collection Expense							
63536352 500195 PT Utility	5,987.46	.00	.00	443.07	1,437.00	.00	
63536352 500196 PT PW	46,889.94	51,485.25	51,485.25	5,397.26	43,891.00	51,169.16	
63536352 500905 Fl Interna	71,709.70	48,000.00	48,000.00	6,387.81	48,000.00	48,000.00	
TOTAL Leaf Collection Expens	124,587.10	99,485.25	99,485.25	12,228.14	93,328.00	99,169.16	
TOTAL Leaf Collection Expens	124,587.10	99,485.25	99,485.25	12,228.14	93,328.00	99,169.16	

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Village of Pleasant Prairie
NEXT YEAR / CURRENT YEAR BUDGET ANALYSIS

P 7
bgnyrpts

PROJECTION: 17003 2017 Solid Waste, Clean Water & Fleet Budgets

FOR PERIOD 99

ACCOUNTS FOR:

Recycling Collection Expense	2015 ACTUAL	2016 ORIG BUD	2016 REVISED BUD	2016 ACTUAL	2016 PROJECTION	2017 Department	COMMENT
63536353 Recycling Collection Expense							
63536353 500195 PT Utility	.00	.00	.00	484.89	500.00	.00	
63536353 500196 PT PW	112,752.18	101,037.73	101,037.73	72,250.32	97,590.00	99,701.04	
63536353 500214 Consult Sv	17,397.81	32,000.00	32,000.00	26,603.25	32,000.00	27,100.00	
63536353 500289 Tipping Fe	63,302.28	60,000.00	60,000.00	44,421.99	60,000.00	62,000.00	
63536353 500350 Minor Equi	7,448.27	7,500.00	7,500.00	7,308.59	7,500.00	7,500.00	
63536353 500352 Uniform Se	.00	400.00	400.00	.00	.00	.00	
63536353 500353 Safety Equ	109.60	100.00	100.00	104.34	110.00	110.00	
63536353 500399 Misc Exp	.00	.00	.00	216.86	225.00	225.00	
63536353 500905 Fl Interna	89,382.41	100,000.00	100,000.00	72,495.81	100,000.00	100,000.00	
TOTAL Recycling Collection E	290,392.55	301,037.73	301,037.73	223,886.05	297,925.00	296,636.04	
TOTAL Recycling Collection E	290,392.55	301,037.73	301,037.73	223,886.05	297,925.00	296,636.04	

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Village of Pleasant Prairie
NEXT YEAR / CURRENT YEAR BUDGET ANALYSIS

P 8
bgnyrpts

PROJECTION: 17003 2017 Solid Waste, Clean Water & Fleet Budgets

FOR PERIOD 99

ACCOUNTS FOR:

Garbage Collection Expense	2015 ACTUAL	2016 ORIG BUD	2016 REVISED BUD	2016 ACTUAL	2016 PROJECTION	2017 Department	COMMENT
63536400 Garbage Collection Expense							
63536400 500111 PT Wages	.00	.00	.00	9.51	.00	.00	
63536400 500151 SS	.00	.00	.00	.73	.00	.00	
63536400 500152 WR	.00	.00	.00	.63	.00	.00	
63536400 500153 WC	.00	.00	.00	.54	.00	.00	
63536400 500195 PT Utility	.00	.00	.00	983.68	1,000.00	.00	
63536400 500196 PT PW	232,884.31	246,135.79	246,135.79	150,504.51	208,391.00	258,524.30	
63536400 500216 Leg Svc	683.53	500.00	500.00	988.35	1,000.00	700.00	
63536400 500289 Tipping Fe	298,917.20	290,000.00	290,000.00	214,976.85	290,000.00	295,000.00	
63536400 500350 Minor Equi	7,520.85	7,500.00	7,500.00	7,183.40	7,521.00	7,500.00	
63536400 500352 Uniform Se	523.32	850.00	850.00	406.53	850.00	850.00	
63536400 500353 Safety Equ	549.97	500.00	500.00	460.92	525.00	500.00	
63536400 500399 Misc Exp	385.59	350.00	350.00	230.52	386.00	350.00	
63536400 500905 Fl Interna	204,052.54	220,000.00	220,000.00	170,834.22	220,000.00	220,000.00	
TOTAL Garbage Collection Exp	745,517.31	765,835.79	765,835.79	546,580.39	729,673.00	783,424.30	
TOTAL Garbage Collection Exp	745,517.31	765,835.79	765,835.79	546,580.39	729,673.00	783,424.30	
TOTAL REVENUE	-1,597,067.09	-1,671,552.00	-1,671,552.00	-1,268,795.41	-1,692,795.00	-1,692,615.00	
TOTAL EXPENSE	1,618,416.79	1,751,286.24	1,751,286.24	1,168,861.15	1,719,328.65	1,727,599.97	
GRAND TOTAL	21,349.70	79,734.24	79,734.24	-99,934.26	26,533.65	34,984.97	

** END OF REPORT - Generated by Kathy Goessl **

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Village of Pleasant Prairie
NEXT YEAR BUDGET DETAIL REPORT

P 1
bgnyrpts

PROJECTION: 17003 2017 Solid Waste, Clean Water & Fleet Budgets

ACCOUNTS FOR:
Blank

	VENDOR	QUANTITY	UNIT COST	2017	Department
TOTAL Solid Waste Utility					.00
63530000 Solid Waste Operating Revenue					
63530000 464604 - User Charges				-1,552,000.00	
63530000 464605 - Recycling Rebate				-25,000.00	
63530000 464615 - Recycling Containers				-4,000.00	
63530000 464616 - Bulk Pick Up Revenue				-22,000.00	
63530000 464617 - Container Rental				-16,500.00	
63530000 464741 - Other Recycling Revenues				-3,000.00	
63530000 464745 - Other Garbage Revenue				-3,000.00	
TOTAL Solid Waste Operating Revenue				-1,625,500.00	
63710000 Solid Waste Non Operating Reve					
63710000 484190 - Interest On Invesments				-1,000.00	
63710000 484192 - Interest - Late Payments				-15,000.00	
63710000 485450 - Grant - Recycling				-51,115.00 *	
Recycling Grant -2016 \$43,536		.00	44,000.00	-44,000.00	
Haz Waste Grant - 2016 \$7115		.00	7,115.00	-7,115.00	
TOTAL Solid Waste Non Operating Reve				-67,115.00	
63810000 Refuse Projects					
63810000 500814 - Project Budget				35,000.00 *	
Install Doors on RRC Shed		1.00	5,000.00	5,000.00	
Install Street Lights on RRC Drive		1.00	30,000.00	30,000.00	

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Village of Pleasant Prairie
NEXT YEAR BUDGET DETAIL REPORT

P 2
bgnyrpts

PROJECTION: 17003 2017 Solid Waste, Clean Water & Fleet Budgets

ACCOUNTS FOR:
Blank

VENDOR QUANTITY UNIT COST 2017 Department

TOTAL Refuse Projects				35,000.00
TOTAL Blank	-1,657,615.00			

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Village of Pleasant Prairie
NEXT YEAR BUDGET DETAIL REPORT

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bgnyrpts

PROJECTION: 17003 2017 Solid Waste, Clean Water & Fleet Budgets

ACCOUNTS FOR:

Depreciation Expense	VENDOR	QUANTITY	UNIT COST	2017 Department
63530403 Depreciation				
63530403 500600 - Depreciation Expense				65,000.00
TOTAL Depreciation				65,000.00
TOTAL Depreciation Expense		65,000.00		

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Village of Pleasant Prairie
NEXT YEAR BUDGET DETAIL REPORT

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PROJECTION: 17003 2017 Solid Waste, Clean Water & Fleet Budgets

ACCOUNTS FOR:

Office Supplies and Expenses

	VENDOR	QUANTITY	UNIT COST	2017 Department
63530921 Office Supplies & Expenses				
63530921 500202 - Employment Evaluations				600.00
63530921 500205 - Publication Of Notices/Agendas				950.00
63530921 500206 - Contractual Printing				8,625.00 *
Advertising Village Calendar		1.00	7,125.00	7,125.00
Garbage Remainder Stickers		1.00	500.00	500.00
Other		1.00	1,000.00	1,000.00
63530921 500210 - Attorney Fees				500.00
63530921 500214 - Consultant/Contractual Service				2,500.00
63530921 500216 - Legislative Services				200.00
63530921 500224 - Telephone Services				1,200.00
63530921 500225 - Cellular Telephone				1,500.00
63530921 500232 - Facility Leases				16,800.00
63530921 500260 - Travel / Mileage Reimbursement				50.00
63530921 500261 - Meals & Lodging				250.00
63530921 500262 - Conferences/Seminars/Training				500.00
63530921 500286 - Credit Card Processing Fees				2,000.00
63530921 500300 - Memberships & Subscriptions				250.00
63530921 500310 - Office Supplies				250.00
63530921 500311 - Copying / Printing				1,000.00
63530921 500312 - Mailing				7,500.00 *
InfoSend - Utility Billing Mailing		1.00	7,000.00	7,000.00
Other mailings		1.00	500.00	500.00

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Village of Pleasant Prairie
NEXT YEAR BUDGET DETAIL REPORT

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bgnyrpts

PROJECTION: 17003 2017 Solid Waste, Clean Water & Fleet Budgets

ACCOUNTS FOR:

Office Supplies and Expenses

63530921 500399 - Miscellaneous Expense

VENDOR	QUANTITY	UNIT COST	2017 Department
			100.00

TOTAL Office Supplies & Expenses

44,775.00

TOTAL Office Supplies and Expenses

44,775.00

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Village of Pleasant Prairie
NEXT YEAR BUDGET DETAIL REPORT

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bgnyrpts

PROJECTION: 17003 2017 Solid Waste, Clean Water & Fleet Budgets

ACCOUNTS FOR:

Compost Site Expenses

	VENDOR	QUANTITY	UNIT COST	2017 Department
63536350 Compost Site Expense				
63536350 500196 - Personnel Transfer PW				71,665.86
63536350 500214 - Consultant/Contractual Service				30,439.00 *
Compost Grinding		1.00	28,000.00	28,000.00
Shred Events		1.00	1,500.00	1,500.00
Compost Stickers		1.00	500.00	500.00
Portable Toilets		1.00	320.00	320.00
Haz Hut Inspection		1.00	119.00	119.00
63536350 500220 - Electric				1,200.00
63536350 500262 - Conferences/Seminars/Training				150.00
63536350 500399 - Miscellaneous Expense				200.00
63536350 500905 - Fleet Internal Service Fund				45,000.00
TOTAL Compost Site Expense				148,654.86
TOTAL Compost Site Expenses		148,654.86		

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Village of Pleasant Prairie
NEXT YEAR BUDGET DETAIL REPORT

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bgnyrpts

PROJECTION: 17003 2017 Solid Waste, Clean Water & Fleet Budgets

ACCOUNTS FOR:
Administrative Salaries

	VENDOR	QUANTITY	UNIT COST	2017 Department
63536351 Administrative Salaries				
<hr/>				
63536351 500110 - Full Time Wages				86,354.52 *
		.23	.00	8,338.40
DPW ANALYST (1070)		.23	.00	24,998.77
DPW DIRECTOR (2135)		.23	.00	13,503.02
DPW EXECUTIVE SECRETARY (2142)		.12	.00	4,372.58
IT/PW CLERICAL ASSISTANT (2143)		.23	.00	20,788.67
DPW MGR OF TECHNICAL SRVCS (2154)		.23	.00	7,355.62
DPW CONSTRUCTION MGMT CLERK (2896)		.23	.00	6,997.46
DPW INVENTORY CONTROL TECH (311101)				
63536351 500111 - Part Time Wages				14,522.42 *
		.23	.00	5,313.00
DPW PURCHASING CLERK (1044)		.23	.00	4,571.28
DPW CLERK (2330)		.23	.00	4,638.14
DPW ANALYST (2745)				
63536351 500151 - Social Security				7,717.06 *
		.00	.00	329.38
FICA		.00	.00	77.02
MEDICARE		.00	.00	516.97
FICA		.00	.00	120.92
MEDICARE		.00	.00	1,549.90
FICA		.00	.00	362.51
MEDICARE		.00	.00	837.20
FICA		.00	.00	195.79
MEDICARE		.00	.00	271.10
FICA		.00	.00	63.40
MEDICARE		.00	.00	1,288.87
FICA		.00	.00	301.45

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Village of Pleasant Prairie
NEXT YEAR BUDGET DETAIL REPORT

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bgnyrpts

PROJECTION: 17003 2017 Solid Waste, Clean Water & Fleet Budgets

ACCOUNTS FOR:

Administrative Salaries

	VENDOR	QUANTITY	UNIT COST	2017 Department
MEDICARE		.00	.00	283.39
FICA		.00	.00	66.26
MEDICARE		.00	.00	287.58
FICA		.00	.00	67.28
MEDICARE		.00	.00	456.03
FICA		.00	.00	106.68
MEDICARE		.00	.00	433.85
FICA		.00	.00	101.48
MEDICARE				
63536351 500152 - Wisconsin Retirement				6,859.67 *
GENERAL EMPLOYEE RETIREMENT*		.00	.00	361.31
GENERAL EMPLOYEE RETIREMENT*		.00	.00	567.02
GENERAL EMPLOYEE RETIREMENT*		.00	.00	1,699.93
GENERAL EMPLOYEE RETIREMENT*		.00	.00	918.23
GENERAL EMPLOYEE RETIREMENT*		.00	.00	297.34
GENERAL EMPLOYEE RETIREMENT*		.00	.00	1,413.61
GENERAL EMPLOYEE RETIREMENT*		.00	.00	310.84
GENERAL EMPLOYEE RETIREMENT*		.00	.00	315.39
GENERAL EMPLOYEE RETIREMENT*		.00	.00	500.17
GENERAL EMPLOYEE RETIREMENT*		.00	.00	475.83
GENERAL EMPLOYEE RETIREMENT*				
63536351 500153 - Worker's Compensation				484.34 *
WORKERS COMP-CLERICAL		.00	.00	12.20
WORKERS COMP-CLERICAL		.00	.00	19.20
WORKERS COMP-CLERICAL		.00	.00	57.47
WORKERS COMP-CLERICAL		.00	.00	31.04
WORKERS COMP-CLERICAL		.00	.00	10.06

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Village of Pleasant Prairie
NEXT YEAR BUDGET DETAIL REPORT

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PROJECTION: 17003 2017 Solid Waste, Clean Water & Fleet Budgets

ACCOUNTS FOR:

Administrative Salaries

	VENDOR	QUANTITY	UNIT COST	2017 Department
		.00	.00	47.84
	WORKERS COMP-CLERICAL			
		.00	.00	10.52
	WORKERS COMP-CLERICAL			
		.00	.00	263.00
	WORKERS COMP-MUNI OPS			
		.00	.00	16.92
	WORKERS COMP-CLERICAL			
		.00	.00	16.09
	WORKERS COMP-CLERICAL			
63536351 500154 - Health & Life Benefits				24,709.94 *
		.00	.00	5.30
	HLTH LIFE BENEFIT PT RATE			
		.00	.00	3,799.09
	HEALTH INSURANCE FT RATE			
		.00	.00	3,799.08
	HEALTH INSURANCE FT RATE			
		.00	.00	3,799.08
	HEALTH INSURANCE FT RATE			
		.00	.00	1,899.54
	HEALTH INSURANCE FT RATE			
		.00	.00	3,799.09
	HEALTH INSURANCE FT RATE			
		.00	.00	5.30
	HLTH LIFE BENEFIT PT RATE			
		.00	.00	5.30
	HLTH LIFE BENEFIT PT RATE			
		.00	.00	3,799.08
	HEALTH INSURANCE FT RATE			
		.00	.00	3,799.08
	HEALTH INSURANCE FT RATE			
63536351 500199 - Personnel Transfer				70,299.92 *
		1.00	15,519.21	15,519.21
	Allocation From Administration			
		1.00	3,785.07	3,785.07
	Allocation From Village Clerk			
		1.00	18,466.22	18,466.22
	Allocation From Finance			
		1.00	25,218.89	25,218.89
	Allocation From IT			
		1.00	7,310.53	7,310.53
	Allocation From HR			

