

AGENDA
VILLAGE OF PLEASANT PRAIRIE
PLEASANT PRAIRIE VILLAGE BOARD
PLEASANT PRAIRIE WATER UTILITY
PLEASANT PRAIRIE SEWER UTILITY
Village Hall Auditorium
9915 – 39th Avenue
Pleasant Prairie, WI
November 3, 2014
6:00 p.m.

1. Call to Order
2. Pledge of Allegiance
3. Roll Call
4. Minutes of Meeting – October 6, 2014
5. Citizen Comments (Please be advised per State Statute Section 19.84(2), information will be received from the public and there may be limited discussion on the information received. However, no action will be taken under public comments.)
6. Administrator's Report
7. New Business
 - A. Presentation of the proposed 2015 General Fund, Capital and Debt budget.
 - B. Receive Plan Commission recommendation and consider a Certified Survey Map to correct CSM 2762 and to dedicate additional right-of-way for the properties located at the southeast corner of 116th Street and 88th Avenue.
 - C. Receive Plan Commission recommendation and consider a Lot Line Adjustment between a property located at 11101 8th Avenue and the property to the north located at 11051 8th Avenue.
 - D. Consider approval of an Agreement between Prime Outlets at Pleasant Prairie LLC and Prime Outlets at Pleasant Prairie II LLC d/b/a Pleasant Prairie Premium Outlets and the Village related to expanded shopping hours during the Thanksgiving Holiday.
 - E. Consider a Professional Construction Related Services Agreement for public improvements for The Addison of Pleasant Prairie located in the vicinity of 97th Court, 96th Avenue and 81st Street.

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- F. Consider Resolution #14-34 relating to an amendment of the 2014 Budget.
 - G. Consider 2015 Wisconsin Marathon Agreement.
 - H. Consider an Award of Contract for Cleaning Services - Roger Prange Municipal Center and Village Hall.
 - I. **Consent Agenda** (All items listed under the Consent Agenda are considered routine and will be enacted by one motion. There will be no separate discussion of these items unless a Board member so requests, in which event the item will be removed from the General Order of Business and considered at this point on the agenda.)
 - 1) Approve Operator License Applications on file.
 - 2) Approve a Letter of Credit Reduction for the Ashbury Creek Subdivision development.
8. Village Board Comments
9. Adjournment.

The Village Hall is handicapped accessible. If you have other special needs, please contact the Village Clerk, 9915 – 39th Avenue, Pleasant Prairie, WI (262) 694-1400

**VILLAGE OF PLEASANT PRAIRIE
PLEASANT PRAIRIE VILLAGE BOARD
PLEASANT PRAIRIE WATER UTILITY
PLEASANT PRAIRIE SEWER UTILITY
9915 - 39th Avenue
Pleasant Prairie, WI
October 6, 2014
6:00 p.m.**

A regular meeting of the Pleasant Prairie Village Board was held on Monday, September 15, 2014. Meeting called to order at 6:00 p.m. Present were Village Board members John Steinbrink, Kris Keckler, Steve Kumorkiewicz and Mike Serpe. Clyde Allen was absent. Also present were Michael Pollocoff, Village Administrator; Jean Werbie-Harris, Community Development Director; Kathy Goessl, Finance Director; Dave Smetana, Police Chief; Doug McElmury, Fire & Rescue Chief; Mike Spence, Village Engineer; John Steinbrink Jr., Public Works Director; Dan Honore, IT Director; Carol Willke, HR and Recreation Director and Jane M. Romanowski, Village Clerk. Three citizens attended the meeting.

1. **CALL TO ORDER**
2. **PLEDGE OF ALLEGIANCE**
3. **ROLL CALL**
4. **MINUTES OF MEETINGS - SEPTEMBER 15, 2014**

Steve Kumorkiewicz:

Move to approve.

Kris Keckler:

Second.

John Steinbrink:

Motion by Steve, second by Kris. Any additions, corrections?

KUMORKIEWICZ MOVED TO APPROVE THE MINUTE OF THE SEPTEMBER 15, 2014 VILLAGE BOARD MEETING AS PRESENTED IN THEIR WRITTEN FORM; SECONDED BY KECKLER; MOTION CARRIED 4-0.

5. **CITIZEN COMMENTS**

Jane Romanowski:

We have one signup tonight, Douglas Stichert.

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John Steinbrink:

We ask that you give us your name and address for the record.

Douglas Stichert:

Douglas Stichert, 8278 60th Avenue, Pleasant Prairie. The reason I'm here is the attention that the consideration for stop signs on Highway C, Highway H, Bain Station Road, all that stuff that's going on. And I thought it would be a good time to bring it back in front of your attention. I've been in front of you before over the years, Mr. Pollocoff may recall, regarding the traffic on 60th Avenue between 82nd Place and 85th Street. We have approached the Village before regarding traffic controls and stop signs. And what I'm reading in the paper regarding Highway C sounds to me the same argument I've got is like they want to control traffic, they want to do something. It doesn't make sense. It doesn't add up.

With that in mind I'd also want to like remind the Village on a regular basis I call the police department, I've met the Chief, both Chief Wagner and now the new Chief Smetana, and the number of trucks that go down 60th Avenue, you know what, I can get past the speeding cars and the traffic and what have you, but from the Village's standpoint the number of semis that go down 60th Avenue I have physically stood on the curb waved them down. Been told by the police department that I could be charged with disorderly conduct, and have pointed out to the truck drivers this is not a truck route. And then they give me the baloney about, well, my GPS does this and that.

You know what, again, those combinations of things you're talking about addressing the traffic with the new roundabout and all that stuff, well, now we're back to where I was since I moved into that home ten years ago. Whether it's some type of a traffic control, I've talked to the Chief about the cameras that you have as an option, and we've discussed civil liberties and those types of things. But if you start taking some pictures and start giving some truckers tickets for being on a non-truck route when it's plainly marked, we all know Green Bay Road at the turn lane tractor driver height there's a sign that says no trucks, 7,000 empty weight. There are flags on those posts, and people continue to drive. And when you turn the corner into 85th Street there's an additional sign that says no trucks.

We worked with ABC, we worked with Ocean Spray. We have called them. They say they do what they can on their end. I think if the Village and the County are looking at traffic controls based on what's going on on Highway C, H and Bain Station Road I'd like them to revisit what's going on on 60th Avenue. That's all I really have to say. I know nothing is going to happen right now, this is just a comment. But, again, I read the paper and I see this thing. I went online; I filled out the survey regarding that. I drive those roads every day going to and from work. I don't agree with putting stop signs there for that reason. But if that's what you're considering doing I want it to be considered in my neighborhood, too. Thank you very much.

John Steinbrink:

Thank you.

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Jane Romanowski:

No other signups tonight, Mr. President.

John Steinbrink:

Anyone else wishing to speak under citizens' comments?

6. ADMINISTRATOR'S REPORT – None.

7. NEW BUSINESS

A. Receive Plan Commission recommendation and consider a Development Agreement and the Consent to Development Agreement related to a portion of the required public and private improvements specified in the original Agreement for the Arbor Ridge development and for additional public improvements to serve The Addison of Pleasant Prairie, the proposed Senior Lifestyle Community, generally located south of Prairie Ridge Boulevard and east of 97th Court within the Prairie Ridge development.

John Steinbrink:

Are there more of these coming together here, Jean?

Jean Werbie-Harris:

Items A through F.

[Inaudible]

Kris Keckler:

Second.

John Steinbrink:

Motion by Mike, second by Kris to take up Items A through F.

B. Receive Plan Commission recommendation and consider a Correction Instrument related to an error in the legal description and drawing for Certified Survey Map 2064 for the property located at the southwest corner of Prairie Ridge Boulevard and 96th Avenue.

- C. Receive Plan Commission recommendation and consider a Certified Survey Map for the proposed Senior Lifestyle Community that will provide 96 senior living units on the property generally located south of Prairie Ridge Boulevard and east of 97th Court within the Prairie Ridge development.**
- D. Receive Plan Commission recommendation and consider Ordinances #14-29 and #14-30 for a Zoning Map and Zoning Text Amendments for The Addison of Pleasant Prairie, the proposed Senior Lifestyle Community that will provide 96 senior living units on the property generally located south of Prairie Ridge Boulevard and east of 97th Court within the Prairie Ridge development.**
- E. Receive Plan Commission recommendation and consider Ordinance #14-31 amending the Village of Pleasant Prairie 2035 Comprehensive Plan related to The Addison of Pleasant Prairie, a senior living facility with 96 units on the vacant 9 acre property generally located south of Prairie Ridge Blvd. and east of 97th Court within the Prairie Ridge development.**
- F. Consider Resolution #14-27 for the acceptance of a portion of First Phase Public Improvements for the Arbor Ridge development.**

Jean Werbie-Harris:

Mr. President and the Board and the audience, Item A is the consideration of the development agreement and the consent to the development agreement. Item 2 or B is the correction instrument. Item 3 is a certified survey map or item C. The next item, Item D, is a zoning map and zoning text amendment. Next is Ordinance 14-31 related to amendments of the comprehensive plan. And, finally, Item F is the resolution 14-27. All of these items relate to the request of the Addison of Pleasant Prairie for the proposed Senior Lifestyle Community. They're proposing to provide 96 senior living units on a property generally located south of Prairie Ridge Boulevard and east of 97th Court within the Prairie Ridge Development.

Specifically they're requesting the approval of a development agreement, a consent to a development agreement, a correction document, a certified survey map to split the property into two, some zoning map and text amendments, as well as comprehensive plan amendments. And, finally, to have the Village accept by resolution some of the improvements that were previously installed in 97th Court which is a public road in this particular development.

So a conceptual plan was previously approved for the Senior Lifestyle project back on December 9, 2013. Again, that project was Phase 1 and a Phase 2. Phase 1 is 96 assisted living units, and Phase 2 is proposed 66 senior housing units. Construction cost is estimate at \$10.5 million. Anticipated start date fall of 2014, this fall. Employees three shift 28, 24 and 8 employees respectively. As you can see, the site is bounded by Prairie Ridge Boulevard which is actually on the north, 97th Court which is a public road on the west, 96th Avenue which is a private road on the east.

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The original conceptual plan for this particular area was for the Arbor Ridge development which included senior housing, senior development, Arbor Ridge condominiums, Prairie Ridge Senior Campus. As you know, the only buildings that did move forward are the Prairie Ridge Senior Campus buildings, and they were in the northeast corner of this development site. Again, the main senior housing development went forward, and then a second villa project did go forward.

The project that we're going to be talking about this evening is located right in the center just south of Prairie Ridge Boulevard. And, again, not going to be developed just like this, but this is the Addison of Pleasant Prairie area. The existing conceptual plan from 2004 had identified that the area to the west would be developed as a condominium-type development. The reason why I'm bringing this up is this was kind of a complicated project in that the developer for the Addison project is actually going to be posting a letter of credit that incorporates public and private improvements that pertain to this entire area and extending down to 94th Avenue and this area as well. So all of the public and private improvements in this area will be completed starting this fall by the developer. All of the remaining private improvements, again, just to the west of 97th Court will be secured by a separate letter of credit from the National Bank as their main representative. And it's still based on that original concept plan.

The original development agreement was entered into in 2005 by VK Arbor with the Village. As you know that developer is no longer with us, and the new developer, which is Senior Lifestyle Development is going to be assuming the responsibilities. And we have a new development agreement that we have put together for them that sets forth not only the public improvements, the private improvements as well as any obligations that they have pursuant to completing this particular area.

With respect to the more specific improvements that are going to be required by Senior Lifestyle Development Company to complete they include 97th Court needs to be final paved. And what I mean by that we're actually doing it as a concrete road. 96th Avenue which is on the east side, again, it's a private roadway shall be paved. 96th Avenue from 86th Street to Prairie Ridge Boulevard shall be fully improved. There will be street trees installed along 97th Court, 96th Avenue and 81st Street. Again, 81st is right here. Street lights installed. Concrete sidewalk on both sides of the right of way, and sewer extension. The sewer extension to service this development is coming from over here by 98th Circle and will come into the development to service that particular area.

One of the other things that we have with respect to the development agreement is the consent document. And we have a separate consent to the development agreement that's being entered into between the Village and Senior Lifestyle, but it's also being signed on by the bank. And the bank in this consent document clearly spells out that what the responsibilities are for Senior Lifestyle, but also that the bank still has ongoing obligations.

We have an existing letter of credit that is on file that we intend to exchange that out for a new letter of credit for the remaining private improvements. We have a conceptual plan for this area that was originally approved, again, back in 2005 by the Village. And then it also addresses the fact that there is a cash amount on file with the Village of just over \$86,000 which is still being held by the Village and will be applied to the project as well. So this consent document goes

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through and identifies what letters of credit were originally submitted, what remaining balances are left and what they'll be applied to. And then, again, with respect to the remaining condominium area there's going to be an exchange of letters of credit so that we still have money even though those are private improvements. And then there will be a new letter of credit that will be provided to us by Senior Lifestyle for all of their public and private improvements.

One of the other things that we uncovered in going through this process is that a portion of 96th Avenue, I believe it was maybe the intent back in 2004 that this was going to be a public street, however we had made the determination that it was going to remain private. And somehow during the process of finalizing this certified survey map for this first building there was a strip of land 33 feet wide that didn't get attached to this particular building as part of private land, and it didn't get dedicated as public right of way, and it wasn't attached to this piece of land. So it kind of was floating out there.

And so one of the next items on the agenda is that correction instrument to correct the errors and the legal description and the drawing of the first original certified survey map 2064 that was recorded back in 1998. And, again, this is for the property at 7900 94th Avenue. And basically it places that 33 foot gap between the parcels back with the original property to the east so that there will be no gap. Again, this will be a private road between the two of them, 96th Avenue, so they have also easements between them for its ongoing maintenance and obligations for responsibilities for taking care of that particular road.

The next item is a certified survey map that's on the agenda this evening. And the Addison is requesting to create two lots, Lot 1 and Lot 2. Lot 1 is the first phase of their development which will include that 96 units. And then the second is a future senior apartment-type development. At this time there's no time frame for the development on Lot 2. So they will be grading it and then returning it to a grassy state. Again, all of the public and private improvements around the entire periphery of these two lots will be completed, inspected and accepted prior to moving forward.

The next item on the agenda, and actually this went actually before the Plan Commission so this is more for information to the Board, and there was a conditional use permit including a DSIS agreement and an access easement all of which have been approved by the Village Plan Commission.

I have the sets of the assisted living facility floor plans if there are any questions or concerns. Again, this is an item that's been before the Plan Commission and the Board. And so we've gone through the details with respect to each of the wings of this development and the memory care facilities and services and the common areas that are going to be available for their residence. This is an illustration of elevation of the front of the facility as you're facing Prairie Ridge Boulevard.

The property is currently zoned R-11 which is a Multi-Family Residential District. It currently has a UHO overlay. And, again, that UHO is removed when we have a defined user and the public improvements are ready to be completed on the site. So this area is being rezoned from

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the R-11 UHO to an R-11 PUD. Again, the planned unit development will allow for some variations, two dimensional characteristics of the zoning ordinance within that R-11 District.

Some of those PUD dimensional variations that we have supported and has gone before the Village Plan Commission, the building will be 45 feet high. There's a zero foot setback between some common interior lot lines. There's going to be a service access roadway at 37.04 feet instead of 30 feet. 96 units with a combination of memory care and assisted living units increases the density, but for this particular use we felt that this was very satisfactory. The units range in size from 300 to 816 square feet. Again, normally if you have an apartment-size development the units are much larger, but with this type of facility not all of the apartments need to be this big, and a future 66 unit living facility with underground parking on Lot 2.

Another item on the agenda for this particular project is we needed to make sure that the Plan Commission and the Board approved the comprehensive plan and to make sure that it's in sync with the zoning of the property. And one of the items was to remove the UHO or the Urban Reserve Land Use designation for this particular property. Now that we've got defined users, we've got a detailed plan and we've got the infrastructure, the Urban Reserve Land Use designation would need to be removed. This is one item that does need a roll call vote before the Village Board this evening. Those are all the items that are on the agenda this evening related to the Senior Lifestyle project. If there's any questions I'd be happy to answer them. There are also representatives here. Again, lots of different items, six items on the agenda related to this.

And then the last item that was something that they requested and we typically do, the engineer or myself could go through, is we have a resolution before you to accept a portion of the Phase 1 and the Phase 2 required public improvements that were installed in 97th Court. And the reason why I say a portion is that there's been some modifications that we're not completing this road as an asphalt roadway. It's being reconstructed as a concrete roadway with an overlay. We are approving the sanitary sewer and water and the storm sewer with some exceptions, and in the detailed cost breakdown analysis you can see that there are some corrections or maintenance work that needs to be done that is included in the letter of credit and that's referenced in the development agreement. So the resolution does accept the public improvements to date with respect to the ones that the Village has been maintaining out there.

Michael Serpe:

Doug McElmury, I don't want to put you on the spot, but we have a considerable amount of nursing home facilities and senior living, and we're going to add more. And I'm not against any of this, believe me. The only thing I'd ask you, Doug, is how many calls of service are we getting between the nursing homes and the senior citizen living? Are we getting a number of calls?

Chief McElmury:

Actually we're getting a considerable number of calls. Prairie Ridge Senior Campus and Grand Prairie are traditional our number one and two places that we go, it kind of flip flops. Ultimately it comes down to as the population ages we're going to have more and more people that we're going to be transporting as the baby boomers age. If we have a choice of do we want to pick

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them up in a house with narrow stairways and basically facilities that aren't designed for the elderly it's much more dangerous for the crew. If we get into a facility such as this that have elevators that are designed for stretchers, wide doorways, everything else, if we have a choice of which place we'd rather go to pick people up it would be a facility designed for the elderly.

Michael Serpe:

The reason I ask is I just want to make sure that we're going to prepare ourselves for the future of the baby boomers of which we have a couple up here. That we have enough services such as rescue squads and that to accommodate these places, right John? That's all I'm looking at. I just want to make sure we're going to be covered in the future. We may have to add another unit with paramedics.

Chief McElmury:

Realistically we will at some point, yes.

Michael Serpe:

And they're expensive so prepare for the future.

Mike Pollocoff:

Mr. President, through the Chair to Jean, I read through the consent to the development agreement. Has the bank indicated to what extent they're going to bring the land which they still have development responsibilities over back up to spec as far as erosion control and the grading separation that's occurring between the existing land and the pond? I mean I understand that they're committing to saying that the letter of credit is there. But I mean having the letter of credit there and then not doing any work leaves a parcel of land that the improvements we have become degraded. This last few years that sediment runoff from that condo development is running into the pond and leaving sediment in there. So it needs more active care than has been given to it. So as I went through the package there clearly isn't a contract with anybody to perform any work on that project. If they're looking to flip that piece of land and leave the letter of credit with us that's fine. But I think in the interim we have some ownership or property maintenance issues that need to take place on that piece of property. As owners they need to do it. I know we've had discussions with them for a couple of years now, and we're coming up onto the freeze season.

Jean Werbie-Harris:

I think Mike Spence can add to this. But the storm water basin that's located just to the west of the senior housing development or the Addison project that is one area that does need some work. And it's under the contract of the Addison to do the storm water management work and to correct erosion control violations and sedimentation issues with respect to that. They are getting easements -- actually they do have easement per the original final plat. So they will be doing work in that area in order to benefit their development. But they'll be doing some work in order

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to help to correct any erosion control violations that the bank has for that property at that location.
And it's in the letter of credit.

Mike Pollocoff:

Have those contracts already been awarded to contractors?

Jean Werbie-Harris:

Yes. In fact, I could have the application come up.

Mike Spence:

We have been aware of the fact that there are erosion and drainage issues with that existing pond.
So this new development will address that as part of this project including clearing out some of
the sediment in the pond.

Mike Pollocoff:

Okay, so under the development agreement that's going to be public works in the public drainage
easements. The Village will need to approve those contractors and their contracts for that portion
of the work to be done. Mike, have you done that?

Mike Spence:

No, I have not seen those contracts. I guess we need to do that.

Jean Werbie-Harris:

I've reviewed them, and I've forwarded them to you. So we will sit down as a staff and go
through them. But they are fully aware of that.

John Steinbrink:

The applicants have anything else to add? Just give us your name and address for the record.

Matt Phillips:

Sure, my name is Matt Phillips, and I'm with Senior Lifestyle. I'm the Executive Vice President,
303 East Whacker Drive, Chicago Suite 2400. I'm very pleased to be here tonight. We've been
working on this for about a year. As to that last point just on the contracts that we will let and
we've signed it subject to a notice to proceed in getting all these approvals is with a local
contractor Ganther on \$1.1 million of work. Of that \$1.1 million about \$400,000 is work that
really is associated with our site if we were just developing it. And the balance of that work,
about \$600,000, is the responsibility of the bank. And so we're doing all the work and charging

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the bank for that. So the work that you were referring to on the sediment controls and things is all part of that scope of work that we'll undertake. That will be the first improvements that we start doing.

Mike Pollocoff:

So the bank is accepting the contract with Ganther?

Matt Phillips:

No, it's our contract directly with Ganther. And then we have a credit on our purchase agreement with the bank. That's actually the name of the bank, owns this property that's selling it to us. And so our purchase agreement was for a purchase price with a credit which has now been determined based on this contract and the bank's allocable portion of the work that we said really related to the balance of their parcels or things that were in 81st Street or south of the parcel that we're buying that really had nothing to do with us that we were willing to undertake because that became a condition of us moving forward. And, quite frankly, it was in our interest to get those things all done so that they're not sitting there looking like they look like.

Mike Pollocoff:

Okay. I just encourage them to get pre-qualified.

Matt Phillips:

We have pre-qualified them, and they signed up. And the plans and specs were all part of what we submitted. The only other thing I wanted to say is we have roughly 130 communities around the country and have developed a lot of them. And I do this in small and large cities. And your staff, Mike and Jean and the other staff, really, really professional. And it gives us comfort because there's a lot of land over there to be developed, there's a lot of other things to be developed here in Pleasant Prairie. And one of the things that we liked about coming here is we looked at the quality of what was around us, and said if we can build something quality we'll also have the good planning to protect our asset in the future. So I commend them really, and hopefully you here are aware of that.

Michael Serpe:

Do we need some type of an agreement of what you're talking about with them on this?

Mike Pollocoff:

I guess it's really to the extent the contracts lay out the roles and responsibilities with the construction contractor. I haven't reviewed that. But typically when any part of a project that's going to constitute a public improvement that's going to be on an easement or public right of way or public land that contract needs to be pre-qualified and then the Village has approval rights over the contracts and the bonds to make sure that the Village is protected in those contracts with that

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work that takes place. We want to make sure that the owner is protected, but in the second instance it's going to be an improvement that at some point the Village is going to have to accept because at some level we'll have maintenance responsibilities or ultimate maintenance responsibilities should a private association or owner not maintain it. So if Jean is saying that's all done.

Jean Werbie-Harris:

We do have that. They are pre-qualified. We do have the cost breakdown analysis that's been reviewed by everyone here, Matt and Laura, myself with our attorney, and we've gone through it several times already to make sure that we have two letters of credit. And there's a very detailed cost breakdown that shows what improvements are being done by each. It's in this big packet.

Matt Phillips:

It's all in the development agreement.

Mike Pollocoff:

My other question is have the contracts been reviewed and approved with Ganther?

Jean Werbie-Harris:

I gave it to Matt Fineour and he reviewed it, yes. I'm not sure if Mike has, but Matt has.

John Steinbrink:

Thank you very much and welcome to Pleasant Prairie.

Michael Serpe:

I move approval of the development agreement and consent to development agreement.

Steve Kumorkiewicz:

Second.

John Steinbrink:

Motion by Mike, second by Steve the adoption of the development agreement and the consent to development agreement. That's all in one?

Jane Romanowski:

Yes.

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John Steinbrink:

Alright, any discussion on this item?

SERPE MOVED TO CONCUR WITH THE PLAN COMMISSION AND APPROVE A DEVELOPMENT AGREEMENT AND THE CONSENT TO DEVELOPMENT AGREEMENT RELATED TO A PORTION OF THE REQUIRED PUBLIC AND PRIVATE IMPROVEMENTS SPECIFIED IN THE ORIGINAL AGREEMENT FOR THE ARBOR RIDGE DEVELOPMENT AND FOR ADDITIONAL PUBLIC IMPROVEMENTS TO SERVE THE ADDISON OF PLEASANT PRAIRIE, THE PROPOSED SENIOR LIFESTYLE COMMUNITY, GENERALLY LOCATED SOUTH OF PRAIRIE RIDGE BOULEVARD AND EAST OF 97TH COURT WITHIN THE PRAIRIE RIDGE DEVELOPMENT, SUBJECT TO STAFF COMMENTS; SECONDED BY KUMORKIEWICZ; MOTION CARRIED 4-0.

John Steinbrink:

That brings us to Item B.

Michael Serpe:

Move approval of the correction instrument.

Kris Keckler:

Second.

John Steinbrink:

Motion by Mike, second by Kris for adoption of the correction instrument related to an error in the legal description and drawing for certified survey map 2064. Any discussion on this item?

SERPE MOVED TO CONCUR WITH THE PLAN COMMISSION RECOMMENDATION AND APPROVE A CORRECTION INSTRUMENT RELATED TO AN ERROR IN THE LEGAL DESCRIPTION AND DRAWING FOR CERTIFIED SURVEY MAP 2064 FOR THE PROPERTY LOCATED AT THE SOUTHWEST CORNER OF PRAIRIE RIDGE BOULEVARD AND 96TH AVENUE, SUBJECT TO STAFF COMMENTS; SECONDED BY KECKLER; MOTION CARRIED 4-0.

John Steinbrink:

That brings us to Item C.

Michael Serpe:

Move approval of the certified survey map.

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Kris Keckler:

Second.

John Steinbrink:

Motion by Mike, second by Kris for adoption of the certified survey map. This is for the proposed Senior Lifestyle Community. Any discussion on this item?

SERPE MOVED TO CONCUR WITH THE PLAN COMMISSION RECOMMENDATION AND APPROVE A CERTIFIED SURVEY MAP FOR THE PROPOSED SENIOR LIFESTYLE COMMUNITY THAT WILL PROVIDE 96 SENIOR LIVING UNITS ON THE PROPERTY GENERALLY LOCATED SOUTH OF PRAIRIE RIDGE BOULEVARD AND EAST OF 97TH COURT WITHIN THE PRAIRIE RIDGE DEVELOPMENT, SUBJECT TO STAFF COMMENTS; SECONDED BY KECKLER; MOTION CARRIED 4-0.

John Steinbrink:

That brings us to Item D.

Steve Kumorkiewicz:

I'll make a motion to approve Ordinance 14-29.

Michael Serpe:

And 14-30.

Steve Kumorkiewicz:

Together?

John Steinbrink:

Will these be taken together?

Jane Romanowski:

Yes.

Steve Kumorkiewicz:

Okay, both.

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Michael Serpe:

Second.

John Steinbrink:

Motion by Steve for adoption of Ordinance 14-29 and 14-30. Second by Mike. Any discussion on Item D?

KUMORKIEWICZ MOVED TO CONCUR WITH THE PLAN COMMISSION RECOMMENDATION AND ADOPT ORDINANCES #14-29 AND #14-30 FOR A ZONING MAP AND ZONING TEXT AMENDMENTS FOR THE ADDISON OF PLEASANT PRAIRIE, THE PROPOSED SENIOR LIFESTYLE COMMUNITY THAT WILL PROVIDE 96 SENIOR LIVING UNITS ON THE PROPERTY GENERALLY LOCATED SOUTH OF PRAIRIE RIDGE BOULEVARD AND EAST OF 97TH COURT WITHIN THE PRAIRIE RIDGE DEVELOPMENT, SUBJECT TO STAFF COMMENTS; SECONDED BY SERPE; MOTION CARRIED 4-0.

John Steinbrink:

That brings us to Item E.

Michael Serpe:

Move approval of Ordinance 14-31.

Kris Keckler:

Second.

John Steinbrink:

Motion by Mike, second by Kris for adoption of Ordinance 14-31. This one also requires a roll call vote.

SERPE MOVED TO CONCUR WITH THE PLAN COMMISSION RECOMMENDATION AND ADOPT ORDINANCE #14-31 AMENDING THE VILLAGE OF PLEASANT PRAIRIE 2035 COMPREHENSIVE PLAN RELATED TO THE ADDISON OF PLEASANT PRAIRIE, A SENIOR LIVING FACILITY WITH 96 UNITS ON THE VACANT 9 ACRE PROPERTY GENERALLY LOCATED SOUTH OF PRAIRIE RIDGE BLVD. AND EAST OF 97TH COURT WITHIN THE PRAIRIE RIDGE DEVELOPMENT, SUBJECT TO STAFF COMMENTS; SECONDED BY KECKLER; ROLL CALL VOTE – STEINBRINK – AYE; KECKLER – AYE; KUMORKIEWICZ – AYE; SERPE – AYE MOTION CARRIED 4-0.

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John Steinbrink:

That brings us to Item F.

Steve Kumorkiewicz:

I make a motion to approve.

Michael Serpe:

Second.

John Steinbrink:

Motion by Steve, second by Mike for consider resolution 14-27 for the acceptance of a portion of the first phase public improvements. Any discussion on Item F?

KUMORKIEWICZ MOVED TO ADOPT RESOLUTION #14-27 FOR THE ACCEPTANCE OF A PORTION OF FIRST PHASE PUBLIC IMPROVEMENTS FOR THE ARBOR RIDGE DEVELOPMENT, SUBJECT TO STAFF COMMENTS; SECONDED BY SERPE; MOTION CARRIED 4-0.

John Steinbrink:

That concludes Items A through F. Thank you very much for coming this evening, and project hopefully will move along good here. Hopefully we get some good weather, too.

G. Consider Resolution #14-31 requesting the support of the Office of the Wisconsin Rail Commissioner for the Installation of Warning Devices at the EMCO Rail spur and CTH H on the Soo Line Tracks and support the Kenosha County Bike Path Crossing.

Mike Pollocoff:

Mr. President, this is a project where the Village over a number of years and different users have requested that warning lights and arms be placed at this crossing. A hearing was held by the hearing examiner for the Rail Commissioner's Office on August 20th. And we appeared in support of this project. And at the same hearing there was another project which was the installation of the Kenosha County Bike Path improvements and how those would be interacting with that crossing and what kind of safety provisions they were requesting.

In the hearing examiner analysis of testimony and the rules the examiner acknowledged that crashes that occurred at the spur crossing were caused by an inability of drivers to see the stopped train. And I think what's significant about that picture is it's daylight. When it's dark it's even worse. And further indicated this is a long recognized phenomenon that could be resolved by

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improved reflective materials on railcars. That where it says Canadian Pacific that's the rail stripe that they're referring to. And then the other things that are on the back of the car, and hopefully somebody doesn't find behind the car to hit it.

At the hearing the hearing examiner requested that the Village and Kenosha County since this is a County road consider installing yield signs with continuous LED blinking similar to what we have at a stop sign and that the Village and Kenosha County should pay for the purchase and installation of the maintenance of those lights. In his order the level of effort that he's recommending is that we add two inch wide reflective strips on the existing cross bucks. The light wooden signs that are out there. And that's basically it.

Based on that, and the hearing examiner did support the petition by the Kenosha County for their improvements. So my recommendation is that with respect to the EMCO spur crossings that we respectfully object to that order that he's recommending to the Office of the Commissioner for warning lights and alarms to be placed at that crossing for the following reasons? First is that two of the automobile train crashes were significant in the amount of damage sustained by the accident. And it's a little bit difficult to see, but when you look at these real pictures that's about the best you could see out there at that time. It was foggy, and that's what we were dealing with.

The June 26, 2014 crash just missed hitting the valve on the bottom of a tank car. So whatever raw material that was contained in the car could have been released in the environment. I don't care whether it's chocolate syrup, and EMCO is a big company, they have a lot of different things they bring into the facility and they repackage and ship, it's going to be a risk to the environment because you have waterways that are near that area and the cost for cleanup of anything whether it's good or something that's hazardous is going to be a problem.

The Rail Commissioner had also indicated in his review that there was only two recent crashes, and there was one that was back in the '90s. But we need to keep in mind that the Eastman Company that was the previous owner of that facility had basically phased their operations down ending in 2006. And so in 2007 -- EMCO purchased it I believe in 2010 or '11, and they were ramping up their facilities to where they're at now. The examiner also acknowledge that it's not unusual for motor vehicles to run into a parked train, and if there's a train parked in the way and a car runs into it I think that's a little unusual. But I think what differentiates this from all the other crossing issues is that the risk associated with the materials and the proximity of waterways.

So my recommendation is that the Board concur with the recommendations for the Kenosha County petition for crossing, and that we do not concur with the hearing examiner's recommendation for the EMCO spur. And we forward this resolution to the Commissioner for his consideration. We believe that flashing lights and horns are appropriate. The Village and Kenosha County are looking to put streetlights out there. And we're going to do that in some way in conjunction with the widening of Highway H because there's some grade drop offs on the side that we need to stabilize light poles, and we need to get that work done first.

The hearing examiner agreed to leave the public comment open until Wednesday because we indicated we wouldn't be able to consider this before tonight. So that's my recommendation.

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And possibly before the Board considers this counsel for EMCO is here, Rachel Schulman, and she could have the opportunity to comment on this as well.

Michael Serpe:

I have a question, Mike. During the hearing it was mentioned about a quarter of a million dollars to put -- was that to put the gates down or just lights?

Mike Pollocoff:

That's a quarter million of gates, lights and horns.

Michael Serpe:

Okay, alright. And maybe the gates aren't necessary, but flashing lights for each direction, two flashing red lights can't cost a quarter of a million dollars. There's got to be a relatively inexpensive --

Mike Pollocoff:

Lights and horns are about \$100,000. Now, there are two things going on here. One is that the railroad doesn't have to accept -- the railroad won't pay for anything. That's the first thing we have to recognize. So what the Rail Commissioner is doing what pot of money is the money they have where the State would pay for the improvements at that crossing. And this is one of the things they brought up at the meeting. So there's getting that done and getting it approved. And then this other thing is this next year to apply for a hazard elimination grant and that's an 80/20 program where the State would pick up 80 percent of it, and we would come up with how we're going to do the local one for the 20 percent. But either way the Rail Commissioner has to -- even if we have someone else paying for it the railroad's incentive is not to have any more alarm systems or crossings or lights to maintain. So we have to get the Rail Commissioner to authorize this to be done. Just because if we have the money and we say we want to put it in they don't have to let it go in.

Michael Serpe:

The railroad doesn't own that spur.

Mike Pollocoff:

No, but they have a permit with the Village of Pleasant Prairie to operate that spur. The Village owns the spur. And in order to connect to the tracks we have to accept their rules which is we don't pay. So we received a T grant to that project, we had to agree to the facility use agreement between the Village and the railroad. And EMCO in turn in their agreement with us they agree to pay to take care of the track if it needs to be re-leveled or needs more stone or whatever it needs.

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Michael Serpe:

Is there a comment from EMCO?

Rachel Schulman:

Good evening. My name is Rachel Schulman. I'm from EMCO Chemical. We're at 8601 95th Street in Pleasant Prairie. We are in support of the putting up warning lights and the alarms at the crossings. We, too, don't want to see anything else happen at this crossing and feel that extra reflective tape on the signs would not be a satisfactory to this situation. And we are in support of these alarms and additional lights. Although we did purchase the property in 2010, we didn't start operating until 2013. So that adds a little more punch to the argument. That's our position. We support having the additional, not supporting what the Commissioner came out with [inaudible].

