

**VILLAGE OF PLEASANT PRAIRIE  
PLEASANT PRAIRIE VILLAGE BOARD  
PLEASANT PRAIRIE WATER UTILITY  
PLEASANT PRAIRIE SEWER UTILITY  
9915 - 39th Avenue  
Pleasant Prairie, WI  
March 3, 2014  
6:00 p.m.**

A regular meeting of the Pleasant Prairie Village Board was held on Monday, March 3, 2014. Meeting called to order at 6:00 p.m. Present were Village Board members John Steinbrink, Steve Kumorkiewicz and Mike Serpe. Clyde Allen was excused. Also present were Michael Pollocoff, Village Administrator; Tom Shircel, Assistant Administrator; Jean Werbie-Harris, Community Development Director; Dave Smetana, Police Chief; Doug McElmury; Fire & Rescue Chief; John Steinbrink Jr., Public Works Director; Carol Willke, HR and Recreation Director; Dan Honore', IT Director; Sandro Perez, Inspection Superintendent and Jane M. Romanowski, Village Clerk. Two citizens attended the meeting.

- 1. CALL TO ORDER**
- 2. PLEDGE OF ALLEGIANCE**
- 3. ROLL CALL**
- 4. PRESENTATION OF AMERICA'S FARMERS GROW COMMUNITIES DONATION TO THE FIRE & RESCUE DEPARTMENT.**

Steve Chamberlain:

Good evening. My name is Steve Chamberlain. I work with Monsanto Company. And I'm here tonight on behalf of the Monsanto Fund, and I'm very excited to join you today for a special presentation to the Pleasant Prairie Fire and Rescue. Joining me is Jay Sorensen who has been selected as the winner of the Kenosha County America Farmers Grow Communities sponsored by the Monsanto Fund. Under this program, eligible farmers in 1,289 counties including across 39 states including Wisconsin could enter to win a \$2,500 donation for a local nonprofit of their choice. Jay won and chose to direct his \$2,500 donation to the Pleasant Prairie Fire and Rescue.

The purpose of Grow Communities is to recognize and celebrate the important contribution farmers make to rural American and help them grow their communities by supporting local organizations that are important to them. More than 82,000 farmers across the country participated in this program this year, with a winning farmer selected in each eligible county. Here in Kenosha County it's my pleasure to congratulate Jay Sorensen who designated the \$2,500 to the Pleasant Prairie Fire and Rescue. At this time I'd like to have Jay stand up and just make a few comments on why he chose to donate the money to the Pleasant Prairie Fire and Rescue.

Jay Sorensen:

I chose Pleasant Prairie Fire & Rescue because they do a nice job of protecting us all the time. Thank you.

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John Steinbrink:

Now, it was my understanding that Joe Toranado was going to match that. And the check is made out of recycled corn stalks and it totally biodegradable.

Doug McElmury:

Maybe if I could make one additional comment. This isn't the first donation we've received on behalf of Jay Sorensen. He's also a regular contributor to our statewide fire event, and we see checks come through every year for that. So not only for the \$2,500 but for his continued support each year. We really appreciate it.

**5. MINUTES OF MEETINGS - FEBRUARY 10 AND FEBRUARY 17, 2014.**

Michael Serpe:

Move approval.

Steve Kumorkiewicz:

Second.

John Steinbrink:

Motion by Mike, second by Steve for approval. Any changes, additions, corrections?

**SERPE MOVED TO APPROVE THE MINUTES OF THE FEBRUARY 10 AND FEBRUARY 17, 2014 VILLAGE BOARD MEETINGS AS PRESENTED IN THEIR WRITTEN FORM; SECONDED BY KUMORKIEWICZ; MOTION CARRIED 3-0.**

**6. CITIZEN COMMENTS**

John Steinbrink:

Anybody wishing to speak under citizen comments? Hearing none, I'll close citizen comments.

**7. ADMINISTRATOR'S REPORT**

**8. NEW BUSINESS**

**A. Consider and approve selection process for a vacant Village Board Trustee position.**

Mike Pollocoff:

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Mr. President, with the resignation of Monica Yuhas from the Board we need to begin the process to select another Trustee to replace her until her term expires. There is a special election. In fact, I think Jane's already received or in the process of receiving the ballots for the spring election already. So the Board is left with the duty to replace the Trustee. The statutes don't specify how that process takes place other than once you select somebody the Board cannot [inaudible] the election of that person as a Trustee.

We've had this happen a few times before, and I'd recommend that we follow the same process. My recommendation would be that we make notice of the vacant position for people to turn in applications this week and have them submit it by the end of the week. And then next week conduct interviews and background checks. The background check is really to check if there's any criminal background which would be the case for any elected official. And then have the Village President bring one or more to the Village Board for election on the second meeting of March for appointment to that office. So with that, that would be my recommendation as far as conducting a selection process.

Michael Serpe:

I'd move to concur with the Village Administrator.

Steve Kumorkiewicz:

Second.

John Steinbrink:

Motion by Mike, second by Steve for concurrence with the Village Administrator. Any further discussion?