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Village of Pleasant Prairie
NEXT YEAR BUDGET DETAIL REPORT

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PROJECTION: 17003 2017 Solid Waste, Clean Water & Fleet Budgets

ACCOUNTS FOR:

Administrative Salaries

	VENDOR	QUANTITY	UNIT COST	2017 Department
63536351 500201 - Unemployment				857.74
63536351 500901 - Non-Personnel Transfer				27,600.00
63536351 500990 - Decision Packages				15,535.00 *
Mechanic		1.00	3,823.00	3,823.00
Residential Recycling Center-Open Saturdays all Ye		1.00	1,712.00	1,712.00
Replacement Dumpsters		1.00	10,000.00	10,000.00
TOTAL Administrative Salaries				254,940.61
TOTAL Administrative Salaries		254,940.61		

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Village of Pleasant Prairie
NEXT YEAR BUDGET DETAIL REPORT

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bgnyrpts

PROJECTION: 17003 2017 Solid Waste, Clean Water & Fleet Budgets

ACCOUNTS FOR:

Leaf Collection Expense	VENDOR	QUANTITY	UNIT COST	2017 Department
<hr/>				
63536352 Leaf Collection Expense				
63536352 500196 - Personnel Transfer PW				51,169.16
63536352 500905 - Fleet Internal Service Fund				48,000.00
TOTAL Leaf Collection Expense				99,169.16
TOTAL Leaf Collection Expense		99,169.16		

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Village of Pleasant Prairie
NEXT YEAR BUDGET DETAIL REPORT

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PROJECTION: 17003 2017 Solid Waste, Clean Water & Fleet Budgets

ACCOUNTS FOR:

Recycling Collection Expense	VENDOR	QUANTITY	UNIT COST	2017 Department
63536353 Recycling Collection Expense				
63536353 500196 - Personnel Transfer PW				99,701.04
63536353 500214 - Consultant/Contractual Service				27,100.00 *
Haz Waste Pickup		1.00	15,000.00	15,000.00
Electronic / TV Recycling		1.00	10,500.00	10,500.00
White Goods Pickup		1.00	1,000.00	1,000.00
Used Oil		1.00	600.00	600.00
63536353 500289 - Tipping Fees				62,000.00
63536353 500350 - Minor Equipment/Tool Replacemt				7,500.00 *
Recycling Carts		1.00	7,500.00	7,500.00
63536353 500353 - Safety Equipment				110.00
63536353 500399 - Miscellaneous Expense				225.00
63536353 500905 - Fleet Internal Service Fund				100,000.00
TOTAL Recycling Collection Expense				296,636.04
TOTAL Recycling Collection Expense	296,636.04			

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Village of Pleasant Prairie
NEXT YEAR BUDGET DETAIL REPORT

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bgnyrpts

PROJECTION: 17003 2017 Solid Waste, Clean Water & Fleet Budgets

ACCOUNTS FOR:

Garbage Collection Expense	VENDOR	QUANTITY	UNIT COST	2017 Department
63536400 Garbage Collection Expense				
63536400 500196 - Personnel Transfer PW				258,524.30
63536400 500216 - Legislative Services				700.00
63536400 500289 - Tipping Fees				295,000.00
63536400 500350 - Minor Equipment/Tool Replacemt Garbage Carts		1.00	7,500.00	7,500.00 *
63536400 500352 - Uniform Services & Uniforms				850.00
63536400 500353 - Safety Equipment				500.00
63536400 500399 - Miscellaneous Expense				350.00
63536400 500905 - Fleet Internal Service Fund				220,000.00
TOTAL Garbage Collection Expense				783,424.30
TOTAL Garbage Collection Expense				783,424.30
TOTAL REVENUE				-1,692,615.00
TOTAL EXPENSE				1,727,599.97
GRAND TOTAL				34,984.97

** END OF REPORT - Generated by Kathy Goessl **

VILLAGE OF PLEASANT PRAIRIE

Decision Packages

BUDGET YEAR: 2017

DEPARTMENT: Solid Waste

FUND NO. & NAME: 100 - General Government

DECISION PACKAGE OVERVIEW:

List all decision packages and amounts. For each decision package listed, a separate Decision Package detail sheet needed. Positive values = increase in expenses/decrease in revenue (New programs), negative values net = decrease in expenses / increase in revenue (Program Reduction / Revenue Enhancements)

	DECISION PACKAGE NAME	AMOUNT
1.	Mechanic	\$3,823
2.	Residential Recycling Center Open Saturdays Year-Round	\$1,712
3.	Replacement Dumpsters	\$10,000
4.		
5.		
6.		
7.		
8.		
9.		
10.		
11.		
12.		
13.		
14.		
15.		

TOTAL AMOUNT: \$15,535

VILLAGE OF PLEASANT PRAIRIE

Decision Package

BUDGET YEAR: 2017

DEPARTMENT: Solid Waste

FUND NO. & NAME: 100 - General Government

DECISION PACKAGE REQUEST DETAIL:

Complete a detail sheet for each new program listed above. Note: Click to add "Additional New Program Request...".

DECISION PACKAGE DETAIL NO.: 1

DECISION PACKAGE

NAME:

Mechanic

APPROVED

REJECTED

CAPITAL PURCHASE REQUIRED: No IF YES,

CAPITAL PROJECT NAME: _____

CAPITAL PROJECT NO.: _____

ACCOUNT	DESCRIPTION	COST
67534410-500110	Salary & Benefits	\$3,823

TOTAL COSTS: \$3,823

OVERVIEW INCLUDING JUSTIFICATION BASED ON TRENDING:

Additional full-time mechanic is needed to maintain vehicles and equipment. Another mechanic will allow other DPW employees who spend time performing vehicle and equipment maintenance to devote time to maintaining Village infrastructure and projects where they are needed. Salary & benefits split between: DPW 70% (\$53,519.90), Parks 10% (\$7,645.70), Clean Water Utility 5% (\$3,822.85), Solid Waste 5%(\$3,822.85), Water 5% (\$3,822.85), and Sewer 5% (\$3,822.85).

VILLAGE OF PLEASANT PRAIRIE

Decision Package

BUDGET YEAR: 2017

DEPARTMENT: Solid Waste

FUND NO. & NAME: 100 - General Government

DECISION PACKAGE REQUEST DETAIL:

Complete a detail sheet for each new program listed above. Note: Click to add "Additional New Program Request...".

DECISION PACKAGE DETAIL NO.: 2

DECISION PACKAGE NAME: RRC Open Saturdays Year-Round

APPROVED

REJECTED

CAPITAL PURCHASE REQUIRED: No IF YES,

CAPITAL PROJECT NAME: _____

CAPITAL PROJECT NO.: _____

ACCOUNT	DESCRIPTION	COST
63536350-500110	Salary & Benefits	\$1,712

TOTAL COSTS: \$1,712

OVERVIEW INCLUDING JUSTIFICATION BASED ON TRENDING:

Keep Residential Recycling Center open on Saturdays year round.

VILLAGE OF PLEASANT PRAIRIE

Decision Package

BUDGET YEAR: 2017

DEPARTMENT: Solid Waste

FUND NO. & NAME: 100 - General Government

DECISION PACKAGE REQUEST DETAIL:

Complete a detail sheet for each new program listed above. Note: Click to add "Additional New Program Request...".

DECISION PACKAGE DETAIL NO.: 3

DECISION PACKAGE
NAME:

Replacement Dumpsters

APPROVED

REJECTED

CAPITAL PURCHASE REQUIRED: No IF YES,

CAPITAL PROJECT NAME: _____

CAPITAL PROJECT NO.: _____

ACCOUNT	DESCRIPTION	COST
635363400-500350	Minor Equipment	\$10,000

TOTAL COSTS: \$10,000

OVERVIEW INCLUDING JUSTIFICATION BASED ON TRENDING:

Replace 7 large dumpsters; 5-10 cubic yard and 2-1.5 cubic yard. Existing dumpsters need replacement.

Village of Pleasant Prairie, WI

Capital Plan - IT

2017 thru 2021

PROJECTS BY DEPARTMENT

Department	Project#	Priority	2017	2018	2019	2020	2021	Total
603 Solid Waste								
Fire Protection Sanitation Garage	SW-13-01	5		67,500		55,000		122,500
RFID Readers In Trucks	SW-14-01	5		26,000				26,000
Concrete Shed Floor At RRC	SW-17-01	5		25,000				25,000
Install Doors on RRC Shed	SW-17-02	1	5,000					5,000
Install Street Lights on RRC Drive	SW-17-03	1	30,000					30,000
Heating System for Solid Waste Shed	SW-17-04	5				30,000		30,000
Insulate The Solid Waste Shed	SW-17-06	5		80,000				80,000
603 Solid Waste Total			35,000	198,500		85,000		318,500
GRAND TOTAL			35,000	198,500		85,000		318,500

Capital Plan - IT

2017 *thru* 2021

Department 603 Solid Waste

Village of Pleasant Prairie, WI

Contact John Steinbrink, Jr.

Project #	SW-13-01
Project Name	Fire Protection Sanitation Garage

Type Improvement

Useful Life 25-30 years

Category Buildings

Priority 5 Future Consideration

Status Active

Special Assessable

Fund Number

Total Project Cost: \$122,500

Description
Fire protection for garage housing sanitation trucks. 2017 - Extend water to shed

Justification
Fire protection required by fire department. Contracted costs to install system \$44,000. Internal costs to extend water line and electrical work \$54,000

Expenditures	2017	2018	2019	2020	2021	Total
Construction		67,500		55,000		122,500
Total		67,500		55,000		122,500

Funding Sources	2017	2018	2019	2020	2021	Total
Operating Funds		67,500		55,000		122,500
Total		67,500		55,000		122,500

Budget Impact/Other

Capital Plan - IT

2017 *thru* 2021

Village of Pleasant Prairie, WI

Department 603 Solid Waste
Contact John Steinbrink, Jr.
Type Equipment
Useful Life 5 years
Category Equipment - New
Priority 5 Future Consideration
Status Active

Project # SW-14-01
Project Name RFID Readers In Trucks

Special Assessable
Fund Number

Total Project Cost: \$26,000

Description
 Install RFID readers in sanitation trucks. - 5 RFID readers / 4,000 tags

Justification
 These readers will let DPW managers track recycling compliance. The information will be used to determining locations recycling education needs to be distributed. The ultimate goal is to increase recycling and decrease garbage collected.

Expenditures	2017	2018	2019	2020	2021	Total
Equip/Vehicles/Furnishings		26,000				26,000
Total		26,000				26,000

Funding Sources	2017	2018	2019	2020	2021	Total
Operating Funds		26,000				26,000
Total		26,000				26,000

Budget Impact/Other

Capital Plan - IT

2017 *thru* 2021

Village of Pleasant Prairie, WI

Department 603 Solid Waste

Contact John Steinbrink, Jr.

Type Improvement

Useful Life 10-15 years

Category Buildings

Priority 5 Future Consideration

Status Active

Total Project Cost: \$25,000

Project #	SW-17-01
Project Name	Concrete Shed Floor At RRC

Special Assessable

Fund Number

Description
Concrete the floor in the shed at the RRC.

Justification
E-recycling and hazardous waste was moved to the RRC in 2016. In order to remain compliant with the DNR the Village needs to place concrete on the shed floor to eliminate ground contamination at the site.

Expenditures	2017	2018	2019	2020	2021	Total
Construction		25,000				25,000
Total		25,000				25,000

Funding Sources	2017	2018	2019	2020	2021	Total
Operating Funds		25,000				25,000
Total		25,000				25,000

Budget Impact/Other

Capital Plan - IT

2017 *thru* 2021

Village of Pleasant Prairie, WI

Department 603 Solid Waste
Contact John Steinbrink, Jr.
Type Improvement
Useful Life 10-15 years
Category Buildings
Priority 1 Urgent
Status Active

Project # SW-17-02
Project Name Install Doors on RRC Shed

Special Assessable
Fund Number

Total Project Cost: \$5,000

Description
 Install doors on the RRC shed.

Justification
 The RRC shed has been designated to store E-Recycling and oils. Doors will need to be installed on the shed to protect them from the elements until they can be properly disposed of.

Expenditures	2017	2018	2019	2020	2021	Total
Construction	5,000					5,000
Total	5,000					5,000

Funding Sources	2017	2018	2019	2020	2021	Total
Operating Funds	5,000					5,000
Total	5,000					5,000

Budget Impact/Other

Capital Plan - IT

2017 *thru* 2021

Village of Pleasant Prairie, WI

Department 603 Solid Waste
Contact John Steinbrink, Jr.
Type Improvement
Useful Life 10-15 years
Category IT Equipment - New
Priority 1 Urgent
Status Active

Project # SW-17-03
Project Name Install Street Lights on RRC Drive

Special Assessable
Fund Number

Total Project Cost: \$30,000

Description
 Install street lights on the drive leading to the RRC.

Justification
 Street lights are needed along the drive leading to the RRC to increase visibility in the evening hours.

Expenditures	2017	2018	2019	2020	2021	Total
Construction	30,000					30,000
Total	30,000					30,000

Funding Sources	2017	2018	2019	2020	2021	Total
Operating Funds	30,000					30,000
Total	30,000					30,000

Budget Impact/Other

Capital Plan - IT

2017 *thru* 2021

Village of Pleasant Prairie, WI

Department 603 Solid Waste

Contact Joe Roszak

Type Improvement

Useful Life 10-15 years

Category Equipment - New

Priority 5 Future Consideration

Status Active

Project #	SW-17-04
Project Name	Heating System for Solid Waste Shed

Special Assessable

Fund Number

Total Project Cost: \$30,000

Description
Install heating system to heat the solid waste shed.

Justification
The solid waste shed will need to be heated to protect the fire suppression system that is required to be installed.

Expenditures	2017	2018	2019	2020	2021	Total
Construction				30,000		30,000
Total				<u>30,000</u>		<u>30,000</u>

Funding Sources	2017	2018	2019	2020	2021	Total
Operating Funds				30,000		30,000
Total				<u>30,000</u>		<u>30,000</u>

Budget Impact/Other

Capital Plan - IT

2017 *thru* 2021

Village of Pleasant Prairie, WI

Department 603 Solid Waste
Contact John Steinbrink, Jr.
Type Improvement
Useful Life 10-15 years
Category Buildings
Priority 5 Future Consideration
Status Active

Project # SW-17-06
Project Name Insulate The Solid Waste Shed

Special Assessable
Fund Number

Total Project Cost: \$80,000

Description
 Insulate the solid waste shed so fire protection system can be installed.

Justification
 The solid waste shed needs to be insulated to protect the fire sprinkler system that will be installed in 2018.