John Steinbrink:

Thank you very much. Any questions? Thank you.

Michael Serpe:

If we can do something to prevent our emergency responders to a scene like this multiple times already it's to our advantage. I don't know what it costs us to pay for the police and the fire and everything else that went along with these two accidents but it had to be significant. And over the course of the lifetime of the track \$100,000 is minuscule really when you think of the damage that could be done, the environmental concerns that we could inherit. The personnel you're sending out there to respond to something that could be possibly avoided. So this is an almost no brainer situation. Why they won't go for it I don't understand.

Mike Pollocoff:

And there were personal injuries to this but with HIPA A we really don't know to what extent the person is injured or what their problems are. We have been in contact for attorneys for the people that hit the train and that will be litigated. So the State uses a formula that says I think it was 11 cents was the return on this per dollar. But if somebody is going to be paralyzed for life or they lose their life or we're doing a clean up that cost analysis is going to go right out the window.

They can't put a crossing at every spur, but this is one spur that is high speed, it's a high traffic road, and EMCO they have to take their deliveries when the railroad comes, and they come in the middle of the night. And they come in the middle of the night with black cars and a foggy bottom. And everything lines up to make this more difficult than your typical crossing.

Michael Serpe:

What's the time line on the street lights at least?

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Mike Pollocoff:

The street light work is like two months worth of work. But one of the things that we're dealing with, again, is that Kenosha County is going to widen H out for the bike path. If you think about it when you're going down that road you have that drop off on the east side that goes down to that retention basin. We need to be able to build that up and stabilize that so we can core a pole down. So we need to work with Kenosha County to get that fill work done this year and make sure it works with their plans for the road so they can get that started. We want to get the lights put in there so it's not in their way while they're widening the road.

Steve Kumorkiewicz:

My concern over that is if anything happens over there we have to pay for that.

Mike Pollocoff:

Well, we wouldn't pay for a spill. I mean that would be a mix of people. We'd definitely be paying for people to be doing it. But that would end up getting litigated. It's not because it's in the Village that we have to pay. There's emergency response, the response gets done and they take care of it, and I think there's a fund that takes care of paying for these. But the responsibility is going to get adjudicated between who caused it or who didn't prevent it or what have you.

Steve Kumorkiewicz:

The question is we're trying to do everything to eliminate those issues. [Inaudible] who does the Railroad Commission work for? For the railroad company or for the taxpayers in this case? Who pays their salaries, the taxpayers? It appears to me they're protecting the railroad. Because we're doing everything that we can and the Commissioner says no. That's the part that bothers me. We're looking for future problems we can have in this crossing.

Mike Pollocoff:

I think the Village is on record since I think 1993 when we requested the first crossing. And we've requested it twice since then. So we've done everything we can do. But it is up to the Rail Commissioner. It's a statutory office. It used to be individual, not I believe it's located within the Department of Transportation. But the job of the Commissioner is to represent the railroad's ability to provide service in the State and make sure they're not just being ordered to do everything. So every case is fact intensive, and you have to present your side and your evidence and go from there.

Before we say that he's not doing his job I think we need to give him the opportunity to do his job. Because all that's happened now is that the hearing examiner has made a recommendation. This will go to the Rail Commissioner, and he has to make a decision on which way he wants to go and to what extent he wants to go.

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Steve Kumorkiewicz:

Because we have a situation two years ago right there in the railroad crossing from between H and Green Bay they were going to close the railroad, remember?

John Steinbrink:

Bain Station.

Steve Kumorkiewicz:

Yes, Bain Station. And what a situation [inaudible] close this.

John Steinbrink:

The railroad does a pretty good job of closing it on a regular basis.

Steve Kumorkiewicz:

So [inaudible].

John Steinbrink:

Okay, what we have before us is the resolution. One more comment to that. The County Executive has been lobbying the Rail Commissioner because I know he wants to keep his project on a time line, too. So he has had discussions with the Rail Commissioner, and hopefully the resolutions presented and the County Executive lobbying are going to yield some results that are going to be favorable to all the parties and provide the safety we're looking for here. The bicycles are a concern there, too, when they're traveling through there. As you said there's a lot of grade work to do there to make that happen for a lot of parcels. We also need a permit from the railroad. Has that been granted yet?

Mike Pollocoff:

We got a verbal from them, as far as for the street lights?

John Steinbrink:

Yes.

Mike Pollocoff:

Yeah, we received that. [Inaudible] if you can work with the people at the yard [inaudible]. But once it goes --

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John Steinbrink:

It gets lost, right. Been at a lot of rail hearings.

Kris Keckler:

Move to accept Resolution 14-31.

Michael Serpe:

Second.

John Steinbrink:

Motion by Kris, second by Mike for adoption. Any further discussion?

Kris Keckler:

I just had one. Is there any consideration or evidence that would lend itself to increased traffic patterns in the last couple years or at least future growth just in that general area?

Mike Pollocoff:

We've recently had a traffic impact analysis done, and there's no question with growth in the Corporate Park that there's more traffic in that area. And we know that Majestic has a major piece of property that they're looking to develop and Meir's and all those companies. And H is probably the best back door into the Corporate Park or out of the Corporate Park or around there. So a lot of people are using. As time goes on it has -- I think if I remember right in the rail study we sent the short-term the intermediate traffic flow is 6,000 cars a day. So when you think about there's Good Foods 24/7 operation, Niagara is going to be 24/7. There's some other ones. So they're coming at all times, and there are a lot of companies doing first and second shift. So they're leaving when it's dark or getting there when it's dark because a lot of those places start at six in the morning.

Kris Keckler:

I just didn't know if that would help as part of the argument in the appeal process for them to realize the expansion.

Mike Pollocoff:

Yeah, thanks.

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John Steinbrink:

And since the roundabout is real then the traffic flow including trucks is I think increased. Especially the truck traffic. I'm not sure where they're all coming to or going to now, but they're using H a lot more.

Steve Kumorkiewicz:

The roundabout works beautiful all the time.

John Steinbrink:

We have a motion, we have a second. If there's no further discussion those in favor?

KECKLER MOVED TO ADOPT RESOLUTION #14-31 REQUESTING THE SUPPORT OF THE OFFICE OF THE WISCONSIN RAIL COMMISSIONER FOR THE INSTALLATION OF WARNING DEVICES AT THE EMCO RAIL SPUR AND CTH H ON THE SOO LINE TRACKS AND SUPPORT THE KENOSHA COUNTY BIKE PATH CROSSING; SECONDED BY SERPE; MOTION CARRIED 4-0.

H. Consider Agreement for Financial Advisory Services with Sterne, Agee & Leach, Inc.

Mike Pollocoff:

Mr. President, if you've been following what's going on, and some of it was touched on by the issues that Unified had, there's been an ongoing review by the Securities Exchange Commission as to how public entities bond and receive their financial advice on those bonds. And one of the things that in some areas they felt that the person who was selling the bonds was also acting as the financial advisor. And as a financial advisor they had more incentive to sell bonds than they did to represent the entities. So they've been working on rules since the Dodd-Frank Act came into effect so it's been a few years. And everybody has been looking at how this is going to be administered or how the rules are going to come down.

Well, in September they made a definition, and they're calling for municipalities they're defining a municipal advisor as someone who is going to provide financial expertise to a municipality. And that person would be precluded from doing any bond sales with the community or any related bond sales that might affect that community. And we're also exempt, because it didn't at first, would exempt the staff from dealing with both parties and having the staff in some places -- it doesn't happen here and it shouldn't happen anywhere where the staff would be trying to influence a bond sale based on some gain that they might receive.

The rules on this are significant, and Kathy Goessl and I looked at ways to deal with it. And we looked to the Government Finance Officer's organization which is the professional association for municipal finance directors. And we were looking for some best practices that they could recommend for how we could do this. And they recommended, and I think a lot of people that

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we talked with, is we need to hire a separate municipal advisor for the bond transactions, have those transactions evaluated as to what the impact is going to be on the Village's financial condition or bond condition, our ability to perform in tax increment district as well as meet our budget obligations.

And currently we've been using Piper Jaffray and, of course, Gene Schulz has filled both those roles for us. In our work with Piper Jaffray we dealt with other people than Gene Schulz. If Gene felt that somebody had some expertise to bring to the table in working with us he did. And we worked with a gentleman named James Towne. And he has since split off from Piper Jaffray and was working with Sterne, Agee & Leach, and he provides financial advisory services almost exclusively to them. He's not underwriting or selling bonds. He's proposing to provide the service for us at the rate of \$1 per thousand of bonds issues. Currently we pay \$2 per thousand of bonds issues. And Mr. Schulz has agreed to lower his rate to \$1 per thousand. So our net exposure is going to be the same.

With our next bond issue that occurs which is probably going to be in about a month and a half is going to be the first issue where we're going to be under the new rules to have a separate advisor and an underwriter. Sterne, Agee is based out of Minneapolis which is also the home for Piper Jaffray. The City of Kenosha has also decided to use Sterne, Agee for their bond work or their financial advisory work. We have the ability to end the contract at any time if we felt we could do better with somebody else or what have you. But both Kathy and I recommend that we enter into a contract with Sterne, Agee for the services to be provided at the rate proposed which, again, is \$1 per thousand.

Kris Keckler:

Move to accept admin's recommendation.

Steve Kumorkiewicz:

I second.

John Steinbrink:

Motion by Kris, second by Steve for adoption. Any discussion?

KECKLER MOVED TO APPROVE AN AGREEMENT FOR FINANCIAL ADVISORY SERVICES WITH STERNE, AGEE & LEACH, INC.; SECONDED BY KUMORKIEWICZ; MOTION CARRIED 4-0.

- I. Consider Resolution #14-28 - Preliminary Resolution declaring intent to exercise special assessment police powers in connection with the construction of 360 linear feet of water main on 63rd Avenue between 83rd and 84th Streets.**

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Mike Pollocoff:

Mr. President, 63rd Avenue if you can visualize where that is between 83rd and 84th it's a rural road, and there's Tuckaway Trails directly to the west and undeveloped property being developed by CSM over the years on the east side of the road. A good portion, in fact all the property on the east side of the road was developed by the Fraher's, and they secured CSMs to do that. And at the time those CSMs were secured they paid the Village for the estimated water construction expenses associated with it. And as time has gone on there's one parcel that hasn't hooked up, hasn't paid and isn't part of the assessment.

Well, we're at the point now where they've paid for the water main, they want to have the water main go in, be connected, and there's one parcel that hasn't been assessed as part of that project yet. So this resolution starts the process for us to send out the notices, conduct the hearing for the special assessment to be levied.

Michael Serpe:

Would this be done by our crew?

Mike Pollocoff:

Yes.

Michael Serpe:

Move to adopt 14-28.

Steve Kumorkiewicz:

Second.

John Steinbrink:

Motion by Mike, second by Steve for adoption of Resolution 14-28. Any discussion?

Steve Kumorkiewicz:

Yeah, 63rd, that's the one [inaudible] City, right, no boundaries, just City limits?

Mike Pollocoff:

It goes north but the two roads are offset. So it won't connect [inaudible] in the future.

John Steinbrink:

Further discussion?

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Kris Keckler:

Is the cost per foot pretty much solid, or is this still with some amount of buffer with potential overages?

Mike Pollocoff:

We have an estimate that I think the public works has provided for us to do it, and it's significantly higher than if the individual has chosen to participate 15 years ago. Do you have an estimate on what it is, Mike?

Mike Spence:

I do. Let me pull that up. The estimate that we have currently for the project is this is actually a conservative estimate. We're sending out a conservative estimate if we had to hire a contractor is \$43,000. If our crews did it it would be considerably less.

Mike Pollocoff:

[Inaudible].

Mike Spence:

If you can see this map here, yeah, all these parcels have been assessed because of the location of the existing water mains to the north and the south. So we've received some money from these parcels previously.

John Steinbrink:

Okay, we have a motion and a second.

SERPE MOVED TO ADOPT RESOLUTION #14-28 - PRELIMINARY RESOLUTION DECLARING INTENT TO EXERCISE SPECIAL ASSESSMENT POLICE POWERS IN CONNECTION WITH THE CONSTRUCTION OF 360 LINEAR FEET OF WATER MAIN ON 63RD AVENUE BETWEEN 83RD AND 84TH STREETS; SECONDED BY KUMORKIEWICZ; MOTION CARRIED 4-0.

J. Consider Resolution #14-29 - Resolution rescinding Final Resolution#07-72 authorizing special assessments for the extension of water on 63rd Avenue from STH 165 (104th Street) to 100th Street.

Mike Pollocoff:

Mr. President, there was a preliminary plat that was filed for the Courts of Kensington for a plat there. As part of that plat water would have to be extended on 65th Avenue up to 165 and you

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have a whole row of houses that are already there, it's a plat that was approved, and they have no municipal water. So as the project was envisioned that water main would go in to service the Courts of Kensington, laterals would be provided to the properties to be connected because that road was going to be rebuilt to current municipal standards. And then each one of the properties we assess them for the cost of the water main based on what the development cost was. And it was a deferred assessment so they wouldn't have to pay for it until such time as they used it. But there's a ten year window in which we could assess that.

Well, earlier this year we denied that preliminary plat because it isn't going anywhere. And with the change in State statutes once we allow these preliminary plats to keep going the developer is able to vest a lot of rights in it, and I think it's not in our best interest to put ourselves in a condition where we can't meet current standards as time goes on. So the plat was denied. Well, subsequently we had forgotten about the special assessments that are deferred because nobody really has to pay them. But a somebody goes to get their house refinanced there's a special assessment that's showing out there as a contemplated assessment.

So this resolution rescinds that special assessment, takes it off all the titles to the properties, then we'll notify the people on the list that the special assessment although it's deferred is being removed from their property. We may visit this again at some point, but in the meantime it really makes no sense to leave that out there.

John Steinbrink:

So they're free and clear.

Mike Pollocoff:

They're free and clear.

John Steinbrink:

Or they will be.

Kris Keckler:

Move to accept 14-29.

Steve Kumorkiewicz:

Second.

John Steinbrink:

Motion by Kris, second by Steve for adoption of Resolution 14-29. Any discussion?

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KECKLER MOVED TO ADOPT RESOLUTION #14-29 - RESOLUTION RESCINDING FINAL RESOLUTION#07-72 AUTHORIZING SPECIAL ASSESSMENTS FOR THE EXTENSION OF WATER ON 63RD AVENUE FROM STH 165 (104TH STREET) TO 100TH STREET; SECONDED BY KUMORKIEWICZ; MOTION CARRIED 4-0.

- K. Consider disallowance of a claim submitted by John Stiles for damage to a vehicle caused by driving over a pothole on Cooper Road June 14, 2014.**

Mike Pollocoff:

Mr. President, we received this claim from Mr. Stiles requesting reimbursement for damages because he hit a pothole on Cooper Road. That occurred in the spring. We did have, like many of our streets through the winter, we had some potholes. Plus we did have some construction that both Pleasant Prairie and the Kenosha Water Utility was doing on Cooper Road. On advice of our counsel and insurance company these claims unless we feel we've been intentionally negligent these claims are recommended for denial.

Michael Serpe:

You say the insurance company recommends denial?

Mike Pollocoff:

Yes.

Michael Serpe:

I move to concur.

Steve Kumorkiewicz:

Second.

John Steinbrink:

Motion by Mike, second by Steve for disallowance with concurrence to the insurance company. Any discussion?

SERPE MOVED TO APPROVE THE DISALLOWANCE OF A CLAIM SUBMITTED BY JOHN STILES FOR DAMAGE TO A VEHICLE CAUSED BY DRIVING OVER A POTHOLE ON COOPER ROAD JUNE 14, 2014; SECONDED BY KUMORKIEWICZ; MOTION CARRIED 4-0.

- L. Consider Resolution 14-30 in support of National Cyber Security Awareness Month.**

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Mike Pollocoff:

Mr. President, in honor of Target and Home Depot we'd like to bring this resolution forward. And this was really one that came forward from the IT department. So I'd like to have Dan Honore come up.

Dan Honore:

Basically the Village belongs to an internet securities group, myself representing the Village. And through that group which is part of the Homeland Security I get updates on any and all threats that are occurring real time. We also have the benefit of utilizing that organization should we ever be hacked if you will. so it's a really great organization. And one of the things that they're doing is supporting National Cyber Security Awareness Month, and as part of that they asked the cities, county's, municipalities to show their support as well through resolutions. And I felt it was a good idea for us. We do belong to this organization. There are a handful really of Wisconsin entities that belong. It isn't as large as I expected but it is growing.

The National Security Awareness Month is designed to engage and educate the public and private sector partners with the goal of raising awareness about cyber security. It basically goes through how do you create a good, strong password, what do you do with all your online banking. When you connect to a free Wi-Fi at Starbucks you probably shouldn't be doing your banking there. It's not necessarily a good idea. So it educates people on that.

I included a couple of website because I believe that when people go online to review this information these would be good websites for them to go to to learn more about cyber security and protect themselves at home. And, of course, when they get to work it's a good idea to protect yourself there as well. Because anything you bring into the organization could certainly affect that organization in a bad way. It even goes into some training where if you find a flash drive in a parking lot don't go into work and plug it into your computer trying to find out what's on it because sometimes it's a bad thing. So I think it's a good idea for supporting this. It's certainly a good educational tool. And everybody including myself can learn from this.

Michael Serpe:

Dan, your recommendation by this is to contract with LifeLock type of thing?

Dan Honore:

It certainly isn't a bad idea personally to contract with LifeLock and other entities that secure your person, personality, your profile out on the web. There are a number of them out there, and they are good organizations. And if it's something that is of that much of a concern it's certainly worth the money to do that. You can even start slowly and use the websites such as TRW, the various credit resources that everybody whenever you go for credit they let the entities know how good of a credit you have, they have services there as well that will help you protect your identity online. So I think it's a good idea.

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Michael Serpe:

Most of the attacks coming from outside the U.S.?

Dan Honore:

Yes, most of them do originate outside the U.S. But, of course, it's hard to tell nowadays where they're sitting. They could certainly be sitting in our four walls and you wouldn't even know it.

Michael Serpe:

Move approval of Resolution 14-30.

Kris Keckler:

Second.

John Steinbrink:

Motion by Mike, second by Kris. Any discussion?

SERPE MOVED TO ADOPT RESOLUTION 14-30 IN SUPPORT OF NATIONAL CYBER SECURITY AWARENESS MONTH; SECONDED BY KECKLER; MOTION CARRIED 4-0.

M. Consider reappointments to the Community Development Authority.

Mike Pollocoff:

Mr. President, I'm recommending that Kate Jerome be reappointed to a term to end October 7, 2016, Tom Reiherzer same time period, and Jill Sikorski as an alternate for a one year term to October 7, 2015.

Steve Kumorkiewicz:

Make a motion to approve.

Kris Keckler:

Second.

John Steinbrink:

Motion by Steve, second by Kris. Any discussion on the appointment?

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KUMORKIEWICZ MOVED TO APPROVE THE REAPPOINTMENTS OF KATE JEROME, TOM REIHERZER AND JILL SIKORSKI TO THE COMMUNITY DEVELOPMENT AUTHORITY; SECONDED BY KECKLER; MOTION CARRIED 4-0.

N. Consider Operator License Applications on file.

Jane Romanowski:

There's two applications that I'm recommending for approval and then one that is recommended for denial. Approval for Stacy Archibald and Shakeel Sarosh. The recommended denial it says in the paperwork Chief Smetana indicated that there's an outstanding warrant on a record due to a traffic offense. Until she cleans that up we're not going to consider her application, and she will be notified of that. So recommended approval for the two I indicated and denial for Datara Booker.

Steve Kumorkiewicz:

So moved.

Michael Serpe:

Second.

John Steinbrink:

Motion by Steve, second by Mike. Any discussion?

KUMORKIEWICZ MOVED TO CONCUR WITH THE VILLAGE CLERK'S RECOMMENDATION TO APPROVE THE OPERATOR LICENSES FOR STACY ARCHIBALD AND SHAKEEL SAROSH AND DENY THE LICENSE FOR DATARA BOOKER; SECONDED BY SERPE; MOTION CARRIED 4-0.

8. VILLAGE BOARD COMMENTS

Kris Keckler:

I thought it was a nice park dedication although the weather could have been a little bit better, but the cookies were good.

John Steinbrink:

I just want to thank everybody for wearing pink. I did remember thanks to Steve reminding me. I thought it was in honor of the Bears loss to the Packers. Also we have a referendum on the ballot this November, and it's for -- is this advisory to let them syphon money out of the transportation fund?

Village Board Meeting
October 6, 2014

Mike Pollocoff:

No, it's not advisory.

Jane Romanowski:

It's binding.

John Steinbrink:

That's amazing they're having something like that because there was such an outrage when money was used from the transportation fund to fund the schools, and now they're looking for something else to legislate for them I guess. So we always knew they couldn't legislate. And it was a good dedication at the park. The neighbors were very happy. The mayor of Brookside Gardens was there, Rosie Young. And for those of us that were there when they used to put the sandbags up and they were flooded along with the neighbors is a very welcome thing. Progress did really give it a setback there as it went through. And the Village staff had the forethought to make this right again. The neighbors were very happy and are going to continue to be happy.

9. ADJOURNMENT.

Michael Serpe:

Move to adjourn.

Kris Keckler:

Second.

John Steinbrink:

Motion by Mike, second by Kris.

**SERPE MOVED TO ADJOURN THE MEETING; SECONDED BY KECKLER;
MOTION CARRIED 4-0 AND MEETING ADJOURNED AT 7:15 P.M.**

Village of Pleasant Prairie
Municipal levy Limit Worksheet - 2014

1 2013 payable 2014 actual levy	9,522,410
3 Exclude 2013 levy for new general obligation debt authorized after July 1, 2005	(802,856)
4 2013 payable 2014 adjusted levy (Line 1 minus line 2)	8,719,554
5 0.00 % growth plus terminated TID % applied to 2012 levy	8,719,554
6 Net new construction % 3.868	9,056,826
7 2015 levy limit before adjustments	9,056,826
9 Debt service for general obligation debt authorized after July 1, 2005	1,024,254
12 2014 payable 2015 allowable levy	10,081,081

	2015	2016
Growth	337,272	-
Debt Adjustment	221,398	593,646
	558,671	593,646
	-	

	2014 Actual	2015		2016	2017	2018	2019	2020
		Choices	Picks					
<u>New Debt</u>								
12 2/19/2008 G.O. Note	264,306	281,588	281,588	273,150	264,088	-	-	-
15 2/19/09 G.O. Note	247,175	264,175	264,175	255,175	246,500	262,500	-	-
16 4/27/2010 G.O. Note	291,375	284,625	284,625	300,625	289,375	278,125	291,313	230,063
17 11/3/2014 G.O. Note	-	193,867	193,867	788,950	578,950	570,950	859,950	940,950
	802,856	1,024,254	1,024,254	1,617,900	1,378,913	1,111,575	1,151,263	1,171,013
<u>Refinancing</u>								
13 6/16/2008 Refunding		399,934	0	0	0	0	0	0
		399,934	-	-	-	-	-	-
Total		1,424,188	1,024,254	1,617,900	1,378,913	1,111,575	1,151,263	1,171,013

Use of Levy Limit	2015	2014	Change
Debt	1,327,559	1,356,733	(29,174)
Operating	7,956,179	7,473,684	482,495
Capital	797,343	691,993	105,350
	10,081,081	9,522,410	558,671

2015 Property Taxes
Based Upon an Median Residential Home

Actual Numbers Taxing Entity	2015	2014	Increase/ (Decrease)	
			\$	%
Median Residential Assessed Value	\$ 191,600	\$ 188,000	\$ 3,600.00	1.9%
Kenosha Unified School	\$ 2,171.24	\$ 2,232.03	\$ (60.79)	-2.72%
Kenosha County	\$ 926.21	\$ 950.38	\$ (24.16)	-2.54%
Library System	\$ 61.48	\$ 63.08	\$ (1.60)	-2.54%
Village	\$ 847.32	\$ 821.24	\$ 26.08	3.18%
Gateway	\$ 293.16	\$ 300.81	\$ (7.65)	-2.54%
State of Wisconsin	\$ 30.10	\$ 31.23	\$ (1.13)	-3.61%
Total Taxes	\$ 4,329.51	\$ 4,398.77	\$ (69.26)	-1.57%
Less:				
School Credit	\$ 282.80	\$ 293.40	\$ (10.60)	-3.61%
Lottery Credit	\$ 132.21	\$ 132.21	\$ -	0.00%
First Dollar Credit	\$ 77.63	\$ 77.63	\$ -	0.00%
Total Taxes	\$ 3,836.87	\$ 3,895.53	\$ (58.66)	-1.51%

Budget Projection - Compared to Prior Year's Actuals

For Fund - 100 - General - Fiscal Year - 2014

BudProjectPriorYrsComp - INTERNAL\kgoessl

Org-Obj	Acct Description	Actual - 2012	Actual - 2013	Amend Bud 2014	Actual - 2014	Estimate 2014	Dept Req 2015	Admin Req 2015	Final - 2015
Revenues									
Taxes									
	Finance	7,405,900	7,491,902	7,727,984	7,607,107	7,739,942	7,736,684	8,219,179	0
10415110-411100	General Property Tax Revenue	7,154,838	7,224,389	7,473,684	7,473,684	7,473,684	7,473,684	7,956,179	0
10415110-411102	Property Taxes - Miscellaneous	(7,119)	(2,661)	0	(1,777)	(1,777)	0	0	0
10415110-411105	Ag Use Penalty	6,062	0	0	3,340	3,340	0	0	0
10415110-411400	Mobile Home Tax	140,950	145,481	144,000	28,197	146,000	146,000	146,000	0
10415110-412100	Hotel/Motel Taxes	48,452	58,101	48,300	42,227	57,000	55,000	55,000	0
10415110-418000	Property Tax Penalty	45,786	49,563	45,000	44,013	44,271	45,000	45,000	0
10415110-419001	Other Taxes	16,930	17,030	17,000	17,424	17,424	17,000	17,000	0
	Total for : Taxes	7,405,900	7,491,902	7,727,984	7,607,107	7,739,942	7,736,684	8,219,179	0
Interg Rev									
	Police	55,676	46,320	15,000	16,415	16,415	20,000	20,000	0
	Fire & Res	85,753	77,758	83,358	94,826	94,826	88,751	88,751	0
	Finance	1,989,002	1,929,288	1,923,499	309,973	2,074,801	2,064,799	2,064,169	0
	Total for : Interg Rev	2,130,431	2,053,366	2,021,857	421,213	2,186,041	2,173,550	2,172,920	0
Lic/Permit									
	Fire & Res	49,123	188,804	64,085	141,934	145,000	50,000	50,000	0
	Inspection	296,718	792,261	939,775	568,149	1,212,919	739,280	739,280	0
	Clerk	21,305	35,212	22,840	30,720	39,700	23,900	23,600	0
	Finance	7,733	9,349	7,420	11,813	11,990	11,000	11,000	0
	Assessing	18,236	(3,363)	48,000	38,886	52,000	54,335	54,335	0
	CD	96,093	119,416	107,455	83,451	139,052	147,112	147,112	0
	Total for : Lic/Permit	489,207	1,141,679	1,189,575	874,952	1,600,661	1,025,627	1,025,327	0
Fines									
	Muni Court	372,868	338,248	380,380	327,091	406,000	388,000	388,000	0
	Total for : Fines	372,868	338,248	380,380	327,091	406,000	388,000	388,000	0

☒ ☒ Budget Projection - Compared to Prior Year's Actuals

For Fund - 100 - General - Fiscal Year - 2014

BudProjctPriorYrsComp - INTERNAL\kgoessl

Org-Obj	Acct Description	Actual - 2012	Actual - 2013	Amend Bud 2014	Actual - 2014	Estimate 2014	Dept Req 2015	Admin Req 2015	Final - 2015
Revenues									
Public Chg									
	Engineerg	152,105	185,034	221,680	207,471	270,700	288,200	497,460	0
	Police	24,496	11,826	15,000	17,351	20,000	20,000	20,000	0
	Fire & Res	351,740	473,331	470,040	347,501	496,040	503,882	503,882	0
	PW	5,704	(7,727)	3,000	43,640	43,640	3,000	3,000	0
	Admin	1,695	1,215	1,750	1,500	1,500	1,500	1,500	0
	Clerk	503	569	500	261	3,372	3,372	3,372	0
	IT	291,573	285,362	288,572	141,374	288,640	288,708	288,708	0
	Street Lt	136,243	137,763	144,450	106,242	146,000	146,000	146,000	0
	Finance	12,816	14,847	10,550	12,934	15,500	14,000	14,000	0
	Total for : Public Chg	976,874	1,102,219	1,155,542	878,274	1,285,392	1,268,662	1,477,922	0
Interg Chg									
	Police	45,182	50,159	32,395	20,313	32,395	33,690	33,690	0
	Finance	59,976	59,468	59,976	0	59,468	59,468	59,468	0
	Assessing	282,518	305,745	226,290	170,645	226,290	207,801	207,801	0
	Total for : Interg Chg	387,676	415,372	318,661	190,958	318,153	300,959	300,959	0
Misc Rev									
	Admin	21,436	27,350	20,500	2,000	13,750	9,500	9,500	0
	Finance	191,042	37,937	178,696	122,711	193,198	186,814	186,814	0
	Total for : Misc Rev	212,478	65,287	199,196	124,711	206,948	196,314	196,314	0
	Total Revenues:	11,975,433	12,608,073	12,993,195	10,424,306	13,743,137	13,089,796	13,780,621	0
Operating Expenses									
Gen Govt									
	Board	90,413	95,728	94,376	81,035	92,886	93,188	93,188	0
	Muni Court	150,914	157,242	144,610	132,520	161,677	159,028	158,825	0
	Admin	309,674	222,784	235,132	202,898	244,916	256,496	256,?	0

Budget Projection - Compared to Prior Year's Actuals

For Fund - 100 - General - Fiscal Year - 2014

BudProjctPriorYrsComp - INTERNAL\kgoessl

Org-Obj	Acct Description	Actual - 2012	Actual - 2013	Amend Bud 2014	Actual - 2014	Estimate 2014	Dept Req 2015	Admin Req 2015	Final - 2015
Operating Expenses									
	Clerk	42,093	69,335	91,920	70,284	89,290	76,089	76,115	0
	IT	661,719	613,943	891,056	711,080	910,496	914,590	898,074	0
	HR	135,715	139,662	153,792	129,725	156,485	159,249	159,077	0
	Finance	393,284	421,536	542,182	408,350	491,423	464,970	464,409	0
	Assessing	604,998	529,625	590,519	420,348	508,770	579,345	579,005	0
	V Hall	105,207	96,527	107,528	62,675	105,210	110,370	112,899	0
	Prange	224,492	251,494	249,044	198,504	289,334	279,798	281,885	0
	Total for : Gen Govt	2,718,509	2,597,876	3,100,160	2,417,419	3,050,488	3,093,123	3,079,794	0
Public Saf									
	Police	3,460,848	3,652,520	3,699,270	3,186,625	3,779,895	3,789,454	3,871,055	0
	Fire & Res	2,881,850	3,197,249	3,327,615	2,580,653	3,345,485	3,498,829	3,558,612	0
	Inspection	238,087	278,949	434,734	283,653	364,637	395,790	395,663	0
	Public Saf	347,580	422,027	495,339	364,704	480,229	504,818	503,739	0
	Total for : Public Saf	6,928,364	7,550,744	7,956,957	6,415,636	7,970,245	8,188,892	8,329,069	0
PW									
	Engineerg	286,682	326,401	310,130	326,940	341,463	337,158	325,169	0
	PW	1,027,914	1,315,671	1,581,966	1,163,790	1,655,984	1,391,310	1,572,446	0
	PW Clring	0	0	0	100,564	0	0	0	0
	Util Clr	0	0	0	49,000	0	0	0	0
	Street Lt	252,074	228,352	258,910	205,459	282,585	279,290	279,387	0
	Total for : PW	1,566,671	1,870,425	2,151,005	1,845,753	2,280,032	2,007,758	2,177,003	0
Parks/Rec									
	Parks	385,055	449,451	373,365	379,718	501,353	419,007	419,843	0
	Total for : Parks/Rec	385,055	449,451	373,365	379,718	501,353	419,007	419,843	0

Budget Projection - Compared to Prior Year's Actuals

For Fund - 100 - General - Fiscal Year - 2014

BudProjctPriorYrsComp - INTERNAL\kgoessl

Org-Obj	Acct Description	Actual - 2012	Actual - 2013	Amend Bud 2014	Actual - 2014	Estimate 2014	Dept Req 2015	Admin Req 2015	Final - 2015
Operating Expenses									
Comm Dev									
CD									
		353,401	387,668	424,861	317,644	422,604	437,154	446,005	0
	Total for : Comm Dev	353,401	387,668	424,861	317,644	422,604	437,154	446,005	0
	Total Operating Expenses:	11,952,000	12,856,165	14,006,349	11,376,170	14,224,723	14,145,935	14,451,714	0
Transfers									
10515110-500900	Transfer Out	(700,000)	0	0	0	0	0	0	0
10975110-492002	Transfer In - Tax Equivalent	893,154	939,177	893,154	0	939,177	939,177	939,177	0
	Total Transfers:	193,154	939,177	893,154	0	939,177	939,177	939,177	0
Fund Balance									
	Beginning Fund Balance	3,716,343	3,932,930	4,624,016	4,624,016	4,624,016	5,081,607	5,081,607	5,081,607
	Income / (Loss)	216,588	691,086	(120,000)	(951,969)	457,591	(116,962)	268,084	0
	Ending Fund Balance	3,932,930	4,624,016	4,504,016	3,672,047	5,081,607	4,964,645	5,349,691	5,081,607
	Reserved	508,633	464,925	464,925	464,925	464,925	464,925	464,925	464,925
	UnReserved Fund Balance	3,424,297	4,159,091	4,039,091	3,207,122	4,616,682	4,499,720	4,884,766	4,616,682
	15% of Revenue	1,796,315	1,891,211	1,948,979	1,563,646	2,061,470	1,963,469	2,067,093	0
	Available	1,627,982	2,267,880	2,090,111	1,643,476	2,555,211	2,536,251	2,817,673	4,616,682