**SERPE MOVED TO CONCUR WITH THE VILLAGE ADMINISTRATOR'S RECOMMENDATION ON THE PROCESS FOR APPOINTMENT OF VILLAGE TRUSTEE #1 TO FILL THE VACANCY CREATED BY THE RESIGNATION OF MONICA YUHAS; SECONDED BY KUMORKIEWICZ; MOTION CARRIED 3-0.**

**B. Elect President Pro-Tem.**

Mike Pollocoff:

Again, Mr. President, with Monica's resignation we need to elect another President Pro-Tem for the Board.

John Steinbrink:

We have somebody here with experience in that, right?

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Mike Pollocoff:

I think so.

Steve Kumorkiewicz:

I make a motion to appoint Mike Serpe as President Pro-Tem.

John Steinbrink:

And I will second that motion. We have a motion and a second.

**KUMORKIEWICZ MOVED TO ELECT MIKE SERPE AS PRESIDENT PRO-TEM;  
SECONDED BY STEINBRINK; MOTION CARRIED 3-0.**

John Steinbrink:

Congratulations, Mr. Serpe.

**C. Consider appointment of a member to the Community Development Authority and the Kenosha Area Convention and Visitor's Bureau Board of Directors.**

Mike Pollocoff:

We have two appointments we need to consider, again, one for the Community Development Authority. I'm recommending that Mike Serpe be appointed to that Board for a couple reasons. One is it's a one year term by statute. And statutes require that a Trustee and the Village CEO which would be John are members of that commission. And Mike has some familiarity with the things that we've been working on on the Authority.

There's that, and the second one would be the appointment to the Convention and Visitor's Bureau. We recently did interviews for Plan Commission, and we had asked those individuals if there's any other commissions they'd be interested in. And Mark Wistar expressed some interest in the Visitor's Bureau. That's a three year appointment. And the number of appointments we have is dictated by what our hotel revenue is. So revenue has been good and we have a vacant position that's ready to go. So I'd recommend that he be appointed to that position.

Steve Kumorkiewicz:

Make a motion to approve both recommendations.

John Steinbrink:

I'll second. And congratulations again.

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**KUMORKIEWICZ MOVED TO APPROVE THE APPOINTMENT OF MARK WISTAR TO THE KENOSHA AREA CONVENTION AND VISITOR'S BUREAU BOARD OF DIRECTORS AND MIKE SERPE TO THE COMMUNITY DEVELOPMENT AUTHORITY; SECONDED BY STEINBRINK; MOTION CARRIED 3-0.**

**D. Consider operator license applications on file.**

Jane Romanowski:

There's just one application tonight for Shane Switzer. Recommend approval.

Michael Serpe:

So moved.

Steve Kumorkiewicz:

Second.

**SERPE MOVED TO APPROVE THE OPERATOR LICENSE APPLICATION FROM SHANE SWITZER; SECONDED BY KUMORKIEWICZ; MOTION CARRIED 3-0.**

## **9. VILLAGE BOARD COMMENTS**

Michael Serpe:

Just one, John. Over the weekend in my neighborhood we had somebody go through and painted a blue T on the stop sign and a couple other signs in the neighborhood. And I'm sure it was -- it was not gang graffiti, and Tremper had something going, so I'm sure it's some exuberant student. But one of my neighbors took it upon himself to go there and use some kind of cleaner and he cleaned up the signs. And I just saw him doing that as I came. He was on the top of the snow pile cleaning these signs off. And I thought that was pretty nice that he did that. And maybe we could send him a little letter of thanks for taking the time and the effort for doing something like that. Other than that I have nothing else.

John Steinbrink:

Just a note. I was watching 25, and I was watching the agenda come on the screen. And as it scrolls over and you have a very light background scenery you really can't see the agenda. Very nice background, but we just can't read the agenda. And I guess we'll probably congratulate Monica for her years of service on the Board. Are we going to have her stop in some night and give her a proper thank you? Okay, we'll look forward to that. Any other Village Board comments?

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**10. ENTER INTO EXECUTIVE SESSION PURSUANT TO SECTION 19.85(1)(C) TO CONSIDER EMPLOYMENT, PROMOTION, COMPENSATION OR PERFORMANCE EVALUATION DATA OF ANY PUBLIC EMPLOYEE OVER WHICH THE GOVERNMENTAL BODY HAS JURISDICTION OR EXERCISES RESPONSIBILITY.**

Michael Serpe:

So moved and roll call.

Steve Kumorkiewicz:

Second.

John Steinbrink:

Motion by Mike, second by Steve.

**SERPE MOVED TO ENTER INTO EXECUTIVE SESSION; SECONDED BY KUMORKIEWICZ; ROLL CALL VOTE – STEINBRINK – AYE; KUMORKIEWICZ – AYE; SERPE – AYE; MOTION CARRIED 3-0.**

John Steinbrink:

The Board will return to open session for the purpose of adjournment only. No other business will be conducted.

**11. RETURN TO OPEN SESSION AND ADJOURNMENT**

After discussion, **SERPE MOVED TO RETURN TO OPEN SESSION AND ADJOURN THE MEETING; SECONDED BY KUMORKIEWICZ; ROLL CALL VOTE – STEINBRINK – AYE; KUMORKIEWICZ – AYE; SERPE – AYE; MOTION CARRIED AND MEETING ADJOURNED AT 7:20 P.M.**