Expenditures	2017	2018	2019	2020	2021	Total
Construction		80,000				80,000
Total		80,000				80,000

Funding Sources	2017	2018	2019	2020	2021	Total
Operating Funds		80,000				80,000
Total		80,000				80,000

Budget Impact/Other

RESOLUTION #16-37

**RESOLUTION RELATING TO ADOPTION OF
2017 CLEAN WATER UTILITY BUDGET**

WHEREAS, the Village Board of the Village of Pleasant Prairie, in order to manage storm water, improve collections of, meet Federal mandates, and maintain our current storm water infrastructure and,

WHEREAS, the proposed 2017 Budget includes operating and capital plans and,

WHEREAS, the adoption of the Clean Water Utility Budget would not require an ERU fee increase,

NOW, THEREFORE, BE IT RESOLVED that the Village Board of the Village of Pleasant Prairie hereby adopts the 2017 Clean Water Utility Budget.

Passed and adopted this 7th day of November 2016.

John P. Steinbrink, President
Village of Pleasant Prairie

Attest:

Jane M. Romanowski, Village Clerk

RESOLUTION #16-38

**RESOLUTION RELATING TO ADOPTION OF
2017 FLEET INTERNAL SERVICE FUND BUDGET**

WHEREAS, the Village Board of the Village of Pleasant Prairie, in order to provide fleet services to all Village enterprise funds and all general government departments except police, fire and rescue and,

WHEREAS, the proposed 2017 budget includes operating and capital plans and,

WHEREAS, the adoption of the Fleet Internal Service Fund budget better manages the Village's fleet of vehicles and equipment and,

WHEREAS, the 2017 budget includes a 2% increase in the charge out rates to general government departments, and Village enterprise funds and,

NOW, THEREFORE, BE IT RESOLVED that the Village Board of the Village of Pleasant Prairie hereby adopts the 2017 Fleet Internal Service Fund budget,.

Passed and adopted this 7th day of November 2016.

John P. Steinbrink, President
Village of Pleasant Prairie

Attest:

Jane M. Romanowski, Village Clerk

RESOLUTION #16-39

**RESOLUTION RELATING TO ADOPTION OF
2017 SOLID WASTE UTILITY BUDGET**

WHEREAS, the Village Board of the Village of Pleasant Prairie, in order to provide garbage, recycling, leaf collection, compost site, and hazardous waste collection services to the residents of the Village of Pleasant Prairie; and,

WHEREAS, the proposed 2017 Budget includes operating and capital plans and,

WHEREAS, the adoption of the Solid Waste Utility Budget would not require a monthly fee increase and,

NOW, THEREFORE, BE IT RESOLVED that the Village Board of the Village of Pleasant Prairie hereby adopt the 2017 Solid Waste Utility Budget.

Passed and adopted this 7th day of November, 2016

John P. Steinbrink, President
Village of Pleasant Prairie

Attest:

Jane M. Romanowski, Village Clerk

**THESE ITEMS ARE RELATED AND WILL BE DISCUSSED AT THE SAME TIME
HOWEVER SEPARATE ACTION IS REQUIRED.**

Consider a **Comprehensive Plan Amendment (Ord #16-33)** for the request of Sabino Rodriguez, on behalf of Rodriguez Enterprise Corporation, owner of the vacant property generally located at the 11700 block of Old Green Bay Road and further identified as Tax Parcel Number 92-4-122-342-0143 as a result of the wetland delineation completed by a Wisconsin Department of Natural Resources assured biologist to amend the Village of Pleasant Prairie 2035 Comprehensive Land Use Plan Map 9.9 to change the Low Density Residential with an Urban Reserve land use designations to the Park, Recreational and Other Open Space Lands with a Field Verified Wetlands land use designations on the portion of the property identified as wetlands and to update Appendix 10-3 of the Village of Pleasant Prairie Wisconsin, 2035 Comprehensive Plan.

Recommendation: On October 24, 2016 the Plan Commission held a public hearing and approved Plan Commission Resolution #16-11 and recommended that the Village Board approve the **Comprehensive Plan Amendments (Ord. #16-33)** as presented.

Consider a **Zoning Map Amendment (Ord #16-34)** for the request of Sabino Rodriguez, on behalf of Rodriguez Enterprise Corporation, owner of the vacant property generally located at the 11700 block of Old Green Bay Road and further identified as Tax Parcel Number 92-4-122-342-0143 as a result of the wetland delineation completed by a Wisconsin Department of Natural Resources assured biologist to rezone the portion of the property that was field delineated as wetlands into the C-1, Lowland Resource Conservancy District and the remainder of the property will remain in the R-4 (UHO), Urban Single Family Residential District with an Urban Landholding Overlay District.

Recommendation: On October 24, 2016, the Plan Commission held a public hearing and recommended that the Village Board approve the **Zoning Map Amendment (Ord. #16-34)** as presented.

VILLAGE STAFF REPORT OF NOVEMBER 7, 2016

Consider a **Comprehensive Plan Amendment (Ord #16-33)** for the request of Sabino Rodriguez, on behalf of Rodriguez Enterprise Corporation, owner of the vacant property generally located at the 11700 block of Old Green Bay Road and further identified as Tax Parcel Number 92-4-122-342-0143 as a result of the wetland delineation completed by a Wisconsin Department of Natural Resources assured biologist to amend the Village of Pleasant Prairie 2035 Comprehensive Land Use Plan Map 9.9 to change the Low Density Residential with an Urban Reserve land use designations to the Park, Recreational and Other Open Space Lands with a Field Verified Wetlands land use designations on the portion of the property identified as wetlands and to update Appendix 10-3 of the Village of Pleasant Prairie Wisconsin, 2035 Comprehensive Plan.

Consider a **Zoning Map Amendment (Ord #16-34)** for the request of Sabino Rodriguez, on behalf of Rodriguez Enterprise Corporation, owner of the vacant property generally located at the 11700 block of Old Green Bay Road and further identified as Tax Parcel Number 92-4-122-342-0143 as a result of the wetland delineation completed by a Wisconsin Department of Natural Resources assured biologist to rezone the portion of the property that was field delineated as wetlands into the C-1, Lowland Resource Conservancy District and the remainder of the property will remain in the R-4 (UHO), Urban Single Family Residential District with an Urban Landholding Overlay District.

THESE ITEMS ARE RELATED AND WILL BE DISCUSSED AT THE SAME TIME HOWEVER SEPARATE ACTION IS REQUIRED.

*The property owner hired Wetland & Waterway Consulting, LLC, a Wisconsin Department of Natural Resources Assured Biologist, to complete a wetland delineation on the property generally located at the 11700 block of Old Green Bay Road and further identified as Tax Parcel Number 92-4-122-342-0143. The wetland staking was completed on August 16, 2016 and the wetlands area identified is shown on the **attached** plat of survey.*

In accordance with the Village of Pleasant Prairie 2035 Comprehensive Plan, upon completion of a wetland staking the 2035 Land Use Plan Map 9.9 shall be amended to reflect the results of the aforementioned wetland staking. Therefore, the Village of Pleasant Prairie 2035 Comprehensive Land Use Plan Map 9.9 is proposed to be corrected to change the Low Density Residential with an Urban Reserve land use designations to the Park, Recreational and Other Open Space Lands with a Field Verified Wetlands land use designations on the portion of the property identified as wetlands and to update Appendix 10-3 of the Village of Pleasant Prairie Wisconsin, 2035 Comprehensive Plan.

Furthermore, in accordance with the Village Zoning Ordinance, upon completion of a wetland staking the Zoning Map shall be corrected to reflect the results of the staking. Specifically, the request is to rezone the portion of the property that was field delineated as wetlands into the C-1, Lowland Resource Conservancy District and the remainder of the property will remain in the R-4 (UHO), Urban Single Family Residential District with an Urban Landholding Overlay District.

Recommendations:

On October 24, 2016 the Plan Commission held a public hearing and approved Plan Commission Resolution #16-11 and recommended that the Village Board approve the **Comprehensive Plan Amendments (Ord. #16-33)** as presented.

On October 24, 2016, the Plan Commission held a public hearing and recommended that the Village Board approve the **Zoning Map Amendment (Ord. #16-34)** as presented.

ORD. # 16-33
ORDINANCE TO AMEND
THE VILLAGE OF PLEASANT PRAIRIE, WISCONSIN
2035 COMPREHENSIVE PLAN
PURSUANT TO CHAPTER 390 OF THE
VILLAGE MUNICIPAL CODE

BE IT ORDAINED by the Village of Pleasant Prairie Board of Trustees, Kenosha County, Wisconsin, that the Village of Pleasant Prairie, Wisconsin 2035 Comprehensive Plan is hereby amended as follows:

1. To amend the Village 2035 Land Use Plan Map 9.9 to change the Low Density Residential with an Urban Reserve land use designations to the Park, Recreational and Other Open Space Lands with a Field Verified Wetlands land use designations on the portion of the property located at the 11700 block of Old Green Bay Road (Lot 3 of CSM 1761 and identified as Tax Parcel Number Tax Parcel Number 92-4-122-342-0143 identified as wetlands and shown on ***Exhibit 1***; and
2. To update Appendix 10-3 of the Village of Pleasant Prairie Wisconsin, 2035 Comprehensive Plan to reflect the above noted changes to the 2035 Land Use Plan Map 9.9.

The Village Community Development Director is hereby directed to record these Amendments to the Comprehensive Plan on the appropriate pages of said Plan and to update Appendix A in Chapter 390 of the Village Municipal Code to include said amendments.

Adopted this 7th day of November 2016.

VILLAGE OF PLEASANT PRAIRIE

ATTEST:

John P. Steinbrink,
Village President

Jane M. Romanowski
Village Clerk

Ayes: ____ Naves: ____ Absent: ____

Posted: _____

Ord #16-33 Wetland LU Amend
CODE1609-002

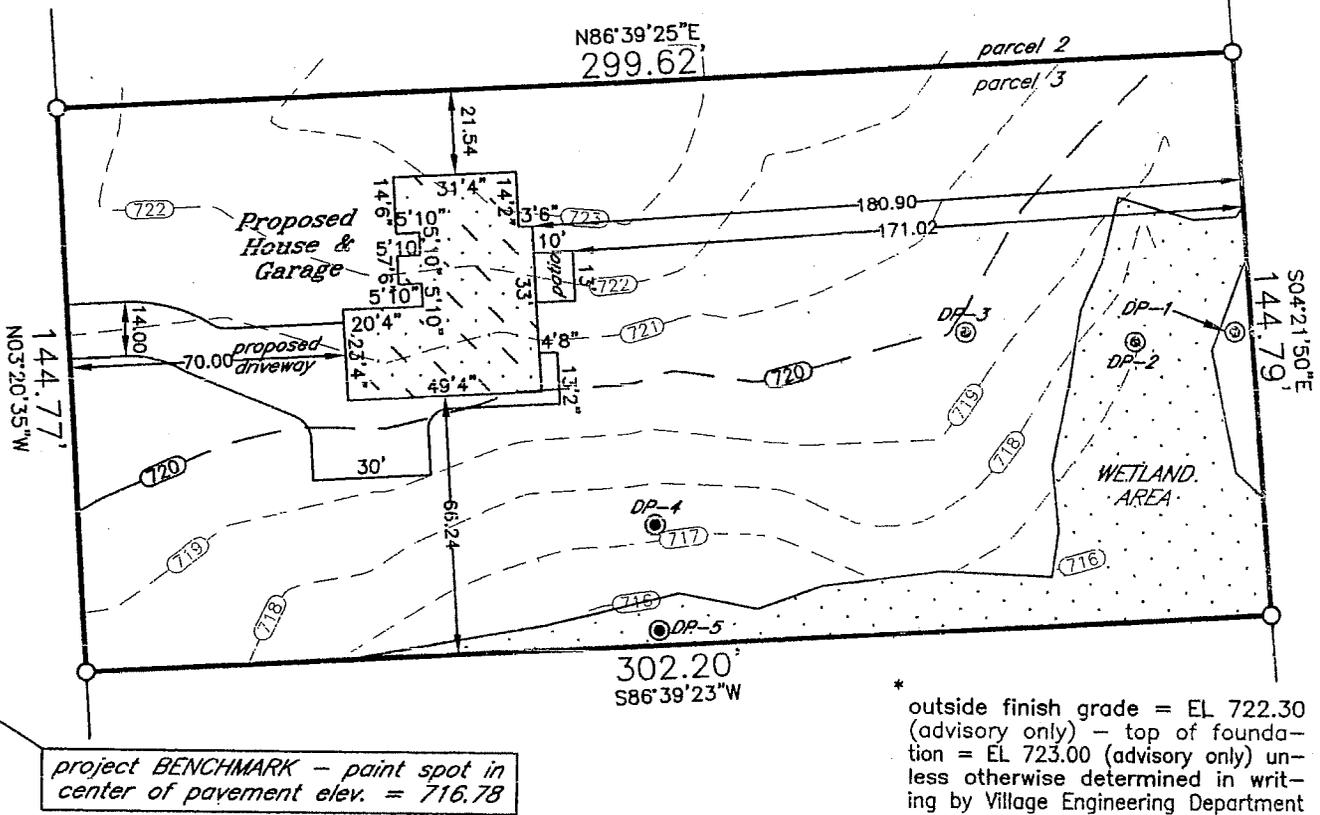
tax key no.: 92-4-122-342-0143

lot area = 43,563 S.F.

* Verify exact number with Village Engineering Department

denotes iron pipe found

Old Green Bay Road
(St. Tr. Hwy. 31)



LEGAL DESCRIPTION OF WETLAND AREA: Part of Lot 3 of Certified Survey Map No. 1761, a plat on file and of record in the Kenosha County Land Registry, as Document No. 966869, being in part of the Northwest Quarter of Section 34, Town 1 North, Range 22 East of the Fourth Principal Meridian; lying and being in the Village of Pleasant Prairie, Kenosha County, Wisconsin and being more particularly described as: Commencing at the southwest corner of said lot; thence N86°39'23"E along the south line of said lot 66.14 feet to the point of beginning; thence N79°16'16"E 28.05 feet; thence N79°30'13"E 24.06 feet; thence N75°47'27"E 34.72 feet; thence S78°59'35"E 20.33 feet thence N69°53'31"E 17.65 feet; thence N82°25'53"E 30.49 feet; thence S87°36'50"E 28.04 feet; thence N07°50'52"E 11.85 feet; thence N06°13'10"W 16.44 feet; thence N10°53'08"E 22.69 feet; thence N08°44'31"E 18.27 feet; thence N23°38'16"E 13.29 feet; thence N12°51'34"E 17.65 feet; thence S72°58'10"E 19.98 feet; thence N85°15'28"E 10.91 feet; thence N33°57'02"E 3.32 feet; thence S04°21'50"E 13.19 feet; thence S19°28'27"W 25.89 feet; thence S10°57'12"E 14.21 feet; thence S11°21'57"E 17.48 feet; thence S47°15'05"E 9.85 feet; thence S04°21'50"E 29.75 feet to the southeast corner of said lot; thence S86°39'23"W along the south line of said lot 236.06 feet to the point of beginning; containing 6,311 square feet, 0.14 acre, more or less.

Scale
1" = 50'



Proposed building field staked true size. Contractor to verify all dimensions before building by same.

Refer to a current title report for easements or restrictions which may affect the use of this site that are not shown on the recorded certified survey map.

J.K.R. SURVEYING, INC.
8121 22ND AVENUE
KENOSHA, WI 53143

I hereby certify that this property was surveyed under my direction and this plat is a true representation thereof.

[Signature]
Reg. Land Surveyor

November 17, 2015
Revised 5/17/16
Revised 5/26/16
Revised 8/10/16
Revised 9/14/16

Plat of Survey of
PARCEL 3 OF
CERTIFIED SURVEY MAP NO. 1761

in NW1/4 Section 34-1-22

VILLAGE OF PLEASANT PRAIRIE
KENOSHA COUNTY, WIS.