Village of Pleasant Prairie
2015 General Fund Budget
Decision Packages

Priority	Department	Name of Program					Fund 100			
			One Time	Dept Request	Adjustment	Admin Request	Cumulative	% in Dept	Amount of Program	Cumulative
<u>Recommended</u>										
	Fire & Rescue	Reclassify 2 Firemedics to Lieutenant		16,415	10,582	5,833	5,833	100%	5,833	5,833
	Inspection	2015 Electronic Code Books		3,500		3,500	9,333	100%	3,500	9,333
	IT	GIS Specialist		45,920		45,920	55,253	64%	29,389	38,722
	IT	Minor Equipment (Police Computers)		70,000		70,000	125,253	100%	70,000	108,722
	IT	CRW Software suite implementation /training / conversion		71,543		71,543	196,796	100%	71,543	180,265
	Police	Active Shooter Equipment		8,500		8,500	205,296	100%	8,500	188,765
	Police	Replace Tasers (2nd half of the 2014 Program)		5,000		5,000	210,296	100%	5,000	193,765
	Police	Glock Duty Weapons	X	1,700		1,700	211,996	100%	1,700	195,465
	Police	Portable Radios		1,600		1,600	213,596	100%	1,600	197,065
	Police	Command College for two Supervisors	X	4,000		4,000	217,596	100%	4,000	201,065
	Police	Digital SLR Camera Kit	X	1,000		1,000	218,596	100%	1,000	202,065
	Public Works	Paint road marking on Village arterial roads every three years		20,000	10,000	10,000	228,596	100%	10,000	212,065
	Parks	Reclassification of one Park Team Lead position to FT position		37,858		37,858	266,454	100%	37,858	249,923
	Parks	Elimination of work release program		31,161	20,000	11,161	277,615	100%	11,161	261,084
	Parks	Re-bid EAB Treatment		7,000		7,000	284,615	100%	7,000	268,084
<u>Not Recommended</u>										
	Engineering	Staff Engineer		89,698	89,698	-				
	Engineering	Summer Engineering Intern		6,343	6,343	-				
	Fire & Rescue	Staff a Position w/ part-time Personnel		104,476	104,476	-				
	Police	Squad Truck Organizers		2,000	2,000	-				
	Police	Standardized Squad Equipment and Supplies		3,500	3,500	-				
	Police	Honor Guard Equipment	X	2,000	2,000	-				
	Police	Officer Recognition Project		1,000	1,000	-				
	Police	Honor Guard Training	X	1,000	1,000	-				
	Police	Eliminate Office Position		(81,823)	(81,823)	-				
	Public Works	Poly Patch Program for Village Roads		20,000	20,000	-				
	Parks	Stop mowing the state medians		(9,050)	(9,050)	-				
				464,341	179,726	284,615				

Budget Projection - Compared to Prior Year's Actuals

For Fund - 301 - Gen Debt - Fiscal Year - 2014

BudProjctPriorYrsComp - INTERNAL\kgoessl

Org-Obj	Acct Description	Actual - 2012	Actual - 2013	Amend Bud 2014	Actual - 2014	Estimate 2014	Dept Req 2015	Admin Req 2015	Final - 2015
Revenues									
Taxes									
	Finance	1,672,153	1,452,709	1,356,733	1,356,733	1,356,733	1,356,733	1,327,559	0
31415110-411100	General Property Tax Revenue	1,672,153	1,452,709	1,356,733	1,356,733	1,356,733	1,356,733	1,327,559	0
	Total for : Taxes	1,672,153	1,452,709	1,356,733	1,356,733	1,356,733	1,356,733	1,327,559	0
Spec Asses									
	Finance	51,853	83,105	40,575	5,231	21,910	20,376	20,376	0
31425110-420001	Special Assessments	51,853	83,105	40,575	5,231	21,910	20,376	20,376	0
	Total for : Spec Asses	51,853	83,105	40,575	5,231	21,910	20,376	20,376	0
Misc Rev									
	Finance	29,353	22,551	18,848	12,896	18,547	15,125	15,125	0
	Total for : Misc Rev	29,353	22,551	18,848	12,896	18,547	15,125	15,125	0
Oth Fin Sc									
	Finance	0	0	0	342,078	342,078	0	0	0
31495110-491002	Premium On G.O. Debt	0	0	0	342,078	342,078	0	0	0
	Total for : Oth Fin Sc	0	0	0	342,078	342,078	0	0	0
	Total Revenues:	1,753,359	1,558,365	1,416,156	1,716,937	1,739,268	1,392,235	1,363,061	0
Operating Expenses									
Dbt Serv									
	Finance	1,727,855	1,463,416	1,416,155	1,416,155	1,416,155	1,643,459	1,629,188	0
31585110-500610	Principal On Long Term Notes	1,425,317	1,219,127	1,218,189	1,218,189	1,218,189	1,284,552	1,284,552	0
31585110-500620	Interest Expense	302,538	244,289	197,966	197,966	197,966	358,907	344,636	0
	Total for : Dbt Serv	1,727,855	1,463,416	1,416,155	1,416,155	1,416,155	1,643,459	1,629,188	0
	Total Operating Expenses:	1,727,855	1,463,416	1,416,155	1,416,155	1,416,155	1,643,459	1,629,188	0

☒ ☒ Budget Projection - Compared to Prior Year's Actuals

For Fund - 301 - Gen Debt - Fiscal Year - 2014

BudProjctPriorYrsComp - INTERNAL\kgoessl

Org-Obj	Acct Description	Actual - 2012	Actual - 2013	Amend Bud 2014	Actual - 2014	Estimate 2014	Dept Req 2015	Admin Req 2015	Final - 2015
Fund Balance									
	Beginning Fund Balance	680,767	706,270	801,219	801,219	801,219	1,124,331	1,124,331	1,124,331
	Income / (Loss)	25,504	94,948	0	300,782	323,113	(251,224)	(266,128)	0
	Ending Fund Balance	706,270	801,219	801,219	1,102,001	1,124,331	873,107	858,203	1,124,331
	Reserved	0	0	0	0	0	0	0	0
	UnReserved Fund Balance	706,270	801,219	801,219	1,102,001	1,124,331	873,107	858,203	1,124,331
	15% of Revenue	263,004	233,755	212,423	257,541	260,890	208,835	204,459	0
	Available	443,267	567,464	588,796	844,460	863,441	664,272	653,744	1,124,331

Village of Pleasant Prairie
Fund 301 - General Government
Debt Service as of December 31, 2015

Outstanding Issue Information										
Issue #	Total Bond		Type	Issued	Due	Interest Rates		Principal Payment	Callable	Years
	Amount									
10	\$	3,375,000	G.O. Refunding	03/23/05	03/01/15	3.25% -	5.00%	3/1		
12	\$	2,235,000	G.O.	02/19/08	02/01/18	3.00% -	4.00%	2/1		
13	\$	2,940,000	G.O. Refunding	06/16/08	09/01/15	4.00% -	4.00%	9/1		
15	\$	1,900,000	G.O. Note	02/19/09	09/01/18	4.00% -	5.00%	9/1		
16	\$	2,025,000	G.O. Note	04/27/10	04/01/20	3.00% -	4.50%	4/1		
17	\$	6,865,000	G.O. Note	11/03/14	05/01/24	2.00% -	4.00%	5/1		

Account Balances		
Account #	Description	Balance
301-581000-610	Principal Payments	1,284,552.00
301-582900-620	Interest Payments	344,636.44

Activity Summary				
	Beginning	Additions	Subtractions	Ending
Principal	10,834,552.00	-	1,284,552.00	9,550,000.00
Premium	571,324.87	-	85,990.85	485,334.02

Debt Service Schedule							
Years	By Year			5-Year Totals			Average Interest Rate
	Principal	Interest	Total	Principal	Interest	Total	
2016	1,325,000.00	292,900.00	1,617,900.00				3.07%
2017	1,125,000.00	253,912.50	1,378,912.50				3.09%
2018	1,135,000.00	216,275.00	1,351,275.00				3.05%
2019	975,000.00	176,262.50	1,151,262.50				2.95%
2020	1,025,000.00	146,012.50	1,171,012.50	5,585,000.00	1,085,362.50	6,670,362.50	2.93%
2021	1,000,000.00	113,950.00	1,113,950.00				2.87%
2022	1,000,000.00	83,950.00	1,083,950.00				2.83%
2023	1,000,000.00	48,950.00	1,048,950.00				2.49%
2024	965,000.00	14,475.00	979,475.00				1.50%
2025	0.00	0.00	0.00	3,965,000.00	261,325.00	4,226,325.00	
2026	0.00	0.00	0.00				
2027	0.00	0.00	0.00				
2028	0.00	0.00	0.00				
2029	0.00	0.00	0.00				
2030	0.00	0.00	0.00	0.00	0.00	0.00	
2031	0.00	0.00	0.00	0.00	0.00	0.00	
	9,550,000.00	1,346,687.50	10,896,687.50	9,550,000.00	1,346,687.50	10,896,687.50	2.75%

Village of Pleasant Prairie
Fund 301 - General Government
Debt Service as of December 31, 2015

	Amount Issued by Year							
	Summary							
	Total		10	12 - New	13	15 - New	16 - New	17 - New
2005	1,875,000		1,875,000					
2006	0							
2007	0							
2008	4,640,500			2,235,000	2,405,500			
2009	1,900,000					1,900,000		
2010	2,025,000						2,025,000	
2011	0							
2012	0							
2013	0							
2014	6,865,000							6,865,000
2015	0							
2016	0							
2017	0							
2018	0							
2019	0							
2020	0							
2021	0							
2022	0							
2023	0							
2024	0							
	17,305,500		1,875,000	2,235,000	2,405,500	1,900,000	2,025,000	6,865,000
	0							

**Village of Pleasant Prairie
Fund 301 - General Government
Debt Service as of December 31, 2015**

	Principal Payments Per Year							
	Summary		10	12 New	13	15-New	16-New	17 - New
	Total Payments	Balance						
2005	0	2,783,176						
2006	150,000	2,633,176	150,000					
2007	400,000	2,233,176	175,000					
2008	400,000	6,473,676	175,000					
2009	861,369	7,512,307	175,000	175,000	286,369			
2010	978,188	8,559,119	200,000	200,000	323,188	175,000		
2011	1,060,279	7,498,840	200,000	200,000	327,279	200,000	50,000	
2012	1,091,972	6,406,868	200,000	225,000	347,734	200,000	50,000	
2013	1,219,127	5,187,741	200,000	225,000	368,189	200,000	225,000	
2014	1,218,189	10,834,552	200,000	225,000	368,189	200,000	225,000	
2015	1,284,552	9,550,000	200,000	250,000	384,552	225,000	225,000	
2016	1,325,000	8,225,000		250,000		225,000	250,000	600,000
2017	1,125,000	7,100,000		250,000		225,000	250,000	400,000
2018	1,135,000	5,965,000		235,000		250,000	250,000	400,000
2019	975,000	4,990,000					275,000	700,000
2020	1,025,000	3,965,000					225,000	800,000
2021	1,000,000	2,965,000						1,000,000
2022	1,000,000	1,965,000						1,000,000
2023	1,000,000	965,000						1,000,000
2024	965,000	-						965,000
	9,550,000		0	735,000	0	700,000	1,250,000	6,865,000

Due by Issue **9,550,000** - 0 735,000 0 700,000 1,250,000 6,865,000

**Village of Pleasant Prairie
Fund 301 - General Government
Debt Service as of December 31, 2015**

Breakdown

Old Debt	584,552	200,000	-	384,552	-	-	-
New Debt	700,000		250,000		225,000	225,000	-
	<u>1,284,552</u>	<u>200,000</u>	<u>250,000</u>	<u>384,552</u>	<u>225,000</u>	<u>225,000</u>	<u>-</u>

Village of Pleasant Prairie
Fund 301 General Government
Interest as of December 31, 2015

		Interest Payments							
		Summary							
		Total	By Year	10	12-New	13	15-New	16-New	17-New
2006	1	73,526.74		73,526.74					
	2	36,718.75		36,718.75					
2007	1	36,718.75		36,718.75					
	2	33,875.00		33,875.00					
2008	1	33,875.00		33,875.00					
	2	30,812.50		30,812.50					
2009	1	170,271.74		30,812.50	71,303.44	68,155.80			
	2	152,190.00		27,750.00	34,903.13	48,110.20	41,426.67		
2010	1	143,873.13		27,750.00	34,903.13	42,382.50	38,837.50		
	2	170,881.46		24,000.00	31,653.13	42,382.50	38,837.50	34,008.33	
2011	1	166,659.13		24,000.00	31,653.13	35,918.50	35,337.50	39,750.00	
	2	158,909.13		20,000.00	28,653.13	35,918.50	35,337.50	39,000.00	
2012	1	148,364.13		20,000.00	28,653.13	29,373.50	31,337.50	39,000.00	
	2	139,098.50		15,000.00	25,137.50	29,373.50	31,337.50	38,250.00	
2013	1	128,143.50		15,000.00	25,137.50	22,418.50	27,337.50	38,250.00	
	2	116,112.25		10,000.00	21,481.25	22,418.50	27,337.50	34,875.00	
2014	1	104,998.75		10,000.00	21,481.25	15,055.00	23,587.50	34,875.00	
	2	92,967.50		5,000.00	17,825.00	15,055.00	23,587.50	31,500.00	
2015	1	177,995.44		5,000.00	17,825.00	7,691.00	19,587.50	31,500.00	96,391.94
	2	166,641.00			13,762.50	7,691.00	19,587.50	28,125.00	97,475.00
2016	1	154,450.00	292,900.00		13,762.50		15,087.50	28,125.00	97,475.00
	2	138,450.00			9,387.50		15,087.50	22,500.00	91,475.00
2017	1	134,112.50	253,912.50		9,387.50		10,750.00	22,500.00	91,475.00
	2	119,800.00			4,700.00		10,750.00	16,875.00	87,475.00
2018	1	115,300.00	216,275.00		4,700.00		6,250.00	16,875.00	87,475.00
	2	100,975.00					6,250.00	11,250.00	83,475.00
2019	1	94,725.00	176,262.50					11,250.00	83,475.00
	2	81,537.50						5,062.50	76,475.00
2020	1	81,537.50	146,012.50					5,062.50	76,475.00
	2	64,475.00							64,475.00
2021	1	64,475.00	113,950.00						64,475.00

Village of Pleasant Prairie
Fund 301 General Government
Interest as of December 31, 2015

	2	49,475.00							49,475.00
2022	1	49,475.00	83,950.00						49,475.00
	2	34,475.00							34,475.00
2023	1	34,475.00	48,950.00						34,475.00
	2	14,475.00							14,475.00
2024	1	14,475.00	14,475.00						14,475.00
	2	-							-
2025	1								
	2								
		3,629,319.90	1,346,687.50	479,839.24	446,309.72	421,944.00	457,651.67	528,633.33	1,294,941.94
Due by Issue		1,346,687.50		-	41,937.50	-	64,175.00	139,500.00	1,101,075.00

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Village of Pleasant Prairie
Fund 301 General Government
Interest as of December 31, 2015

		Interest Expenses							
		Summary							
		Total Payments	Balance	10	12 -New	13	15-New	16-New	17-New
Prior Payment Date				9/1/2014	8/1/2014	9/1/2014	9/1/2014	10/1/2014	11/3/2014
Current Payment #1				3/1/2015	2/1/2015	3/1/2015	3/1/2015	4/1/2015	6/1/2015
2014	Days			121	152	121	121	91	58
2015	Days			60	32	60	60	91	152
Current Payment #2				9/1/2015	8/1/2015	9/1/2015	9/1/2015	10/1/2015	12/1/2015
2015	Days			121	152	121	121	91	30
2016	Days			60	32	60	60	91	153
Next Payment Date				2/29/2016	2/1/2016	2/29/2016	2/29/2016	3/31/2016	6/1/2016
Payments	2015	344,636.44		5,000.00	31,587.50	15,382.00	39,175.00	59,625.00	193,866.94
Minus	2014	(78,675.98)		(3,342.54)	(14,725.00)	(5,141.50)	(13,094.41)	(15,750.00)	(26,622.54)
Add	2016	51,497.15		-	11,369.02	-	10,086.12	14,062.50	15,979.51
Net Expenses		317,457.61		1,657.46	28,231.52	10,240.50	36,166.71	57,937.50	183,223.91

Beginning of Year 12/31/2014
End of Year 12/31/2015

Breakdown

Old Debt	20,382.00	5,000.00	0.00	15,382.00	0.00	0.00	0.00
New Debt	324,254.44		31,587.50		39,175.00	59,625.00	193,866.94
	<u>344,636.44</u>						

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Village of Pleasant Prairie
Fund 301 General Government
Premium as of December 31, 2015

		Bond Premium					
		Summary					
		Total	12	13	15	16	17
2008	111,480.99		38,340.00	73,141			
2009	121,140.30				121,140.30		
2010	144,132.50					144,132.50	
2011	0.00						
2012	0.00						
2013	0.00						
2014	435,107.70						435,107.70
2015	0.00						
2016	0.00						
2017	0.00						
2018	0.00						
2019	0.00						
2020	0.00						
2021	0.00						
2022	0.00						
2023	0.00						
2024	0.00						
	811,861.49		38,340.00	73,140.99	121,140.30	144,132.50	435,107.70

		Amortization					
		Summary					
		Total	Balance End of Year	12	13	15	16
2008	12,976.62	103,027.37	3,834.00	9,142.62			
2009	23,938.76	199,098.91	3,834.00	9,142.62	10,962.14		
2010	35,573.73	306,527.67	3,834.00	9,142.62	12,702.16	9,894.95	
2011	40,183.43	265,214.24	3,834.00	9,142.62	12,702.16	14,504.65	
2012	40,218.23	223,863.01	3,834.00	9,142.62	12,736.96	14,504.65	
2013	40,183.43	183,679.58	3,834.00	9,142.62	12,702.16	14,504.65	
2014	47,462.42	571,324.87	3,834.00	9,142.62	12,702.16	14,504.65	7,278.99
2015	85,990.85	485,334.02	3,834.00	9,142.62	12,702.16	14,504.65	45,807.42
2016	77,008.52	408,325.50	3,834.00		12,736.96	14,504.65	45,932.92
2017	76,848.22	331,477.27	3,834.00		12,702.16	14,504.65	45,807.42
2018	68,803.37	262,673.90			8,491.31	14,504.65	45,807.42
2019	60,312.06	202,361.84				14,504.65	45,807.42
2020	49,628.62	152,733.22				3,695.71	45,932.92
2021	45,807.42	106,925.80					45,807.42
2022	45,807.42	61,118.39					45,807.42
2023	45,807.42	15,310.97					45,807.42
2024	15,310.97	-					15,310.97
Variance	811,861.49	-	38,340.00	73,140.99	121,140.30	144,132.50	435,107.70

Budget Projection - Compared to Prior Year's Actuals

For Fund - 410 - Gen Cap - Fiscal Year - 2014

Org-Obj	Acct Description	Actual - 2012	Actual - 2013	Amend Bud 2014	Actual - 2014	Estimate 2014	Dept Req 2015	Admin Req 2015	Final - 2015
Revenues									
Taxes									
	Finance	364,494	514,373	691,993	691,993	691,993	691,993	797,343	0
40415110-411100	General Property Tax Revenue	364,494	514,373	691,993	691,993	691,993	691,993	797,343	0
	Total for : Taxes	364,494	514,373	691,993	691,993	691,993	691,993	797,343	0
Interg Rev									
	PW	820,682	758,832	786,184	786,015	786,015	800,843	800,843	0
40433111-435310	Road Grant From State	820,682	758,832	786,184	786,015	786,015	800,843	800,843	0
	Finance	64,901	440,595	85,460	40,460	70,202	40,460	40,460	0
40435110-434100	Income Tax from State	0	387,743	40,460	40,460	40,460	40,460	40,460	0
40435110-435211	Grants	64,901	52,852	45,000	0	29,742	0	0	0
	Total for : Interg Rev	885,583	1,199,427	871,644	826,475	856,217	841,303	841,303	0
Public Chg									
	Finance	164,281	258,999	100,000	313,400	350,000	150,000	150,000	0
40465110-461002	Impact Fees	164,281	258,999	100,000	313,400	350,000	150,000	150,000	0
	Total for : Public Chg	164,281	258,999	100,000	313,400	350,000	150,000	150,000	0
Misc Rev									
	Finance	241,041	5,270	21,638	10,061	16,780	5,000	5,000	0
40485110-481101	Interest On Investments	7,323	5,270	10,000	(1,720)	5,000	5,000	5,000	0
40485110-484401	Insurance Dividends / Awards	0	0	11,638	11,638	11,638	0	0	0
40485110-489001	Miscellaneous Receipts	233,717	0	0	142	142	0	0	0
	Total for : Misc Rev	241,041	5,270	21,638	10,061	16,780	5,000	5,000	0
Oth Fin Sc									
	Finance	38,648	30,368	7,116,913	6,961,030	7,715,846	1,731,273	135,551	0
40495110-491001	Proceeds On G.O. Debt	0	0	6,511,000	6,865,000	6,865,000	1,550,144	0	0
40495110-491002	Premium On G.O. Debt	0	0	0	93,030	93,030	0	0	0
40495110-491003	Impact Fees	0	0	588,413	0	737,316	160,129	114,551	0
40495110-491103	Sale Of Property / Equipment	6,755	0	0	3,000	3,000	0	0	0



Budget Projection - Compared to Prior Year's Actuals

For Fund - 410 - Gen Cap - Fiscal Year - 2014

BudProjectPriorYrsComp - INTERNAL\kgoessl

Org-Obj	Acct Description	Actual - 2012	Actual - 2013	Amend Bud 2014	Actual - 2014	Estimate 2014	Dept Req 2015	Admin Req 2015	Final - 2015
Revenues									
40495110-491104	Sale Of Property/Equip-Law Enf	31,893	30,368	17,500	0	17,500	21,000	21,000	0
	Total for : Oth Fin Sc	38,648	30,368	7,116,913	6,961,030	7,715,846	1,731,273	135,551	0
	Total Revenues:	1,694,046	2,008,436	8,802,188	8,802,958	9,630,836	3,419,569	1,929,197	0
Operating Expenses									
Oth Fin Sc									
	Finance	0	0	127,774	93,030	110,733	31,000	0	0
40495110-500630	Issuance Expense	0	0	127,774	93,030	110,733	31,000	0	0
	Total for : Oth Fin Sc	0	0	127,774	93,030	110,733	31,000	0	0
Cap Outlay									
	Police	154,590	138,724	251,183	237,588	242,899	176,000	176,000	0
	Fire & Res	72,153	57,838	2,291,437	134,302	551,629	1,600,930	357,117	0
	PW	0	5,003	69,000	0	0	236,377	236,377	0
	Admin	18,219	0	56,000	0	0	69,025	69,025	0
	IT	121,278	291,462	258,829	54,419	175,152	419,201	370,651	0
	Street Lt	0	0	0	0	0	26,000	26,000	0
	Assessing	6,060	0	0	0	0	17,214	17,214	0
	Parks	0	85,836	21,000	18,919	18,919	89,622	36,200	0
	Public Saf	9,322	0	0	0	0	25,000	25,000	0
	V Hall	11,432	0	0	0	0	0	0	0
	Prange	0	0	0	0	0	70,000	30,000	0
	Total for : Cap Outlay	393,053	578,862	2,947,449	445,228	988,599	2,729,369	1,343,584	0
Capital									
	Blank	2,182,040	998,344	0	1,715,197	4,523,834	2,823,384	4,682,884	0
	Total for : Capital	2,182,040	998,344	0	1,715,197	4,523,834	2,823,384	4,682,884	0
	Total Operating Expenses:	2,575,094	1,577,206	3,075,223	2,253,455	5,623,166	5,583,753	6,026,468	0

Budget Projection - Compared to Prior Year's Actuals

For Fund - 410 - Gen Cap - Fiscal Year - 2014

BudProjectPriorYrsComp - INTERNAL\kgoessl

Org-Obj	Acct Description	Actual - 2012	Actual - 2013	Amend Bud 2014	Actual - 2014	Estimate 2014	Dept Req 2015	Admin Req 2015	Final - 2015
Transfers									
40975110-492001	Transfer In	815,000	39,980	23,415	0	7,777	0	145,954	0
40975110-500900	Transfer Out	0	(100,000)	0	0	0	0	0	0
	Total Transfers:	815,000	(60,020)	23,415	0	7,777	0	145,954	0
Fund Balance									
	Beginning Fund Balance	2,592,609	2,519,865	2,891,075	2,891,075	2,891,075	6,906,523	6,906,523	6,906,523
	Income / (Loss)	(66,048)	371,210	5,750,380	6,536,476	4,015,447	(2,164,184)	(3,951,317)	0
	Ending Fund Balance	2,519,865	2,891,075	8,641,455	9,427,551	6,906,523	4,742,339	2,955,206	6,906,523
	Reserved	0	0	0	0	0	0	0	0
	UnReserved Fund Balance	2,519,865	2,891,075	8,641,455	9,427,551	6,906,523	4,742,339	2,955,206	6,906,523
	15% of Revenue	254,107	301,265	1,320,328	1,320,444	1,444,625	512,935	289,380	0
	Available	2,265,759	2,589,810	7,321,127	8,107,108	5,461,897	4,229,403	2,665,826	6,906,523

Fund 410 - General Capital Project
Fund Balance Detail

	Actual 2013	Estimate 2014	Dept Req 2015	Admin 2015
Ending Fund Balance	2,891,075	6,906,523	4,742,339	2,955,206
Borrowing Balance				
Fire Station #1	-	1,757,000	1,757,000	-
Village Hall	-	1,835,000	-	-
2013 Carryover Projects				
Ambulance	-	260,495	260,495	-
Mobile Command Post	-	25,000	25,000	-
Finance Systems	-	6,450	6,450	-
Des Plaines Pedestrian Trail	-	102,500	102,500	-
Impact Fee				
Balance Estimate Jan 1				
Balance as of Sept 30		1,553,605	858,849	858,849
Estimated Adds		42,560	150,000	150,000
Use		(737,316)	(160,129)	(114,551)
Balance of as Dec 31	1,249,145			
Unserved	1,641,930	2,061,229	1,742,174	2,060,908
Increase from previous year		419,299	(319,055)	(321)

**2013 General Fund Capital Expenditures
Through September 30, 2014**

Project #	PROJECT DESCRIPTION	Funding	2014 Budget	2014 Amendments	2014 Amended	Actuals 9/30/2014	2014 Estimate	Budget Variance	2015 Carryover	Notes
Road Construction										
2014 Budget										
23370	Paving Program		647,308	-	647,308	523,719	912,367	(265,059)		
44111	CTH H-C Roundabout					1,598	1,598	(1,598)		
			<u>647,308</u>	<u>-</u>	<u>647,308</u>	<u>525,317</u>	<u>913,965</u>	<u>(266,657)</u>	<u>-</u>	
Carryover from 2013										
23521	STH 50 Reconstruction					3,950	3,950	(3,950)		
23520	STH 50 Repaving					28	28	(28)		
			<u>-</u>	<u>-</u>	<u>-</u>	<u>3,978</u>	<u>3,978</u>	<u>(3,978)</u>	<u>-</u>	
			<u>647,308</u>	<u>-</u>	<u>647,308</u>	<u>529,294</u>	<u>917,942</u>	<u>(270,634)</u>	<u>-</u>	
Equipment										
Village Clerk										
	Voting Equipment		56,000		56,000		-			
			<u>56,000</u>	<u>-</u>	<u>56,000</u>	<u>-</u>	<u>-</u>	<u>56,000</u>	<u>-</u>	
Fire & Rescue										
	Ambulance		260,495		260,495		-	260,495	260,495	
14001	Relocate and Build Station #1	Borrowed	4,929,330		4,929,330	451,352	3,263,000	2,134,743	1,757,000	Carryover estimated At 35%
	Impact Fees		468,413		468,413					
	All Terrain Vehicle		40,680		40,680	40,263	40,263	417		
	Ladder Truck	Borrowed	1,453,896		1,453,896		-	1,453,896		
	Self Contained Breathing Apparatus		416,324		416,324		416,324	-		
	Thermal Imaging Camera Replacement		24,042		24,042	18,610	24,042	-		
	Fire Radio Repeater Conversion		71,000		71,000	5,541	71,000	-		
	Mobile Command Post		25,000		25,000		-	25,000	25,000	
			<u>7,689,180</u>	<u>-</u>	<u>7,689,180</u>	<u>515,766</u>	<u>3,814,629</u>	<u>3,874,551</u>	<u>2,042,495</u>	
Information Technology/Wide Area Network Clients										
	Servers & DVR's		80,314	(38,000)	42,314			42,314		
	Storage, Tape Drives & Backbone		43,000	(22,600)	20,400			20,400		
	CCTV and Access Control Rollouts and DVR's		56,600		56,600		5,000	51,600		
	Data Center Maintenance		10,000		10,000	29,096	45,000	(35,000)		
	Communication - Telco, Email & Radio		58,000	(37,900)	18,100			18,100		
	GIS and Orthophotography		20,000		20,000	12,250	20,000	-		
	Finance Systems		23,415		23,415	4,607	12,152	11,263	6,450	
	Inspection & CD Systems		68,000		68,000		93,000	(25,000)		
			<u>357,329</u>	<u>(98,500)</u>	<u>258,829</u>	<u>45,953</u>	<u>175,152</u>	<u>83,677</u>	<u>6,450</u>	

**2013 General Fund Capital Expenditures
Through September 30, 2014**

Project #	PROJECT DESCRIPTION	Funding	2014 Budget	2014 Amendments	2014 Amended	Actuals 9/30/2014	2014 Estimate	Budget Variance	2015 Carryover	Notes
<u>Parks</u>										
	Ingram Park Improvements		10,000		10,000	9,479	9,479	521		
	Prairie Springs Park Improvements Picnic Area 2	Impact Fee	10,000		10,000		-	10,000		
44102	North Ballfields	Impact Fee	110,000		110,000	162,142	200,000	(90,000)		
44103	Des Plaines Pedestrian Trail		103,000		103,000	500	500	102,500	102,500	
44109	All Parks ADA Compliant		11,000		11,000	5,027	11,000	-		
44101	Lighting on Terwall Terrace				-	24,031	24,031	(24,031)		
44112	Replace Street Lights on Terwall Terrace					10,771	10,771	(10,771)		
	Beach Volleyball Courts - Fencing					1,375	1,375	(1,375)		
	Turnstiles - Wruock Pavilion					8,065	8,065	(8,065)		
			244,000	-	244,000	221,390	265,221	(21,221)	102,500	
<u>Police/Police Facility</u>										
	Vehicle Fleet Additions/Replacements & Unmarked		147,500		147,500	150,854	150,854	(3,354)		
	In-Car Video		75,045		75,045	19,400	92,045	(17,000)		
	Automatic License Plate Recognition		17,000		17,000		-	17,000		
			239,545	-	239,545	170,254	242,899	(3,354)	-	
<u>Public Safety Communications</u>										
	Install 4th Satellite Radio for Fire, Rescue & PD		-		-	-	30,000	(30,000)		Carryover from 2013
<u>Public Works</u>										
44105	Storage Bay Drainage		20,000		20,000		15,884	4,116		
44106	Salt Shed Drainage		6,000		6,000		8,037	(2,037)		
44107	Pole Mount Speed Display		13,000		13,000	8,013	9,608	3,392		
44108	Storage Bay Floor Epoxy Seal		30,000		30,000		33,061	(3,061)		
			69,000	-	69,000	8,013	66,590	2,410	-	
	Departments Capital Grand Total		8,655,054	(98,500)	8,556,554	961,377	4,594,491	3,962,063	2,151,445	
<u>Other</u>										
	Bond Issuance Expense	Borrowed	127,774		127,774	-	110,733	17,041	-	
			9,430,136	(98,500)	9,331,636	1,490,671	5,623,166	3,708,470	2,151,445	
			9,430,136	(98,500)	9,331,636	1,490,671	5,623,166	3,708,470	2,151,445	
			9,430,136							
		Borrowed	6,511,000		6,511,000		3,263,000	3,248,000	3,592,000	Fire Station #1 /Village Hall
		Impact Fee	588,413		588,413	*	737,316	(148,903)		More Impacts Fees Collected
		Levy/Other	2,330,723	(98,500)	2,232,223		1,622,850	609,373	394,445	& Increase Park Project Cost

* Fire Station Impact Fees \$537,316
* Parks Impact Fees \$200,000

**Village of Pleasant Prairie
2015 Budget
Capital Requests**

Project Number	Project Name	Dept Name	Dept Request		Administrator	
			2015	Adjustments	Request	
<u>Recommended</u>						
Admin 15-01	Village Hall Remodel	Administration	1,835,000		1,835,000	
AS-1	Market Drive Large Municipal Edition	Assessing	17,214		17,214	
FR-08	Automobile	Fire & Rescue	47,250	(13,250)	34,000	Reduce down to same price as Police Tahoe
FR-32	Thermal Imaging Camera Replacement	Fire & Rescue	12,622		12,622	
FR-36	4 Door Pickup	Fire & Rescue	37,555	(12,555)	25,000	Reduce down to same price as PW Pickup
IT-01	Data Center & Infrastructure	Information Technology	44,000		44,000	
IT-01a	Infrastructure Projects	Information Technology	268,994		268,994	
IT-02	DVRs, CCTV and Access Control	Information Technology	27,000		27,000	
IT-03	Peripherals (Printers, Plotters, MFP, etc.)	Information Technology	13,000		13,000	
IT-05(b)	Permitting, Inspection, CD software	Information Technology	11,207		11,207	
P-13-04	Prairie Springs Park Pavilion - Picnic Area 2	Parks	20,000		20,000	
P-15-01	Fence Improvement on south baseball diamonds	Parks	7,000		7,000	
P-15-02	Irrigation controls for North ball fields	Parks	9,200		9,200	
P0-1	Vehicle Fleet Replacements	Police	176,000		176,000	
M-2	Convert Radio System to IP	Public Safety Communications	25,000		25,000	
PW-14-02RPC	Equipment Storage at Roger Prange	Public Safety Communications	236,377		236,377	60% Enterprise Funded
R-11-01	Microsurface	Roads	38,590		38,590	
R-14-02	Micropave	Roads	304,075		304,075	
R-14-03	Pulverize and relay new asphalt	Roads	645,719		645,719	
PW-13-01RPC	Maintenance Bay Exhaust Removal System	Roger Prange	10,000		10,000	
PW-15-02RPC	Replace Condenser Coils	Roger Prange	20,000		20,000	
PW-15-01SL	Replace Street lights at Terwall Terrace	Street Lighting	26,000		26,000	
A-01	Village Clerk	Voting Equipment	69,025		69,025	
		Total Recommended	3,900,828	(25,805)	3,875,023	
<u>Not Recommended</u>						
FR-29	Ladder Truck	Fire & Rescue	1,453,896	(1,453,896)	-	
IT-05(a)	Refresh Websites	Information Technology	55,000	(55,000)	-	
FR-23	Mobile and Portable Radios and Pagers	Fire & Rescue	49,607	(49,607)	-	
P-12-03	Ingram Park Improvements	Parks	6,000	(6,000)	-	
P-14-05	All Parks ADA Compliant	Parks	22,422	(22,422)	-	
P-15-03	Playground equipment for Brookside Gardens Parks	Parks	25,000	(25,000)	-	
PW-14-01RPC	Storage Bay Floor Epoxy Seal	Roger Prange	40,000	(40,000)	-	
			1,651,925	(1,651,925)	-	
<u>Carryovers</u>						
	Relocate and Build Station #1	Fire		1,757,000	1,757,000	
	Ambulance	Fire		260,495	260,495	
	Mobile Command Post	Fire		25,000	25,000	
	Finance Systems	IT		6,450	6,450	
	Des Plaines Pedestrian Trail	Parks		102,500	102,500	
				2,151,445	2,151,445	
	Total		5,552,753	473,715	6,026,468	

