

VILLAGE OF PLEASANT PRAIRIE

Job Description



Division/Department:	Aquatics/Recreation		
Location:	Lakeview RecPlex, 9900 Terwall Terrace, Pleasant Prairie, Wisconsin		
Job Title:	LIFEGUARD		
Reports to:	Aquatics Supervisor; Aquatics Director	Salary:	\$7.25/hour - \$9.55/hour
Type of position:	<input type="checkbox"/> Full-time <input checked="" type="checkbox"/> Part-time	<input type="checkbox"/> Seasonal <input type="checkbox"/> Intern	<input type="checkbox"/> Exempt <input checked="" type="checkbox"/> Nonexempt

JOB SUMMARY

The objective of this position is to supervise the pool areas, whirlpool and deck space or Prairie Spring Park beach area to insure the safety of members and guests of the LakeView RecPlex.

The primary purpose of a Lifeguard is to provide outstanding service through warm interactions.

CORE JOB RESPONSIBILITIES

1. Alertly and actively supervise the pool areas, whirlpool and deck space; make sure you are visible to all pool users and give them your undivided attention.
2. Assist members with questions or problems.
3. Enforce all pool rules and policies, fairly and consistently.
4. Immediately intervene in any emergency situation or potentially hazardous situation.
5. Be fully comfortable with using any of the RecPlex's rescue or safety equipment.
6. Perform appropriate first aid and emergency care when an accident or incident occurs.
7. Be familiar with the pool and swim programming schedule on a daily basis.
8. Contact the Aquatics Supervisor, Assistant Director of Recreation - Finance, Facility Director or Manager on Duty if there is a problem with pool maintenance you are not qualified to handle alone.
9. Keep the deck area neat and clean and complete daily cleaning checklists; ensure there are clear walkways around perimeter of pool, pick up towels, straighten and wipe down furniture, place litter in cans, put kickboards in storage bins, etc.
10. Be familiar with pool walkthrough standards and conduct visual pool inspections throughout shift; note any discrepancies with standards and inform Aquatics Supervisor or Assistant Director of Recreation - Finance.
11. Participate in 4 hours of in-service training a month.
12. Participate in required lifeguard in-services provided by the RecPlex.
13. Continually practice lifeguarding skills; maintain required certifications (Jeff Ellis lifeguard training; CPR for the basic rescuer; First Aid for the basic rescuer).
14. Perform maintenance duties throughout the RecPlex including all locker rooms and sauna.
15. Compile records of pool utilization, maintenance and accident/incident oxygen and rescue reports.
16. Responsible for the safety of the facility patrons.
17. Work and communicate favorably, enthusiastically and effectively with supervisors and co-workers to achieve all department and Village goals.
18. Read the Communication Log Book each and every day you work. This will relay new information, policies and procedures for all of the aquatic staff.
19. Must not have any prior criminal convictions relating to sexual assault or abuse, or any convictions related to contributing to the delinquency of a minor, or if the employee is a minor any convictions for the illegal use of alcohol or drugs.

EDUCATION/CERTIFICATION REQUIREMENTS

- Previous experience as a lifeguard preferred.
- Must be at least 16 years of age.
- Knowledge of lifeguarding, pool safety, and pool operations.
- Professional Rescuer CPR and First Aid techniques.
- Ellis & Associates: NPWLTP evaluation.
- Current Standard First Aid, CPR and AED Certifications.
- Ability to visually monitor pool area; verbally communicate.
- Ability to physically pull a drowning victim from the pool.
- Ability to obtain and maintain certifications.

JOB REQUIREMENTS/WORK ENVIRONMENT

- Uniform (shorts required, t-shirt or tank top and swimming suit options below) will be worn at all times while on duty.
- Male aquatic staff has the option of wearing only uniform shorts if desired (except when outside the pool area then t-shirt must be worn).
- Female aquatic staff may wear a one piece, swimsuit with their shorts instead of the t-shirt or tank top as desired.
- All uniforms will be clean and in good condition (no holes).
- Whistles are a part of the uniform and will be worn at all times.
- While on break, uniform may not be worn in the public view in other parts of the building (i.e. watching TV and working out).
- Shoes must be worn in all parts of the building, other than the pool area and locker rooms, at all times.
- No visible piercings or tattoos.
- Weekly hours will be set by the Aquatics Supervisor/Director; some evening and weekend work is required.

VILLAGE OF PLEASANT PRAIRIE IS AN EQUAL OPPORTUNITY EMPLOYER