-for-
Rodriguez Enterprise Corp.



ORD. # 16-34

**ORDINANCE TO AMEND THE OFFICIAL ZONING MAP
OF THE VILLAGE OF PLEASANT PRAIRIE,
KENOSHA COUNTY, WISCONSIN
PURSUANT TO CHAPTER 420-13 OF THE VILLAGE ZONING ORDINANCE**

**BE IT ORDAINED by the Village of Pleasant Prairie Board of Trustees,
Kenosha County, Wisconsin, that the Official Village Zoning Map is hereby amended
as follows:**

A portion of the property located at 11701 Old Green Bay Road and known as Lot 3 of CSM 1761 located in U.S. Public Land Survey Section 34, Township 1 North, Range 22 East in the Village of Pleasant Prairie and further identified as Tax Parcel Number 92-4-122-342-0143 that was field delineated as wetlands is hereby rezoned into the C-1, Lowland Resource Conservancy District as shown and legally described on **Exhibit 1**. The non-wetland portions of the property will remain in the R-4 (UHO), Urban Single Family Residential District with an Urban Landholding Overlay District will remain unchanged.

The Village Zoning Administrator is hereby directed to record this Zoning Map Amendment on the appropriate sheet of the Official Village Zoning Map and Appendix B in Chapter 420 of the Village Municipal Code shall be updated to include said amendment.

Adopted this 7th day of November, 2016.

VILLAGE BOARD OF TRUSTEES

John P. Steinbrink
Village President

ATTEST:

Jane M. Romanowski
Village Clerk

Posted: _____

34-Rodriguez wetland
CODE1609-003

Exhibit 1

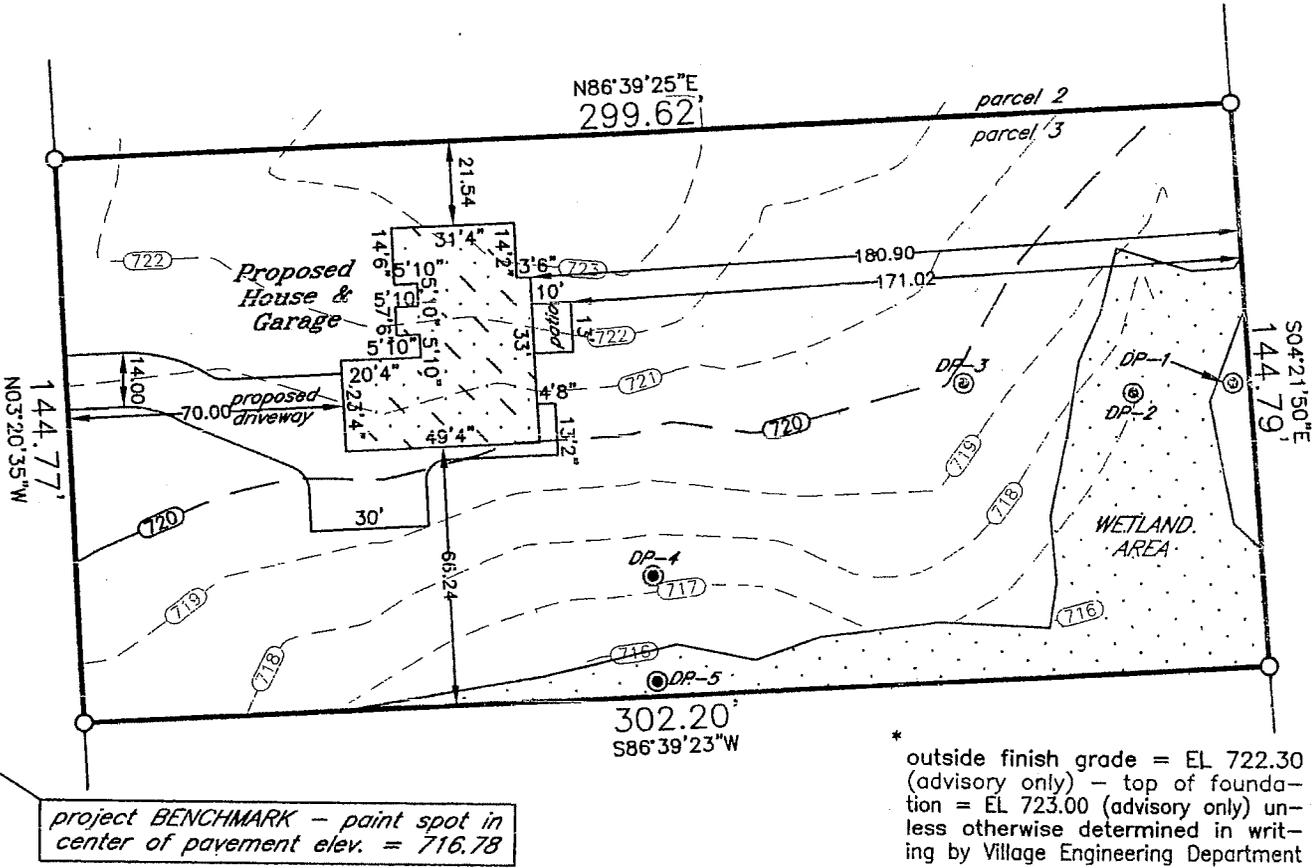
tax key no.: 92-4-122-342-0143

lot area = 43,563 S.F.

*
Verify exact number with
Village Engineering Department

denotes iron
pipe found

Old Green Bay Road
(St. Tr. Hwy. 31)



LEGAL DESCRIPTION OF WETLAND AREA: Part of Lot 3 of Certified Survey Map No. 1761, a plat on file and of record in the Kenosha County Land Registry, as Document No. 966869, being in part of the Northwest Quarter of Section 34, Town 1 North, Range 22 East of the Fourth Principal Meridian; lying and being in the Village of Pleasant Prairie, Kenosha County, Wisconsin and being more particularly described as: Commencing at the southwest corner of said lot; thence N86°39'23"E along the south line of said lot 66.14 feet to the point of beginning; thence N79°16'16"E 28.05 feet; thence N79°30'13"E 24.06 feet; thence N75°47'27"E 34.72 feet; thence S78°59'35"E 20.33 feet thence N69°53'31"E 17.65 feet; thence N82°25'53"E 30.49 feet; thence S87°36'50"E 28.04 feet; thence N07°50'52"E 11.85 feet; thence N06°13'10"W 16.44 feet; thence N10°53'08"E 22.69 feet; thence N08°44'31"E 18.27 feet; thence N23°38'16"E 13.29 feet; thence N12°51'34"E 17.65 feet; thence S72°58'10"E 19.98 feet; thence N85°15'28"E 10.91 feet; thence N33°57'02"E 3.32 feet; thence S04°21'50"E 13.19 feet; thence S19°28'27"W 25.89 feet; thence S10°57'12"E 14.21 feet; thence S11°21'57"E 17.48 feet; thence S47°15'05"E 9.85 feet; thence S04°21'50"E 29.75 feet to the southeast corner of said lot; thence S86°39'23"W along the south line of said lot 236.06 feet to the point of beginning; containing 6,311 square feet, 0.14 acre, more or less.

Scale
1" = 50'



Proposed building field staked true size. Contractor to verify all dimensions before building by same.

Refer to a current title report for easements or restrictions which may affect the use of this site that are not shown on the recorded certified survey map.

J.K.R. SURVEYING, INC.
8121 22ND AVENUE
KENOSHA, WI 53143

I hereby certify that this property was surveyed under my direction and this plat is a true representation thereof.


Reg. Land Surveyor

November 17, 2015
Revised 5/17/16
Revised 5/26/16
Revised 8/10/16
Revised 9/14/16

Plat of Survey of
PARCEL 3 OF
CERTIFIED SURVEY MAP NO. 1761

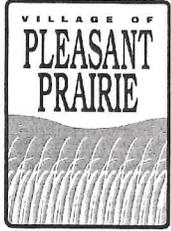
in NW1/4 Section 34-1-22

VILLAGE OF PLEASANT PRAIRIE
KENOSHA COUNTY, WIS.

-for-
Rodriguez Enterprise Corp.



\$ 225



Filed 9/16 2016 Published _____ 20____
Public Hearing _____ 20____
Fee Paid _____ 20____ Approved _____ 20____
Notices Mailed _____ 20____ Denied _____ 20____

**VILLAGE OF PLEASANT PRAIRIE, WISCONSIN
COMPREHENSIVE PLAN AMENDMENT APPLICATION**

To: Village Plan Commission & Village Board of Trustees of the Village of Pleasant Prairie:

I, (We), the undersigned owner(s)/agent do hereby petition the Village Board to amend the Village of Pleasant Prairie Comprehensive Plan as hereinafter requested and affecting the property located at

old greenbry road 92 and
Tax Parcel Number 92-4-122-342-0143

Check all that apply

Land Use Plan Amendment: To change the land use designation from the residential designation to wetland designation (stated wetlands) and use designation to the _____ land use designation.

Neighborhood Plan Amendment for the _____ Neighborhood

Other Amendment to the Comprehensive Plan (specify) _____

Petitioner's interest in the requested amendment: owner - correcting map based on wetland staking completed

I (We), have contacted the Community Development Department to arrange a pre-application meeting to discuss the proposed request to determine additional information that may be needed for this request.

I, (We), hereby certify that all the above statements and attachments submitted herewith are true and correct to the best of my knowledge.

PROPERTY OWNER:

Print Name: Rodriguez Enterprise Corp
Signature: Sabina Carreras president
Address: P O Box 1163
North Chicago Ill. 60064
(City) (State) (Zip)
Phone: 1-847-406-6014
Fax: _____
Email: SavvyCarrera@gmail.com
Date: 9-16-16

OWNER'S AGENT:

Print Name: _____
Signature: _____
Address: _____
(City) (State) (Zip)
Phone: _____
Fax: _____
Email: _____
Date: _____

CODE 1609-002

Peggy Herrick

From: Sabino Carrera <savvycarrera@gmail.com>
Sent: Monday, September 19, 2016 11:53 AM
To: Peggy Herrick
Subject: Fwd: FW: Emailing: 1761L3wetlands
Attachments: 1761L3wetlands.pdf

----- Forwarded message -----

From: "Dave Meyer" <dave@wetlandwi.com>
Date: Sep 16, 2016 5:00 PM
Subject: FW: Emailing: 1761L3wetlands
To: "Sabino Carrera" <savvycarrera@gmail.com>
Cc:

Sabino—

The attached map is an accurate assessment of the wetlands on this site. I conducted a wetland delineation on this parcel on 8-16-16 and flagged the complex that is shown.

Tom Nedland, WIDNR Assured Delineator Coordinator has indicated that any map produced as a result of an Assured Delineator's work may be used for permit applications and other purposes without the accompanying report. The report will ultimately be produced, but the map may be used immediately for official purposes in a stand-alone capacity.

You may forward this map to the Village of Pleasant Prairie for their review and us. They can call me with any questions.

Dave

-Dave Meyer

Wetland & Waterway Consulting, LLC

S83 W23915 Artesian Ave

Big Bend, WI 53103

Phone - [262-719-4286](tel:262-719-4286)

FAX - [262-364-2197](tel:262-364-2197)

e-mail – dave@wetlandwi.com

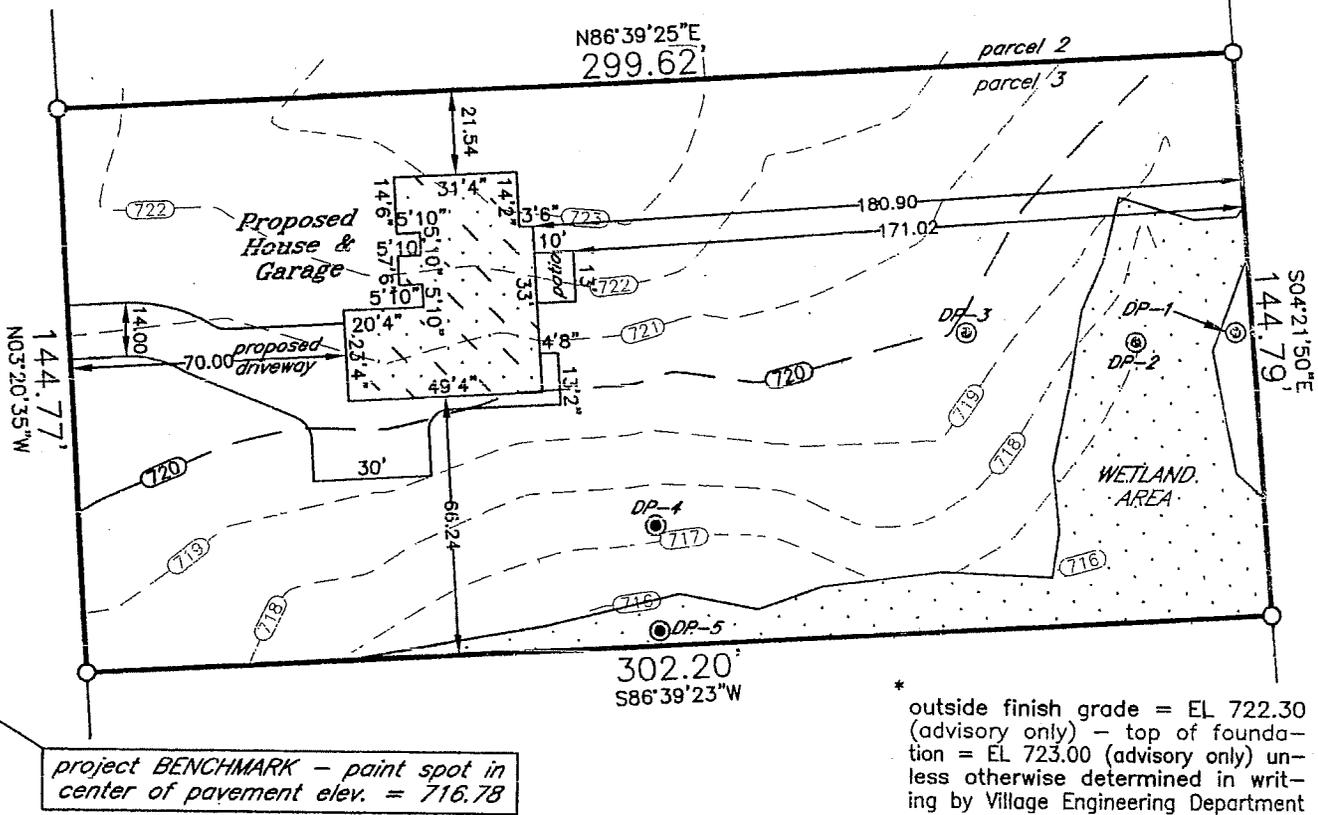
tax key no.: 92-4-122-342-0143

lot area = 43,563 S.F.

*
Verify exact number with
Village Engineering Department

denotes iron
pipe found

Old Green Bay Road
(St. Tr. Hwy. 31)



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Scale
1" = 50'



Proposed building field staked true size. Contractor to verify all dimensions before building by same.

Refer to a current title report for easements or restrictions which may affect the use of this site that are not shown on the recorded certified survey map.

J.K.R. SURVEYING, INC.
8121 22ND AVENUE
KENOSHA, WI 53143

I hereby certify that this property was surveyed under my direction and this plat is a true representation thereof.

Reg. Land Surveyor

November 17, 2015

Revised 5/17/16

Revised 5/26/16

Revised 8/10/16

Revised 9/14/16

Plat of Survey of

PARCEL 3 OF

CERTIFIED SURVEY MAP NO. 1761

in NW1/4 Section 34-1-22

VILLAGE OF PLEASANT PRAIRIE
KENOSHA COUNTY, WIS.