Village of Pleasant Prairie, WI

Capital Plan - IT

2015 thru 2019

PROJECTS BY DEPARTMENT

Department	Project#	Priority	2015	2016	2017	2018	2019	Total
410 Administration								
Village Hall Remodel	Admin 15-01	3	1,835,000					1,835,000
410 Administration Total			1,835,000					1,835,000
410 Assessing								
Market Drive Large Municipal Edition	AS-1	2	17,214					17,214
410 Assessing Total			17,214					17,214
410 Fire & Rescue								
Rescue Pumper Fire Engine	FR-07	2			929,042		963,229	1,892,271
Automobile	FR-08	2	34,000	45,754	48,042			127,796
Ambulance	FR-09	2	260,495			307,103		567,598
Relocate and Build Station 1	FR-10	2	1,757,000					1,757,000
SCUBA Dive Gear	FR-15	3		66,019				66,019
Station 2 Building Maintenance	FR-20	1			22,500		135,000	157,500
Mobile and Portable Radios and Pagers	FR-23	2		49,607	129,989			179,596
Replace Heart Monitor / Defibrillators	FR-26	1		124,106				124,106
Ladder Truck	FR-29	1				1,453,896		1,453,896
Protective Clothing	FR-30	2			173,396			173,396
Thermal Imaging Camera Replacement	FR-32	2	12,622	13,253				25,875
4 Door Pickup	FR-36	2	25,000					25,000
Mobile Command Post	FR-39	2	25,000					25,000
410 Fire & Rescue Total			2,114,117	298,739	1,302,969	1,760,999	1,098,229	6,575,053
410 Information Technology								
Data Center & Infrastructure	IT-01	1	44,000	74,300	49,000	99,290	99,000	365,590
Infrastructure projects	IT-01(a)	2	268,994	162,107	182,223	0	0	613,324
DVRs, CCTV and Access Control	IT-02	2	27,000	27,000	15,000	10,000	25,000	104,000
Peripherals (Printers, Plotters, MFP, etc.)	IT-03	3	13,000	30,000	18,000	0	6,000	67,000
GIS and Orthophotography	IT-04	2	0	5,000	0	6,000	15,000	26,000
Enterprise Software	IT-05	2	6,450	74,000	210,000	228,000	141,700	660,150
Refresh Websites	IT-05(a)	2		60,000	5,000	5,000	5,000	75,000
Permitting, Inspection, CD software	IT-05(b)	1	11,207					11,207
410 Information Technology Total			370,651	432,407	479,223	348,290	291,700	1,922,271
410 Parks								
Ingram Park Improvements	P-12-03	1		6,000	250,000			256,000
Redevelop Pleasant Prairie Park	P-13-01	5			95,550	37,800	23,520	156,870
Irrigation for 165 Diamonds	P-13-02	5		10,000				10,000
Increase North Ballfields Parking Lot Size	P-13-03	5		50,000				50,000
Prairie Springs Park Pavilion-Picnic Area 2	P-13-04	1	20,000					20,000
North Ballfields -Construct Pavilion and Pave lot	P-13-05	5			240,000			240,000
Mompers Woods Improvements	P-14-02	5			38,850	73,500	105,000	217,350

Department	Project#	Priority	2015	2016	2017	2018	2019	Total
Des Plaines Pedestrian Trail	P-14-03	1	102,500					102,500
All Parks ADA Compliant	P-14-05	1		22,422	15,178	11,534	7,978	57,112
ence improvements on south baseball diamonds	P-15-01	1	7,000					7,000
Irrigation controls for North ball fields	P-15-02	1	9,200					9,200
Playground Equipment for Brookside Gardens Park	P-15-03	3		25,000				25,000
410 Parks Total			138,700	113,422	639,578	122,834	136,498	1,151,032
410 Police								
Vehicle Fleet Replacements	PO-01	1	176,000	177,000	150,000	177,000	152,500	832,500
PD Garage / Renovation	PO-04	1			2,241,379			2,241,379
410 Police Total			176,000	177,000	2,391,379	177,000	152,500	3,073,879
410 Public Safety Comm								
911 System Purchase/Install	M-1	1			375,000			375,000
Convert Radio System to IP	M-2	1	25,000					25,000
410 Public Safety Comm Total			25,000		375,000			400,000
410 Public Works								
Equipment Storage at Roger Prange	PW-14-02RPC	1	236,377	2,965,883				3,202,260
410 Public Works Total			236,377	2,965,883				3,202,260
410 Roads								
Microsurface	R-11-01	1	38,590	90,152	70,653		37,727	237,122
verlay 2"	R-14-01	1		237,571	998,926	122,302	78,122	1,436,921
Micropave	R-14-02	1	304,075	422,965	290,436			1,017,476
Pulverize and relay new asphalt	R-14-03	5	645,719	457,511	453,180	1,626,474	1,777,015	4,959,899
410 Roads Total			988,384	1,208,199	1,813,195	1,748,776	1,892,864	7,651,418
410 Roger Prange								
Maintenance Bay Exhaust Removal System	PW-13-01RPC	1	10,000					10,000
Storage Bay Floor Epoxy Seal	PW-14-01RPC	1		40,000	18,000	23,000	23,000	104,000
HVAC And Boiler Replacement At Prange	PW-15-01RPC	5					20,000	20,000
Replace Condenser Coils	PW-15-02RPC	1	20,000					20,000
410 Roger Prange Total			30,000	40,000	18,000	23,000	43,000	154,000
410 Street Lighting								
Replace Street lights at Terwall Terrace	PW-15-01SL	1	26,000					26,000
410 Street Lighting Total			26,000					26,000
410 Village Clerk								
Voting Equipment	A-01	1	69,025					69,025
410 Village Clerk Total			69,025					69,025
GRAND TOTAL			6,026,468	5,235,650	7,019,344	4,180,899	3,614,791	26,077,152

Village of Pleasant Prairie, WI

Capital Plan - IT

2015 thru 2019

PROJECTS BY FUNDING SOURCE

Source	Project#	Priority	2015	2016	2017	2018	2019	Total
Borrowed								
Village Hall Remodel	Admin 15-01	3	1,835,000					1,835,000
Rescue Pumper Fire Engine	FR-07	2			929,042		963,229	1,892,271
Relocate and Build Station 1	FR-10	2	1,757,000					1,757,000
Ladder Truck	FR-29	1				1,453,896		1,453,896
North Ballfields -Construct Pavilion and Pave lot	P-13-05	5			240,000			240,000
PD Garage / Renovation	PO-04	1			2,119,403			2,119,403
Equipment Storage at Roger Prange	PW-14-02RPC	1		1,186,353				1,186,353
Borrowed Total			3,592,000	1,186,353	3,288,445	1,453,896	963,229	10,483,923
Capital Sales								
Automobile	FR-08	2		500	500			1,000
Vehicle Fleet Replacements	PO-01	1	21,000	21,000	17,500	21,000	17,500	98,000
Capital Sales Total			21,000	21,500	18,000	21,000	17,500	99,000
Carryover								
Ambulance	FR-09	2	260,495					260,495
Mobile Command Post	FR-39	2	25,000					25,000
Enterprise Software	IT-05	2	6,450					6,450
Des Plaines Pedestrian Trail	P-14-03	1	102,500					102,500
Carryover Total			394,445					394,445
Enterprise Funds								
Equipment Storage at Roger Prange	PW-14-02RPC	1	141,826	1,779,530				1,921,356
Enterprise Funds Total			141,826	1,779,530				1,921,356
Impact Fee								
Prairie Springs Park Pavilion-Picnic Area 2	P-13-04	1	20,000					20,000
PD Garage / Renovation	PO-04	1			121,976			121,976
Equipment Storage at Roger Prange	PW-14-02RPC	1	94,551					94,551
Impact Fee Total			114,551		121,976			236,527
Tax Levy								
Voting Equipment	A-01	1	69,025					69,025
Market Drive Large Municipal Edition	AS-1	2	17,214					17,214
Automobile	FR-08	2	34,000	45,254	47,542			126,796
Ambulance	FR-09	2				307,103		307,103
SCUBA Dive Gear	FR-15	3		66,019				66,019

Source	Project#	Priority	2015	2016	2017	2018	2019	Total
Station 2 Building Maintenance	FR-20	1			22,500		135,000	157,500
Mobile and Portable Radios and Pagers	FR-23	2		49,607	129,989			179,596
Replace Heart Monitor / Defibrillators	FR-26	1		124,106				124,106
Protective Clothing	FR-30	2			173,396			173,396
Thermal Imaging Camera Replacement	FR-32	2	12,622	13,253				25,875
4 Door Pickup	FR-36	2	25,000					25,000
Data Center & Infrastructure	IT-01	1	44,000	74,300	49,000	99,290	99,000	365,590
Infrastructure projects	IT-01(a)	2	268,994	162,107	182,223	0	0	613,324
DVRs, CCTV and Access Control	IT-02	2	27,000	27,000	15,000	10,000	25,000	104,000
Peripherals (Printers, Plotters, MFP, etc.)	IT-03	3	13,000	30,000	18,000	0	6,000	67,000
GIS and Orthophotography	IT-04	2	0	5,000	0	6,000	15,000	26,000
Enterprise Software	IT-05	2		74,000	210,000	228,000	141,700	653,700
Refresh Websites	IT-05(a)	2		60,000	5,000	5,000	5,000	75,000
Permitting, Inspection, CD software	IT-05(b)	1	11,207					11,207
911 System Purchase/Install	M-1	1			375,000			375,000
Convert Radio System to IP	M-2	1	25,000					25,000
Ingram Park Improvements	P-12-03	1		6,000	250,000			256,000
Redevelop Pleasant Prairie Park	P-13-01	5			95,550	37,800	23,520	156,870
Irrigation for 165 Diamonds	P-13-02	5		10,000				10,000
Increase North Ballfields Parking Lot Size	P-13-03	5		50,000				50,000
Mompers Woods Improvements	P-14-02	5			38,850	73,500	105,000	217,350
All Parks ADA Compliant	P-14-05	1		22,422	15,178	11,534	7,978	57,112
Fence improvements on south baseball diamonds	P-15-01	1	7,000					7,000
Irrigation controls for North ball fields	P-15-02	1	9,200					9,200
Playground Equipment for Brookside Gardens Park	P-15-03	3		25,000				25,000
Vehicle Fleet Replacements	PO-01	1	155,000	156,000	132,500	156,000	135,000	734,500
Maintenance Bay Exhaust Removal System	PW-13-01RPC	1	10,000					10,000
Storage Bay Floor Epoxy Seal	PW-14-01RPC	1		40,000	18,000	23,000	23,000	104,000
HVAC And Boiler Replacement At Prange	PW-15-01RPC	5					20,000	20,000
Replace Street lights at Terwall Terrace	PW-15-01SL	1	26,000					26,000
Replace Condenser Coils	PW-15-02RPC	1	20,000					20,000
Microsurface	R-11-01	1	38,590	90,152	70,653		37,727	237,122
Overlay 2"	R-14-01	1		237,571	998,926	122,302	78,122	1,436,921
Micropave	R-14-02	1	304,075	422,965	290,436			1,017,476
Pulverize and relay new asphalt	R-14-03	5	645,719	457,511	453,180	1,626,474	1,777,015	4,959,899
Tax Levy Total			1,762,646	2,248,267	3,590,923	2,706,003	2,634,062	12,941,901
GRAND TOTAL			6,026,468	5,235,650	7,019,344	4,180,899	3,614,791	26,077,152

Consider the request of John Lass, agent on behalf of the property owners, Centerpoint Wispark Land Co II LLC, for the properties located at the southeast corner of 116th Street and 88th Avenue for approval of a **Certified Survey Map** to correct CSM 2762 and to dedicate additional right-of-way along 116th Street.

Recommendation: Plan Commission recommends that the Village Board approve the **Certified Survey Map** as presented in the Village Staff Report of November 3, 2014.

VILLAGE STAFF REPORT OF NOVEMBER 3, 2014

Consider the request of John Lass, agent on behalf of the property owners, Centerpoint Wispark Land Co II LLC, for the properties located at the southeast corner of 116th Street and 88th Avenue for approval of a **Certified Survey Map** to correct CSM 2762 and to dedicate additional right-of-way along 116th Street.

On May 19, 2014 the Village Board approved a Certified Survey Map 2762 at the request of the petitioner to subdivide the properties at the southeast corner of 116th Street and 88th Avenue for proposed development. The CSM incorrectly showed right-of-way for a portion of Lot 2 that was dedicated pursuant to CSM 2622. This new CSM corrects the error and also dedicates additional right-of-way along 116th Street on the remainder of Lot 2 and Outlot 1. The total right-of-way dedication will be 50 feet from center along the entire roadway frontage abutting these properties.

The Plan Commission recommends that the Village Board approve the Certified Survey Map subject to the CSM being executed and recorded at the Kenosha County Register of Deeds Office and a recorded copy of the CSM shall be provided to the Village within 30 days of Village Board approval.



Filed 10/17 2014

Fee Paid _____ 20____

PC Meeting Date 10/27 2014

VB Meeting Date 11/3 2014

Approved _____ 20____

Denied _____ 20____

**VILLAGE OF PLEASANT PRAIRIE
CERTIFIED SURVEY MAP APPLICATION**

To: Village Plan Commission & Village Board of Trustees of the Village of Pleasant Prairie:

I, (We), the undersigned owner(s)/agent do hereby petition the Village Board to amend the Village of Pleasant Prairie Zoning Map as hereinafter requested.

It is petitioned that the following described property be subdivided with a Certified Survey Map (CSM)

The property petitioned to be subdivided is located at: Southeast corner of 88th Avenue and County MH

and is legally described as follows: see attached

Tax Parcel Number(s): Part of 92-4-122-332-0103 and 92-4-122-332-0251 (old parcel #'s)
new parcel #'s 92-4-122-332-0105, 0106, 0252 and 0253

- The property abuts or adjoins a State Trunk Highway Yes No
- The property abuts or adjoins a County Trunk Highway Yes No
- Municipal Sanitary Sewer is available to service said properties Yes No
- Municipal Water is available to service said properties Yes No

I (We), have contacted the Community Development Department to arrange a pre-application meeting to discuss the proposed request with the Village staff to determine additional information that may be needed to consider the request.

I, (We), hereby certify that all the above statements and attachments submitted herewith are true and correct to the best of my knowledge.

PROPERTY OWNER:

Print Name: CenterPoint Wispark Land Co. II, LLC

Signature: _____

Address: 1808 Swift Drive

Oak Brook, Illinois 60523

(City) _____ (State) _____ (Zip) _____

Phone: 630-586-8000

Fax: _____

Date October 17, 2014

OWNER'S AGENT:

Print Name: John Lass

Signature: _____

Address: 1808 Swift Drive

Oak Brook, Illinois 60523

(City) _____ (State) _____ (Zip) _____

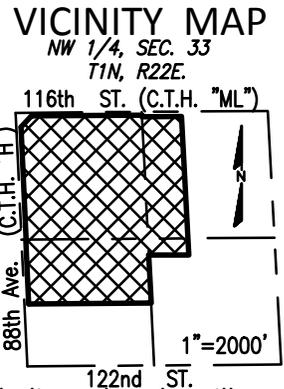
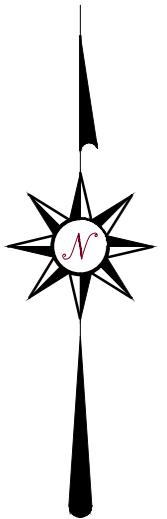
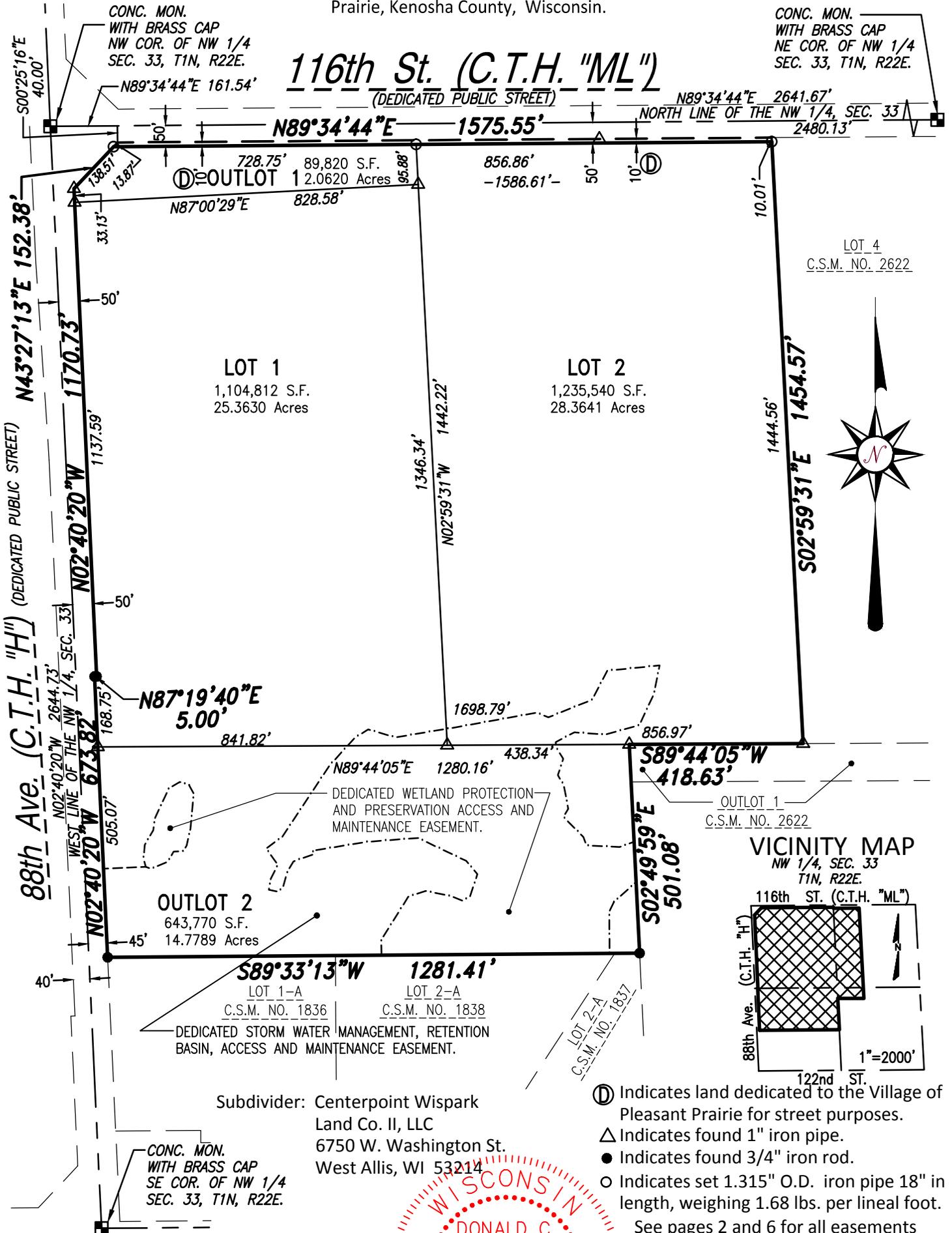
Phone: 630-586-8165

Fax: _____

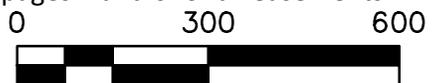
Date: October 17, 2014

CERTIFIED SURVEY MAP NO.

A redivision of Certified Survey Map No. 2762 in the Northwest 1/4, Northeast 1/4, Southwest 1/4 and Southeast 1/4 of the Northwest 1/4 of Section 33, Town 1 North, Range 22 East, in the Village of Pleasant Prairie, Kenosha County, Wisconsin.

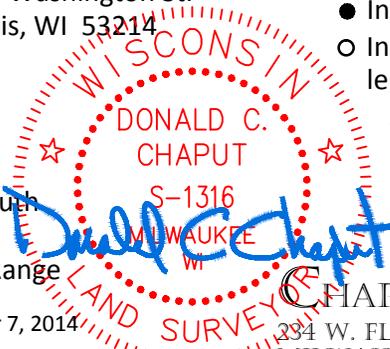


- Ⓧ Indicates land dedicated to the Village of Pleasant Prairie for street purposes.
 - △ Indicates found 1" iron pipe.
 - Indicates found 3/4" iron rod.
 - Indicates set 1.315" O.D. iron pipe 18" in length, weighing 1.68 lbs. per lineal foot.
- See pages 2 and 6 for all easements



GRAPHIC SCALE
1" = 300'

Bearings are referenced to grid North of the Wisconsin State Plane Coordinate System (South Zone) NAD 27, in which the North line of the Northwest 1/4 of Section 33, Town 1 North, Range 22 East, bears N89°34'44"E.



Subdivider: Centerpoint Wispark
Land Co. II, LLC
6750 W. Washington St.
West Allis, WI 53214

This instrument was drafted by Donald C. Chaput
Professional Land Surveyor S-1316

CHAPUT LAND SURVEYS LLC
234 W. FLORIDA STREET
MILWAUKEE, WI 53204
414-224-8068
www.chaputlandsurveys.com

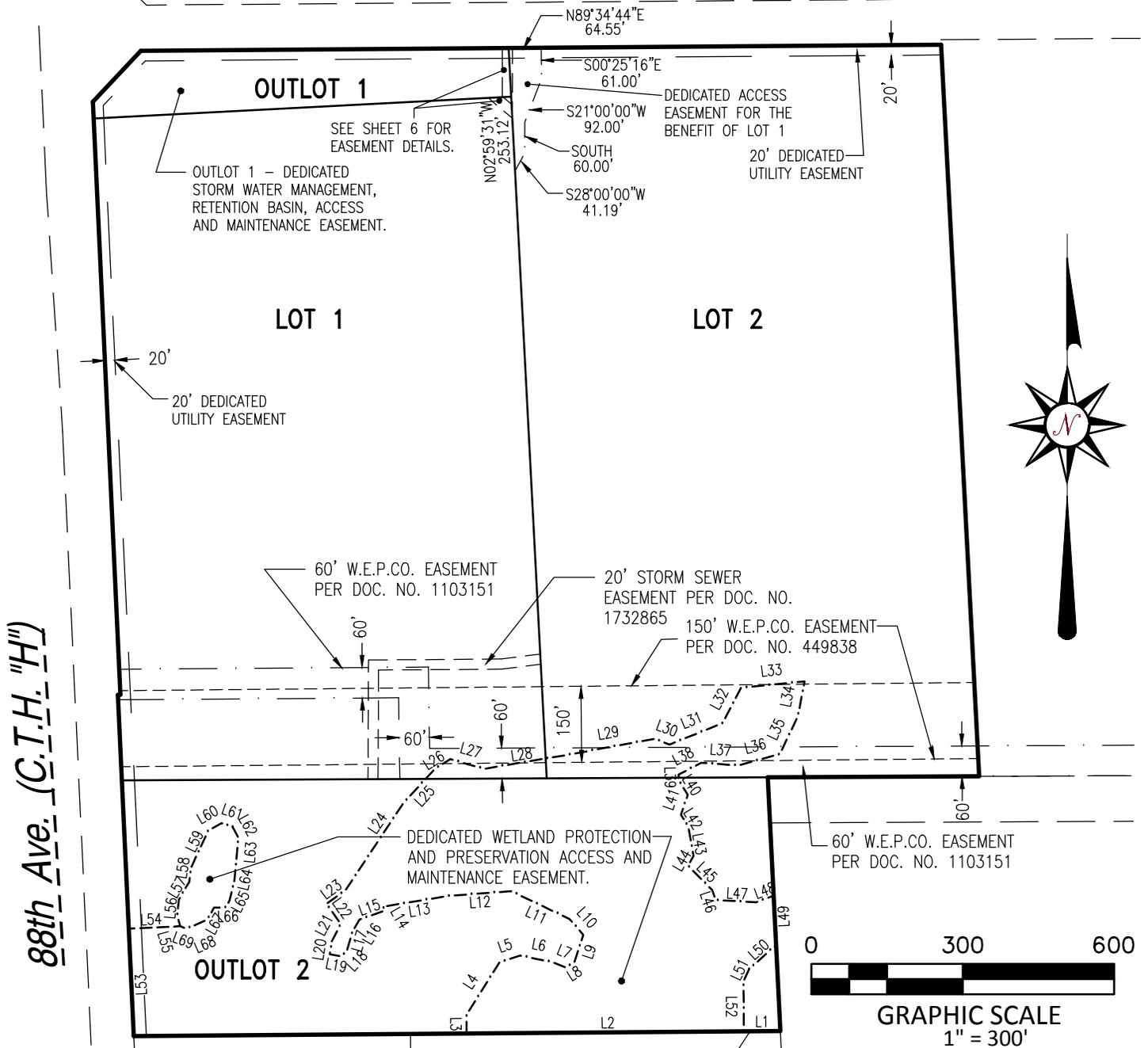
Drawing No. 1711-grb
Sheet 1 of 7 Sheets

October 7, 2014

CERTIFIED SURVEY MAP NO.

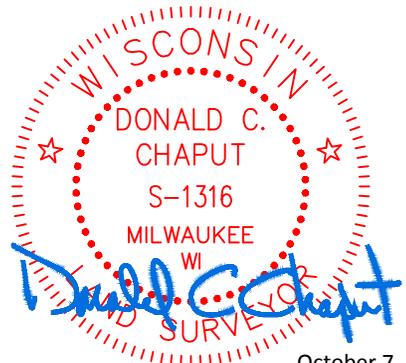
A redivision of Certified Survey Map No. 2762 in the Northwest 1/4, Northeast 1/4, Southwest 1/4 and Southeast 1/4 of the Northwest 1/4 of Section 33, Town 1 North, Range 22 East, in the Village of Pleasant Prairie, Kenosha County, Wisconsin.

116th St. (C.T.H. "ML")



88th Ave. (C.T.H. "H")

WETLANDS DELINEATED BY WETLAND AND WATERWAY CONSULTING, LLC. ON JULY 13, 2009 AND FIELD LOCATED BY JSD, INC. ON JULY 16 & 17, 2009.



October 7, 2014

LINE	BEARING	DISTANCE	LINE	BEARING	DISTANCE	LINE	BEARING	DISTANCE
L1	S89°33'13"W	72.21'	L24	N33°38'39"E	205.03'	L47	S87°14'56"E	80.69'
L2	S89°33'13"W	549.65'	L25	N42°38'42"E	91.31'	L48	N69°53'49"E	36.58'
L3	N00°26'47"W	36.54'	L26	N57°48'00"E	37.47'	L49	S02°49'59"E	96.71'
L4	N32°12'26"E	122.41'	L27	S74°00'45"E	69.38'	L50	S47°59'26"W	71.96'
L5	N71°28'19"E	43.53'	L28	N80°29'18"E	166.58'	L51	S25°43'02"W	25.56'
L6	S78°32'51"E	65.22'	L29	N79°41'11"E	176.60'	L52	S00°26'47"E	99.74'
L7	S67°41'48"E	28.56'	L30	S69°17'24"E	31.63'	L53	N02°40'20"W	212.40'
L8	N56°47'37"E	20.53'	L31	N68°06'02"E	113.16'	L54	N87°19'40"E	101.80'
L9	N18°26'41"E	55.81'	L32	N27°50'15"E	78.79'	L55	N15°07'51"W	20.96'
L10	N40°52'43"W	41.91'	L33	N84°15'55"E	126.56'	L56	N05°47'11"E	32.47'
L11	N64°38'54"W	128.07'	L34	S11°08'16"W	69.47'	L57	N30°10'03"E	40.26'
L12	S85°43'07"W	123.37'	L35	S25°14'51"W	83.06'	L58	N08°40'09"E	30.28'
L13	S80°43'44"W	132.94'	L36	S74°47'39"W	85.56'	L59	N25°04'34"E	78.24'
L14	S29°27'18"E	8.70'	L37	N85°59'17"W	73.91'	L60	N60°03'49"E	30.34'
L15	S70°23'23"W	53.25'	L38	S62°35'30"W	50.39'	L61	S71°09'56"E	23.63'
L16	S30°55'30"W	27.02'	L39	S00°09'11"E	11.24'	L62	S28°34'13"E	23.74'
L17	S16°28'56"W	39.56'	L40	S31°58'53"E	34.05'	L63	S05°29'17"W	85.46'
L18	S42°15'25"W	15.76'	L41	S18°54'22"W	41.30'	L64	S13°22'16"W	39.63'
L19	N78°46'32"W	24.05'	L42	S31°17'12"E	28.22'	L65	S28°08'27"W	15.66'
L20	N09°45'53"E	26.60'	L43	S10°18'39"E	57.88'	L66	S87°59'25"W	23.87'
L21	N27°26'16"E	37.82'	L44	S29°40'25"W	22.47'	L67	S29°23'47"W	27.31'
L22	N36°05'21"W	48.40'	L45	S45°03'44"E	67.86'	L68	S66°41'32"W	44.58'
L23	N54°16'07"E	47.59'	L46	S19°00'42"E	21.18'	L69	N69°07'28"W	13.74'

This instrument was drafted by Donald C. Chaput
Professional Land Surveyor S-1316

Drawing No. 1711-grb
Sheet 2 of 7 Sheets

CERTIFIED SURVEY MAP NO.

A redivision of Certified Survey Map No. 2762 in the Northwest 1/4, Northeast 1/4, Southwest 1/4 and Southeast 1/4 of the Northwest 1/4 of Section 33, Town 1 North, Range 22 East, in the Village of Pleasant Prairie, Kenosha County, Wisconsin.

I, DONALD C. CHAPUT, a registered land surveyor, do hereby certify:

THAT I have survey, redivided and mapped Certified Survey Map No. 2762 in the Northwest 1/4, Northeast 1/4, Southwest 1/4 and Southeast 1/4 of the Northwest 1/4 of Section 33, Town 1 North, Range 22 East, in the Village of Pleasant Prairie, Kenosha County, Wisconsin, bounded and described as follows:

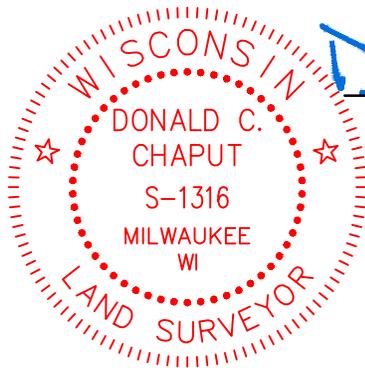
COMMENCING at the Northwest corner of the Northwest 1/4 of said Section; thence North 89°34'44" East along the North line of the Northwest 1/4 of said Section 161.54 feet to a point; thence South 00°25'16" East 40.00 feet to a point on the South line of 116th Street (C.T.H. "ML") and the point of beginning of the lands to be described; thence North 89°34'44" East along said South line 1575.55 feet to a point on the West line of Lot 4 in Certified Survey Map No 2622; thence South 02°59'31" East along said West line 1454.57 feet to a point on the North line of Outlot 1 in Certified Survey Map No 2622; thence South 89°44'05" West along said North line 418.63 feet to the Northwest corner of said Outlot; thence South 02°49'59" East along said West line and its extension 501.08 feet to a point marking the Northeast corner of Lot 2-A in Certified Survey Map No 1837; thence South 89°33'13" West along the North line of Certified Survey Maps No.s 1836, 1837 and 1838 a distance of 1281.41 feet to a point on the East line of 88th Avenue (C.T.H. "H"); thence North 02°40'20" West along said East line 673.82 feet to a point; thence North 87°19'40" East along said East line 5.00 feet to a point; thence North 02°40'20" West along said East line 1170.73 feet to a point; thence North 43°27'13" East along said East line 152.38 feet to the point of beginning.
Containing 3,089,760 square feet or 70.9311 acres of land.

THAT I have made this survey, land division and map by the direction of Centerpoint Wispark Land Co. II, LLC, owner of said land.

THAT such map is a correct representation of all the exterior boundaries of the land surveyed and the land division thereof made.

THAT I have fully complied with the provisions of Section 236.34 of the Wisconsin Statutes, the Land Division and Development Control Ordinance of the Village of Pleasant Prairie in surveying, dividing and mapping the same.

DATE: October 7, 2014



Donald C. Chaput

DONALD C. CHAPUT
PROFESSIONAL LAND SURVEYOR S-1316

The following "Dedication and Easement Provisions" and "Restrictive Covenants" were drafted by the Village of Pleasant Prairie and are shown hereon as a condition of map approval. Inclusion thereof on this document is not to be considered practicing law in the State of Wisconsin by the above signed Land Surveyor, the Land Surveyor is not responsible for rights granted, perceived or otherwise stated herein.

CERTIFIED SURVEY MAP NO.

A redivision of Certified Survey Map No. 2762 in the Northwest 1/4, Northeast 1/4, Southwest 1/4 and Southeast 1/4 of the Northwest 1/4 of Section 33, Town 1 North, Range 22 East, in the Village of Pleasant Prairie, Kenosha County, Wisconsin.
LakeView 117 and 118 CSM

DEDICATION AND EASEMENT PROVISIONS

1. The fee interest in the areas shown as a **Dedicated Public Street** on this Certified Survey Map (CSM) are hereby dedicated, given, granted and conveyed by Centerpoint Wispark Land Co. II" LLC, (the "Owner") to the Village of Pleasant Prairie, its successors and assigns (the "Village") for the construction, installation, repair, alteration, replacement, planting and maintenance of public highway improvements, uses and purposes, including, without limitation, pavement, curbs and gutters, bike lanes, if required by the Village or Kenosha County, street signs, street lights, street trees, sanitary sewerage system improvements, water system improvements, storm sewer and drainage system improvements, utility and communications facilities, street tree landscaping, and for all related ingress and egress, construction, installation, repair, alteration, replacement, planting and maintenance activities. Such fee interest is subject to the following: a nonexclusive easement hereby reserved by the Owner of Lots 1 and 2 shown on this CSM which is adjacent to the Dedicated Public Street for the required planting, mowing, watering and maintenance of grass within the grassy terrace area, for the maintenance and replanting of street trees and the clearance, maintenance, repair and replacement of the bike lane, if required by the Village or Kenosha County in the area between the roadway and the Lot. In the event of any conflict between the rights of the Village or Kenosha County under its fee interest in any of the Dedicated Public Street areas shown on this CSM and the rights of the Owner, or of the future Owners of the Lot(s), or of any Commercial Owners Association pursuant to the dedication retained herein, the rights of the Village shall be deemed to be superior.
2. Perpetual nonexclusive easements coextensive with the areas shown as a **Dedicated Storm Water Management, Retention Basin, Access and Maintenance Easement** on this CSM are hereby dedicated, given, granted and conveyed by the Owner to the Village for the Owner's private storm water drainage system improvements, storm water retention basin storage and conveyance, uses and purposes, and for all related ingress and egress, construction, installation, repair, alteration, replacement and maintenance activities, in the event owner fails to perform its obligations in accordance with the restrictive covenants contained herein. This Dedicated Storm Water Management, Retention Basin, Access and Maintenance Easement shall be exclusive, except for the Owner's use, planting and irrigating, care and maintenance of the Dedicated Storm Water Management, Retention Basin, Access and Maintenance Easement area on Outlot 1 as it will not interfere with the improvements, uses and purposes of the Village. In the event of any conflicts between the rights of the Village pursuant to the Dedicated Storm Water Management, Retention Basin, Access and Maintenance Easement and the rights of any other persons or entities with respect to the Dedicated Easement, the Village's rights under this Easement shall be deemed to be superior.
3. A perpetual easement co-extensive with each area shown on this CSM as a **Dedicated Utility Easement(s)** are hereby dedicated, given, granted and conveyed by the Owner to We Energies, Ameritech and Time Warner Cable, Inc. and their respective successors and assigns collectively the "Utility and Communications Grantees"), for the purposes of constructing, installing, operating, repairing, altering, replacing and maintaining utility and communication lines and other related facilities to serve the lots shown on this CSM (and any lots subsequently divided from any such Lot with the approval of the Village) in accordance with the Village-approved plans and for any related ingress and egress. To the extent possible, all such utility and communication lines and facilities shall be installed underground. These utility easements specifically include the right to trim or cut trees, brush or roots as may be reasonably possible, to the condition existing prior to such entry by the Grantees or their agents. These utility easements shall be exclusive, except for: (1) the corresponding utility easements dedicated herein to the other Utility and Communications Grantees; (2) such other easements as may be dedicated on this CSM with respect to the same area or any portion thereof; and (3) such use, planting, care and maintenance of the easement areas by the Owner of the Lots on which such easements are located as will not interfere with the improvements, uses and purposes of the Utility and Communications Grantees. No private buildings or structures shall be placed within the utility easement areas by the Owner of the Lots on which such easements are located; provided, however, Owner reserves to itself the right to construct, use, operate, maintain, repair, and replace over, across and under said utility easements water, gas and sewer lines, driveways, parking areas, fences and other facilities as will not interfere with the improvements, uses and purposes of the Utility and Communication Grantees. In the event of any conflict between the rights of the Utility and Communication Grantees pursuant to the utility easements with respect to the Dedicated Utility Easement areas and the rights of the Village in such areas, the rights of the Village shall be deemed to be superior.

