



§ 180-21. Key Box System.

- A. The Department has adopted a key box system requiring the installation of miniature vaults placed upon the exterior of buildings, gateposts or other applicable locations. Contained within the vault are the keys that will allow the Department to access the respective structure in a timely manner to combat a fire emergency, medical emergency or other emergency alarms.
- B. Key boxes shall be placed on a building of which the Department is required to perform an inspection or which has a fire alarm or a combination of fire alarms as well as detection and suppression devices. The Chief may require one or more boxes dependent on the size of the structure or facility.
- C. Typically, key boxes are placed upon a new structure, or during change of use or occupancy. However, the Chief shall have the authority to require an owner to place a key box on an existing building. The Chief shall determine the size and location of the key box so as to be readily accessible in case of an alarm or emergency.
- D. A minimum of one Fire & Rescue approved Material Safety Data Sheet storage box(s) shall be provided for each tenant to contain data sheets on all products that are considered hazardous within the facility. The location of the storage box shall be determined by the Fire & Rescue Department.
- D. The Chief may require the installation of a key box on a private dwelling where a fire alarm system exists and multiple false alarms have occurred.
- E. The Department shall approve a key box system, prior to the installation of such system, which meets existing specifications and the needs of the Department.
- F. Knox Key Boxes and related products used by the Fire & Rescue Department within the Village of Pleasant Prairie shall be purchased directly from the Fire & Rescue Department. The sale price shall include the most current price of each product, the current shipping and handling costs, plus an administrative fee of 10%.

NOTICE

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