-for-

Rodriguez Enterprise Corp.



\$ 225



Filed 9/16 2016 Published _____ 20____
 Public Hearing _____ 20____ 20____
 Fee Paid _____ 20____ Approved _____ 20____
 Notices Mailed _____ 20____ Denied _____ 20____

**VILLAGE OF PLEASANT PRAIRIE, WISCONSIN
 ZONING MAP AND TEXT AMENDMENT APPLICATION**

To: Village Plan Commission & Village Board of Trustees of the Village of Pleasant Prairie:

I, (We), the undersigned owner(s)/agent do hereby petition the Village Board to amend the Village of Pleasant Prairie Zoning Map as hereinafter requested.

It is petitioned that the following described property be rezoned from the present R-4
 _____ District(s) to C-1 (wetland area only) District(s). The property petitioned
 to be rezoned is located at: old Green Bay Rd. and is legally described
 as follows: see attached survey

Tax Parcel Number(s): 92-4-122-342-0143

The proposed use for this property is: to build a new single family home on non-wetland area

Petitioner's interest in the requested rezoning: owner

Compatibility with adjacent land uses: yes

I (We) are also requesting a Zoning Text Amendment to amend Section N/A of the Village Zoning Ordinance.

I (We), have contacted the Community Development Department to arrange a pre-application meeting to discuss the proposed request to determine additional information that may be needed for this request.

I, (We), hereby certify that all the above statements and attachments submitted herewith are true and correct to the best of my knowledge.

PROPERTY OWNER:
 Print Name: Rodriguez Enterprise Corp
 Signature: [Signature] president
 Address: P O Box 1163
North Chicago IL. 60064
 (City) (State) (Zip)
 Phone: 1-847-406-6614
 Fax: _____
 Email: SavvyCarver@gmail.com
 Date: 9-16-16

OWNER'S AGENT:
 Print Name: _____
 Signature: _____
 Address: _____
 (City) (State) (Zip)
 Phone: _____
 Fax: _____
 Email: _____
 Date: _____

CODE 1609-003

Peggy Herrick

From: Sabino Carrera <savvycarrera@gmail.com>
Sent: Monday, September 19, 2016 11:53 AM
To: Peggy Herrick
Subject: Fwd: FW: Emailing: 1761L3wetlands
Attachments: 1761L3wetlands.pdf

----- Forwarded message -----

From: "Dave Meyer" <dave@wetlandwi.com>
Date: Sep 16, 2016 5:00 PM
Subject: FW: Emailing: 1761L3wetlands
To: "Sabino Carrera" <savvycarrera@gmail.com>
Cc:

Sabino—

The attached map is an accurate assessment of the wetlands on this site. I conducted a wetland delineation on this parcel on 8-16-16 and flagged the complex that is shown.

Tom Nedland, WIDNR Assured Delineator Coordinator has indicated that any map produced as a result of an Assured Delineator's work may be used for permit applications and other purposes without the accompanying report. The report will ultimately be produced, but the map may be used immediately for official purposes in a stand-alone capacity.

You may forward this map to the Village of Pleasant Prairie for their review and us. They can call me with any questions.

Dave

-Dave Meyer

Wetland & Waterway Consulting, LLC

S83 W23915 Artesian Ave

Big Bend, WI 53103

Phone - [262-719-4286](tel:262-719-4286)

FAX - [262-364-2197](tel:262-364-2197)

e-mail – dave@wetlandwi.com

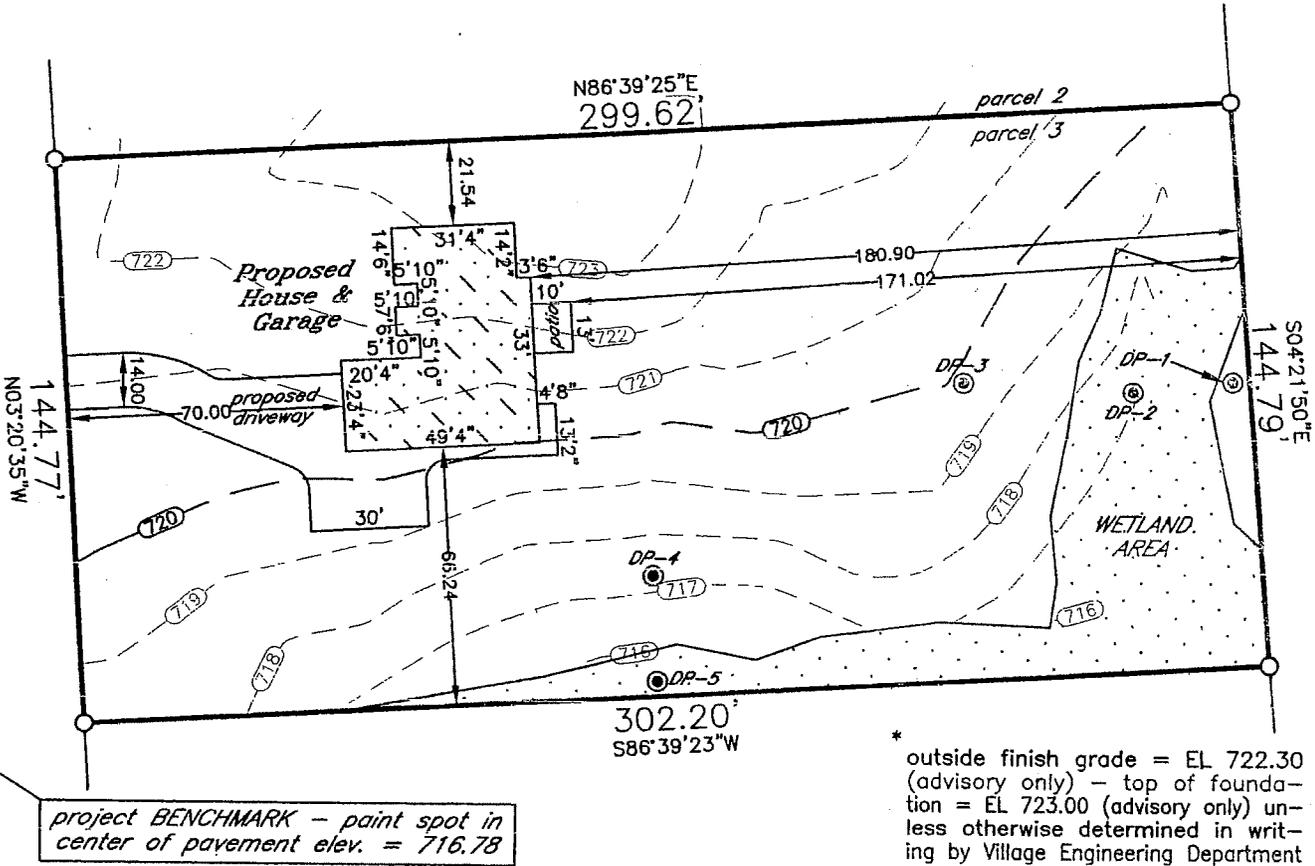
tax key no.: 92-4-122-342-0143

lot area = 43,563 S.F.

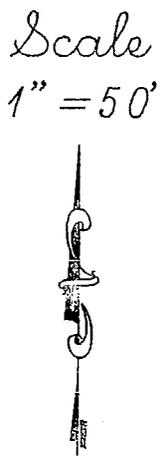
* Verify exact number with Village Engineering Department

denotes iron pipe found

Old Green Bay Road (St. Tr. Hwy. 31)



LEGAL DESCRIPTION OF WETLAND AREA: Part of Lot 3 of Certified Survey Map No. 1761, a plat on file and of record in the Kenosha County Land Registry, as Document No. 966869, being in part of the Northwest Quarter of Section 34, Town 1 North, Range 22 East of the Fourth Principal Meridian; lying and being in the Village of Pleasant Prairie, Kenosha County, Wisconsin and being more particularly described as: Commencing at the southwest corner of said lot; thence N86°39'23"E along the south line of said lot 66.14 feet to the point of beginning; thence N79°16'16"E 28.05 feet; thence N79°30'13"E 24.06 feet; thence N75°47'27"E 34.72 feet; thence S78°59'35"E 20.33 feet thence N69°53'31"E 17.65 feet; thence N82°25'53"E 30.49 feet; thence S87°36'50"E 28.04 feet; thence N07°50'52"E 11.85 feet; thence N06°13'10"W 16.44 feet; thence N10°53'08"E 22.69 feet; thence N08°44'31"E 18.27 feet; thence N23°38'16"E 13.29 feet; thence N12°51'34"E 17.65 feet; thence S72°58'10"E 19.98 feet; thence N85°15'28"E 10.91 feet; thence N33°57'02"E 3.32 feet; thence S04°21'50"E 13.19 feet; thence S19°28'27"W 25.89 feet; thence S10°57'12"E 14.21 feet; thence S11°21'57"E 17.48 feet; thence S47°15'05"E 9.85 feet; thence S04°21'50"E 29.75 feet to the southeast corner of said lot; thence S86°39'23"W along the south line of said lot 236.06 feet to the point of beginning; containing 6,311 square feet, 0.14 acre, more or less.



Proposed building field staked true size. Contractor to verify all dimensions before building by same.

Refer to a current title report for easements or restrictions which may affect the use of this site that are not shown on the recorded certified survey map.

J.K.R. SURVEYING, INC.
8121 22ND AVENUE
KENOSHA, WI 53143



I hereby certify that this property was surveyed under my direction and this plat is a true representation thereof.

[Signature]
Reg. Land Surveyor
November 17, 2015
Revised 5/17/16
Revised 5/26/16
Revised 8/10/16
Revised 9/14/16

Plat of Survey of
PARCEL 3 OF
CERTIFIED SURVEY MAP NO. 1761
in NW1/4 Section 34-1-22
VILLAGE OF PLEASANT PRAIRIE
KENOSHA COUNTY, WIS.
-for-
Rodriguez Enterprise Corp.

**VILLAGE OF PLEASANT PRAIRIE
VILLAGE BOARD OF TRUSTEES RESOLUTION # 16-38**

**RESOLUTION OF APPRECIATION FOR THE LAND DONATION AND NAMING OF
THE CAROL BEACH UNIT W NEIGHBORHOOD PARK AS THE FRANK M. GESUALDO PARK**

WHEREAS, Ralph and Frank Gesualdo have agreed to donate to the Village of Pleasant Prairie (“the Village”), a 13.44 parcel of land located north of 90th Street at the end of 5th Avenue in the Village and further identified as Tax Parcel Number 93-4-123-181-0100 and legally described on the attached **Exhibit 1**; and

WHEREAS, the land donation is generally described as an open space, woodland and wetland area with a portion of the land located within the Primary Environmental Corridor. The land is identified as being in the Neighborhood Park and Open Space designation in the Village’s 2035 Comprehensive Land Use Plan; and

WHEREAS, the land has been identified by the Village Park Commission and the Village Plan Commission in the Pleasant Prairie Park and Open Space Plan and was known as the Carol Beach Unit W Neighborhood Park and will now be known as the “**Frank M. Gesualdo Park**”; and

WHEREAS, the land donation is located in the PR-1, Neighborhood Park and Recreation and said Village zoning district describes the land as being in an area intended for use as public park land related purposes.

NOW THEREFORE BE IT RESOLVED, that the Village Board of Trustees does hereby accept the land described in **Exhibit 1** for public park purposes and that the park shall hereafter be named for Mr. Frank Gesualdo and be known as “**Frank M. Gesualdo Park**”.

Frank Mauro Gesualdo came from a humble background and was the son of immigrant Italian parents. He attended Crane Technical High School then enlisted and proudly served in the U.S. Navy during World War II. Upon his return, Frank met Rita, they married and had five children, and eleven grandchildren.

Frank became interested in the automotive business by tinkering with and repairing used cars at a Taylor Street corner gas station. He used his training from Crane Technical to grow his business and within a short time he was able to purchase the entire station for a used car lot. In 1968 he opened his first new car franchise at 105th and Michigan and grew to be a leader among Chicagoland car dealers.

Frank was a devoted family man and enjoyed sharing stories at pasta dinners and holidays, surrounded by his children and grandchildren.

BE IT FURTHER RESOLVED BY the Village Board of Trustees of the Village of Pleasant Prairie that Ralph and Frank Gesualdo be sincerely thanked for their generous donation of park land and their gift to the community.

Resolution Accepting Land Donation
From Ralph and Frank Gesualdo

This Resolution is hereby passed and adopted this 7th day of November, 2016.

John P. Steinbrink, Village President

ATTEST:

Jane M. Romanowski, Village Clerk

Posted: _____
Gesualdo Appreciation and Naming

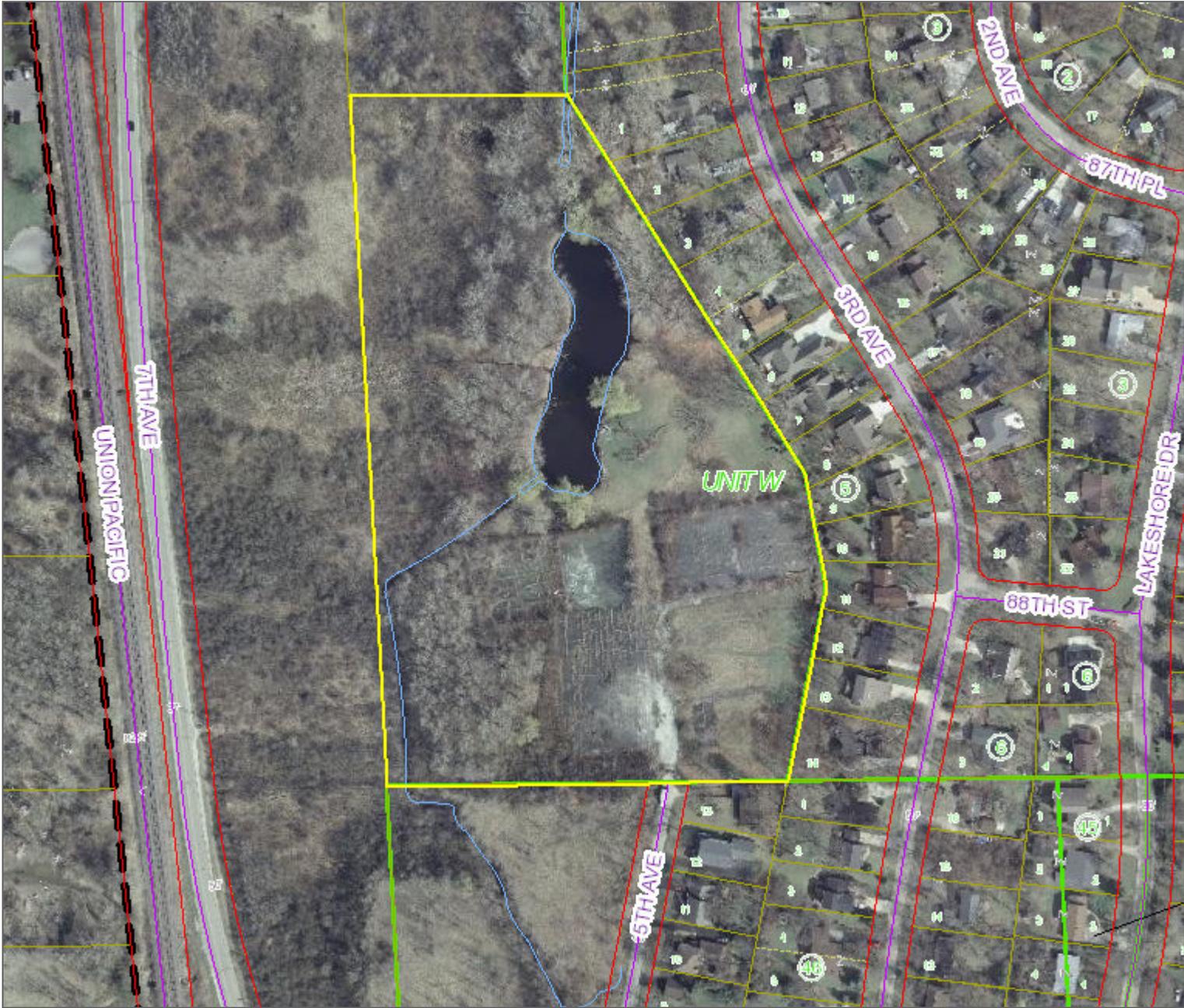
Resolution Accepting Land Donation
From Ralph and Frank Gesualdo

EXHIBIT 1

LEGAL DESCRIPTION OF DONATED LAND

PT NE ¼ SEC 18 T 1 R 23 COM
ON S LN SD ¼ AT NW COR CAROL
BEACH EST UNIT 5-A SUB TH N
1041.74 FT E 327.92 FT TH S 29
DEG 24' E 676.43 FT TH S 7 DEG
33' 30" E 176.99 FT TH S 14
DEG 13' 12" W 296.05 FT TO S
LN SD ¼ TH W 603.39 FT TO
BEG V1150 P530 1984
13.447 AC
V 1575 P 358
DOC #1004974

Carol Beach Unit W Park Donation Map



- Legend**
- Street Centerlines
 - Right-of-Ways
 - Water Features
 - - - Parcels
 - - - Certified Survey Maps
 - - - Condominiums
 - - - Subdivisions
 - Municipal Boundaries



1 inch = 224 feet

DISCLAIMER This map is neither a legally recorded map nor a survey and is not intended to be used as one. This drawing is a compilation of records, data and information located in various state, county and municipal offices and other sources affecting the area shown and is to be used for reference purposes only. Kenosha County is not responsible for any inaccuracies herein contained. If discrepancies are found, please contact Kenosha County.