The Village generally allows private utilities, including but not limited to electric and communications facilities, to be installed in public street rights-of-way with prior written approval from the Village, subject to the requirements of applicable Village ordinances and the requirements of such public uses and purposes of the Village. Further, each individual private utility, electric or communications company shall be responsible for promptly restoring the public street areas to their pre-existing condition, at its own cost, after any use of such areas. In the event the private companies do not restore the public street areas to a vegetatively stabilized condition, the abutting Lot Owners shall be ultimately responsible for the costs of such restoration and may pursue its remedies against the respective utility company(ies). Under no circumstances shall any private utility, electric or communications company conduct any open cutting of the public roadways without prior written approval of the Village and Kenosha County. Any such private utility or communications facilities shall be promptly relocated, at the cost of the individual utility, electric or communications company, upon written request of the Village and Kenosha County, to serve the public functions and purposes of the Village and Kenosha County in the public street area. In the event of any conflict between the rights of the Village and Kenosha County and the rights of the private utility, electric or communications company in such public street areas, the Village's and Kenosha County's rights shall be deemed superior.

4. Nonexclusive easements coextensive with each area shown as a **Wetland Protection and Preservation, Access and Maintenance Easement** area within Lots 1 and 2 and Outlot 2 on this CSM are hereby dedicated, given granted and conveyed by the Owner to the Village for wetland protection and preservation and maintenance purposes and uses and for related ingress and egress, in the event owner fails to perform its obligations in accordance with the restrictive covenants contained herein. Unless the Village exercises the rights granted to it pursuant to these easements, the Village shall have no obligation to do anything related to its rights under these easements.
5. Nonexclusive private easements coextensive with the areas shown as a **20' Watermain Easement for the Benefit of Lot 1** and a **20' Storm Sewer Easement for the Benefit of Lot 2** on this CSM are hereby dedicated, given, granted and conveyed by the Owner to the respective underlying Lot Owner and Tenants for the respective Lot Owner and Tenant's water main or storm sewer system improvements and related appurtenance installations, repairs, alterations, replacements, planting and maintenance activities and all related ingress and egress. The respective Lot Owner and Tenants for Lot 1 and Lot 2 shall coordinate all construction and maintenance activities within these Easement areas with the adjacent Lot Owner and Tenants so as to avoid conflicts during business operations. See Sheet 6 of this CSM for Easement Details.



Donald C. Chaput

October 7, 2014

This instrument was drafted by Donald C. Chaput
Professional Land Surveyor S-1316

Drawing No. 1711-grb
Sheet 4 of 7 Sheets

CERTIFIED SURVEY MAP NO.

A redivision of Certified Survey Map No. 2762 in the Northwest 1/4, Northeast 1/4, Southwest 1/4 and Southeast 1/4 of the Northwest 1/4 of Section 33, Town 1 North, Range 22 East, in the Village of Pleasant Prairie, Kenosha County, Wisconsin.

RESTRICTIVE COVENANTS

1. The Owner hereby covenants that Centerpoint Wispark Land Co. II, LLC (the "Owner") shall have the obligation of maintaining the **Dedicated Storm Water Drainage, Retention Basin, Access and Maintenance Easement** areas shown on this CSM in a functional, neat and nuisance free condition to handle storm water for Lots 1 and 2. Such maintenance shall include, without limitation and as needed, grading, seeding or sodding, maintaining erosion control methods to protect the drainageways; ditching to re-establish design capacity; removing of trash, debris, leaves and brush; clearing, repairing and replacing inlets, outlets and catch basin structures; mowing; and weeding to prevent nuisance conditions. The Owner further covenants that there shall be no structures, fences, gates, signs, berming or altering of the grade of the land within the Easement area which blocks, diverts or re-routes the drainage flow or which might interfere with the storm water function and flow, unless express written approval is granted by the Village and subject to any such conditions as the Village may impose. This covenant shall run with the land, shall be binding upon the Owner, its successors, successors and assigns and successors-in-title of the land, in their capacity as the Owner of Outlots 1 and 2, and shall benefit and be enforceable by the Village.

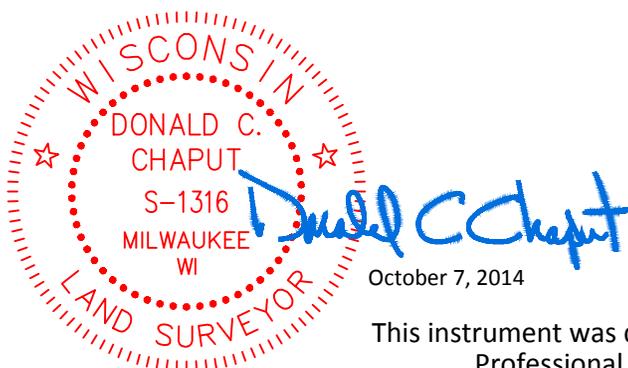
To the extent that the Village performs any such storm water drainage or retention basin related maintenance activities on the private Owner's Property and in the event owner fails to perform its obligations in accordance with the restrictive covenants contained herein, the Owner shall be liable for any costs incurred by the Village, which the Village may recover from such Owner as special assessments or special charges under Section 66.0627 (or successors or similar provisions) of the Wisconsin Statutes or otherwise according to law. Unless the Village exercises the rights granted to it in the Dedication and Easement Provisions on this CSM, the Village shall have no obligation to do anything pursuant to its rights under these easement dedications.

2. The Owner hereby covenants that the Lots 1 and 2 and Outlots 1 and 2 Owners shall have the obligation of planting, maintaining and replacing the **Street Trees** located within the 88th Avenue and 116th Street right-of-way area shown on this CSM. Such planting and maintenance shall include without limitation and as needed planting, staking, mulching, weeding, pruning, watering, replanting, and removing of trash, debris, leaves and brush around the trees in order to prevent a nuisance condition. No driveways, signage, mail boxes, parking areas, structures or fences shall be erected within the right-of-ways, which might damage the street trees or might interfere with the Village's rights to maintain the public street improvements, unless approved by the Village. This covenant shall run with the land, shall be binding upon the Owner, its successors, successors and assigns and successors-in-title of the land, in their capacity as the Owner of Lot 1 and 2, and shall benefit and be enforceable by the Village. The Owners shall be relieved of any maintenance obligations they may have as Owners of such Lots or Outlots or portions thereof, only to the extent that the Tenant/Occupant of the property performs the required and maintenance functions, without compensation, to the satisfaction of the Village.

To the extent that the Village performs any such street tree related maintenance activities and in the event owner fails to perform its obligations in accordance with the restrictive covenants contained herein, the Owners shall be liable for any costs incurred by the Village, which the Village may recover from such Owners as special assessments or special charges under Section 66.0627 (or successors or similar provisions) of the Wisconsin Statutes or otherwise according to law.

3. The Owner hereby covenants that each area shown as a **Dedicated Wetland Protection and Preservation, Access and Maintenance Easement** area within Lots 1 and 2 and Outlot 2 on this CSM shall be protected and maintained as a wetland protection and preservation area in that no filling, dredging, vegetation cutting, vegetation removal or other activities or conditions detrimental to its function as a wetland area shall occur without first obtaining written approval from the Wisconsin Department of Natural Resources, U.S. Army Corps of Engineers and the Village. This covenant shall run with the land, shall be binding on the Owner, its successors, assigns and successors-in-title in their capacity as Owners of Lots 1 and 2 and Outlot 2 and shall benefit and be enforceable by the appropriate State or federal agency and the Village. The Owners shall be relieved of any protection or maintenance obligations they may have as Owners of such Lots or Outlot or portions thereof, only to the extent that the Tenant/Occupant of the property performs the required protection and maintenance functions to the satisfaction of the Village.

To the extent that the Village performs any such wetland maintenance activities and in the event owner fails to perform its obligations in accordance with the restrictive covenants contained herein, the Lots and Outlot Owners, respectively shall be liable for any costs incurred by the Village, which the Village may recover from such Owners as special assessments or special charges under Section 66.0627 (or successors or Similar provisions) of the Wisconsin Statutes or otherwise according to law. Unless the Village exercises the rights granted to it in the Dedications and Easement Provisions on this CSM with respect to the easements, the Village shall have no obligation to do anything pursuant to its rights under these easements.



October 7, 2014

This instrument was drafted by Donald C. Chaput
Professional Land Surveyor S-1316

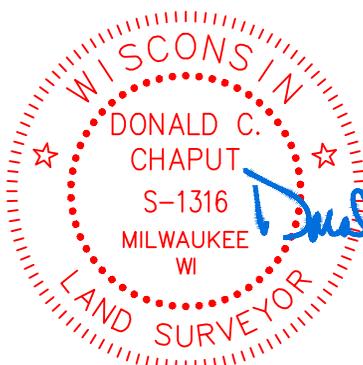
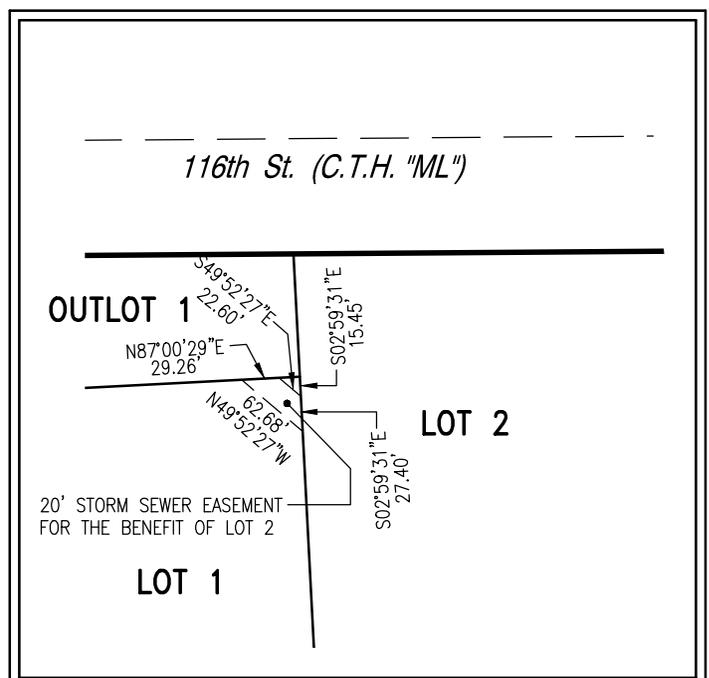
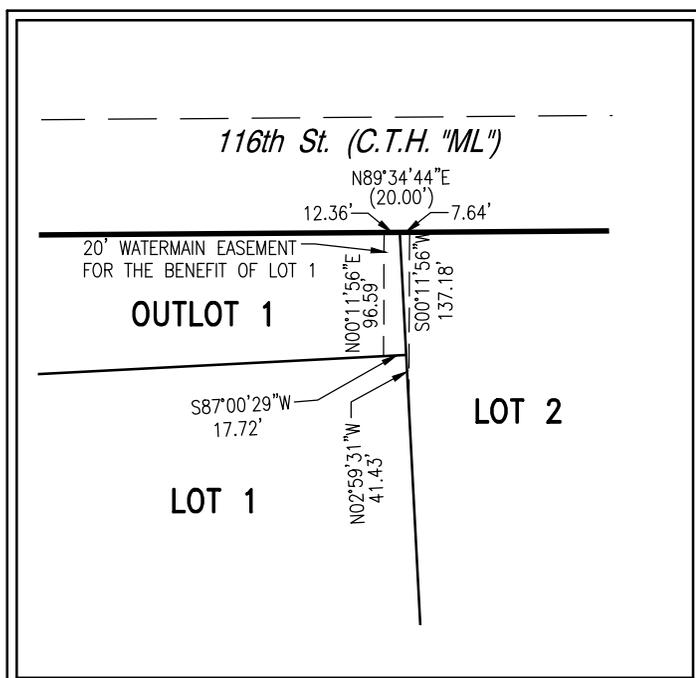
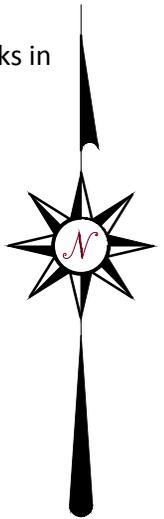
Drawing No. 1711-grb
Sheet 5 of 7 Sheets

CERTIFIED SURVEY MAP NO.

A redivision of Certified Survey Map No. 2762 in the Northwest 1/4, Northeast 1/4, Southwest 1/4 and Southeast 1/4 of the Northwest 1/4 of Section 33, Town 1 North, Range 22 East, in the Village of Pleasant Prairie, Kenosha County, Wisconsin.

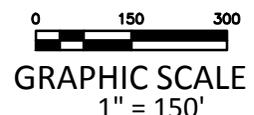
STORM WATER DRAINAGE BASIN OPERATION AND MAINTENANCE PLAN

1. Operation and maintenance of the storm water drainage basins shall be provided by the Owner. Access to the basins are currently available on all sides and shall not be impeded.
2. The basins shall be inspected bi-annually for erosion of banks and sediment accumulation in the basin bottom. Any erosion of banks should be repaired and the disturbed area seeded/mulched. Sediment shall be removed once the average depth of the permanent pool in the retention basin is 3.5 feet. Upon determination that sediment removal is required, sediment shall be removed to provide a minimum depth of 5 feet for an area equal to 50% of the surface area of the permanent pool. Sediment accumulations shall be properly disposed of off-site in accordance with NR 500, Wis. Adm. Code. Any areas surrounding the basin that are disturbed during the sediment removal process shall seeded/mulched.
3. Banks of the basins shall be mowed on a regular basis during the growing season and litter removed monthly to prevent clogging of the outlet structure. Woody vegetation shall be removed from the banks in order to maintain access.
4. The outlet structures shall be inspected quarterly and checked for sediment accumulation in the bottom. Sediments shall be removed and disposed. The outlet structure grate opening should be inspected at each mowing during the growing season for blockage by litter and grass clippings. Any blockage shall be removed and disposed.
5. If required, weed and algae growth shall be controlled by an appropriate aquatic herbicide in accordance with WPDES Permit No. WI-0064556. Control of mosquitos and other flying insects by an appropriate pesticide shall be in accordance with WPDES Permit No. WI-0064581.



October 7, 2014

This instrument was drafted by Donald C. Chaput
Professional Land Surveyor S-1316



Drawing No. 1711-grb
Sheet 6 of 7 Sheets

CERTIFIED SURVEY MAP NO.

A redivision of Certified Survey Map No. 2762 in the Northwest 1/4, Northeast 1/4, Southwest 1/4 and Southeast 1/4 of the Northwest 1/4 of Section 33, Town 1 North, Range 22 East, in the Village of Pleasant Prairie, Kenosha County, Wisconsin.

OWNERS CERTIFICATE

Centerpoint Wispark Land Co. II, LLC, a Wisconsin limited liability company, duly organized and existing under and by virtue of the laws of the State of Wisconsin, as owner, hereby certifies that said limited liability company caused the land described on this Certified Survey Map to be surveyed, divided, mapped and dedicated as represented on this map in accordance with the requirements of the Village of Pleasant Prairie.

IN WITNESS WHEREOF, Centerpoint Wispark Land Co. II, LLC, has caused these presents to be signed by the hand of _____, President, on this ____ day of _____, 2014

In the presence of:

Centerpoint Wispark Land Co. II, LLC

(Witness)

Name:
Title:

STATE OF WISCONSIN}
 :SS
_____ COUNTY}

Personally came before me this ____ day of _____, 2014, _____ of Centerpoint Wispark Land Co. II, LLC, to me known as the person who executed the foregoing instrument and acknowledged that he executed the foregoing instrument as such officer as the deed of said limited liability company, by its authority.

Notary Public
State of Wisconsin
My commission expires. _____
My commission is permanent.

VILLAGE BOARD APPROVAL

Resolved that the Certified Survey Map located in Northwest 1/4, Northeast 1/4, Southwest 1/4 and Southeast 1/4 of the Northwest 1/4 of Section 33, Town 1 North, Range 22 East, in the Village of Pleasant Prairie, is approved by the Village Board of the Village of Pleasant Prairie.

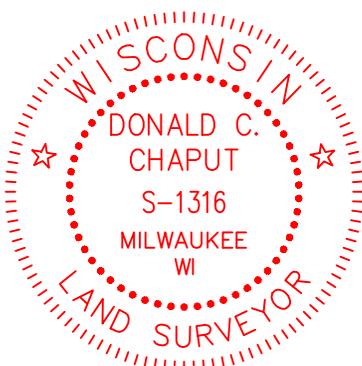
John P. Steinbrink, Village President

Jane M. Romanowski, Village Clerk

VILLAGE OF PLEASANT PRAIRIE PLAN COMMISSION APPROVAL

Resolved that the Certified Survey Map located in part of the Northwest 1/4, Northeast 1/4, Southwest 1/4 and Southeast 1/4 of the Northwest 1/4 of Section 33, Town 1 North, Range 22 East, in the Village of Pleasant Prairie, is approved by the Village Plan Commission of the Village of Pleasant Prairie.

Thomas W. Terwall, Chairman



Donald C. Chaput

October 7, 2014

This instrument was drafted by Donald C. Chaput
Professional Land Surveyor S-1316

Drawing No. 1711-grb
Sheet 7 of 7 Sheets

Consider the request of Michael and Randell Cenni owners of the property located at 11101 8th Avenue for approval of a **Lot Line Adjustment** between their property and the property to the north located at 11051 8th Avenue owned by the Cenni Revocable Trust (Lance and Susan Cenni Trustees).

Recommendation:

Plan Commission recommends that the Village Board approve the **Lot Line Adjustment** subject to the comments and conditions of the November 3, 2014 Village Staff Report.

VILLAGE STAFF REPORT OF NOVEMBER 3, 2014

Consider the request of Michael and Randell Cenni owners of the property located at 11101 8th Avenue for approval of a **Lot Line Adjustment** between their property and the property to the north located at 11051 8th Avenue owned by the Cenni Revocable Trust (Lance and Susan Cenni Trustees).

The properties located at 11101 8th Avenue (93-4-123-304-1746) owned by Michael and Randell Cenni and 11051 8th Avenue (93-4-123-304-1752) owned by the Cenni Revocable Trust (Lance and Susan Cenni Trustees) are proposed to be adjusted. Specifically, approximately 52 feet of the rear (east) of the property at 11101 8th Avenue is being transferred and added to the property at 11051 8th Avenue. This portion of the property being transferred has a detached garage with an attached deck.

Pursuant to the plat of survey it appears that the existing driveway at 11051 8th Avenue encroaches onto the property at 11101 8th Avenue. It was recommended that either the owners saw cut the driveway at the property line so that the driveway is entirely on the property at 11051 8th Avenue or the owners shall prepare an easement with the maintenance responsibility identified. Said document shall be executed and recorded at the Kenosha County Register of Deeds Office to allow the driveway encroachments and to ensure that there are no issues in the future when lands are transferred to new owners.

At the Plan Commission meeting the petitioner indicated that the driveway encroachment will be removed and a revised survey submitted. However, after further evaluation the owners will be pursuing the easement option.

All properties are zoned R-6, Urban Single Family Residential District which requires lots to be a minimum of 6,000 square feet. After the adjustment all lots will continue to meet the minimum lot area of the R-6 District and the detached garage will meet the required setbacks to the new lot line.

The Lot Line Adjustment and will comply with the requirements set forth in the Village Zoning Ordinance and Land Division and Development Control Ordinance.

The Village staff recommends approval of the Lot Line Adjustment subject the following conditions:

1. The driveway shall be saw cut and removed from the property at 11101 8th Avenue or an easement with maintenance responsibilities shall be granted from the owner of 11101 8th Avenue to the owner of 11051 8th Avenue. This easement document shall be recorded at the Kenosha County Register of Deeds Office. Whichever option is pursued the Plat of Survey shall be amended to show that no driveway encroachment or the location of the easement.
2. The revised Plat of Survey shall be submitted to the Village for proper signatures.
3. Upon Village signatures on the revised Plat of Survey, the owner is responsible to record the proper transfer documents with the revised Plat of Survey as an Exhibit with the Kenosha County Register of Deeds Office within 30 days of final Village approval.

10-20-2014

We are requesting a lot line adjustment
to transfer the fifty (approx) feet
of my lot to the lot at
11051 ADDRESS owned by Lance Cenni

Michael Cenni
800 111th ST
W.P. WI

262 694-7920

MCENNI@WI.RR.COM

THIS PREAMBLE TO PRECEDE EACH OF THE 3 FOLLOWING LEGAL DESCRIPTIONS
 Part of the Southeast Quarter of Section 30. Town 1 North, Range 23 East of the Fourth Principal Meridian, lying and being in the Village of Pleasant Prairie, Kenosha County Wisconsin and being more particularly described as:

DESCRIPTION # 1
 PARCEL TO BE DETACHED FROM PARCEL NO. 93-4-123-304-1746 & ADDED ON to PARCEL NO. 93-4-123-304-1752

Beginning at the southeast corner of Lot 34 in Block 7 of Carol Beach Estates Unit No. 1, a plat of record on file at the Kenosha County Land Registry; thence S81°11'04"W along and upon the southerly line of said Lot 51.91 feet; thence N5°26'56"W 67.80 feet and the the center-line of a vacated foot path so vacated by document No. 991545; thence S88°57'E along and upon the center-line of said vacated foot path and its extension easterly 85.56 and to the easterly line of Parcel "A" in said Carol Beach Estates Unit No. 1; thence S2°04'E along and upon the east line of said Parcel "A" 56.52 feet; thence S81°11'04"W 30.21 feet to the southeast corner of said Lot 7 and the point of beginning.

DESCRIPTION # 2
 REMAINDER OF PARCEL NO. 93-4-123-304-1746, AFTER PORTION DETACHED

Beginning at the southwest corner of Lot 34 in Block 7 of Carol Beach Estates Unit No. 1, a plat of record on file at the Kenosha County Land Registry; thence northerly 95.87 feet along the arc of a circular curve concave to the east, said curve having a central angle of 15°45'29", a radius of 348.56 feet and a chord which bears N4°48'22"E a distance of 95.56 feet and to the center-line of a vacated foot path so vacated by document No. 991545; thence S88°57'E along and upon the center-line of said vacated foot path 186.57 feet; thence S5°26'56"E 67.80 feet and to the southerly line of said lot 7; thence S81°11'04"W along and upon the southerly line of said Lot 203.24 feet and to the point of beginning.

DESCRIPTION # 3
 COMPOSITE DESCRIPTION OF PARCEL NO. 93-4-123-304-1752 INCLUDING PARCELS ATTACHED THERETO

Beginning at the northeast corner of Lot 36 in block 7 of Carol Beach Estates Unit No. 1, a plat of record on file at the Kenosha County Land Registry; thence S89°51'27"E along the north line of Parcel "A" in said Carol Beach Estates Unit No. 1 30.02 feet; thence S2°04'E along and upon the east line of said Parcel "A" 203.93 feet; thence S81°11'04"W along and upon the southerly line of Lot 34 of said subdivision and its extension easterly 82.12 feet; thence N5°26'56"W 67.80 feet and to the center-line of a vacated foot path so vacated by document No. 991545; thence N88°57'W along and upon the center-line of said vacated foot path 186.57 feet and to the easterly line of 8th Avenue; thence N51°23'19"W along the southerly portion of vacated 8th Avenue 40.01 feet and to the center-line of said vacated 8th Avenue; thence N25°44'12"E along said center line 142.00 feet; thence S89°51'27"E along and upon the north line of of said Lot 36 and its extension westerly, 172.94 feet and to the northeast of said Lot 36 and the point of beginning.

MARESCALCO COUNTYWIDE SURVEYING, INC.
 1120 80TH STREET KENOSHA, WI 53143
 (262) 654 6809 FAX (262) 654 1120



I hereby certify that this property was surveyed under my direction and this plat is a true representation thereof.

Wisconsin Registered Land Surveyor

October 22, 2013 Revised 9/30/14

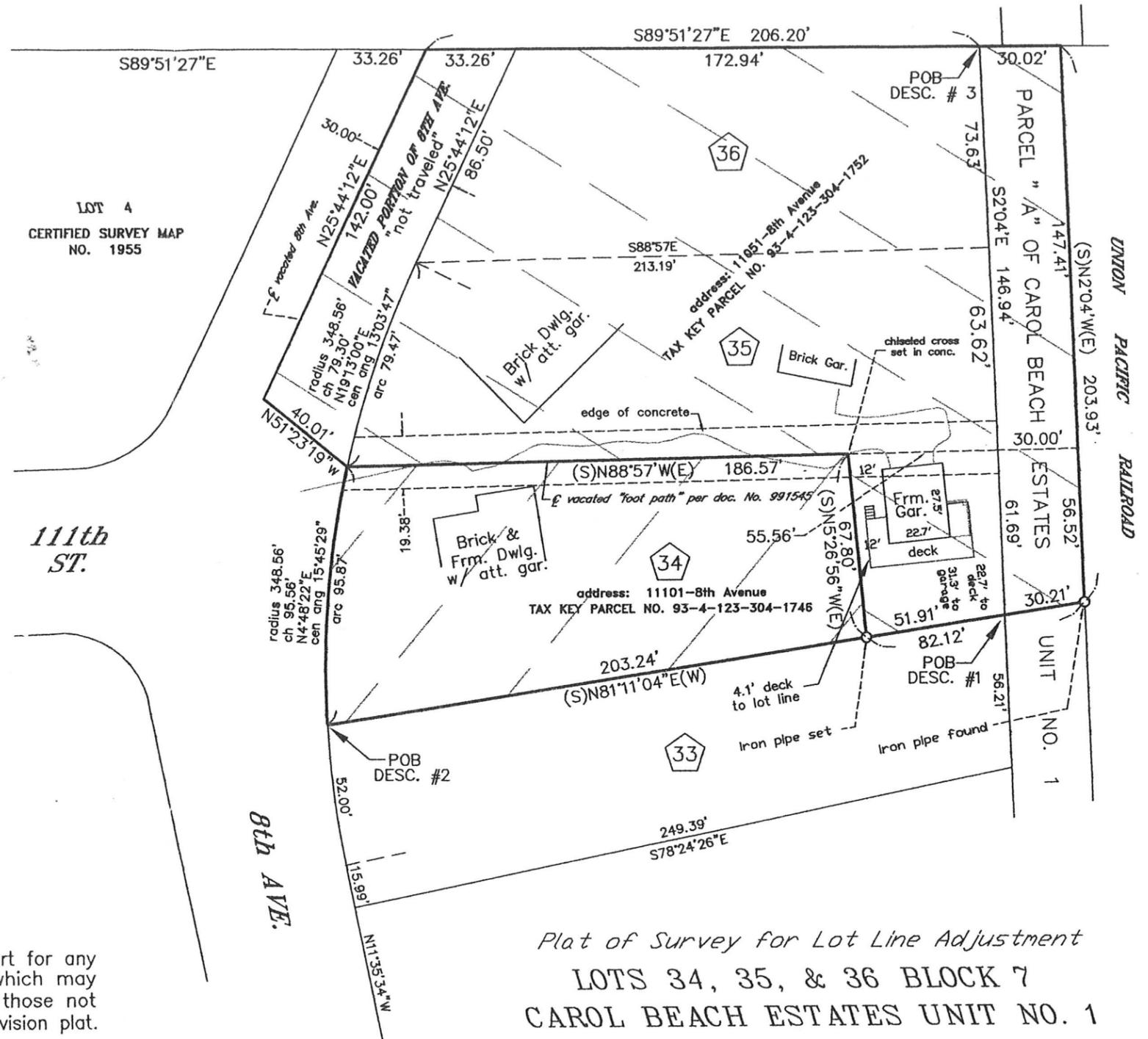
Refer to a current title report for any easements or restrictions which may affect this site; specifically those not shown on the recorded subdivision plat.

This Lot Line adjustment Map has been submitted to and approved by the Village Board of the Village of Pleasant Prairie on this day of, 2014.

THOMAS W. TERWALL Plan Commission Chairman

JANE M. ROMANOWSKI Village Clerk

JOHN P. STEINBRINK Village President



Plat of Survey for Lot Line Adjustment
 LOTS 34, 35, & 36 BLOCK 7
 CAROL BEACH ESTATES UNIT NO. 1
 INCLUDING ADDITIONAL PROPERTIES ADJACENT THERETO

in SE1/4 Section 30-1-23
 VILLAGE OF PLEASANT PRAIRIE
 KENOSHA COUNTY, WIS.

-for-
 Michael Cenni

Scale 1"=50'

BEARINGS SHOWN HEREON REFER TO THE RECORDED PLAT - CAROL BEACH ESTATES UNIT NO. 1

2014 AGREEMENT

Between Prime Outlets at Pleasant Prairie LLC and Prime Outlets at Pleasant Prairie II LLC d/b/a Pleasant Prairie Premium Outlets and the Village of Pleasant Prairie

IT IS HEREBY AGREED by the undersigned parties as follows:

WHEREAS, Prime Outlets at Pleasant Prairie LLC and Prime Outlets at Pleasant Prairie II LLC d/b/a Pleasant Prairie Premium Outlets (hereinafter referred to as "Premium Outlets") is located at 11601 108th Street (Phase V) and 11211 120th Avenue (Phases I-V) in the Village of Pleasant Prairie (hereinafter referred to as the "Village"); and

WHEREAS, Premium Outlets is located on Tax Parcel Numbers 92-4-122-302-0107, 92-4-122-302-0108, 92-4-122-302-0126, 92-4-122-302-0350, 92-4-122-302-0375, 92-4-122-303-0210 and 92-4-122-303-0220; and

WHEREAS, Premium Outlets is primarily zoned B-3 (PUD), Regional Retail Business District with two (2) Planned Unit Development Overlay Districts (Ordinance Numbers 05-30 and 06-43 as referred to below). Portions of Tax Parcel Number 92-4-122-303-0220 (the southernmost parcel) is zoned C-1, Lowland Resource Conservancy District, FPO, Floodplain Overlay District and contains Shoreland Jurisdictional Areas; and

WHEREAS, on September 18, 2006 the Village Board of Trustees adopted Village Ordinance No. 06-43, entitled, "Prime Outlets at Pleasant Prairie Planned Unit Development (PUD)", which serves as an amendment to the "Prime Outlets at Pleasant Prairie Planned Unit Development" identified as Village Ordinance No. 02-71, originally adopted by the Village Board of Trustees on September 16, 2002. The Village Board recently adopted Village Ordinance No. 11-18 on July 18, 2011 as an amendment to the referenced Prime Outlets PUD to reflect the recent ownership name, logos/image and color changes; and

WHEREAS, on July 5, 2005 the Village Board of Trustees adopted Village Ordinance No. 05-30, entitled, "Prime Outlets at Pleasant Prairie Planned Unit Development No. 2" and the Village Board recently amended the referenced Prime Outlets PUD with Village Ordinance No. 11-19 on July 18, 2011 to reflect the ownership name, logos/image and color changes; and

WHEREAS, Chapter 420-119 K. (1) of the Village Zoning Ordinance limits the Hours of Operation (when the public is allowed to enter or remain on the site for business purposes or deliveries can be made) for B-3 zoned properties to 5:00 a.m. to 11:00 p.m. Although Premium is typically closed on Thanksgiving Day, the extended holiday shopping hours for Premium Outlets are proposed from 6:00 p.m. to 8:00 a.m. the following day; and

WHEREAS, Chapter 420 Attachment 3 Appendix C Specific Development Plans 2. d. (16) (3) of PUD Ordinance No. 06-43 states: "*The Zoning Administrator has the discretion to approve minor changes, adjustments and additions to this PUD ordinance document without the need for Village Plan Commission and Village Board review and approval*"; and

WHEREAS, Premium Outlets is requesting to expand the Hours of Operation over the evening hours for Premium Outlets for one (1) day of each year; specifically from 6:00 p.m. (on Thanksgiving Day) through to 8:00 a.m. the Friday immediately following Thanksgiving Day); and

WHEREAS, pursuant to Village Ordinance No. 06-43, the Village Zoning Administrator has exercised the discretion to approve a minor change to the Prime Outlets at Pleasant Prairie PUD Ordinance without the need for the Village Plan Commission and Village Board of Trustees review; and

WHEREAS, annually, Premium Outlets spends and commits significant advertising dollars on announcing the “Midnight Madness” (day after Thanksgiving sale) promotional shopping event to the Milwaukee and Chicago markets, which advertises Premium Outlets as having shopping hours outside the parameters of the B-3 District Hours of Operation regulations; and

WHEREAS, the Village wishes to accommodate Premium Outlets and the thousands of shoppers who are informed of the “Midnight Madness” day after Thanksgiving sale shopping event; and

WHEREAS, the Zoning Administrator has approved Premium Outlet’s request to expand the regular or typical holiday Hours of Operation for Premium as follows: from 6:00 p.m. (on Thanksgiving Day) to 8:00 a.m. (on the Friday immediately following Thanksgiving Day) subject to the filing of a Temporary Use Permit application and \$150 application filing fee with the Village Community Development Department and the execution of this Agreement; and

WHEREAS, Premium Outlets, in consideration of allowing the aforementioned expanded hours and for additional security purposes, hereby agrees to pay the Village in full for the services of additional Pleasant Prairie Police Officers to supplement the typical 2nd and 3rd shifts of the Pleasant Prairie Police Department on the Friday immediately following Thanksgiving Day; and

WHEREAS, the additional Pleasant Prairie Police Officers shall be employed by the Village for 2nd and 3rd shifts, to work the hours beginning at 6:00 p.m. (on Thanksgiving Day) to 8:00 a.m. (on the Friday immediately following Thanksgiving Day); and

WHEREAS, the additional Pleasant Prairie Police Officers shall patrol and provide services under the direction of the Village Police Chief in response to the additional unusual level of traffic and activity in the area of Premium Outlets and other area businesses during the Midnight Madness day after Thanksgiving sale activities; and

WHEREAS, Premium Outlets agrees to and understands that each year the Pleasant Prairie Police Department will evaluate its needs as to whether additional police officers were adequate to handle the increased Midnight Madness day after Thanksgiving sale shopping activity levels with Prime and further agrees that Premium Outlets may be subject to additional police protection for future after Thanksgiving sale events and has agreed to financially reimburse the Village for the additional costs it occurs for more police officers as determined by the Chief of Police.

NOW, THEREFORE, THE PARTIES HAVE AGREED AS FOLLOWS:

The Zoning Administrator hereby approves the expanded Hours of Operation for Premium Outlets from 6:00 p.m. (on Thanksgiving Day – November 27, 2014) to 8:00 a.m. (on the Friday immediately following Thanksgiving Day – November 28, 2014) and Premium Outlets hereby agrees to:

- Pay \$57.92/hr. for the services for three (3) additional 2nd shift (7 p.m. to 11 p.m.) on-duty Pleasant Prairie Police Officers to supplement the Pleasant Prairie Police Department force.