Date Printed: 12/12/2014



MEMORADUM

Office of the Village Engineer
Matthew J. Fineour, P.E.

TO: Michael Pollocoff, Village Administrator

FROM: Matthew Fineour, Village Engineer

SUBJ: Water System Distribution System Modeling Training

DATE: October 31, 2016

Overview

Village Engineering Staff will be undertaking master planning for the Village's utility systems including the sanitary system, storm system, and water system in 2017.

For water system planning, staff will be utilizing water modeling software. The Village has a functional water model which represents the Village's water distribution system. The model includes all the water mains, elevated water towers, ground storage reservoirs, pressure reducing valves, and pumping facilities. The Village's water model has, over the years, been built and calibrated by consultants to reflect the real world water distribution system.

The water model was built by Innovyze Inc., in 2011. This work included creating an electronic version of the Village's entire water system including information for mains, tanks, pumps, etc. In 2013, after the model was created, the Village contracted with AE2S, a firm specializing in water supply systems and water modeling, to calibrate the water model. Calibration is necessary to develop the model for predicting the system behavior within a tolerable level of accuracy to best simulate the systems performance.

The calibrated hydraulic model is a dynamic tool for planning the direction of the Village's water distribution system. It is used to provide staff with information to support multi-million dollar decisions to address infrastructure needs. The model has been utilized multiple times by consultants over the past couple years to evaluate system needs and growth scenarios. This has played a vital role with several water system improvements that have been completed over the past couple years.

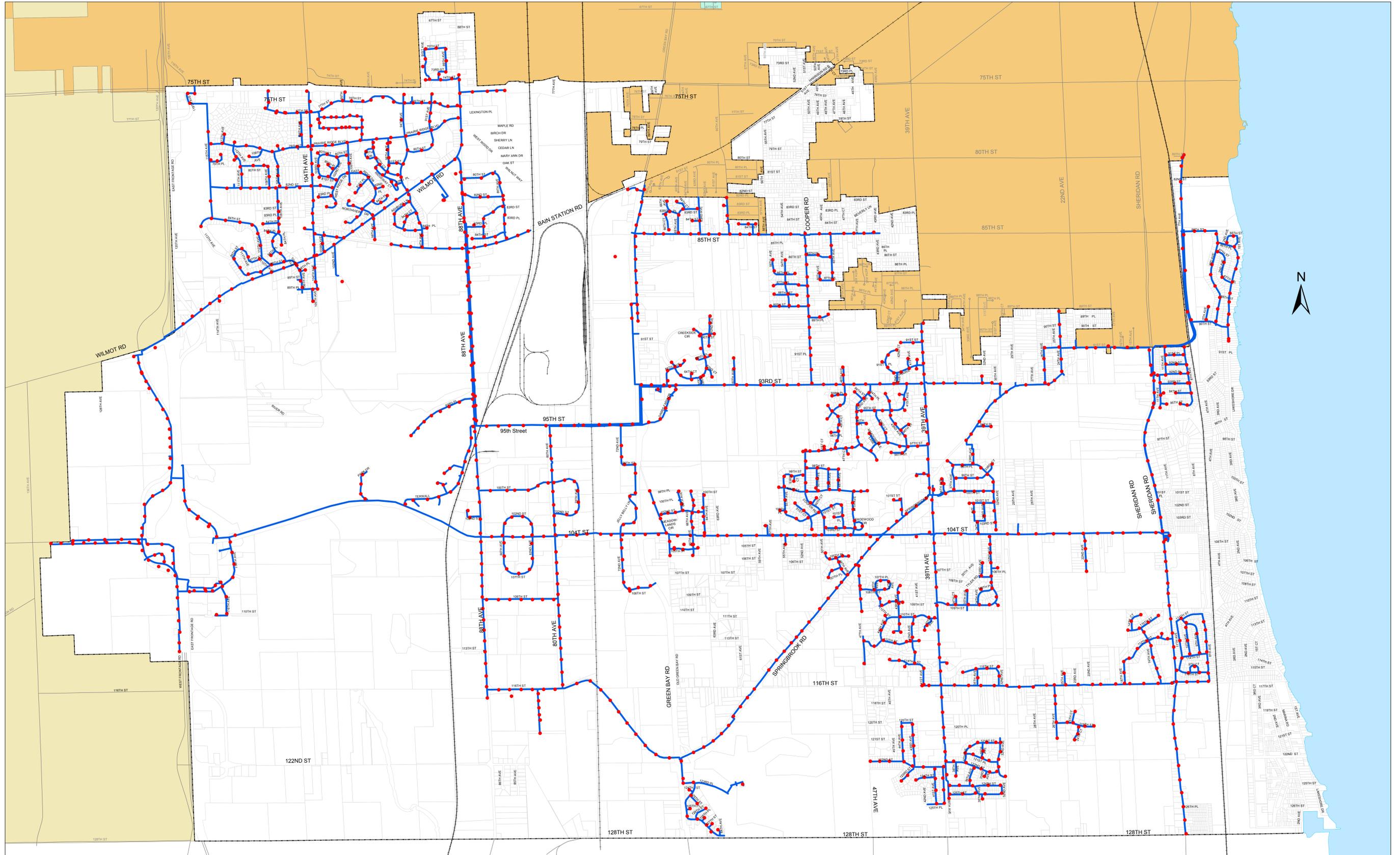
Agreement

Attached is a professional service agreement with AE2S for water model training tailored specifically to the Village's water model. The agreement is an hourly based contract not to exceed \$11,600. Approximately half the contract amount will be utilized for training documentation and the other half used for hands on training for the Village Engineer and Assistant Village Engineer. Training with the consultant / engineer that is

knowledgeable with the Village's system and hydraulic model will allow Engineering Staff to confidently use the water model for system growth planning and evaluations. Utilizing the model for system planning will provide a mode for staff to use the model after training to better provide for in-depth knowledge, information retention, and long term in-house use of the software.

Attachments: Agreement

Village of Pleasant Prairie Water System Overview Map





October 21, 2016

Mr. Matthew J. Fineour, PE
Village Engineer
Village of Pleasant Prairie
9915 39th Ave.
Pleasant Prairie, WI 53158

RE: Water Distribution System Hydraulic Model Training

Dear Matt:

Thank you for the opportunity to submit this proposal for training on your water distribution system hydraulic model. Based upon our preliminary conversations, we are confident that the following general scope of services and associated fee proposal will provide the Village of Pleasant Prairie (Pleasant Prairie) with an understanding of the operation and functionality of your hydraulic model.

Based on this understanding of the project and the goal to use an updated version of the existing hydraulic model, we propose to complete the professional services in two (2) tasks which are summarized in more detail below.

Task 1 – Hydraulic Model Training Documentation and Preparation

Specific tasks include:

- Preparation of Training Scenarios, Documentation, Manuals
- All training materials will be customized to the Village's hydraulic model. We will utilize basic Innovyze training material as the framework for the documentation, but insert screen shots and customized documentation from the Village's hydraulic model
- AE2S will provide six (6) paper copies of the Training Documentation, as well as provide a electronic PDF version.

Task 2 – On-Site Hydraulic Model Training

Specific tasks include:

- Two (2) full days of on-site training with Village staff. Major training asks include but are not limited to:
 - Overview of model tabs, tools, features, and display windows.
 - Model Overview and Calibration Review
 - Review of system components, data entry, data management, query development, data output review, etc.
 - Review of calibration process and results.
 - System Demands:
 - Demand setup and development, allocation dataset management: creating, and modifying, etc..
 - Model Simulations:
 - Run model under Steady State, Fire Flow and Extended Period Simulations
 - View / interpret results, creating maps, and graphs.
 - Scenario Management:
 - Create and manage scenarios and associated data sets.
 - Review scenario, domain, and facility managers.
 - Logic Controls:

Mr. Matthew J. Fineour, PE

RE: Water Distribution System Hydraulic Model Training

October 21, 2016

Page 2 of 2

-
- Create manage and change control logic for system operation.
 - Model Time:
 - Develop modeling exercises for each major training task and presentation materials.
 - Provide time during each task for modeling exercises and instructor discussions.
 - Discuss trouble shooting tools.
 - All expenses are also included, including travel, car rental, hotel, and meals. Also included will be providing lunch to Village staff in attendance at the training.
 - Additional four (4) hours of web based training will be provided to the Village within three (3) months of the completion of the training.

Fee Proposal Estimate

To complete the proposed scope of services outlined above, AE2S suggests the following fee estimate within Table 1 below. The fee estimate includes total costs expected to be incurred by the Village of Pleasant Prairie, including all professional fees and expenses based on the understanding presented within this letter.

Table 1 Proposed Fee Estimate

Task Number	Task Description	Compensation Method	Fee Estimate
1	Hydraulic Model Training Documentation and Preparation	Hourly to Max	\$5,600
2	On-Site Hydraulic Model Training	Hourly to Max	\$6,000
Total			\$11,600

Project Schedule

We anticipate that the training program and material preparation can be completed within 30 days of the executed agreement. Training services can be offered and coordinated at a time that best suits the Village's schedule.

Closing

We appreciate the opportunity to provide this letter proposal to the Village of Pleasant Prairie and we look forward to working with you on this project. If you have any questions or comments regarding our proposed services or if you need additional information, please do not hesitate to contact me at 701-364-9111.

Submitted in Service,

AE2S

Jared D. Heller, PE
Assistant Operations Manager

**AGREEMENT
BETWEEN OWNER AND ENGINEER
FOR STUDY AND REPORT
PROFESSIONAL SERVICES**

THIS IS AN AGREEMENT effective as of November 7th, 2016 ("Effective Date") between Village of Pleasant Prairie ("Owner") and Advanced Engineering and Environmental Services, Inc. (AE2S) ("Engineer"). Owner retains Engineer to perform professional services, in connection with Water Distribution System Hydraulic Model Training ("Assignment"). Owner and Engineer further agree as follows:

ARTICLE 1 – SERVICES OF ENGINEER

1.01 *Scope*

- A. Engineer shall provide, or cause to be provided, the services set forth herein and in Exhibit A.

ARTICLE 2 – OWNER'S RESPONSIBILITIES

2.01 *General*

- A. Owner shall pay Engineer as set forth in Article 4.
- B. Owner shall provide Engineer with all criteria and full information as to Owner's requirements for the Assignment, including design objectives and constraints, space, capacity and performance requirements, flexibility, and expandability, and any anticipated funding sources and budgetary limitations.
- C. Owner shall furnish to Engineer all existing studies, reports, and other available data pertinent to the Assignment, obtain or authorize Engineer to obtain or provide additional reports and data as required, and furnish to Engineer such services of others as may be necessary for the performance of Engineer's services.
- D. Owner shall arrange for safe access to and make all provisions for Engineer to enter upon public and private property as required for Engineer to perform services under the Agreement.
- E. Owner shall be responsible for, and Engineer may rely upon, the accuracy and completeness of all requirements, instructions, reports, data, and other information Owner-furnished by Owner to Engineer pursuant to this Agreement. Engineer may use such requirements, instructions, reports, data, and information in performing or furnishing services under this Agreement.

ARTICLE 3 – SCHEDULE FOR RENDERING SERVICES

3.01 *Commencement*

- A. Engineer is authorized to begin rendering services as of the Effective Date.

3.02 *Time for Completion*

- A. Engineer shall complete its obligations within a reasonable time. Specific periods of time for rendering services are set forth or specific dates by which services are to be completed are provided in Exhibit A, and are hereby agreed to be reasonable.
- B. If, through no fault of Engineer, such periods of time or dates are changed, or the orderly and continuous progress of Engineer's services is impaired, or Engineer's services are delayed or suspended, then the time for completion of Engineer's services, and the rates and amounts of Engineer's compensation, shall be adjusted equitably.

ARTICLE 4 – INVOICES AND PAYMENTS

4.01 *Invoices*

- A. *Preparation and Submittal of Invoices:* Engineer shall prepare invoices in accordance with its standard invoicing practices and the terms of this Article. Engineer shall submit its invoices to Owner on a monthly basis. Invoices are due and payable within 30 days of receipt.
- B. *Obligation to Pay:* Owner's obligation to pay for Engineer's services under this Agreement is not contingent on Owner's ability to obtain financing, third-party payments, governmental or regulatory agency approval, permits, final adjudication of lawsuit in which Engineer is not involved, Owner's successful completion of a project, or any other event. No retainage will be withheld.

4.02 *Payments*

- A. *Application to Interest and Principal:* Payment will be credited first to any interest owed to Engineer and then to principal.
- B. *Failure to Pay:* If Owner fails to make payments due Engineer for services and expenses within 30 days after receipt of Engineer's invoice, then:
 - 1. Engineer will be entitled to interest on all amounts due and payable at the rate of 1.75% per month (or the maximum rate of interest permitted by law, if less) from said thirtieth day; and
 - 2. Engineer may, after giving seven days written notice to Owner, suspend services under this Agreement until Owner has paid in full all amounts due for services, expenses, and other related charges. Owner waives any and all claims against Engineer for any such suspension.

4.03 *Payment for Basic Services (Hourly Rates Plus Reimbursable Expenses)*

- A. Using the procedures set forth in Paragraph 4.01, Owner shall pay Engineer for Basic Services as follows:
 - 1. An amount equal to the cumulative hours charged to the Assignment by each class of Engineer's employees times standard hourly rates for each applicable billing class for all services performed on the Assignment, plus reimbursable expenses and Engineer's Consultants' charges, if any.
 - 2. Engineer's standard hourly rates are set forth in Exhibit B.

3. The total compensation for services and reimbursable expenses is estimated to be \$12,000

4.04 *Payment for Additional Services*

A. For Additional Services, Owner shall pay Engineer an amount equal to the cumulative hours charged to providing the Additional Services under the Assignment by each class of Engineer's employees, times standard hourly rates for each applicable billing class; plus reimbursable expenses and Engineer's Consultants' charges, if any. Engineer's standard hourly rates and reimbursable expenses schedule are set forth in Exhibit B.

4.05 *Disputed Invoices*

A. If Owner contests an invoice, Owner shall promptly advise Engineer of the specific basis for doing so, may withhold only that portion so contested, and must pay the undisputed portion.

ARTICLE 5 – OPINIONS OF COST

5.01 *Opinions of Probable Construction Cost*

A. Engineer's opinions of probable Construction Cost are to be made on the basis of Engineer's experience and qualifications and represent Engineer's estimate as an experienced and qualified professional generally familiar with the construction industry. However, because of the limited and preliminary nature of the Assignment, and because Engineer has no control over the cost of labor, materials, equipment, or services furnished by others, or over contractors' methods of determining prices, or over competitive bidding or market conditions, Engineer cannot and does not guarantee that proposals, bids, or actual Construction Cost will not vary from opinions of probable Construction Cost prepared by Engineer. If Owner requires greater assurance as to probable Construction Cost, Owner must employ an independent cost estimator.

5.02 *Opinions of Total Project Costs*

A. The services, if any, of Engineer with respect to Total Project Costs shall be limited to assisting the Owner in collating the various cost categories which comprise Total Project Costs. Engineer assumes no responsibility for the accuracy of any opinions of Total Project Costs.

ARTICLE 6 – GENERAL CONSIDERATIONS

6.01 *Standards of Performance*

A. *Standard of Care:* The standard of care for all professional engineering and related services performed or furnished by Engineer under this Agreement will be the care and skill ordinarily used by members of the subject profession practicing under similar circumstances at the same time and in the same locality. Engineer makes no warranties, express or implied, under this Agreement or otherwise, in connection with Engineer's services.

B. *Consultants:* Engineer may employ such Consultants as Engineer deems necessary to assist in the performance or furnishing of the services, subject to reasonable, timely, and substantive objections by Owner.

- C. *Reliance on Others*: Subject to the standard of care set forth in Paragraph 6.01.A, Engineer and its Consultants may use or rely upon design elements and information ordinarily or customarily furnished by others, including, but not limited to, specialty contractors, manufacturers, suppliers, and the publishers of technical standards.
- D. Engineer shall not be required to sign any documents, no matter by whom requested, that would result in the Engineer having to certify, guarantee, or warrant the existence of conditions whose existence the Engineer cannot ascertain. Owner agrees not to make resolution of any dispute with the Engineer or payment of any amount due to the Engineer in any way contingent upon the Engineer signing any such documents.
- E. Engineer shall not have any construction-related duties under this Agreement. Engineer shall not at any time supervise, direct, control, or have authority over any contractor's work, nor shall Engineer have authority over or be responsible for the means, methods, techniques, sequences, or procedures of construction selected or used by any contractor, or the safety precautions and programs incident thereto, for security or safety at the Site, nor for any failure of a contractor to comply with Laws and Regulations applicable to such contractor's furnishing and performing of its work.

6.02 *Use of Documents*

- A. All Documents are instruments of service, and Engineer shall retain an ownership and property interest therein (including the copyright and the right of reuse at the discretion of the Engineer) whether or not the Assignment or Project is completed. Owner shall not rely, in any way, on any Document unless it is in printed form, signed or sealed by the Engineer or one of its Consultants.
- B. Either party to this Agreement may rely that data or information set forth on paper (also known as hard copies) that the party receives from the other party by mail, hand delivery, or facsimile, are the items that the other party intended to send. Files in electronic media format of text, data, graphics, or other types that are furnished by one party to the other are furnished only for convenience, not reliance, by the receiving party. Any conclusion or information obtained or derived from such electronic files will be at the user's sole risk. If there is a discrepancy between the electronic files and the hard copies, the hard copies govern. If the parties agree to other electronic transmittal procedures, such procedures shall be set forth in an exhibit to this Agreement.
- C. Because data stored in electronic media format can deteriorate or be modified inadvertently or otherwise during storage or transmittal, the party receiving electronic files agrees that it will perform acceptance tests or procedures within ten days, after which the receiving party shall be deemed to have accepted the data thus transferred. Any data deficiencies detected within the ten-day acceptance period will be corrected, if possible, by the party delivering the electronic files.
- D. When transferring documents in electronic media format, the transferring party makes no representations as to long-term compatibility, usability, or readability of such documents resulting from the use of software application packages, operating systems, or computer hardware differing from those used by the documents' creator.
- E. Owner may make and retain copies of Documents solely for Owner's information and reference in connection with the specific subject matter of the Documents, subject to receipt by Engineer of full payment for all services relating to preparation of the Documents, and subject to the following limitations: (1) Owner acknowledges that such Documents are not intended or represented to be suitable for use by Owner unless completed by Engineer; (2) the Documents are instruments of study and report

services only, and are not final design or construction documents, (3) no Document shall be altered, modified, or reused by Owner or any third party for any purpose except with Engineer's express written consent; (4) any use, reuse, alteration, or modification of the Documents, except as authorized in this Agreement or by Engineer's written consent, will be at Owner's sole risk and without liability or legal exposure to Engineer or to its officers, directors, members, partners, agents, employees, and Consultants; (5) Owner shall indemnify and hold harmless Engineer and its officers, directors, members, partners, agents, employees, and Consultants from all claims, damages, losses, and expenses, including attorneys' fees, arising out of or resulting from any unauthorized use, reuse, alteration, or modification of the Documents; and (6) nothing in this paragraph shall create any rights in third parties.

6.03 Insurance

- A. Engineer will maintain insurance coverage for Workers' Compensation, General Liability, Professional Liability, and Automobile Liability and will provide certificates of insurance to Owner upon request.

6.04 Termination

- A. *Termination for Cause:* The obligation to continue performance under this Agreement may be terminated:

1. By either party upon 30 days written notice in the event of substantial failure by the other party to perform in accordance with the Agreement's terms through no fault of the terminating party. Failure to pay Engineer for its services is a substantial failure to perform and a basis for termination.

2. By Engineer:

- a. upon seven days written notice if Engineer believes that Engineer is being required by Owner to furnish or perform services contrary to Engineer's responsibilities as a licensed professional; or
- b. upon seven days written notice if the Engineer's services are delayed for more than 90 days for reasons beyond Engineer's control.
- c. Engineer shall have no liability to Owner on account of a termination by Engineer under Paragraph 6.04.A.2.

3. Notwithstanding the foregoing, this Agreement will not terminate as a result of a substantial failure under Paragraph 6.04.A.1. if the party receiving such notice begins, within seven days of receipt of such notice, to correct its substantial failure to perform and proceeds diligently to cure such failure within no more than 30 days of receipt of notice; provided, however, that if and to the extent such substantial failure cannot be reasonably cured within such 30 day period, and if such party has diligently attempted to cure the same and thereafter continues diligently to cure the same, then the cure period provided for herein shall extend up to, but in no case more than, 60 days after the date of receipt of the notice.

- B. *Termination for Convenience:* Owner may terminate the Agreement for Owner's convenience effective upon the Engineer's receipt of written notice from Owner.

- C. The terminating party under Paragraphs 6.04.A or 6.04.B may set the effective date of termination at a time up to 30 days later than otherwise provided to allow Engineer to complete tasks whose value would

otherwise be lost, to prepare notes as to the status of completed and uncompleted tasks, and to assemble Project materials in orderly files.

- D. In the event of any termination under Paragraph 6.04, Engineer will be entitled to invoice Owner and to receive full payment for all services performed or furnished in accordance with this Agreement and all reimbursable expenses incurred through the effective date of termination.

6.05 *Controlling Law*

- A. This Agreement is to be governed by the law of the State of Wisconsin, without regard to its conflicts of laws principles.

6.06 *Successors, Assigns, and Beneficiaries*

- A. Owner and Engineer are hereby bound and the successors, executors, administrators, and legal representatives of Owner and Engineer (and to the extent permitted by Paragraph 6.06.B the assigns of Owner and Engineer) are hereby bound to the other party to this Agreement and to the successors, executors, administrators and legal representatives (and said assigns) of such other party, in respect of all covenants, agreements, and obligations of this Agreement.
- B. Neither Owner nor Engineer may assign, sublet, or transfer any rights under or interest (including, but without limitation, moneys that are due or may become due) in this Agreement without the written consent of the other, except to the extent that any assignment, subletting, or transfer is mandated or restricted by law. Unless specifically stated to the contrary in any written consent to an assignment, no assignment will release or discharge the assignor from any duty or responsibility under this Agreement.
- C. Unless expressly provided otherwise in this Agreement:
 - 1. Nothing in this Agreement shall be construed to create, impose, or give rise to any duty owed by Owner or Engineer to any Contractor, Subcontractor, Supplier, or other individual or entity, or to any surety for or employee of any of them.
 - 2. All duties and responsibilities undertaken pursuant to this Agreement will be for the sole and exclusive benefit of Owner and Engineer and not for the benefit of any other party. Any and all Documents prepared by Engineer, including but not limited to the Report to be prepared pursuant to Exhibit A, are prepared solely for the use and benefit of Owner, unless expressly agreed otherwise by Engineer.

6.07 *Dispute Resolution*

- A. Owner and Engineer agree to negotiate each dispute between them in good faith during the 30 days after notice of dispute, after which, if negotiations are unsuccessful, the parties may exercise their rights at law.

6.08 *Environmental Condition of Site*

- A. Owner has disclosed to Engineer in writing the existence of all known and suspected Asbestos, PCBs, Petroleum, Hazardous Waste, Radioactive Material, hazardous substances, and other Constituents of Concern located at or near the Site, including type, quantity, and location.

- B. Owner represents to Engineer that to the best of its knowledge no Constituents of Concern, other than those disclosed in writing to Engineer, exist at the Site.
- C. If Engineer encounters or learns of an undisclosed Constituent of Concern at the Site, then Engineer shall notify (1) Owner and (2) appropriate governmental officials if Engineer reasonably concludes that doing so is required by applicable Laws or Regulations.
- D. It is acknowledged by both parties that Engineer's scope of services does not include any services related to Constituents of Concern. If Engineer or any other party encounters an undisclosed Constituent of Concern, or if investigative or remedial action, or other professional services, are necessary with respect to disclosed or undisclosed Constituents of Concern, then Engineer may, at its option and without liability for consequential or any other damages, suspend performance of services on the portion of the Project affected thereby until Owner: (1) retains appropriate specialist consultants or contractors to identify and, as appropriate, abate, remediate, or remove the Constituents of Concern; and (2) warrants that the Site is in full compliance with applicable Laws and Regulations.
- E. If the presence at the Site of undisclosed Constituents of Concern adversely affects the performance of Engineer's services under this Agreement, then the Engineer shall have the option of (1) accepting an equitable adjustment in its compensation or in the time of completion, or both; or (2) terminating this Agreement for cause on 30 days notice.
- F. Owner acknowledges that Engineer is performing professional services for Owner and that Engineer is not and shall not be required to become an "owner" "arranger," "operator," "generator," or "transporter" of hazardous substances, as defined in the Comprehensive Environmental Response, Compensation, and Liability Act (CERCLA), as amended, which are or may be encountered at or near the Site in connection with Engineer's activities under this Agreement.

6.09 *Indemnification and Mutual Waiver*

- A. *Indemnification by Engineer:* To the fullest extent permitted by law, Engineer shall indemnify and hold harmless Owner, and Owner's officers, directors, members, partners, agents, consultants, and employees from reasonable costs, losses, and damages arising out of or relating to the Assignment or Project, provided that any such cost, loss, or damage is attributable to bodily injury, sickness, disease, or death, or to injury to or destruction of tangible property, including the loss of use resulting therefrom, but only to the extent caused by any negligent act or omission of Engineer or Engineer's officers, directors, members, partners, agents, employees, or Consultants.
- B. *Indemnification by Owner:* To the fullest extent permitted by law, Owner shall indemnify and hold harmless Engineer and its officers, directors, members, partners, agents, Consultants, and employees from reasonable costs, losses, and damages arising out of or relating to the Assignment or Project, provided that any such cost, loss, or damage is attributable to bodily injury, sickness, disease, or death, or to injury to or destruction of tangible property, including the loss of use resulting therefrom, but only to the extent caused by any negligent act or omission of Owner or Owner's officers, directors, members, partners, agents, consultants, employees, or others retained by or under contract to the Owner with respect to this Assignment or to the Project.
- C. *Environmental Indemnification:* To the fullest extent permitted by law, Owner shall indemnify and hold harmless Engineer and its officers, directors, members, partners, agents, employees, and Consultants from and against any and all claims, costs, losses, and damages (including but not limited to all fees and charges of engineers, architects, attorneys and other professionals, and all court, arbitration, or other

dispute resolution costs) caused by, arising out of, relating to, or resulting from a Constituent of Concern at, on, or under the Site, provided that (1) any such claim, cost, loss, or damage is attributable to bodily injury, sickness, disease, or death, or to injury to or destruction of tangible property (other than the Work itself), including the loss of use resulting therefrom, and (2) nothing in this paragraph shall obligate Owner to indemnify any individual or entity from and against the consequences of that individual's or entity's own negligence or willful misconduct.

- D. *No Defense Obligation:* The indemnification commitments in this Agreement do not include a defense obligation by the indemnitor unless such obligation is expressly stated.
- E. *Percentage Share of Negligence:* To the fullest extent permitted by law, a party's total liability to the other party and anyone claiming by, through, or under the other party for any cost, loss, or damages caused in part by the negligence of the party and in part by the negligence of the other party or any other negligent entity or individual, shall not exceed the percentage share that the party's negligence bears to the total negligence of Owner, Engineer, and all other negligent entities and individuals.
- F. *Mutual Waiver:* To the fullest extent permitted by law, Owner and Engineer waive against each other, and the other's employees, officers, directors, members, agents, insurers, partners, and consultants, any and all claims for or entitlement to special, incidental, indirect, or consequential damages arising out of, resulting from, or in any way related to the Assignment or Project.

6.10 *Limitation of Engineer's Liability*

- A. To the fullest extent permitted by law, the total liability, in the aggregate, of Engineer and Engineer's officers, directors, partners, members, employees, agents, and Consultants, or any of them, to Owner and anyone claiming by, through, or under Owner, for any and all injuries, losses, damages and expenses whatsoever arising out of, resulting from, or in any way related to the Assignment, this Agreement, or the Project from any cause or causes including but not limited to the negligence, professional errors or omissions, strict liability, or breach of contract or warranty, express or implied, of Engineer or Engineer's officers, directors, partners, members, employees, agents, or Consultants, or any of them, shall not exceed the total amount of \$50,000 or the total compensation paid to Engineer under this Agreement, whichever is greater.

6.11 *Miscellaneous Provisions*

- A. *Notices:* Any notice required under this Agreement will be in writing, addressed to the appropriate party at its address on the signature page and given personally, by facsimile, by registered or certified mail postage prepaid, or by a commercial courier service. All notices shall be effective upon the date of receipt.
- B. *Survival:* All express representations, waivers, indemnifications, and limitations of liability included in this Agreement will survive its completion or termination for any reason.
- C. *Severability:* Any provision or part of the Agreement held to be void or unenforceable under any Laws or Regulations shall be deemed stricken, and all remaining provisions shall continue to be valid and binding upon Owner and Engineer, which agree that the Agreement shall be reformed to replace such stricken provision or part thereof with a valid and enforceable provision that comes as close as possible to expressing the intention of the stricken provision.
- D. *Waiver:* A party's non-enforcement of any provision shall not constitute a waiver of that provision, nor shall it affect the enforceability of that provision or of the remainder of this Agreement.