- Pay \$57.92/hr. for four (4) additional 3rd shift (11:00 p.m. to 4:00 a.m.) on-duty Pleasant Prairie Police Officers to supplement the Pleasant Prairie Police department force.
- Pay \$14.41/hr. for one (1) additional 2nd-3rd shift (6:00 p.m. to 4:00 a.m.) on duty Pleasant Prairie Parking Enforcement Officer to supplement the Pleasant Prairie Police Department force.
- The additional overtime Pleasant Prairie Police Officers shall be employed by the Village, at Premium Outlet's cost, to supplement the current 2nd and 3rd shift work force to work the hours beginning at 6:00 p.m. on Thanksgiving Day to 8:00 a.m. on the Friday immediately following Thanksgiving Day.
- The additional Pleasant Prairie Police Officers shall patrol and provide service under the direction of the Village Police Chief in response to the additional traffic and activity in the area of Premium Outlets and other area businesses resulting from the expanded Hours of Operation for Premium Outlets.
- The Village shall invoice Premium Outlets a total of **\$1,997.54** for the police services from 6:00 p.m. (on Thanksgiving Day) to 8:00 a.m. (on the Friday immediately following Thanksgiving Day). Premium Outlets shall remit payment to the Village within 30 days of said invoice for the overtime police services, the details are provided below:
 - **\$57.92** per hour x 3 officers for 4 hours (2nd shift);
 - **\$57.92** per hour x 4 officers for 5 hours (3rd shift); and
 - **\$14.41** per hour x 1 parking officer for 10 hours (2nd -3rd shift).
- That Premium Outlets agrees and understands that: 1) each year the Pleasant Prairie Police Department re-evaluates the number of additional police officers that are needed to handle the expanded Hours of Operation on Thanksgiving Day and on the Friday after Thanksgiving; and 2) each year the Village may require additional Village third shift police officers for future expanded Hours of Operation on Thanksgiving Day and on the Friday immediately following Thanksgiving Day, and Premium Outlets. In 2014, Premium Outlets has agreed to reimburse the Village the additional costs it anticipates for the additional police officers, as determined by the Chief of Police of Pleasant Prairie.
- Pay **\$44.15** per hour (14 hours) for the services for one (1) on-site Pleasant Prairie Firemedic to supplement the typical Fire & Rescue Department staffing. The requested overtime Firemedic shall be employed by the Village, at Premium Outlet's cost, to provide on-site, stand-by services beginning at 6:00 p.m. on Thanksgiving Day to 8:00 a.m. on the Friday immediately following Thanksgiving Day. Premium Outlets has agreed to reimburse the Village the estimated cost of **\$618.10**, which equals the additional costs of the Firemedic, as determined by the Chief of Fire & Rescue of Pleasant Prairie.
- That Premium Outlets agrees and understands that, each year, the Village Zoning Administrator will re-evaluate the "after Thanksgiving sale" event with the Village Police Chief, and reserves the right to terminate the sale hours immediately following Thanksgiving Day if there is a change in Village policies, or if the Village Ordinances have been violated by Premium Outlets during the conduct of the sale activities. Notice of any such termination must be provided to Premium by the Village by June 1st of the year in which said termination is to take effect.
- Either party may cancel this Agreement upon prior written notice to the other party, provided said written notice is provided on or before June 1st of the year the termination is to take effect.

VILLAGE OF PLEASANT PRAIRIE:

John P. Steinbrink
Village President

ATTEST:

Jane M. Romanowski
Village Clerk

ACKNOWLEDGMENT
STATE OF WISCONSIN
SS
COUNTY OF KENOSHA

Personally came before me this _____ day of _____, 2014, in the Village of Pleasant Prairie, WI, the above named to me known to be the persons **John P. Steinbrink and Jane M. Romanowski, Village President and Village Clerk**, respectfully, who executed the foregoing instrument and acknowledged the same on behalf of the Village of Pleasant Prairie.

Print Name: _____
Notary Public _____ County, _____
My Commission expires: _____

Document Drafted by:

Jean M. Werbie-Harris
Community Development Director
Village of Pleasant Prairie
9915 39th Avenue
Pleasant Prairie, Wisconsin 53158

Cc: Tera Greenland, Mall Manager, Pleasant Prairie Premium Outlets
Michael Pollocoff, Village Administrator
Jane Romanowski, Village Clerk
David Smetana, Chief of Police
Kathy Goessl, Finance Director
Community Development Department



MEMORADUM

Office of the Village Engineer
Matthew J. Fineour, P.E.

TO: Michael Pollocoff, Village Administrator

FROM: Matthew Fineour, Village Engineer

CC: Jane Romanowski, Village Clerk
John Steinbrink Jr., Public Works Director

SUBJ: Professional Construction Related Services Agreement
The Addison of Pleasant Prairie – Public Improvements

DATE: October 27, 2014

Background:

As part of The Addison of Pleasant Prairie Development, public infrastructure improvements are being constructed by the Developer. Public Improvements include the construction of 97th Court, concrete sidewalks, public sanitary sewer extension, street trees, and storm sewer repairs. The project also includes work related to completing and final paving 96th Avenue and 81st Street which are private streets but are part of the overall public improvement construction project. The improvements will be staked and inspected by the Village, at the Developer's cost.

At the request of the Village, GAI has submitted the attached Professional Construction Related Services Agreement for this project. Construction Related Services include construction meeting attendance, project staking, construction inspection, and as-built survey of the public improvements. The Service Agreement amount (estimated fee) is for \$44,600.

Recommendation

GAI Consultants is a qualified firm with municipal engineering experience and has worked with the Village on numerous projects in the past. It is recommended that the contract from GAI Consultants for these services be approved by the Village Board.

Attachments: Site Location Map, GAI Agreement

AGREEMENT FOR
PROFESSIONAL CONSTRUCTION ENGINEERING SERVICES
FOR
THE ADDISON OF PLEASANT PRAIRIE
VILLIGE OF PLEASANT PRAIRE
KENOSHA COUNTY, WISCONSIN

THIS AGREEMENT, made and entered into by and between the Village of Pleasant Prairie, Kenosha County, Wisconsin, a municipal corporation, hereinafter referred to as the "Client" and GAI Consultants, Inc., of Lake Geneva, Wisconsin, a corporation, hereinafter referred to as "GAI".

WITNESSETH:

WHEREAS, the Client proposes to employ GAI to provide construction engineering services associated with The Addison of Pleasant Prairie project, hereinafter referred to as the "Project", which is described in Article I, below; and

WHEREAS, it is the desire of the Client to employ GAI for the purpose of providing professional construction engineering services for the Project in accordance with the Standard Terms and Conditions of Service as attached.

NOW, THEREFORE, in consideration of the premises, covenants, agreements, and payments hereinafter mentioned, the Client and GAI hereby mutually agree as follows:

ARTICLE I - DESCRIPTION OF PROJECT

The Project shall consist of an estimated 211 LF of sanitary sewer main, 79 LF of storm sewer outfall, 59 structure casting and valve box adjustments, 4200 LF of curb and gutter, 6800 SY of concrete pavement, 1400 TN of asphalt pavement, and 5500 SF of sidewalk.

ARTICLE II – PROFESSIONAL CONSTRUCTION ENGINEERING SERVICES TO BE PERFORMED BY GAI

Under this article, GAI agrees, in general, to perform professional consulting services required for construction engineering services, and more particularly agrees to provide as follows:

PROFESSIONAL CONSTRUCTION ENGINEERING SERVICES

A. CONSTRUCTION RELATED SERVICES

1. Provide construction related services following the award of contract by the Client and during the course of construction including but not limited to; attend preconstruction conference, construction contract administration, general project coordination, facilitation of progress meetings, and periodic site visits to determine, in general, if work is proceeding in accordance with the contract documents.
2. Review the developer's requests for letter of credit reductions and submit to the Client with recommendations for reduction.
3. Revise plans upon completion of the project in accordance with construction records of the site representative and post construction as-built survey, and provide copies of revised plans to Client.

B. CONSTRUCTION STAKING

1. Perform construction staking services.
2. Perform a post-construction as-built survey.

C. CONSTRUCTION OBSERVATION

1. Provide fulltime observation during the installation of underground utilities per any DNR requirements as well as provide observation during the process of roadway construction with measurement of installed quantities.
2. Observe testing of the sanitary sewer mains.
3. Perform a final inspection of completed contract before a final letter of credit reduction is processed to the Client.

ARTICLE III - COMPENSATION

The Client shall pay GAI for professional construction engineering services described in Article II as follows:

The estimated fee is:

- A. Construction Related Services
(Items 1- 3) \$ 9,100.00 (Hourly Basis)
- B. Construction Staking Services
(Items 1 - 2) \$ 17,000.00 (Hourly Basis)
- C. Construction Observation Services
(Items 1 - 3) \$ 18,500.00 (Hourly Basis)

The Client shall pay GAI for professional construction services described in Article II on an hourly basis in accordance with GAI's hourly charge-out schedule in effect at the time services are provided. Reimbursable expenses such as mileage, equipment, printing, and subcontracted services will also be charged in accordance with GAI's charge-out schedule in effect at the time services are provided.

IN WITNESS WHEREOF, the parties herein have caused this agreement to be duly executed by their officers as of the date and year shown below.

GAI Consultants, Inc.

VILLAGE OF PLEASANT PRAIRIE

 10-20-14

Jeffrey A. Seitz, P.E., Date
Senior Construction Manager

Jane M. Romanowski Date
Village Clerk

 10-20-14

Daniel F. Snyder, P.E., Date
Senior Director

John P. Steinbrink Date
Village President

Attachments: Standard Terms and Conditions of Service.

EXHIBIT A
GAI CONSULTANTS, INC.
STANDARD TERMS AND CONDITIONS
FOR PROFESSIONAL SERVICES

1. Scope of Services and Extent of Agreement - GAI shall perform the Services as described in GAI's Proposal to which these Terms and Conditions are attached for the specified Project, incorporated herein by reference.

No modification or changes to these Terms and Conditions may be made except by written instrument signed by the parties. CLIENT acknowledges that he/she/it has read these Terms and Conditions, understands them, agrees to be bound by them, and further agrees that they are the complete and exclusive statement of the AGREEMENT between the parties, superseding all proposals, oral or written understandings, or other prior agreements other than those above referred to and all other communications between the parties relating to the subject matter thereof.

2. Compensation – GAI hereby agrees to accept and CLIENT agrees to pay the compensation on either a time (hourly) and expense basis in accordance with GAI's rates in effect at the time of performance, or lump sum basis as set forth in GAI's Proposal to perform the Services.

If GAI's services are performed on an HOURLY BASIS, GAI will be paid for all time rendered to the project, including project scoping by professional, technical, and clerical personnel in accordance with the attached Hourly Rate Schedule. Time required for personnel of GAI to travel between GAI's office and the Site (or any other destination applicable to the project) is charged in accordance with the rates shown in the attached Hourly Rate Schedule. If overtime for non-exempt personnel (as defined by statute) is required, the overtime rate charged will be 1.20 times the invoice rate shown on the attached Hourly Rate Schedule.

3. Invoicing/Payment

- A. GAI will submit invoices periodically, but not more frequently than every two weeks, for Project services performed during the period or upon completion of the Project, whichever is earlier.

- B. Invoices are due and payable in U.S. dollars within 30 days from date of invoice. All charges not paid within 30 days are subject to a service charge of 1-1/2 percent per month or a fraction thereof, plus all costs and expenses of collection, including without limitation, attorneys' fees. In addition to the foregoing, should CLIENT fail to pay any invoice within 45 days of the invoice date, GAI may, in its sole discretion, upon 3 days written notice to CLIENT, stop work and recover from CLIENT payment for all services performed prior to the work stoppage, plus all amounts for interest, penalties and attorney's fees that may be recoverable under applicable law, including without limitation, prompt payment and/or lien laws. GAI will resume performance once CLIENT pays all outstanding amounts due plus any advance payment(s) or other security in GAI's sole discretion deemed necessary by GAI.

- C. CLIENT will be invoiced for external expenses, such as travel, lodging, sub-contracted services, etc., at direct cost plus a 10% handling and administrative fee.

- D. Payments shall include the GAI invoice number and be mailed to the address on the proposal, to the attention of Accounts Receivable.

4. Changes – CLIENT and GAI may make additions to the scope of work by written Change Order. CLIENT may omit work previously ordered by written instructions to GAI. The provisions of these Terms and Conditions, with appropriate changes in GAI's Compensation and Project Schedule, shall apply to all additions and omissions.

5. CLIENT Responsibilities – CLIENT represents, with the intent that GAI rely thereon, that it has sufficient financial resources to pay GAI as agreed to in these Terms and Conditions and, as applicable and necessary for GAI to perform its services, CLIENT will:

- A. Provide all criteria and full information as to its requirements for GAI's services, including design or study objectives, constraints, third party certification requirement(s), standards or budget limitation(s).

- B. Assist GAI by placing at its disposal all available information pertinent to the Project and/or GAI's services including the actual or suspected presence of hazardous waste, materials or conditions at or beneath the Project site, record ("As-Built") drawings, surveys, previous reports, exploration logs of adjacent structures and any other data relative to the Project. Unless otherwise noted, GAI may rely upon such information.

- C. Upon identification by GAI and approval by CLIENT of the necessity and scope of information required, furnish GAI with data, reports, surveys, and other materials and information required for this Project, all of which GAI may rely upon in performing its services, except those included in GAI's scope of services.

- D. Guarantee access to the property and make all provisions for GAI to enter upon public and private lands and clear all exploration location(s) for buried utilities/piping/structures as required for GAI to perform its services under these Terms and Conditions.

- E. Examine all studies, reports, sketches, opinions of the construction costs, specifications, drawings, proposals and other documents presented by GAI to CLIENT and promptly render in writing the decisions pertaining thereto within a period mutually agreed upon.

- F. Designate in writing a person to act as CLIENT'S representative with respect to the services to be rendered under these Terms and Conditions. Such person shall have complete authority to transmit instructions, receive information, interpret and define CLIENT's policies and decisions with respect to materials, equipment, elements and systems pertinent to GAI's services.

- G. Give prompt written notice to GAI whenever CLIENT observes or otherwise becomes aware of any development that affects the scope or timing of GAI'S services, or any defect in the Project or work of Contractor(s).

- H. Furnish approvals and permits from all governmental authorities having jurisdiction over the Project and such approvals and consents from others as may be necessary for completion of the Project.

- I. Furnish such legal and insurance counseling services as CLIENT may require for the Project.

6. Schedule/Delays – GAI shall commence performance upon receipt of the CLIENT's written authorization to proceed and shall perform its professional services in accordance with the schedule set forth in its Proposal, provided however, the performance of these Terms and Conditions, except for the CLIENT's payment of money for services already rendered, shall be excused in the event performance of these Terms and Conditions is prevented or delays are occasioned by factors beyond GAI's control, or by factors which could not reasonably have been foreseen at the time this Exhibit A was prepared and executed. The delayed party's performance shall be extended by the period of delay plus a reasonable period to restart operations.

7. Document Ownership and Reuse

- A. All reports, drawings, specifications, manuals, learning and audio visual materials, boring logs, field data, laboratory test data, calculations, estimates, and other documents (collectively "Work Product") prepared by GAI are instruments of service shall remain the property of GAI. Unless otherwise notified by

- CLIENT, GAI will retain all pertinent records relating to the Services performed for a period of two (2) years following submission of the report, design documents or other project deliverables, during which period the records will be made available at GAI's office to the CLIENT at reasonable times.
- B. Any reuse of the Work Product described above without written verification or adaptation by GAI, as appropriate, for the specific purpose intended, will be at CLIENT's sole risk and without liability or legal exposure to GAI. CLIENT shall indemnify and hold harmless GAI from all claims, damages, losses and expenses including attorneys' fees arising out of or resulting there from. Any future verification or adaptation of such Work Product will entitle GAI to further compensation at rates to be agreed upon by CLIENT and GAI.
- C. Unless specified otherwise in GAI's Proposal, GAI will dispose of all materials and samples obtained in the investigation portion of the project 90 days after completion of the report. Further storage or transfer of samples will be made at CLIENT's expense.
- D. CLIENT recognizes that site conditions where samples and data are gathered do vary with time and that particularly subsurface conditions may differ from those encountered at the time and location where explorations or investigations are made and, therefore, the data, interpretations, and recommendations of GAI are based solely on the information available at the time of the investigation. GAI shall not be responsible for the interpretation by others of the information it develops.
8. Standard of Performance – GAI will perform its Services with that level of care and skill ordinarily exercised by other professionals practicing in the same discipline(s), under similar circumstances and at the time and place where the Services are performed, and makes no warranty, express or implied, including the implied by law warranties of MERCHANTABILITY AND FITNESS FOR A PARTICULAR PURPOSE.
9. Insurance
- A. GAI shall procure and maintain such insurance as is required by law as of the date first written above and during the performance of the Agreement, and subject to the terms and conditions of the policies, keep in force the following insurance:
- Worker's Compensation Insurance with Other States endorsement, including Employer's Liability Insurance for its employees in the amount of \$500,000; Comprehensive General Liability Insurance, including Protective and Completed Operations, covering bodily injuries with limits of \$1,000,000 per occurrence, and property damage with limits of \$1,000,000 per occurrence; Comprehensive Automobile Liability Insurance, including operation of owned, non-owned and hired automobiles, with combined single limits for bodily injury and property damage of \$1,000,000 per occurrence; Excess Umbrella Liability Insurance with limits of \$1,000,000 in the aggregate.
- B. If CLIENT requires additional types or amounts of insurance coverage, GAI, if specifically directed by CLIENT, will purchase additional insurance (if procurable) at CLIENT's expense; but GAI shall not be responsible for property damage from any cause, including fire and explosion, beyond the amounts and coverage of GAI's insurance specified above.
- C. CLIENT will require that any Contractor(s) performing work in connection with GAI's Services will name GAI as an additional insured on their insurance policies. In addition, in any hold-harmless agreements between CLIENT or Owner and any contractor who may perform work in connection with any professional services rendered by GAI, CLIENT will require such contractor(s) to defend and indemnify GAI against third party suits.
- D. It is agreed that GAI shall have no responsibility: 1) To supervise, manage, direct, or control CLIENT or its Contractors', subcontractors' or their employees; 2) For any of CLIENT's or its Contractors, subcontractors or agents or any of their employees' safety practices, policies, or compliance with applicable federal, state and/or local safety and health laws, rules or regulations; 3) For the adequacy of their means, methods, techniques, sequencing or procedures of performing their services or work; or 4) For defects in their work.
10. Indemnity – Subject to the Limitation(s) of Liability provision(s) below in Articles 11 and 12, GAI agrees to indemnify and hold harmless CLIENT, and its officers, directors, and employees from and against any and all claims, suits, liability, damages, injunctive or equitable relief, expenses including reasonable attorneys' fees, or other loss (collectively "Losses") to the extent caused by GAI's negligent performance of Services under these Terms and Conditions.
11. Limitation of Liability – In the event of any loss, damage, claim or expense to CLIENT resulting from GAI's performance or non-performance of the professional services authorized under these Terms and Conditions, GAI's liability whether based on any legal theory of contract, tort including negligence, strict liability or otherwise under these Terms and Conditions for professional acts, errors, or omissions shall be limited to the extent any such claims, damages, losses or expenses result from the negligent act, errors or omissions of GAI or its employees occurring during performance under these Terms and Conditions. The total cumulative liability of GAI arising out of professional acts, errors, or omissions shall not exceed the greater of \$50,000 or two times the total compensation GAI receives from CLIENT under these Terms and Conditions. GAI's aggregate liability for all other acts, errors, or omissions shall be limited to the coverage and amounts of insurance specified in Article 9, above. The limitations stated above shall not apply to the extent any damages are proximately caused by the willful misconduct of GAI and its employees.
12. Disclaimer of Consequential Damages – Notwithstanding anything to the contrary in these Terms and Conditions, neither party shall have any liability to the other party for indirect, consequential or special damages including, but not limited to, liability or damages for delays of any nature, loss of anticipated revenues or profits, increased cost of operations or costs of shutdown or startup whether such damages are based on contract, tort including negligence, strict liability or otherwise.
13. Probable Construction Cost Estimates – Where applicable, statements concerning probable construction cost and detailed cost estimates prepared by GAI represent its judgment as a professional familiar with the construction industry. It is recognized, however, that neither GAI nor CLIENT has any control over the cost of labor, materials or equipment, over the contractors' methods of determining bid prices, or over competitive bidding or market conditions. Accordingly, GAI cannot and does not guarantee that bids, proposals, or actual costs will not vary from any statement of probable construction cost or other cost estimate prepared by it.
14. Confidentiality/Non-Disclosure – GAI shall not disclose, or permit disclosure of any information developed in connection with its performance under these Terms and Conditions or received from CLIENT or the PROJECT OWNER, or their affiliates, subcontractors, or agents designated by CLIENT as confidential, except to GAI's employees and subcontractors who need such information in order to properly execute the services of these Terms and Conditions, and shall require any such of its employees and subcontractors and their employees not to disclose or permit disclosure of any of such information, without the prior written consent of CLIENT. The foregoing shall not prohibit GAI from disclosing information in response to any federal, state or local government directive or judicial

order, but in the event GAI receives or is threatened with such an order or has actual knowledge that such an order may be sought or be forthcoming, GAI shall immediately notify CLIENT and assist CLIENT in CLIENT's undertaking such lawful measures as it may desire to resist the issuance, enforcement and effect of such an order. GAI's obligation to resist such an order and assist CLIENT and the PROJECT OWNER is contingent upon GAI receiving further compensation for such assistance plus all costs and expenses, including without limitation reasonable attorney's fees, incurred by GAI.

15. Certifications – GAI shall not be required to execute any certification with regard to work performed, tested, and/or observed under these Terms and Conditions unless:

- A. GAI concludes that it has performed, tested and/or observed sufficient work to provide a sufficient basis for it to issue the certification; and
- B. GAI believes that the work performed, tested or observed meets the certification criteria; and
- C. GAI gave its written approval of the certification's exact form before executing these Terms and Conditions.

Any certification by GAI shall be interpreted and construed as an expression of professional opinion based upon the Services performed by GAI, and does not constitute a warranty or guaranty, either expressed or implied.

16. Miscellaneous Terms of Agreement

- A. These Terms and Conditions shall be subject to, interpreted, and enforced according to the laws of the Commonwealth of Pennsylvania without giving effect to its conflict of law principles. If any part of these Terms and Conditions shall be held illegal, unenforceable, void, or voidable by any court of competent jurisdiction, each of the remainder of the provisions shall nevertheless remain in full force and effect and shall in no way be affected, impaired, or invalidated.
- B. Neither the CLIENT nor GAI may delegate, assign, sublet, or transfer their duties or interest as described in these Terms and Conditions and GAI's Proposal without the written consent of the other party. Both parties relinquish the power to assign and any attempted assignment by either party or by operation of law shall be null and void.
- C. These Terms and Conditions shall be binding upon the parties hereto, their heirs, executors, administrators, successors, and assignees. In the event that a dispute should arise relating to the performance of the Services to be provided under these Terms and Conditions and GAI's Proposal, and should that dispute result in litigation, it is agreed that each party shall bear its own litigation expenses, including staff time, court costs, attorneys' fees, and other claim-related expenses.
- D. CLIENT shall not assert any claim or suit against GAI after expiration of a Limitation Period, defined as the shorter of (a) three (3) years from substantial completion of the particular GAI service(s) out of which the claim, damage or suit arose, or (b) the time period of any statute of limitation or repose provided by law.

In the event of any claim, suit or dispute between CLIENT and GAI, CLIENT agrees to only pursue recovery from GAI and will not to seek recovery from, pursue or file any claim or suit, whether based on contract, tort including negligence, strict liability or otherwise against any director, officer, or employee of GAI.

- E. No modification or changes in the terms of this Agreement may be made except by written instrument signed by the parties. CLIENT acknowledges that they have read this AGREEMENT,

understands it, agrees to be bound by its terms, and further agrees that it is the complete and exclusive statement of the AGREEMENT between the parties superseding all work orders, oral or written understandings, or other prior agreements other than those above referred to and all other communications between the parties relating to the subject matter thereof.

F. Either the CLIENT or GAI may terminate or suspend performance of these Terms and Conditions without cause upon thirty (30) days written notice delivered or mailed to the other party.

(1) In the event of material breach of these Terms and Conditions, the party not breaching the AGREEMENT may terminate it upon ten (10) days written notice delivered or mailed to the other party, which termination notice shall state the basis for the termination. The AGREEMENT shall not be terminated for cause if the breaching party cures or commences to cure the breach within the ten day period.

(2) In the event of the termination, other than caused by a material breach of these Terms and Conditions by GAI, CLIENT shall pay GAI for the Services performed prior to the termination notice date, and for any necessary services and expenses incurred in connection with termination of the project, including but not limited to, the costs of completing analysis, records and reports necessary to document job status at the time of termination and costs associated with termination or subcontractor and/or sub-consultant contracts. Such compensation shall be based upon the schedule of fees used by GAI.

(3) In the event CLIENT delays providing written authorization to proceed within 45 days of the date of GAI's Proposal or suspends GAI's performance for 45 days or more after authorization has been given, GAI reserves the right, in its sole discretion, to revise its cost, compensation and/or hourly rates to its then current rates prior to resuming performance under these Terms and Conditions.

G. All notices required to be sent hereunder shall be either hand delivered, with signed receipt of such hand delivery, or sent by certified mail, return receipt requested.

H. The paragraph headings in these Terms and Conditions are for convenience of reference only and shall not be deemed to alter or affect the provisions hereof.

I. Unless expressly stated to the contrary, the professional services to be provided by GAI do not include meetings and consultations in anticipation of litigation or arbitration or attendance as an expert witness in any deposition, hearing, or arbitration. If requested, these services will be provided by an amendment to these Terms and Conditions, setting forth the terms and rates of compensation to be received by GAI.

J. Nothing herein shall be construed to give any rights or benefits hereunder to anyone other than CLIENT, the PROJECT OWNER if different than CLIENT and GAI.

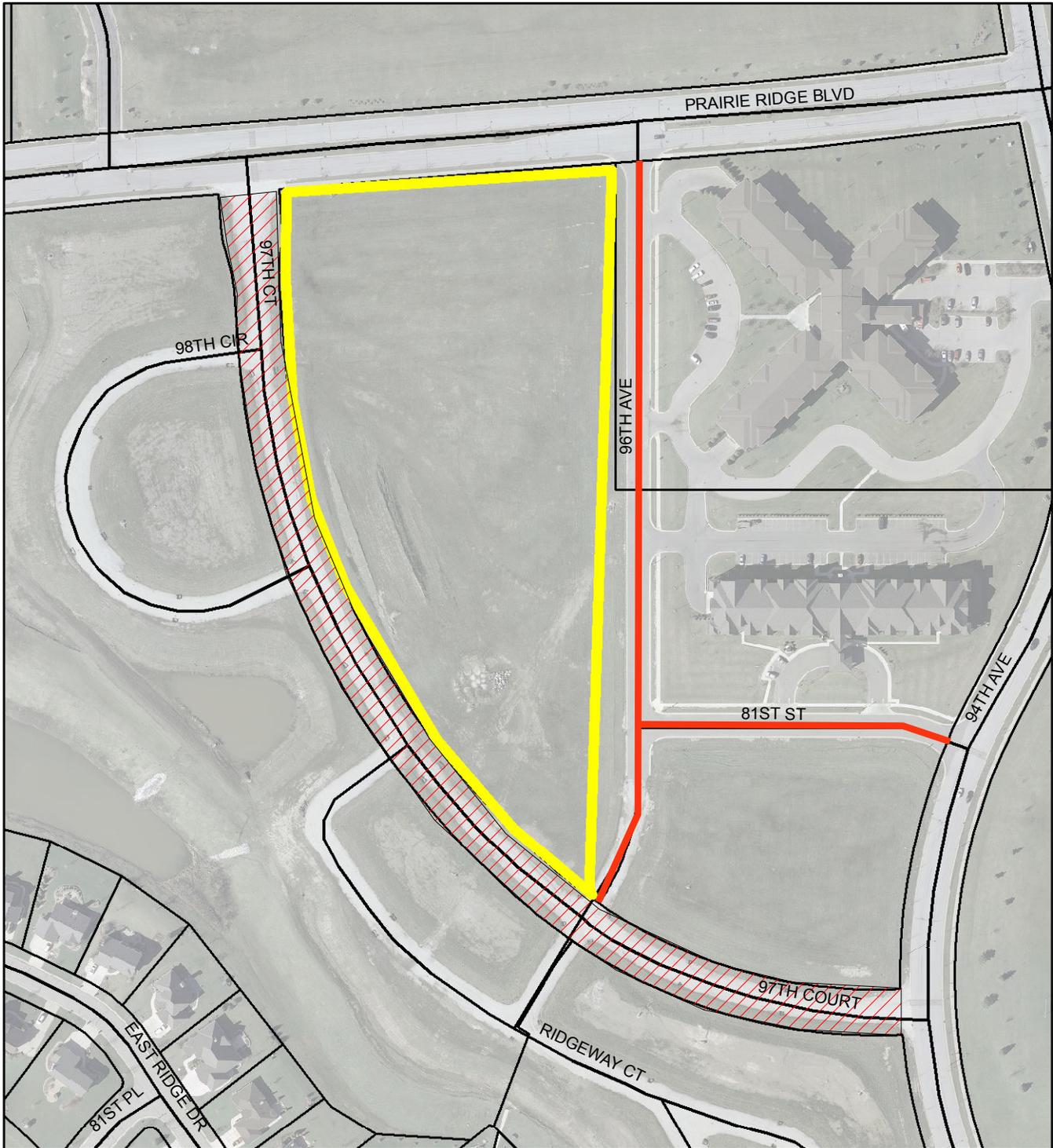
K. GAI is an Equal Opportunity Employer. GAI complies with the Office of Federal Contract Compliance Programs Affirmative Action Programs as outlined in 41 CFR 60-1.4(a)(b), 41 CFR 60-250.5(a)(b), and 41 CFR 60-741.5(a)(b).

[END OF TERMS & CONDITIONS]

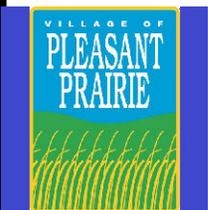
 TO BE FINAL PAVED

 97TH COURT IMPROVEMENTS TO NEW ROAD STANDARD

 DEVELOPMENT



2



THE ADDISON OF PLEASANT PRAIRIE



RESOLUTION #14-34

**RESOLUTION RELATING TO AMENDMENT
OF THE 2014 BUDGET**

WHEREAS, the Village Board of the Village of Pleasant Prairie, authorizes amendments to the 2014 Budget, and;

WHEREAS, it is necessary to *make* certain adjustments in departmental budgets during the fiscal year, as situations change and;

WHEREAS, Fire Department's fire sprinkler plan review expense has exceeded budget, but has been offset by an increase in revenue;

WHEREAS, a budget amendment is necessary to increase budgeted expenses and respectively increase budgeted revenue the same amount to compensate for the increase in expenses and;

NOW, THEREFORE, BE IT RESOLVED that the Village Board of the Village of Pleasant Prairie hereby authorizes amendments to the 2014 Budget.

Passed this 3rd of November, 2014

John P. Steinbrink, President
Village of Pleasant Prairie

Attest:

Jane M. Romanowski, Village Clerk

2014 Budget Amendment

Fire Department

Budget Transfer #148

Org	Object	Description	Reason	Amount
<u>Revenue</u>				
10442210	443004	Fire Dept Permits	Increased Building Activity	15,000
			Total Revenue Increase	15,000
<u>Expenses</u>				
10522210	500275	Fire Sprinkler Plan Review	Increased Building activity/ Increased reviews	15,000
			Total Expense Increase	15,000



2015 WISCONSIN MARATHON

THIS AGREEMENT, made this 22 day of October, 2014, by and between the Wisconsin Marathon, LLC, hereinafter referred to as "Wisconsin Marathon" and the Village of Pleasant Prairie, hereinafter referred to as "the Village".

WHEREAS, Wisconsin Marathon conducts and promotes the Wisconsin Marathon; and,

WHEREAS, Wisconsin Marathon wishes to race along Lake Michigan on Lakeshore Drive and through various neighborhoods in Carol Beach; and,

WHEREAS, Wisconsin Marathon will provide the residents residing along the route with information pertaining to the race course and anticipated start and finish times of the race; and,

WHEREAS, Wisconsin Marathon requests the Village provide public services along the race course within the Village; and,

WHEREAS, the cost of the public services provided to Wisconsin Marathon will be reimbursed to the Village in full, at the actual cost of the services provided.

NOW, THEREFORE, the parties hereto do mutually agree to the terms of this agreement under the conditions described below:

1. The Wisconsin Marathon race course begins in the City of Kenosha, transitions into the Village through a residential neighborhood in the eastern part of the Village, and returns to the City of Kenosha for the finish (**See Exhibit A**).
2. Wisconsin Marathon shall provide Pleasant Prairie residents residing along the specified route information pertaining to road closures, detours, routes and anticipated start and finish times of the race a minimum of 45 days prior to the race.
3. The Village will agree to the race course proposed by Wisconsin Marathon after the residents have had an opportunity to review the course, but no later than 30 days prior to the event.
4. The Village shall provide police, fire and rescue and public works services along the Wisconsin Marathon race course within the Village, at the expense of the Wisconsin Marathon.
5. Wisconsin Marathon agrees that all debris from water stations along the route in Pleasant Prairie will be completely cleaned and restored to their previous condition before the end of the day on May 2, 2015.

6. Wisconsin Marathon shall submit a plan for approval by the Village no later than 30 days before the race that specifically describes how residential access in the area will be accommodated along race course in order for residents to access their homes and race participants to safely run in the event. The Village encourages plan submission earlier than 30 days before the race in order for enough time to provide for any potential changes.
7. The Village shall be reimbursed in full for all actual expenses for police, fire and rescue and public works services provided for the Wisconsin Marathon (**See Exhibit B, Service Costs for 2014**) within 10 days of the receipt of invoice.
8. Wisconsin Marathon shall provide the Village with a Certificate of Insurance 10 days prior to the 2015 Wisconsin Marathon race, which will be held on May 2, 2015.
7. The Village shall provide Wisconsin Marathon with a Certificate of Insurance 10 days prior to the 2015 Wisconsin Marathon race, which will be held on May 2, 2015.

Wisconsin Marathon

BY  Date 10-22-14
Print Name: Jonathan Cain

Village of Pleasant Prairie

BY _____ Date _____
Michael R. Pollocoff, Village Administrator



Exhibit B

2014 Wisconsin Marathon May 3, 2014 Race

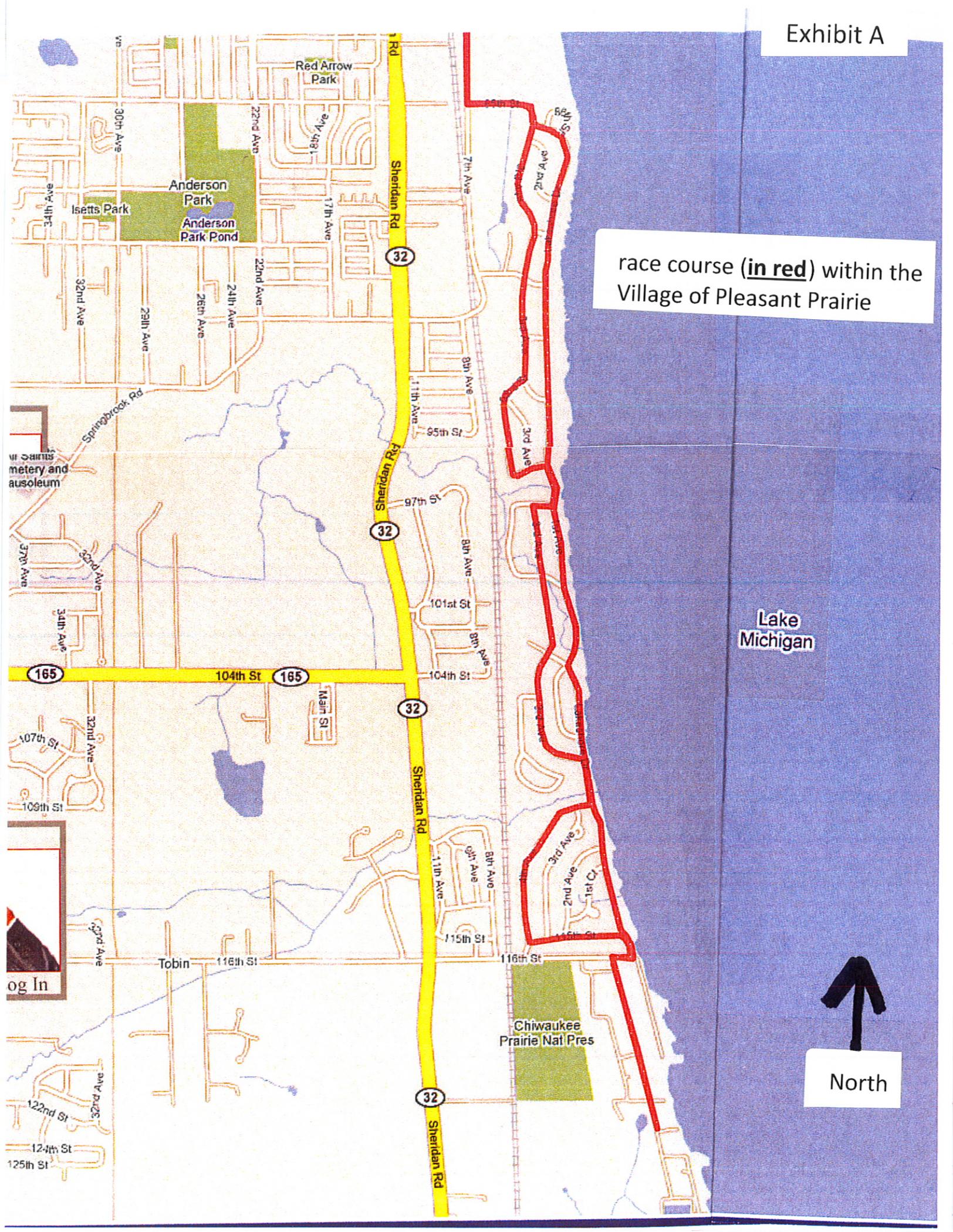
Village of Pleasant Prairie Service Costs Billed

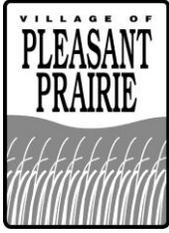
Public Works	\$	-
Police	\$	-
Fire & Rescue	\$	-
Total	\$	

No charges billed in 2014.

race course (in red) within the Village of Pleasant Prairie

Lake Michigan





Office of the Director of Public Works
John Steinbrink Jr., P.E.

To: Mike Pollocoff
From: John Steinbrink Jr.
Subject: Cleaning Services at the Roger Prange Municipal Center and Village Hall
Date: November 3, 2014

On October 8, a request for proposal of cleaning services was issued to VendorNet where it was sent to 160 cleaning companies. It was also advertised in the Kenosha News Legal Section for two weeks.

On October 28, 2014 at 1:00 p.m., sealed bids were opened to provide cleaning services at the Roger Prange Municipal Center and Village Hall. One of the bids was disqualified due to the omission of bid security as required by the RFP. Two other bids were received:

<u>Vendor</u>	<u>Monthly Amount</u>
Clean & Green Solutions	\$5,675.00
SCC Cleaning Company	\$5,832.33

The current contract holder, Clean Power, canceled their contract of \$4,240.86 monthly with Pleasant Prairie as of December 1, 2014.

Clean & Green Solutions is a local business in operation since 1993. Clean & Green was named one of the “Fast Five” businesses in 2013 by the Kenosha Area Business Alliance and the Kenosha Chamber of Commerce. They are currently providing cleaning services to Riley Construction, Boys & Girls Club of Kenosha, IRIS USA, and Centrisys, among others.

I recommend a contract be awarded to Clean and Green Solutions for the amount of \$5,675.00 per month to provide cleaning services at the Roger Prange Municipal Center and Village Hall for a three year contract. The contract will begin on December 1, 2014 and terminate December 1, 2017.

**VILLAGE OF PLEASANT PRAIRIE
REQUEST FOR PROPOSAL
CLEANING SERVICES
PROJECT NO. 14FAC-10
ROGER PRANGE MUNICIPAL CENTER
VILLAGE HALL**

INTRODUCTION

SEALED BIDS SUBJECT TO THE TERMS AND CONSIDERATIONS OF THIS REQUEST FOR PROPOSAL WILL BE RECEIVED BY THE DIRECTOR OF PUBLIC WORKS, VILLAGE OF PLEASANT PRAIRIE, 8600 GREEN BAY ROAD, PLEASANT PRAIRIE, WISCONSIN 53158.

ISSUE DATE: **October 8, 2014**

BIDS: **VILLAGE OF PLEASANT PRAIRIE
CLEANING SERVICES**

**DEADLINE FOR RECEIPT
OF BID:** **October 28, 2014 – 1:00 PM**

OPENING OF PROPOSAL: **October 28, 2014 – 1:00 PM
Roger Prange Municipal Center
8600 Green Bay Road
Pleasant Prairie, WI 53158**

CONTACT PERSON: **JOHN STEINBRINK JR.
DIRECTOR OF PUBLIC WORKS
8600 GREEN BAY ROAD
PLEASANT PRAIRIE, WI 53158
(262) 925-6765**

BIDS - IN ACCORDANCE WITH THE ABOVE AND IN COMPLIANCE WITH ALL TERMS AND CONDITIONS, UNLESS OTHERWISE NOTED, THE UNDERSIGNED OFFERS AND AGREES, IF THE BID IS ACCEPTED, TO PROVIDE **CLEANING SERVICES** AS DESCRIBED HEREIN, FOR WHICH PRICES ARE QUOTED AND DELIVERED TO THE VILLAGE OF PLEASANT PRAIRIE WITHIN THE TIME SPECIFIED. IF THE VILLAGE ACCEPTS A BID, THE VILLAGE INTENDS TO ENTER INTO A CONTRACTUAL AGREEMENT WITH THE CONTRACTOR PROVIDING THE SELECTED SERVICE. CONTRACT DISCUSSIONS AND NEGOTIATIONS WILL FOLLOW SELECTION OF THE APPARENT SUCCESSFUL BID. THE VILLAGE OF PLEASANT PRAIRIE RESERVES THE RIGHT TO NEGOTIATE FURTHER WITH ONE OR MORE BIDDERS. THE CONTENTS OF THIS SPECIFICATION AND THE SUCCESSFUL RESPONDENT'S BID WILL BECOME AN INTEGRAL PART OF THE CONTRACT, BUT MAY BE MODIFIED BY PROVISIONS OF THE CONTRACT. BIDDERS MUST BE AMENABLE TO INCLUSION IN A CONTRACT OF ANY INFORMATION PROVIDED EITHER IN RESPONSE TO THIS SPECIFICATION OR SUBSEQUENTLY DURING THE SELECTION PROCESS. BIDDERS ARE REQUESTED TO SUBMIT CURRENT CONTRACT FORMS WITH THEIR QUOTE FOR REVIEW BY THE VILLAGE. IN THE EVENT THAT A POTENTIAL RESPONDENT WISHES TO RESPOND TO THIS BID, BUT WERE NOT SENT ONE DIRECTLY, THEY SHOULD DIRECT THEIR REQUEST TO THE CONTACT PERSON LISTED ABOVE.

PART I

GENERAL INFORMATION

The purpose of this specification is to obtain bids from interested and qualified vendors and then to award a contract to provide the Village of Pleasant Prairie (the Village) with **CLEANING SERVICES** as identified within this document.

INTRODUCTION AND GENERAL DESCRIPTION

The Village of Pleasant Prairie is requesting proposals for janitorial cleaning services from qualified firms capable of providing all necessary labor, supervision, materials, equipment and supplies for the following Village locations for a three-year period:

- Roger Prange Municipal Center
8600 Green Bay Road
- Village Hall
9915 39th Avenue

GENERAL/BUILDING INFORMATION

Roger Prange Municipal Center, 8600 Green Bay Road:

The Roger Prange Municipal Center is operational 24 hours per day, seven days per week. The building includes the Pleasant Prairie Police Department which is staffed 24 hours per day, seven days per week. Cleaning duties for the Police Department must be performed seven (7) days per week and holidays and are listed in Exhibit C.

The Roger Prange Center also houses the Village Department of Public Works and Information Technology Department. Primary operation hours are Monday through Friday, 6:00am to 5:00pm but may be staffed 24 hours per day, seven days per week for seasonal Village services. Cleaning duties for the Department of Public Works and the I.T. Department must be performed five (5) days per week, Monday through Friday, and are listed in Exhibit C.

Village Hall, 9915 39th Ave:

The Village Hall is primarily operational Monday through Friday from 8:00am to 5:00pm. Cleaning duties for the Village Hall must be performed five (5) days per week, Monday through Friday, and are listed in Exhibit A.

SCOPE OF SERVICES

General

Contractor shall furnish all labor, supervision, equipment, cleaning supplies, and any other materials required to maintain a clean, sanitary and safe environment in the buildings listed in this RFP. Details of each building, are included in this document in Exhibits B, D and E. The information listed in Exhibit A & C – Master Specifications are meant to serve as the minimum criteria for services provided, and may or may not be sufficient to present a consistent clean appearance. As the intent of this contract is to ensure a clean working environment, appearances and functions as outlined (Exhibits A & C – Master Specifications) will be used to evaluate contract performance. It is not represented that the list of services required is a complete list of the tasks to be performed, but it is understood that all items not listed, but required to properly clean and maintain the buildings in this RFP at a high standard of cleanliness, shall be included as though enumerated in detail. During bad or inclement weather, the Contractor shall maintain the consistent clean, sanitary and safe environment as required. Contractor shall prohibit workers from disturbing paper on desks, opening desk drawers or cabinets, refrigerators (exception that refrigerators may be opened when cleaned) or using telephone or office equipment for personal use or

Contractor business. When worker(s) completes their duties in a given area they shall shut off all the lighting and lock all doors in the area, unless instructed otherwise.

Note: Whenever the word “clean” is used in the Exhibits, it is understood to mean scrub, wash, dust, damp clean, scrape, vacuum, clean or polish, as necessary, to bring the area or item cleaned to a condition free of dust, dirt or stains satisfactory to the Village. Cleaning is to be accomplished by hand and/or power tools using cloth, steel wool, scrub brushes with “green” or “environmentally friendly” abrasive powders, soaps, detergents, cleaners, solvent, bleaches, ammonia liquid and paste polishes, etc. Where the words “as needed” or “as required” is used in the Exhibits, it is understood to mean if any visible signs of dirt, film, or discoloration or if there is dust that can be detected by wiping your finger on the surface, it should be cleaned. Where the word “strip” is used, it shall mean the process prescribed by the manufacturer of the floor finish being used for removing the existing floor finish and to prepare the floor tile to receive new floor finish. Normally, floor stripping requires the use of one or more of the following: Power floor scrubbing machines, scouring pads, brushes, rags, mops, etc. with an approved material, in combination with the proper amount of water to satisfactorily remove all old floor finish, dust, dirt, grease stains and wax.

Glass/Window Cleaning

All regular inside windows, door glass (inside/outside including sills), and partition glass (inside/outside) must be cleaned in each location by the Contractor. The cost for interior window cleaning services is to be included in the monthly billing cost.

All buildings will require exterior window cleaning services once per year. Exterior/perimeter windows will be thoroughly washed and cleaned at all listed buildings using a non-abrasive, non-corrosive solution that will leave all surfaces free of spots, streaks, or other dirt or residue. The annual window cleaning will be done in June of each year with the exact schedule mutually agreed upon. All work will be rendered in accordance with OSHA safety regulations and to the satisfaction of the Village.

WORK SCHEDULE

Work schedules will be established to meet the daily demands based on the work schedule of the building occupants. A schedule of hours per days for each building will be mutually agreed upon with the successful contractor. **In the event the contractor has a personnel shortage, permission must be authorized to work beyond the agreed upon hours or weekends to achieve the required level of cleaning services.**

SECURITY

The Village shall complete background checks on all Contractor’s personnel prior to starting any activity for the Village. All costs associated with the background checks are to be borne by the Contractor. The Contractor will not use any personnel for whom background checks have revealed factors that make them unsuitable for the activity to be undertaken for the Village. This includes replacement personnel.

Due to the very nature of work housed in the facilities, the Contractor and his employees shall be required to comply with any and all building security measures provided by the Village to ensure that the integrity of confidential and sensitive work is maintained and secured. The Contractor is responsible for training their employees in security matters pertaining to the facilities. No person shall be allowed to perform services unless they have successfully passed the background check. Neither Contractor nor his/her staff shall permit any other individual to have access to the buildings, rooms, nor grounds designated herein, without prior approval of the Contractor’s supervisor or his designee. Anyone not employed by the janitorial service will not be permitted on Village property. Unauthorized personnel that are on site may be cause for cancellation of the contract. All actions taken by the Contractor in regard to employee discipline shall be at the sole discretion of the Contractor. The Village shall be held harmless in any disputes the Contractor may have with the Contractor's employees.

BUILDING SECURITY (KEYS/ACCESS)

The Village will arrange to give Contractor card access to the Roger Prange Municipal Center and Village Hall for cleaning service as required to perform their duties. These cards and any keys required to perform the required duties will be the responsibility of the Contractor's supervisor.

Contractor must report lost or misplaced cards and keys within 24 hours. Contractor will be charged a fee of \$10 (ten dollars) for each replacement card and key. At the point of contract end, the Contractor shall immediately return access cards and keys to the Village within 24 hours.

Contractor is expected to have all lighting off, all windows closed and securely latched, and all doors closed and locked at the end of shift. Contractor is obligated to secure buildings and to shut off all lighting in the unattended buildings and at the end of the shift, check all outside access points for security breaches including unlocked doors or windows.

If Contractor finds a malfunctioning door or window that does not lock, Contractor is to contact the Department of Public Works after-hours emergency phone number.

Regardless of the building being worked in, the Contractor's staff shall not:

- Bring firearms, knives or any other prohibited weapons or contraband into the building.
- Loan out card to other persons.
- Permit access by anyone who does not share the same privilege.
- Use emergency exits unless there is an emergency.
- Provide building access to others through emergency exits.
- Block any secured door

SAFETY

Contractor shall take all precautions necessary for the protection against injury of all persons engaged at the sites in the performance of this Contract. Contractor shall observe all pertinent safety practices and comply with any and all applicable safety regulations. Contractor will have, in place, in all assigned areas, the personal protective equipment for compliance with State, Federal, and local laws at all times. Contractor shall ensure that all of its employees and agents abide by all safety rules and regulations. Contractor shall ensure that its employees and agents conform to all Federal, State and Municipal safety and health regulations and shall assume full responsibility for any violations and/or non-compliance with such regulations.

The Contractor will submit a written list of all supplies with attached Material Safety Data Sheets (MSDS) intended for use in the building. This applies to any change in supplies used throughout the term of this contract.

SUPERVISOR'S RESPONSIBILITIES

Contractor shall supply a full time dedicated supervisor acceptable to the Village who will have the authority to immediately execute work requests made by the Village. Contractor's office management and job supervisors will be responsible for the quality of the cleanliness and be available for Village contacts on a 24-hour basis. Contractor shall at all times maintain good order among its employees and shall ensure compliance with building rules and regulations as well as any new programs that may be introduced. Contractor shall assign employees who are sufficiently fluent in English to comprehend the instructions about how premises should be cleaned and about what to discard or retain, to understand safety and operating instructions on any equipment being used, to understand instructions and warnings on any chemicals used, and to communicate with emergency personnel during emergencies.

ITEMS REQUIRING REPAIR

Contractor's employees shall report, through their supervisors, all conditions requiring attention of the Village, such as broken fixtures, broken dispensers, leaking pipes, defective electrical equipment, etc. Unusual conditions shall also be reported daily, such as unlocked doors, non-routine occupancy, etc.

EQUIPMENT

Unless otherwise noted, all equipment required to carry out the cleaning operations within the scope of this contract shall be provided by the Contractor and meet the standards of the OSHA and the State of Wisconsin safety codes. Space will be provided in each building as applicable for all equipment supplied by the Contractor. The equipment must be capable of providing high quality, commercial grade janitorial cleaning. Equipment must be maintained in good operating condition and in sufficient quantities to adequately perform all services, and available to the Contractor's employees at all times. All equipment must be OSHA certified and/or meet all OSHA requirements. Contractor shall provide workers with appropriate tools for successful completion of job. Equipment shall be designed with safeguards, such as rollers or rubber bumpers, to reduce potential damage to building surfaces.

EXPENDABLE SUPPLIES

Expendable supplies such as toilet tissue, paper towels (including kitchenette areas), soap for dispensers, trash liners, and bathroom air fresheners shall be furnished by the Village. The Contractor shall be responsible for servicing all dispensers of such supplies on a daily basis using the Village furnished supplies. The Contractor will be responsible for the inventory of supplies and for notifying the Village immediately when supplies need to be replenished. The Contractor will be required, on a quarterly basis, to provide the Village a Usage History of Paper Products Utilized at each Building.

STORAGE AREAS/SUPPLY REPLENISHMENT

The Contractor shall maintain all storage places in a neat and clean (sanitary) fashion, free of odors, debris, and other nuisances. Contractor shall adhere to general safety and security standards for moving equipment to other Village buildings.

DAMAGE TO VILLAGE PROPERTY

The Contractor shall report to the Village, without delay, any and all damage to the Village's buildings, equipment, furnishings or property caused by an act or omission of the Contractor or its employees. The repair/replacement services and all costs will be borne by the Contractor. If replacement is required, Contractor will reimburse the Village for all replacement costs with no deductions.

CLEANING QUALITY REQUIREMENTS

Services performed under this agreement shall be subject to inspection and approval of the Village. Unsatisfactory work will be called to the attention of Contractor. The Village will require Contractor to correct the work deficiencies and improve the overall work results to the satisfaction of the Village. Failure by Contractor to correct the work deficiencies will result in the imposition of deductions or termination of the Agreement. Contractor shall establish a quality control program to assure that the requirements of the contract are met, as specified.

INSURANCE

The Contractor shall agree that it will, at all times during the term of the agreement, keep in force and effect insurance policies required by the contract as noted below, issued by a company or companies authorized to do business in the State of Wisconsin and satisfactory to the Village. Such insurance shall be primary.

Prior to execution of the written contract, the Contractor shall furnish the Village with a Certificate of Insurance and upon request, certified copies of the required insurance policies. The Certificate shall reference the contract and provide for sixty (60) days advance notice of cancellation or non-renewal during the term of the agreement.

General Liability Insurance – Policy shall provide coverage for Premises and Operations, Products and Completed Operations, Broad Form Property Damage Endorsement, Personal Injury and Blanket contractual coverage. Limit of liability not less than \$1,000,000 Each Occurrence and Aggregate, \$1,000,000 Products and Completed Operations aggregate, and \$1,000,000 Personal Injury. The Village of Pleasant Prairie must be named as additional insured on the general liability and so stated on the certificate of insurance.

Worker's Compensation and Employer' Liability Insurance – Statutory worker's compensation benefits and employers' liability insurance with a limit of liability not less than \$100,000 each accident. The Village shall not be liable to Contractor or its employees for any injuries to Contractor's employees arising out of the performance of work under this agreement. Contractor and its worker's compensation insurance carrier agree to waive any and all rights of recovery from the Village for worker's compensation claims made by its employees. The Contractor agrees that the indemnification and hold harmless provision within this contract extends to any claims brought by or on behalf of any employee of the Contractor.

Worker's Compensation Waiver of Subrogation - Village shall not be liable to contractor or its employees for any injuries to contractor's employees arising out of the performance of work under this agreement. Contractor and its worker's compensation insurance carrier agree to waive any and all rights of recovery from the Village for worker's compensation claims made by its employees. The contractor agrees that the indemnification and hold harmless provisions within this contract extend to any claims brought by or on behalf of any employee of the contractor.

Fidelity/Employee Dishonesty Insurance – Contractor shall carry employee fidelity/dishonesty coverage with a limit of liability not less than \$25,000 to cover dishonest acts of their employee.

TERM, PRICING, INVOICING AND PAYMENT

Term: The initial term of this contract shall be effective for a period of three (3) years in accordance with the commence date by building as noted herein. The contract may be extended after the initial three-year term at the discretion of the Village.

Pricing: Vendors are to provide a firm fixed price per month inclusive of all labor, supervision, equipment, cleaning supplies, and any other materials required to provide janitorial cleaning services.

Invoicing: Contractor shall invoice the department monthly for services rendered under the provisions of this contract. A separate invoice is required for each building. Invoicing after each month's service shall be no later than the 10th of the month following the work period and must include the cost per month and the building location. Extra work, as authorized by the Village, shall be itemized on the invoice.

Payment: The Village's preference is to pay for goods/services on a credit card as long as no fees are imposed. Indicate in the pricing document whether you will accept a credit card for payment purposes. Vendor should note how many days after receipt and acceptance of goods/services or receipt of invoice (whichever is later), payment must be processed. If you are unable to accept credit card, payment will be made within thirty (30) days after acceptance of services and receipt of a properly documented invoice.

METHOD OF BID: Failure to comply with our required method of bid will be grounds for automatic disqualification of your bid. Use Request for Bid Form attached - **SUBMIT ALL BIDS IN DUPLICATE**. Submit your sealed bid with the proper identification on the front of the bid envelope.

INCURRING COST

The Village of Pleasant Prairie is not liable for any cost incurred by the contractor in replying to this request.

PRE-BID SITE INSPECTION –A pre-bid site inspection is scheduled for **Tuesday, October 21st at 10:00am at Village Hall and immediately following at the Roger Prange Municipal Center. Please report to Village Hall, 9915 39th Avenue no later than 10:00am on Tuesday, October 21st.**

SCHEDULE – Contractor should be prepared to begin work on December 1, 2014.

CLARIFICATION OF SPECIFICATIONS: It is the bidders' responsibility to completely inspect the site prior to submitting a bid to determine all requirements associated with the project. Failure to do so will in no way relieve the successful contractor from the necessity of providing, without additional cost to the Village of Pleasant Prairie, all necessary services that may be required to carry out the intent of the resulting contract.

SPECIFICATIONS:

Contractor shall abide by all Federal and State codes and laws.

PART II

GENERAL PROVISIONS

1. ANY QUESTIONS AND OR APPARENT CONFLICTS SHALL BE BROUGHT TO THE ATTENTION OF THE DIRECTOR OF PUBLIC WORKS. THE SERVICE FURNISHED SHALL MEET ALL APPLICABLE FEDERAL, STATE, LOCAL LAWS AND SAFETY STANDARDS.
2. EACH PROPOSAL SHALL BE ACCOMPANIED BY A DETAILED DESCRIPTION OF THE SERVICE AND EQUIPMENT, WHICH IT IS PROPOSED TO FURNISH AND TO WHICH THE PROJECT MUST CONFORM.
3. THE VILLAGE OF PLEASANT PRAIRIE RESERVES THE RIGHT TO ACCEPT THE PROPOSAL, WHICH IN THEIR JUDGEMENT, WILL BEST SERVE THE INTEREST OF THE VILLAGE. THE VILLAGE OF PLEASANT PRAIRIE RESERVES THE RIGHT TO REJECT ANY AND ALL BIDS.
4. IT IS NOT THE INTENTION OF THE VILLAGE OF PLEASANT PRAIRIE TO ELIMINATE VENDORS OR MANUFACTURERS OF SIMILAR OR EQUAL SERVICE/EQUIPMENT OF THE TYPES SPECIFIED. THE VILLAGE SHALL BE THE SOLE JUDGE OF SERVICE/EQUIPMENT THAT IS THE MOST ADVANTAGEOUS AND THE DECISION OF THE VILLAGE SHALL BE FINAL.
5. THE SERVICE AND EQUIPMENT MUST MEET THE MAJOR SPECIFIC REQUIREMENTS AND THE INTENT OF THE REQUIREMENTS AS SPECIFIED HEREIN. ALL ITEMS OF THESE SPECIFICATIONS SHALL CONFORM TO THE PURPOSE FOR WHICH IT IS INTENDED. RESPONDENT SHALL PROVIDE ONLY THAT SERVICE AND EQUIPMENT AS REQUIRED IN THE FOLLOWING REQUEST.
6. THE PRICES PROPOSED BY THE RESPONDENT SHALL BE THE PRICES TO BE PAID FOR ALL SERVICES FURNISHED UNDER THIS CONTRACT, IRRESPECTIVE OF THE TIME OF COMPLETION OR BEGINNING OF USE. NO INCREASE IN THE PRICES WILL BE ALLOWED UNDER ANY CIRCUMSTANCES AND ANY PROPOSAL WHERE ESCALATOR CLAUSES ARE ADDED OR APPENDED BY THE RESPONDENT WILL BE REJECTED.
7. CONTRACTOR TO WHOM THE CONTRACT IS AWARDED TO SHALL DELIVER TO OWNER, CERTIFICATES OF INSURANCE WHICH CONTRACTOR IS REQUIRED TO PURCHASE AND MAINTAIN, AT THEIR OWN EXPENSE.
8. CONTRACTOR TO WHOM THE CONTRACT IS AWARDED SHALL FURNISH A PERFORMANCE BOND AND PAYMENT BOND EACH IN AN AMOUNT EQUAL TO THE CONTRACT PRICE, AS A SECURITY FOR THE FAITHFUL PERFORMANCE OF THIS AGREEMENT AND PAYMENT OF OBLIGATIONS ARISING THEREUNDER. COST OF FURNISHING BOND(S) SHALL BE AT THE CONTRACTOR'S EXPENSE AND / OR INCLUDED IN THE PROPOSAL BID ITEMS FOR THE PROJECT.
9. WAGE RATES

EACH CONTRACTOR PERFORMING WORK ON THIS PROJECT SHALL COMPLY IN ALL RESPECTS WITH ALL LAWS GOVERNING THE EMPLOYMENT OF LABOR, SOCIAL SECURITY, AND UNEMPLOYMENT INSURANCE OF BOTH THE STATE AND FEDERAL GOVERNMENT. THERE SHALL BE PAID EACH EMPLOYEE ENGAGED IN WORK UNDER THIS CONTRACT AT

THE SITE OF THE PROJECT, NOT LESS THAN THE MINIMUM WAGE FOR THE CLASSIFICATIONS OF LABOR EMPLOYED. CONTRACTOR SHALL MAKE THEIR OWN INVESTIGATION LOCALLY AND SATISFY THEMSELVES AS TO AVAILABILITY OF LABOR.

10. THE CONTRACTOR SHALL COMPLETE THE WORK IN ACCORDANCE WITH THE SCHEDULE SPECIFIED IN THE AGREEMENT.

11. ANY RESPONDENT TO WHOM THE CONTRACT IS AWARDED IS PROHIBITED FROM ASSIGNING, TRANSFERRING, SUB-LETTING OR OTHERWISE DISPOSING OF THE SAME OR ANY PART OF THE WORK CALLED FOR BY THE SAME TO ANY OTHER PERSON, COMPANY OR CORPORATION.

12. PROPOSAL EVALUATION

THE PROPOSALS RECEIVED SHALL BE EVALUATED BY THE DIRECTOR OF PUBLIC WORKS AND THE VILLAGE ADMINISTRATOR. THIS EVALUATION WILL BE BASED AS MINIMUM, ON THE FOLLOWING CRITERIA:

COMMITMENT TO THE GENERAL CONDITIONS CONTAINED HEREIN.

COMPLETENESS OF THE PROPOSAL.

CONTRACTOR'S DEMONSTRATED CAPABILITIES AND QUALIFICATIONS.

MAINTENANCE CONSIDERATIONS AND RECOMMENDATIONS.

13. EXCEPTIONS:

CONDITIONAL PROPOSALS MAY BE CONSIDERED NON-RESPONSIVE AND MAY BE REJECTED.

CERTAIN EXCEPTIONS MAY BE ACCEPTED IF THEY ARE MINOR, OR IF THEY WILL PROVIDE EQUIPMENT OR COMPONENTS, WHICH ARE EQUAL TO OR SUPERIOR TO THESE SPECIFICATIONS.

EXCEPTIONS MUST BE NOTED IN THE PROPOSAL ON THE FORM PROVIDED BY THE VILLAGE OF PLEASANT PRAIRIE DEPARTMENT OF PUBLIC WORKS. EXCEPTIONS SHALL BE REFERENCED TO THE PARAGRAPH AND PAGE OF THESE SPECIFICATIONS WHERE THE ITEM APPEARS, AND DRAWINGS OR PHOTOGRAPHS AND TECHNICAL INFORMATION ABOUT THE EXCEPTION SHALL BE INCLUDED. ANY EXCEPTIONS MAY BE CONSIDERED BY THE VILLAGE DURING THE EVALUATION PROCESS, AND THE VILLAGE'S DECISION SHALL BE FINAL.

PROPOSALS TAKING TOTAL EXCEPTION TO THE SPECIFICATIONS WILL NOT BE CONSIDERED.

THE VILLAGE RESERVES THE RIGHT TO ACCEPT OR REJECT ANY OR ALL BIDS ON THE BASIS AS PURCHASER DEEMS TO BE IN THE BEST INTEREST OF THE VILLAGE.

14. CONTRACT AWARD

THE VILLAGE RESERVES THE RIGHT TO REJECT ANY AND ALL BIDS DEEMED TO BE UNRESPONSIVE. THE VILLAGE ALSO RESERVES THE RIGHT TO WAIVE ANY INFORMALITIES, IRREGULARITIES AND TECHNICALITIES IN PROCEDURES.

THE VILLAGE RESERVES THE RIGHT, BEFORE AWARDING THE CONTRACT TO REQUIRE A RESPONDENT TO SUBMIT SUCH EVIDENCE OF THEIR QUALIFICATIONS AS IT MAY DEEM NECESSARY. DOCUMENTATION THAT MAY BE REQUIRED IS FINANCIAL, TECHNICAL, AND OTHER QUALIFICATIONS AND ABILITIES OF THE RESPONDENT. THE VILLAGE SHALL BE THE FINAL AUTHORITY IN THE AWARD OF BIDS.

THE VILLAGE RESERVES THE RIGHT TO NEGOTIATE WITH ALL BIDDERS.

THE VILLAGE RESERVES THE RIGHT TO PURCHASE EQUIPMENT FROM MULTIPLE SOURCES.

15. BONDING

A BOND FOR 10% OF THE PROPOSAL PRICE FOR ONE YEAR OF CLEANING SERVICES WILL ACCOMPANY ALL BIDS SUBMITTED.

16. PRICE SHEET

BIDDERS SHALL COMPLETE THE "PRICE SHEET" PROVIDED BY THE VILLAGE OF PLEASANT PRAIRIE.

22. HISTORY AND FINANCIAL BACKGROUND

RESPONDENT SHALL COMPLETE THE HISTORY AND FINANCIAL BACKGROUND SURVEY AS PROVIDED BY THE VILLAGE OF PLEASANT PRAIRIE.

23. SUBMISSION OF PROPOSAL

YOUR PROPOSAL SHALL BE RETURNED IN THE FOLLOWING PRESCRIBED MANNER:

THE FIRST THREE (3) PAGES OF YOUR PROPOSAL SHALL BE THE FORMS PROVIDED BY THE VILLAGE OF PLEASANT PRAIRIE (IN THE REQUEST FOR PROPOSAL PACKET) COMPLETED IN FULL.

ORDER:

PAGE 1: RESPONDENT'S PROPOSAL

PAGE 2: RESPONDENT'S PROPOSAL
"HISTORY AND FINANCIAL BACKGROUND"

PAGE 3: RESPONDENT'S PROPOSAL
"SIGNATURE PAGE AND LEGAL STATUS"

PAGE 4: "CONTRACTOR'S AFFIDAVIT"

PAGE 5: DESCRIPTION OF SERVICE AND EQUIPMENT (See GENERAL PROVISIONS, #2)

RESPONDENT'S PROPOSAL

VILLAGE OF PLEASANT PRAIRIE
KENOSHA VILLAGE, WISCONSIN

PAGE 1

GENTLEMEN:

WE HEREBY PROPOSE TO FURNISH AS FOLLOWS:

CLEANING SERVICES – VILLAGE HALL COST:\$_____

CLEANING SERVICES – ROGER PRANGE MUNICIPAL CENTER COST:\$_____

ENCLOSED IS A CERTIFIED CHECK FOR _____; OR

ENCLOSED IS A PROPOSAL BOND FOR _____.

RESPECTFULLY SUBMITTED,

Title

BY: _____

Signature

Date

**VILLAGE OF PLEASANT PRAIRIE
RESPONDENT'S PROPOSAL
HISTORY AND FINANCIAL BACKGROUND**

17. Name of Company: _____

18. Date Your Company Entered the Business: _____

19. Names of Principals:

20. Current Number of Full-time Equivalent Employees:

Total Company

Sales and Marketing _____

Technical Support _____

Maintenance _____

Other _____

Total: _____

21. Number of Locations Serving this Village:

Sales _____

Service _____

22. Number of Equipment in Service _____

23. Cities, Villages, Towns Using Your Equipment _____

24. Dun & Bradstreet Rating _____

25. Major Subsidiaries, Siblings, Parent Co. _____

26. Description of Organization _____

**VILLAGE OF PLEASANT PRAIRIE
RESPONDENT'S PROPOSAL
SIGNATURE PAGE AND LEGAL STATUS**

PAGE 3

THE UNDERSIGNED CERTIFY THAT THEY ARE AN OFFICIAL LEGALLY AUTHORIZED TO BIND THEIR FIRM AND TO ENTER INTO A CONTRACT SHOULD THE VILLAGE ACCEPT THIS PROPOSAL.

PROPOSAL BY: _____
(Name of Firm)

LEGAL STATUS OF RESPONDENT: (Please check the appropriate box)

- 1. CORPORATION _____ STATE OF INCORPORATION _____
- 2. PARTNERSHIP _____ LIST NAMES _____

- 3. DBA _____ EXPLAIN _____

SIGNATURE OF RESPONDENT: _____ TITLE: _____

ADDRESS: _____ CITY: _____

ZIP: _____ TEL: _____

Signed this _____ Day of _____ 20____.

CONTRACTOR'S AFFIDAVIT

STATE OF WISCONSIN)

(SS.

_____ VILLAGE)

_____, an office of

to-wit: I, _____, being first duly sworn in oath, says:

That _____, has no contractual relationships whatsoever, either direct or indirect, with any officer, agent, or employee of the

Owner: _____; nor has any officer, agent, or employee of the Owner any financial interest, either direct or indirect, present or prospective, absolute or conditional in the contract to which this bond pertains, as this affiant well knows.