- E. *Accrual of Claims*: To the fullest extent permitted by law, all causes of action arising under this Agreement shall be deemed to have accrued, and all statutory periods of limitation shall commence, no later than the date of completion of the Assignment.
- F. *Executed in Counterparts*: This Agreement may be executed in counterparts, each of which together will constitute one and the same instrument. Delivery of an executed counterpart of this Agreement shall constitute effective delivery of this Agreement. Each party agrees that the delivery of the Agreement by facsimile or electronic mail shall have the same force and effect as delivery of original signature and that each party may use such facsimile or electronic mail signatures as evidence of the execution and delivery of the Agreement by the parties to the same extent that an original signature could be used.

ARTICLE 7 – DEFINITIONS

7.01 *Defined Terms*

- A. Wherever used in this Agreement (including the Exhibits hereto) terms (including the singular and plural forms) printed with initial capital letters have the meanings indicated in the text above, in the exhibits, or in the following provisions:
1. *Additional Services* – The services to be performed for or furnished to Owner by Engineer in accordance with Part 2 of Exhibit A of this Agreement.
 2. *Agreement* – This written contract for study and report professional services between Owner and Engineer, including all exhibits identified in Paragraph 8.01 and any duly executed amendments.
 3. *Asbestos* – Any material that contains more than one percent asbestos and is friable or is releasing asbestos fibers into the air above current action levels established by the United States Occupational Safety and Health Administration.
 4. *Basic Services* – The services to be performed for or furnished to Owner by Engineer in accordance with Part 1 of Exhibit A of this Agreement.
 5. *Constituent of Concern* – Any substance, product, waste, or other material of any nature whatsoever (including, but not limited to, Asbestos, Petroleum, Radioactive Material, and PCBs) which is or becomes listed, regulated, or addressed pursuant to (a) the Comprehensive Environmental Response, Compensation and Liability Act, 42 U.S.C. §§9601 et seq. (“CERCLA”); (b) the Hazardous Materials Transportation Act, 49 U.S.C. §§1801 et seq.; (c) the Resource Conservation and Recovery Act, 42 U.S.C. §§6901 et seq. (“RCRA”); (d) the Toxic Substances Control Act, 15 U.S.C. §§2601 et seq.; (e) the Clean Water Act, 33 U.S.C. §§1251 et seq.; (f) the Clean Air Act, 42 U.S.C. §§7401 et seq.; and (g) any other federal, state, or local statute, law, rule, regulation, ordinance, resolution, code, order, or decree regulating, relating to, or imposing liability or standards of conduct concerning, any hazardous, toxic, or dangerous waste, substance, or material.
 6. *Construction Cost* – The cost to Owner of the construction of a recommended solution presented in the Report furnished by Engineer under Exhibit A, or of a specific portion of the Project for which Engineer has agreed to provide opinions of cost. Construction Cost includes the cost of construction labor, services, materials, equipment, insurance, and bonding, but does not include costs of services of Engineer or other design professionals and consultants; cost of land or rights-of-way, or compensation for damages to properties; Owner’s costs for legal,

accounting, insurance counseling, or auditing services; interest or financing charges incurred in connection with the Project; or the cost of other services to be provided by others to Owner. Construction Cost is one of the items comprising Total Project Costs.

7. *Consultants* – Individuals or entities having a contract with Engineer to furnish services with respect to this Assignment as Engineer's independent professional associates and consultants, subcontractors, or vendors.
8. *Documents* – Data, studies, reports (including the Report referred to in Exhibit A), and other deliverables, whether in printed or electronic media format, provided or furnished by Engineer to Owner pursuant to this Agreement.
9. *Effective Date* – The date indicated in this Agreement on which it becomes effective, but if no such date is indicated, the date on which this Agreement is signed and delivered by the last of the parties to sign and deliver.
10. *Engineer* – The individual or entity named as such in this Agreement.
11. *Hazardous Waste* – The term Hazardous Waste shall have the meaning provided in Section 1004 of the Solid Waste Disposal Act (42 USC Section 6903) as amended from time to time.
12. *Laws and Regulations; Laws or Regulations* – Any and all applicable laws, rules, regulations, ordinances, codes, and orders of any and all governmental bodies, agencies, authorities, and courts having jurisdiction.
13. *Owner* – The individual or entity with which Engineer has entered into this Agreement and for which Engineer's services are to be performed.
14. *PCBs* – Polychlorinated biphenyls.
15. *Petroleum* – Petroleum, including crude oil or any fraction thereof which is liquid at standard conditions of temperature and pressure (60 degrees Fahrenheit and 14.7 pounds per square inch absolute), such as oil, petroleum, fuel oil, oil sludge, oil refuse, gasoline, kerosene, and oil mixed with other non-hazardous waste and crude oils.
16. *Project* – The total study, design, and construction to be carried out by Owner through its employees, agents, design professionals, consultants, contractors, and others, of which the Assignment is a preliminary part.
17. *Radioactive Material* – Source, special nuclear, or byproduct material as defined by the Atomic Energy Act of 1954 (42 USC Section 2011 et seq.) as amended from time to time.
18. *Site* – Lands or areas where the subject matter of the Assignment or the Project is located.
19. *Total Project Costs* – The total cost of study, design, and construction of the Project, including Construction Cost and all other Project construction labor, services, materials, equipment, insurance, and bonding costs, allowances for contingencies, and the total costs of services of Engineer and other design professionals and consultants, together with such other Project-related costs that Owner furnishes for inclusion, including but not limited to cost of land, rights-of-way, compensation for damages to properties, Owner's costs for legal, accounting, insurance

counseling, and auditing services, interest and financing charges incurred in connection with the Project, and the cost of other services to be provided by others to Owner.

ARTICLE 8 – EXHIBITS AND SPECIAL PROVISIONS

8.01 *Exhibits Included*

- A. Exhibit A, Engineer's Services.
- B. Exhibit B, Standard Hourly Rates and Reimbursable Expenses Schedule

8.02 *Total Agreement*

- A. This Agreement, (together with the exhibits identified above) constitutes the entire agreement between Owner and Engineer and supersedes all prior written or oral understandings. This Agreement may only be amended, supplemented, modified, or canceled by a duly executed written instrument.

8.03 *Designated Representatives*

- A. With the execution of this Agreement, Engineer and Owner shall designate specific individuals to act as Engineer's and Owner's representatives with respect to the Assignment and the responsibilities of Owner under this Agreement. Such an individual shall have authority to transmit instructions, receive information, and render decisions relative to the Assignment on behalf of the respective party whom the individual represents.

8.04 *Engineer's Certifications*

- A. Engineer certifies that it has not engaged in corrupt, fraudulent, or coercive practices in competing for or in executing the Agreement. For the purposes of this Paragraph 8.04:
 - 1. "corrupt practice" means the offering, giving, receiving, or soliciting of anything of value likely to influence the action of a public official in the selection process or in the Agreement execution;
 - 2. "fraudulent practice" means an intentional misrepresentation of facts made (a) to influence the selection process or the execution of the Agreement to the detriment of Owner, or (b) to deprive Owner of the benefits of free and open competition;
 - 3. "coercive practice" means harming or threatening to harm, directly or indirectly, persons or their property to influence their participation in the selection process or affect the execution of the Agreement.

IN WITNESS WHEREOF, the parties hereto have executed this Agreement, the Effective Date of which is indicated on page 1.

Owner: Village of Pleasant Prairie

By: _____

Name: John Steinbrink, Sr.

Title: Village President

Date Signed: _____

Address for giving notices:

Pleasant Prairie Village Hall

9915 39th Avenue

Pleasant Prairie, WI 53158

Designated Representative (Paragraph 8.03.A):

Name: Matthew Fineour, PE

Title: Village Engineer

Phone Number: 262-925-6778

Facsimile Number: 262-694-4734

E-Mail Address: mfineour@plprairiewi.com

Engineer: Advanced Engineering and Environmental Services, Inc.

By: 

Name: Jared D. Heller, PE

Title: Assistant Operations Manager

Date Signed: 10/21/2010

Address for giving notices:

Advanced Engineering and Environmental Services, Inc.

4170 28th Avenue South

Fargo, ND 58104

Designated Representative (Paragraph 8.03.A):

Name: Donovan Voeller

Title: Hydraulic Modeling Engineer

Phone Number: 701-746-8087

Facsimile Number: 701-746-0370

E-Mail Address: Donovan.Voeller@AE2S.com

This is **EXHIBIT A, Engineer's Services**, referred to in and part of the **Agreement between Owner and Engineer for Study and Report Professional Services** dated November 7, 2016.

Engineer's Services

Article 1 of the Agreement is supplemented to include the following agreement of the parties:

Engineer shall provide Basic and Additional Services as set forth below.

PART 1 – BASIC SERVICES

A1.01 Study and Report Phase

A. Engineer shall:

1. Consult with Owner regarding fulfillment of Owner's responsibilities under Article 2.
2. Advise Owner of any need for Owner to provide other data or services.
3. Perform or provide the following Study and Report tasks or deliverables”
 - a. Task 1: Hydraulic Model Training Documentation and Preparation
 - 1) Preparation of Training Scenarios, Documentation, Manuals
 - 2) All training materials will be customized to the Village’s hydraulic model. We will utilize basic Innovyze training material as the framework for the documentation, but insert screen shots and customized documentation from the Village’s hydraulic model
 - 3) AE2S will provide six (6) paper copies of the Training Documentation, as well as provide a electronic PDF version.
 - b. Task 2: On-Site Hydraulic Model Training
 - 1) Two (2) full days of on-site training with Village staff. Including the following topics:
 - a) Overview of model tabs, tools, features, and display windows.
 - b) Model Overview and Calibration Review
 - c) System Demands
 - d) Model Simulations
 - e) Scenario Management
 - f) Logic Controls
 - g) Model Time
 - 2) Provide four (4) hours of additional web based training within three (3) months of the completion of the training.
 - 3) All expenses are also included, including travel, car rental, hotel, and meals. Also included will be providing lunch to Village staff in attendance at the training.

A1.02 Times for Rendering Services

- A. Furnish and complete all services to Owner by March 31, 2017.

PART 2 – ADDITIONAL SERVICES

A2.01 *Additional Services Requiring Owner's Written Authorization*

- A. If authorized in writing by Owner, Engineer shall furnish or obtain from others Additional Services of the types listed below.
1. Preparation of applications and supporting documents (in addition to those furnished under Basic Services) for private or governmental grants, loans, or advances in connection with the Assignment or Project; preparation of environmental assessments and impact statements; and assistance in obtaining approvals of authorities having jurisdiction over the anticipated environmental impact of the Project.
 2. Services to make measured drawings of or to investigate existing conditions or facilities, or to verify the accuracy of drawings or other information furnished by Owner or others.
 3. Services resulting from significant changes in the scope, extent, or character of the of the Assignment including, but not limited to, changes in size, complexity, Owner's schedule, character of construction, or method of financing; and revising previously accepted studies and reports when such revisions are required by changes in Laws and Regulations enacted subsequent to the Effective Date or are due to any other causes beyond Engineer's control.
 4. Services resulting from Owner's request to evaluate additional potential solutions beyond those identified in Paragraph A1.01. A.5.
 5. Services required as a result of Owner providing incomplete or incorrect information to Engineer.
 6. Providing renderings or models for Owner's use.
 7. Undertaking investigations and studies including, but not limited to, detailed consideration of operations, maintenance, and overhead expenses; the preparation of financial feasibility and cash flow studies, rate schedules, and appraisals; assistance in obtaining financing for the Project; evaluating processes available for licensing, and assisting Owner in obtaining process licensing; detailed quantity surveys of materials, equipment, and labor; and audits or inventories required in connection with construction performed by Owner.
 8. Providing assistance in responding to the presence of any Constituent of Concern at the Site, in compliance with current Laws and Regulations.
 9. Preparing to serve or serving as a consultant or witness for Owner in any litigation, arbitration, or other dispute resolution process related to the Assignment.
 10. Other services performed or furnished by Engineer not otherwise provided for in this Agreement.

This is **EXHIBIT B, Standard Hourly Rates and Reimbursable Expenses Schedule**, referred to in and part of the Agreement Between Owner and Engineer for Study and Report Professional Services dated November 7, 2016.

Engineer's Standard Hourly Rates and Reimbursable Expenses Schedule

Reimbursable Expenses and Standard Hourly Rates in effect on the date of the Agreement are set forth below. Rates are subject to annual adjustment effective January 1.

Labor Rates*

Administrative III	\$80.00
Engineer III	\$144.00
Engineer IV	\$164.00
Engineer V	\$179.00
Marketing Consultant III	\$118.00

Total Station – Robotic	\$35.00/hour
Pro-XR GPS	\$15.00/hour
Fast Static/RTK GPS	\$50.00/hour
Sonar Mite	\$50.00/day
All-Terrain Vehicle/Boat	\$100.00/day
Air Transportation - Pilatus	\$1,600/hour
Air Transportation - Cirrus	\$700/hour
In-house Lodging	\$150.00/day
Legal Services Reimbursement	\$206.00/hour
Outside Services**	cost *1.15
Out of Pocket Expenses***	cost*1.15
Rental Car	cost*1.20

Reimbursable Expenses

Transportation	\$0.65/mile
Survey Vehicle	\$0.70/mile
B&W Photocopies 8½” x11”	\$0.10/copy
B&W Laser Printouts 8½” x11”	\$0.20/page
Color Laser Printouts/Copies 8½” x11”	\$0.68/page
Plots – Color Bond	\$1.25/sf
Plots – Monochrome Bond/Vellum	\$0.75/sf
Plots – Film/Photo High Gloss	\$2.00/sf

* Position titles are for labor rate grade purposes only.

** Includes laboratory testing, architectural and engineering consultants, surveying, etc.

*** Includes toll telephone, shipping, postage, subsistence, technical literature, equipment rental, et



Purchase Order

Fiscal Year 2016

Page 1 of 1

THIS NUMBER MUST APPEAR ON ALL INVOICES, PACKAGES AND SHIPPING PAPERS.

Purchase Order #

163435-00

BILL TO

VILLAGE OF PLEASANT PRAIRIE
9915 39TH AVENUE
PLEASANT PRAIRIE, WI 53158
262-694-1400

VENDOR

ADVANCED ENGINEERING AND ENVIRONMENTAL SERVICES, INC
4050 GARDEN VIEW DR
SUITE 200
GRAND FORKS ND 58201

SHIP TO

Village of Pleasant Prairie
9915 39th Ave
Pleasant Prairie WI 53158

Vendor Phone Number	Vendor Fax Number	Requisition Number	Contact Name
701-746-8087	701-746-0370	3721	Kristina Bastainelli

Date Ordered	Vendor Number	Date Required	Freight Method/Terms	Department/Location
11/01/2016	3368			Engineering

Item#	Description/Part No.	Qty	UOM	Unit Price	Extended Price
	AE2S Water Distribution System				
	The Above Purchase Order Number Must Appear On All Correspondence - Packing Sheets And Bills Of Lading				
	Remember to give PO# when ordering.				
1	AE2S Water Distribution System Hydraulic Model Training	1.0	EACH	\$11,600.000	\$11,600.00

By *Michael Deery*
Village Administrator

PO Total

\$11,600.00