Dated at _____ this _____ day of _____, 20__

Affiant _____

Title _____

Subscribed and sworn to before me this _____ day of _____, 20__

Notary Public, State of Wisconsin

My Commission Expires: _____

**VILLAGE OF PLEASANT PRAIRIE
VILLAGE HALL
9915 39TH AVENUE
MASTER SPECIFICATIONS**

RESTROOMS (to be maintained daily Monday through Friday)

- Toilets, sinks, urinals shall be cleaned, sanitized, and polished.
- Trash containers shall be emptied and cleaned.
- Dispensers (soap, towel, tissue, napkin) shall be filled and cleaned.
- Glass, mirrors, chrome, hardware shall be cleaned and polished.
- Floors shall be swept, damp mopped and sanitized.
- Partitions, doors shall be dusted and/or spot cleaned.
- Walls around sinks, urinals and toilets shall be cleaned.
- Ceiling vents shall be wiped.

OFFICE AND CONFERENCE AREAS (to be maintained daily Monday through Friday)

- Front counter tops to be cleaned daily.
- Trash and recycling containers shall be emptied, daily, lined (once per week) and cleaned.
- All horizontal surfaces (ledges, sills, file cabinets, shelves, copiers, countertops, etc.) and desks shall be dusted and/or damp wiped once per week.
- All floors shall be swept and damp mopped daily.
- Carpeted areas and carpet mats in the lobby and hallways shall be vacuumed daily.
- Upholstered chairs and furniture shall be vacuumed and chair bottoms whipped once per week.
- Interior glass shall be cleaned as necessary.
- Baseboards, light switches, doors, frames, walls shall be spot cleaned when need arises.
- All conference table tops dusted and damp wiped daily.
- Walls shall be wiped to remove scuff marks.

ENTRY/WAITING AREA (to be maintained daily Monday through Friday)

- Floors damp mopped daily.
- Entrance glass doors shall be cleaned.
- Interior glass shall be cleaned.
- Mats shall be vacuumed if applicable.
- Scuff marks on marble shall be removed.

LUNCHROOM AREA (to be maintained daily Monday through Friday)

- Tables and chairs shall be damp wiped.
- The exterior of the appliances and countertops shall be wiped daily.
- Sink shall be cleaned daily.
- Wash coffee pot(s).
- Clean inside of Microwave once a month.

AUDITORIUM

- Floors shall be dust mopped and/or damp mopped weekly.
- Upholstered chairs on stage shall be dusted once a week.
- Carpet shall be vacuumed once a week.
- Dust and damp wipe Village Board podium once a week.

GARBAGE AND RECYCLING

- All garbage and recycling materials shall remain separate and removed and deposited in the appropriate dumpsters located in the enclosed area east of the building.

OTHER ITEMS

- Resilient tile floors shall be burnished at least once a week.
- Resilient tile floors shall be stripped, once a year.
- Restore all furniture, wastepaper baskets, recycling containers etc. to original position each night.
- All telephones must be wiped down once per week.
- Wash plastic floor mats once a month.
- Edge vacuum all carpeted areas once per month.
- Maintain a clean and orderly custodial closet.

ANNUAL FLOOR AND WINDOW CLEANING

- Annual strip and refinish with 3 coats of low-maintenance floor finish on all VCT surfaces. All chair mats thoroughly scrubbed and replaced in each area at time of floor cleaning.
- Annual cleaning of inside and outside of all exterior windows and sills.

VILLAGE HALL		
FLOORING TYPES BY ROOM		
<u>Room Name</u>	<u>Flooring Type</u>	<u>Notes</u>
Vestibule	VCT	
Men's Restroom	CTF	
Women's Restroom	CTF	
Passage/Lobby	VCT	
Finance Dept.	VCT	
Insp/Assess Reception	VCT	
Inspection Dept.	VCT	
Passage	VCT	
Finance Director Office	CPT	
Assessor's Office	CPT	
Conference Room	CPT	
HR Director's Office	CPT	Combined
Closet	VCT	
HR Secretarial Area	VCT	No closet
Closet	VCT	No Cleaning required
Passage	VCT	
Storage	CTF	Restroom is Storage
Unisex Restroom	SVF	
Custodial Closet	VCT	
Lunchroom	VCT	
Printer Room	VCT	
Passage	VCT	
Office Equipment	VCT	
Supply Room	VCT	No Cleaning required
Comm. Dev. Conf. Room	CPT	
Comm. Dev. Dir. Office	CPT	
Closet	CPT	No Cleaning required
Admin. Secretary Office	CPT	
Closet	VCT	No Cleaning required
Admin. Office	CPT	
Corridor	VCT	
Corridor	VCT	
Village Clerk Office	CPT	
Communication's Dir. Office	CPT	
Asst. Administrator Office	CPT	
Board Room	CPT	
Exec. Conf. Room	CPT	
Entrance	VCT	
Corridor	VCT	
Insp/CD Staff	VCT	
Closet	VCT	No Cleaning required
Conference Room	VCT	
High Density Files		No Cleaning required
Assessing Staff	VCT	
Auditorium	VCT	
<u>Legend</u>		
CPT- Carpet		
CTF- Ceramic Tile Floor		
VCT- Vinyl Composition Tile		
SVF - Sheet Vinyl Flooring		

MASTER SPECIFICATIONS
Pleasant Prairie Police and Utility Departments, Prange Municipal Center

AREA	ITEM & OPERATION	FREQUENCY
<i>ALL INFORMATION VIEWED WITHIN THE POLICE DEPARTMENT IS NOT TO BE READ AND IS CONFIDENTIAL.</i>		

Police Department**General, Private Offices, Lobby, Lounge, Entrances, Etc., Area**

Clean and sanitize drinking fountains.	DAILY
Clean counter tops.	DAILY
Empty and damp clean ash trays	DAILY
Empty all wastebaskets.	DAILY
Papers on desk, filing cabinets, personal items, etc. are NOT DISTURBED.	DAILY
Remove fingerprints from doors, frames, light switches, kick and push plates, handles, and railings.	DAILY
Spot clean interior glass partitions and doors.	DAILY
Spot clean reception lobby glass including front door.	DAILY
Transport trash to designated areas.	DAILY
Clean and sanitize telephones.	DAILY
Desk top cleaning program to include moving phones, calculators, etc. as needed.	WEEKLY
Dust all exposed filing cabinets, bookcases, and shelves.	WEEKLY
Dust and vacuum all furniture including desks, under desks, chairs, and tables.	WEEKLY
Low dust all horizontal surfaces below 30" including sills, ledges, moldings, shelves, ducts, radiators, etc.	WEEKLY
Spot clean desk tops.	WEEKLY
Dust all window blinds.	MONTHLY
Dry clean area adjacent to diffuser outlet.	QUARTERLY
Remove dust and cobwebs from ceiling areas.	QUARTERLY
Vacuum diffuser outlets in ceiling	QUARTERLY
Empty Shredders	DAILY

Roll Call

Spot clean all work surfaces	DAILY
Vacuum carpeting	WEEKLY
Empty garbage cans	
<u>Documents on podium are extremely confidential and should not be read</u>	DAILY

Chief and Deputy Chief Offices

Clean daily during specified time frame when electronic access is allowed. Doors must <u>not</u> be left open unattended.	DAILY
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MASTER SPECIFICATIONS
Pleasant Prairie Police and Utility Departments, Prange Municipal Center

AREA	ITEM & OPERATION	FREQUENCY
Equipment Room	Restricted access. Floor cleaning and waxing when requested. Escort required. (estimate once per month)	UPON REQUEST
Supervisor Offices by Roll Call	Clean counter tops.	DAILY
	Empty all wastebaskets.	DAILY
	Papers on desk, filing cabinets, personal items, etc. are NOT DISTURBED.	DAILY
	Remove fingerprints from doors, frames, light switches, kick and push plates, handles, and railings.	DAILY
	Spot clean interior glass partitions and doors.	DAILY
	Clean and sanitize telephones.	DAILY
	Desk top cleaning program to include moving phones, calculators, etc. as needed.	WEEKLY
	Dust all exposed filing cabinets, bookcases, and shelves.	WEEKLY
	Dust and vacuum all furniture including desks, carpeting including under desks, chairs, and tables.	WEEKLY
	Low dust all horizontal surfaces below 30" including sills, ledges, moldings, shelves, ducts, radiators, etc.	WEEKLY
	Spot clean desk tops.	WEEKLY
	Remove dust and cobwebs from ceiling areas.	QUARTERLY
	Vacuum diffuser outlets in ceiling	QUARTERLY
Dispatcher Area (Must be cleaned during 3rd shift – 11:00pm-7:00am)	Clean counter tops.	DAILY
	Dust all horizontal surfaces to include behind electronic equipment.	DAILY
	Empty wastebaskets.	DAILY
	Sweep carpet with manual sweeper	DAILY
	Fully vacuum all carpeted areas.	WEEKLY
	Papers on desk, filing cabinets, personal items, etc. are NOT DISTURBED.	DAILY
	Remove fingerprints from doors, frames, light switches, kick and push plates, handles, and railings.	DAILY
	Spot clean all carpeted areas.	DAILY
	Spot clean entrance glass including both doors.	DAILY
	Spot clean interior glass partitions and doors.	DAILY
	Transport trash to designated areas.	DAILY
	Clean and sanitize telephones.	WEEKLY
	Dust all exposed filing cabinets, bookcases, and shelves.	WEEKLY
	Dust and vacuum all furniture including desks, chairs, and tables.	WEEKLY
	Low dust all horizontal surfaces below 30" including sills, ledges, moldings, shelves, ducts, radiators, etc.	WEEKLY

MASTER SPECIFICATIONS
Pleasant Prairie Police and Utility Departments, Prange Municipal Center

AREA	ITEM & OPERATION	FREQUENCY
Dispatcher Area (Continued)		
	Remove fingerprints from doors, frames, light switches, kick and push plates, handles, and railings	WEEKLY
	Spot clean desk tops.	WEEKLY
	Dust all window blinds.	MONTHLY
	Dry clean area adjacent to diffuser outlet.	QUARTERLY
	Remove dust and cobwebs from ceiling areas.	QUARTERLY
	Vacuum diffuser outlets in ceiling.	QUARTERLY
Break Room		
	Clean and polish Bradley sink and drinking fountain.	DAILY
	Clean lunchroom sink and surrounding area.	DAILY
	Clean, polish and refill napkin holders.	DAILY
	Dust mop floor. Use auto scrubber as appropriate.	DAILY
	Empty all containers and disposals. Sanitize interior.	DAILY
	Empty wastebaskets.	DAILY
	Refill all dispensers to normal limits – napkin, soap, tissue, towel, liners, seat holders, cups.	DAILY
	Remove all trash to appropriate collection area.	DAILY
	Remove fingerprints from doors, frames, light switches, kick and push plates, and handles.	DAILY
	Transport trash to designated areas.	DAILY
	Wash and sanitize drinking fountain.	DAILY
	Wash and sanitize table tops, damp clean seats and backs of chairs.	DAILY
	Low dust all horizontal surfaces to hand height including sills, moldings, ledges, shelves, frames, ducts, heating outlets, etc.	WEEKLY
	Wash and sanitize chairs.	WEEKLY
Washrooms and Locker Rooms		
	Clean and polish all chrome fittings.	DAILY
	Clean and polish all glass and mirrors.	DAILY
	Clean and sanitize all flush rings, drain and over-flow outlets.	DAILY
	Clean and sanitize toilet seats.	DAILY
	Clean, sanitize and polish all vitreous fixtures including toilet bowls, urinals, hand basins.	DAILY
	Dust metal partitions.	DAILY
	Empty all containers and disposals, insert liners as required.	DAILY
	Mop floor with a germicidal cleaner.	DAILY
	Refill all dispensers to normal limits 0 napkin, soap, tissue, towel, liners, seat holders, cups.	DAILY
	Remove all trash to appropriate collection area.	DAILY
	Remove fingerprints from doors, frames, light switches, kick and push plates, handles and railings.	DAILY

MASTER SPECIFICATIONS
Pleasant Prairie Police and Utility Departments, Prange Municipal Center

AREA	ITEM & OPERATION	FREQUENCY
Police Department		
Washrooms and Locker Rooms (Continued)		
	Remove spots, stains, splashes from wall area adjacent to hand basins.	DAILY
	Wash and sanitize exterior of sanitary container.	DAILY
	Dust all furniture including tables, chairs, etc.	WEEKLY
	Dust tops of lockers.	WEEKLY
	Low dust all horizontal surfaces to hand height including sills, moldings, ledges, shelves, frames, ducts, and heating outlets.	WEEKLY
	Scrub restroom and Police shower areas with auto scrubber.	MONTHLY
	Wash and sanitize metal partitions.	MONTHLY
	Wash restroom walls.	MONTHLY
	Dry clean area adjacent to diffuser outlet.	QUARTERLY
	Vacuum diffuser outlets in ceiling or walls.	QUARTERLY
	Wash and sanitize exterior of lockers.	ANNUALLY
Sally Port and Garages		
	Empty wastebaskets.	DAILY
	Transport trash to designated areas.	DAILY
	Sweep all floors.	WEEKLY
Booking Room and Washroom		
	Clean adjacent washroom per wash rooms specifications above.	DAILY
	Empty wastebaskets.	DAILY
	Sweep all floors.	DAILY
	Transport trash to designated areas.	DAILY
	Wipe down all counter tops.	DAILY
	Low dust all horizontal surfaces to hand height including sills, moldings, ledges, shelves, frames, ducts, and heating outlets.	WEEKLY
	When used wipe down and sterilize the holding after a prisoner holding within 24 hours.	AS NEEDED

MASTER SPECIFICATIONS
Pleasant Prairie Police and Utility Departments, Prange Municipal Center

AREA	ITEM & OPERATION	FREQUENCY
Public Works Department		
General, Private Offices, Lobby, Lounge, Entrances, Etc.		
	Clean and sanitize drinking fountains.	DAILY
	Clean counter tops.	DAILY
	Empty all wastebaskets.	DAILY
	Papers on desk, filing cabinets, personal items, etc. are NOT DISTURBED.	DAILY
	Remove fingerprints from doors, frames, light switches, kick and push plates, handles, and railings.	DAILY
	Spot clean interior glass partitions and doors.	DAILY
	Spot clean reception lobby glass including front door.	DAILY
	Transport trash to designated areas.	DAILY
	Clean and sanitize telephones.	DAILY
	Desk top cleaning program to include moving phones, calculators, etc. as needed.	WEEKLY
	Dust all exposed filing cabinets, bookcases, and shelves.	WEEKLY
	Dust and vacuum all furniture including desks, chairs, and tables.	WEEKLY
	Low dust all horizontal surfaces below 30" including sills, ledges, moldings, shelves, ducts, radiators, etc.	WEEKLY
	Spot clean desk tops.	WEEKLY
	Dust all window blinds.	MONTHLY
	Dry clean area adjacent to diffuser outlet.	QUARTERLY
	Remove dust and cobwebs from ceiling areas.	QUARTERLY
	Vacuum diffuser outlets in ceiling	QUARTERLY
Lunchroom and Adjacent Area		
	Clean and polish Bradley sink and drinking fountain.	DAILY
	Clean lunchroom sink and surrounding area.	DAILY
	Clean, polish and refill napkin holders.	DAILY
	Dust mop floor. Use auto scrubber as appropriate.	DAILY
	Empty all containers and disposals. Sanitize interior.	DAILY
	Empty wastebaskets.	DAILY
	Refill all dispensers to normal limits – napkin, soap, tissue, towel, liners, seat holders, cups.	DAILY
	Remove all trash to appropriate collection area.	DAILY
	Remove fingerprints from doors, frames, light switches, kick and push plates, and handles.	DAILY
	Transport trash to designated areas.	DAILY
	Wash and sanitize drinking fountain.	DAILY
	Wash and sanitize table tops, damp clean seats and backs of chairs.	DAILY
	Low dust all horizontal surfaces to hand height including sills, moldings, ledges, shelves, frames, ducts, heating outlets, etc.	WEEKLY
	Wash and sanitize chairs.	WEEKLY

MASTER SPECIFICATIONS
Pleasant Prairie Police and Utility Departments, Prange Municipal Center

AREA	ITEM & OPERATION	FREQUENCY
<u>Entire Building</u>		
General		
	Clean and sanitize drinking fountains.	DAILY
	Clean counter tops.	DAILY
	Client papers on desk, drafting tables, filing cabinets, personal items, etc. are NOT DISTURBED.	DAILY
	Close windows and lock all doors.	DAILY
	Daily communications log. Answer or write any comments made.	DAILY
	Desk top cleaning program to include moving phones, calculators, etc., as needed.	DAILY
	Dust all exposed filing cabinets, bookcases, and shelves.	DAILY
	Dust all telephones.	DAILY
	Dust tops of computers and calculators.	DAILY
	Empty wastebaskets.	DAILY
	Leave "At Your Service" notice on any observed irregularities (i.e., defective plumbing, unlocked doors, lights left on, Inventory requirements, restroom supplies.)	DAILY
	Low dust all horizontal surfaces below 30" including sills, ledges, moldings, shelves, ducts, radiators, etc.	DAILY
	Report evacuation of building to dispatcher.	DAILY
	Spot clean copier machine.	DAILY
	Spot clean desk tops.	DAILY
	Spot clean interior glass partitions and doors.	DAILY
	Spot clean reception lobby glass including front door.	DAILY
	Sweep/vacuum and dust stairways.	DAILY
	Transport trash to designated areas.	DAILY
	Turn off all lights except those to be left on.	DAILY
	Remove dust and cobwebs from interior doors, entrances, and ceiling areas.	QUARTERLY
Hallways Entire Building		
	Dust mop floor. Use auto scrubber as appropriate.	DAILY
	Inspect all carpet for spots and stains. Remove if possible.	DAILY
	Vacuum carpet in all open areas.	DAILY
	Buff Floors.	MONTHLY
	Dust all door ways and high tops of pictures.	WEEKLY
Entire Building Floor Work		
	Annual strip and refinish with 3 coats of low-maintenance floor finish on all VCT surfaces.*	ANNUALLY
	Spray and buff all VCT surfaces.	MONTHLY
	Annual strip and refinish of covered concrete flooring (See Technical Bulletin Maintenance Instructions, attached)	ANNUALLY
	Dry clean all carpets.	ANNUALLY
	*Low heat equipment and anti-static wax must be used on I.T. Dept. Server Room flooring.	
Entire Building Exterior Windows		
	Annual cleaning of inside and outside of all exterior windows and window sills, including Police Dept. Atrium.	ANNUALLY

MASTER SPECIFICATIONS
Pleasant Prairie Police and Utility Departments, Prange Municipal Center

AREA	ITEM & OPERATION	FREQUENCY
Refill Supplies	Provided through the Village unless requested by the Police Department or DPW Department	AS NEEDED

Maintenance Instructions

TECHNICAL BULLETIN

MAINTENANCE INSTRUCTIONS For Maximum Appearance, Durability, and Slip-Resistance of Your Floor-Shield Floor System

1. Pick up debris, sweep, and/or dust-mop daily.
2. Clean up all spills immediately, especially chemicals and any slippery substances
3. **Do not allow metal objects to drop or drag on the floor.
4. **Avoid using pallets with protruding nails or non-rolling equipment with sharp edges.
5. **Do not drag loads of any size or weight on the floor - lift a minimum of 3" above the floor before moving.
6. **Do not use swivel-steel wheels. Use rubber or poly tires on all vehicles. Non-marking tires are best.
7. **Do not permit lift trucks to make fast starts/stops or spin wheels.
8. Thoroughly mop floors daily with a solution of one part of NAYR CORP's Dura-Cleaner[®] to 15 parts clean water.
9. In high traffic areas for optimum long-range appearance, apply periodically an even coat of one of NAYR CORP's Single component Water-Based Floor Finish.
10. **Avoid exposing floor to excessive and sudden temperature changes.
11. Deep scrub and recoat one every six months or as needed using Dura-Striper and Dura-Finish Floor Wax manufactured by NAYR CORP.
12. Do not use any chlorine based detergents for a least 7 days after installation is complete.

****Mandatory provisions toward maintaining your Floor-Shield warranty and the life of your floor.**

ROGER PRANGE MUNICIPAL CENTER-POLICE DEPT.-FLOORING TYPES

EXHIBIT D

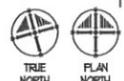
WALL TYPES

- 3/4" = 1'-0"
-
- CONTINUE FRAMING AND GYPSUM BOARD ON SOUTH SIDE TO UNDERSIDE OF ROOF DECK.
 - CONTINUE NORTH SIDE OF GYPSUM BOARD TO 6" ABOVE FINISHED CEILING.
 - PROVIDE SLIP CHANNEL AT ROOF DECK TO ACCOMMODATE ROOF DEFLECTION.
- T/WALL AT 8'-6" AFF. FINISH TOP OF WALL WITH GYP. BD.

= Carpeting



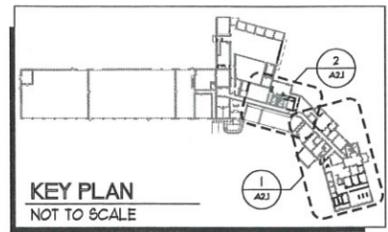
2 PARTIAL FLOOR PLAN
A3.1 1/8" = 1'-0"



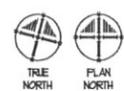
ROOM FINISH SCHEDULE											
ROOM NAME	NO.	FLOOR	BASE	WALLS				CEILING	PAINT		REMARKS
				NORTH	EAST	SOUTH	WEST	MATL.	HT.	CLG.	
LOBBY	101	V.C.I.	V.NYL.	GYP. BD.	GYP. BD.	GYP. BD.	GYP. BD.	SAT.	YES	NO	--
CORRIDOR	102	V.C.I.	V.NYL.	GYP. BD.	GYP. BD.	GYP. BD.	GYP. BD.	SAT.	YES	NO	--
CORRIDOR	103	V.C.I.	V.NYL.	GYP. BD.	GYP. BD.	GYP. BD.	GYP. BD.	SAT.	YES	NO	--
ROOM	104	V.C.I.	V.NYL.	GYP. BD.	GYP. BD.	GYP. BD.	GYP. BD.	SAT.	YES	NO	--
CHIEF OFFICE	105	V.C.I.	V.NYL.	GYP. BD.	GYP. BD.	GYP. BD.	GYP. BD.	SAT.	YES	NO	--
ASSIST. CHIEF OFFICE	106	V.C.I.	V.NYL.	GYP. BD.	GYP. BD.	GYP. BD.	GYP. BD.	SAT.	YES	NO	--
DETECTIVES CONF.	11	V.C.I.	V.NYL.	GYP. BD.	GYP. BD.	GYP. BD.	GYP. BD.	SAT.	YES	NO	--
DETECTIVE STOR.	12	V.C.I.	V.NYL.	GYP. BD.	GYP. BD.	GYP. BD.	GYP. BD.	SAT.	YES	NO	--
LT. DETECTIVE	13	V.C.I.	V.NYL.	GYP. BD.	GYP. BD.	GYP. BD.	GYP. BD.	SAT.	YES	NO	--
CORRIDOR	14	V.C.I.	V.NYL.	GYP. BD.	GYP. BD.	GYP. BD.	GYP. BD.	SAT.	YES	NO	--
INTERVIEW 2	15	V.C.I.	V.NYL.	GYP. BD.	GYP. BD.	GYP. BD.	GYP. BD.	SAT.	YES	NO	--
INTERVIEW 1	16	V.C.I.	V.NYL.	GYP. BD.	GYP. BD.	GYP. BD.	GYP. BD.	SAT.	YES	NO	--
DETECTIVES	17	V.C.I.	V.NYL.	GYP. BD.	GYP. BD.	GYP. BD.	GYP. BD.	SAT.	YES	NO	--
MAIL ROOM	20	V.C.I.	V.NYL.	GYP. BD.	GYP. BD.	GYP. BD.	GYP. BD.	SAT.	YES	NO	--
CORRIDOR	21	V.C.I.	V.NYL.	GYP. BD.	GYP. BD.	GYP. BD.	GYP. BD.	SAT.	YES	NO	--
TELEPHONE	22	V.C.I.	V.NYL.	GYP. BD.	GYP. BD.	GYP. BD.	GYP. BD.	SAT.	YES	NO	--
TESTING	23	V.C.I.	V.NYL.	GYP. BD.	GYP. BD.	GYP. BD.	GYP. BD.	SAT.	YES	NO	--
RISE ROOM	24	V.C.I.	V.NYL.	GYP. BD.	GYP. BD.	GYP. BD.	GYP. BD.	SAT.	YES	NO	--
OFFICE	25	V.C.I.	V.NYL.	GYP. BD.	GYP. BD.	GYP. BD.	GYP. BD.	SAT.	YES	NO	--
CORRIDOR	26	V.C.I.	V.NYL.	GYP. BD.	GYP. BD.	GYP. BD.	GYP. BD.	SAT.	YES	NO	--
ROLL CALL ROOM	27	V.C.I.	V.NYL.	GYP. BD.	GYP. BD.	GYP. BD.	GYP. BD.	SAT.	YES	NO	--
SHIFT COMM 1	28	V.C.I.	V.NYL.	GYP. BD.	GYP. BD.	GYP. BD.	GYP. BD.	SAT.	YES	NO	--
SHIFT COMM 2	29	V.C.I.	V.NYL.	GYP. BD.	GYP. BD.	GYP. BD.	GYP. BD.	SAT.	YES	NO	--
SHIFT COMM 3	30	V.C.I.	V.NYL.	GYP. BD.	GYP. BD.	GYP. BD.	GYP. BD.	SAT.	YES	NO	--
CLOSET	31	V.C.I.	V.NYL.	GYP. BD.	GYP. BD.	GYP. BD.	GYP. BD.	SAT.	YES	NO	--
CORRIDOR	40	V.C.I.	V.NYL.	GYP. BD.	GYP. BD.	GYP. BD.	GYP. BD.	SAT.	YES	NO	--
CORRIDOR	46	V.C.I.	V.NYL.	GYP. BD.	GYP. BD.	GYP. BD.	GYP. BD.	SAT.	YES	NO	--
WOMEN'S LOCKERS	47	V.C.I.	V.NYL.	GYP. BD.	GYP. BD.	GYP. BD.	GYP. BD.	SAT.	YES	NO	--
BREAK ROOM	48	V.C.I.	V.NYL.	GYP. BD.	GYP. BD.	GYP. BD.	GYP. BD.	SAT.	YES	NO	--

FLOOR PLAN KEY NOTES

- ELECTRICAL DESIGN/BUILD CONTRACTOR TO PROVIDE POWER, PHONE AND DATA BELOW COUNTER.
- FINISH GYP. BD. WALL TO BOTTOM OF ROOF DECK. TERMINATE TOP OF WALL WITH 1/2" TRIM. PAINT WALL COLOR P1 FROM FLOOR TO 11'-6" AFF. PAINT COLOR P2 ABOVE.
- INSTALL BLACK CURTAIN ROD AT 7'-2" AFF. CURTAIN PROVIDED BY OWNER.
- CONTRACTOR SHALL INSTALL BLOCKING IN NORTH EAST AND WEST WALLS PER DETAILS ON PAGE 232 OF THE STORE TECH MANUAL.
- PROVIDE DUPLEX RECEPTACLE IN COLUMN ON WEST SIDE OF ENTRY DOOR (TO MATCH EXISTING DUPLEX RECEPTACLE IN COLUMN ON EAST SIDE OF ENTRY DOOR) FOR FUTURE ANTI-THEFT CELLS. SEE TECH MANUAL PAGE 230 FOR DETAILS.
- FLOOR TILE SHALL BE LAID OUT AS SHOWN ON FLOOR PLAN. NORTH-SOUTH GROUT JOINT SHALL ALIGN WITH CENTERLINE OF DOOR OR.
- STARTING POINT OF FIRST FULL TILE. CONTINUE PATTERN TO BACK OF SPACE.
- WALL MOUNTED MIRROR WITH SAFETY BACKING AND BLACK J-CHANNEL TRIM ON ALL SIDES. MIRROR TO BE 3'-0" WIDE BY 6'-0" TALL MOUNTED 12 INCHES ABOVE FINISHED FLOOR.
- CASH DESK BY CONTRACTOR. SEE SALOON TECH MANUAL, PG 413 - 413b FOR CONSTRUCTION DETAILS.
- EX. RR. 106 IS TO REMAIN AS IS. WHILE INSTALLING PLUMBING FOR NEW SINK, PLUMBING SHALL RUN THROUGH GYP. BD. WALLS WHEREVER POSSIBLE. ANY FLOOR SAWCUTTING SHALL BE DONE IN STORAGE ROOM ONLY. NO WORK IN ROOM 106.
- NEW FIRE EXTINGUISHER CABINET AS SPECIFIED.
- ELECTRICAL DESIGN BUILD CONTRACTOR SHALL PROVIDE POWER, DATA AND PHONE IN FLOOR BOX TO FEED CASH DESK. SEE PAGE 231 IN TECH MANUAL.



1 PARTIAL FLOOR PLAN
A3.1 1/8" = 1'-0"



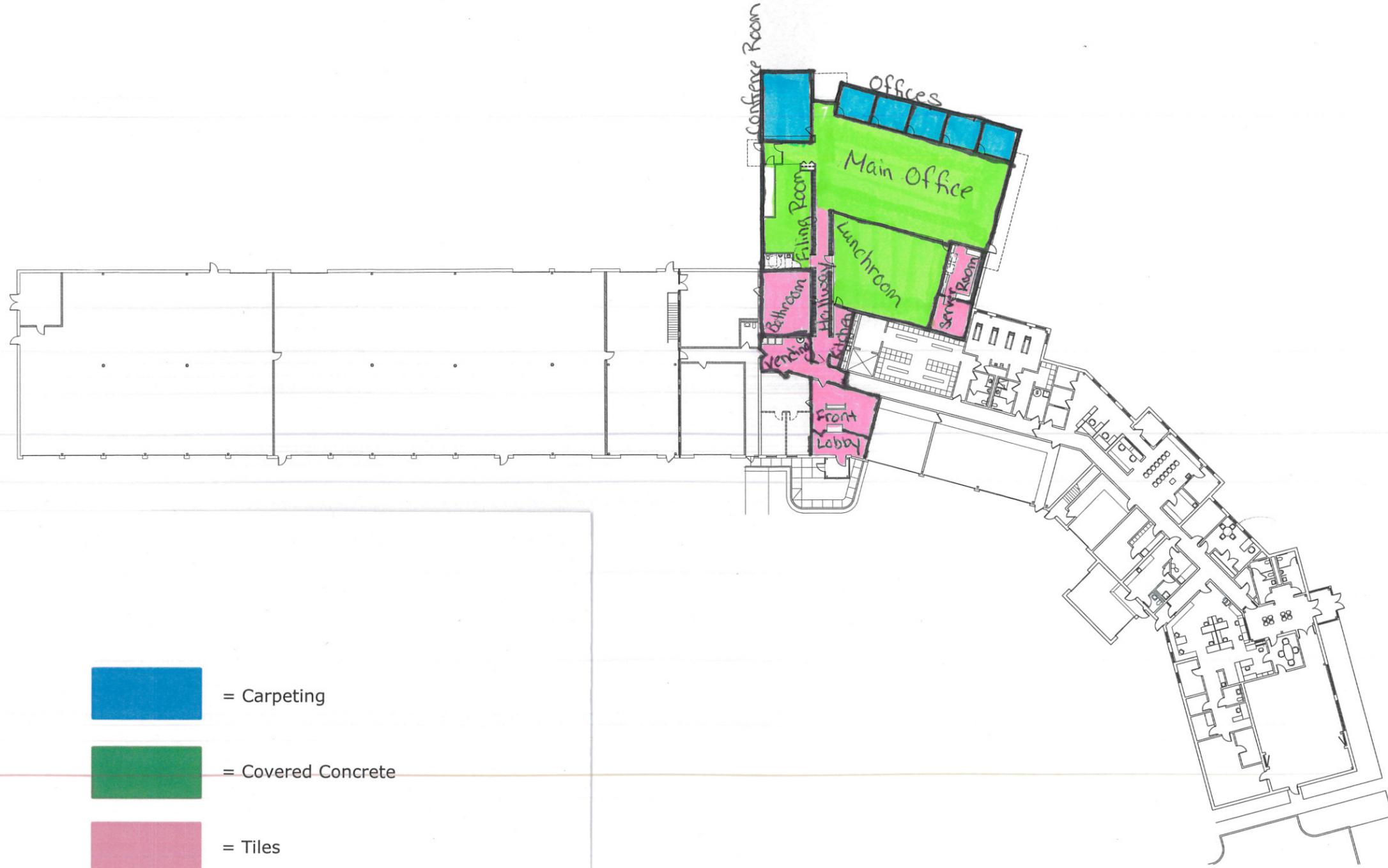
POLICE STATION RENOVATION
Pleasant Prairie, Wisconsin
FLOOR PLANS, SCHEDULES & NOTES

500 First Street
Suite 210
Kenosha, WI 53142
Ph: (262) 652-2600
Fax: (262) 652-2612

Partners in Design
ARCHITECTS

PROJECT NO:
13010153
DRAWN BY: EMM
CHECKED BY: TOC
DATE: 08.12.11
SHEET NO.

A3.1



- = Carpeting
- = Covered Concrete
- = Tiles

PRANGE CENTER
Pleasant Prairie, WI
EXISTING CONDITIONS

PARTNERS IN DESIGN
ARCHITECTS
P.O. BOX 200
Pleasant Prairie, WI 53158

PROJECT NO:
13024105
DRAWN BY: JAO
CHECKED BY: TOC
DATE: 11.8.04
SHEET NO:

**CLERK'S CERTIFICATION OF
BARTENDER LICENSE APPLICATIONS**

Period Ending: October 28, 2014

I, Jane M. Romanowski, Village Clerk of the Village of Pleasant Prairie, Kenosha County, Wisconsin, do hereby certify the following persons have applied for bartender licenses and **each applicant is in compliance with the guidelines set forth in Chapter 194 of the Municipal Code**. I recommend approval of the applications for each person as follows:

NAME OF APPLICANT

LICENSE TERM

- | | |
|-----------------------------|--------------------|
| 1. Xiao Bin Chen | thru June 30, 2016 |
| 2. Aurora H. Contreras-Howe | thru June 30, 2016 |
| 3. DuJuana A. Kimbrough | thru June 30, 2016 |

Jane M. Romanowski
Village Clerk



**CERTIFICATE FOR REDUCTION
TO THE LETTER OF CREDIT NO. 37351600002**

DATE: November 3, 2014

TO: Talmer Bank as Successor Interest to
First Banking Center
8700 75th Street
Kenosha, WI 53142

RE: Reduction Certification No. 4 to Letter of Credit No. 37351600002
Applicant: Burco Holdings LLC

Jane M. Romanowski, being first duly sworn on oath, deposes and certifies as follows:

1. I am the Village Clerk of the Village of Pleasant Prairie, Wisconsin (the "Village").
2. The Village Board of Trustees, at a meeting duly held on the 15th day of September, 2014, duly approved an irrevocable reduction to the Maximum Amount of this Letter of Credit by the amount of \$12,950.00.

Village of Pleasant Prairie

Jane M. Romanowski, Clerk

Subscribed and sworn to before me
this 3rd day of November, 2014.

Notary Public, State of Wisconsin
My Commission expires: _____